

Town of Moultonborough

Public Works

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Scott D. Kinmond, Highway/Road Agent
Director of Public Works

March 1, 2013

Greetings,

As part of the planning for our Town road maintenance and construction season, I am reaching out to my local construction companies in the community and neighboring communities to establish an equipment resource list, and rates which your company would charge per hour for contracting with the Town.

I believe it can be more cost effective on small scale projects to use local construction equipment with talented operators to perform tasks the Town cannot rather than bid contracting the work out entirely. I will be assessing the projects for this year as to the utilization of combined town equipment/workforce and hourly contracted equipment/operator workforce to accomplish these projects. The selection of contractors will be based upon equipment type, availability, and or the contractor's flexibility in work schedules to work within the Town's every changing work load schedules.

Please know that a requirement of the Town is that any subcontractor be insured with a \$1,000,000 / \$2,000,000 aggregate General Liability Policy, and Workman's Compensation insurance on any of your employees. The binder will need to have the Town of Moultonborough as the additional insured. If you should decide to participate in this program you will be required to maintain a current insurance binder in order to keep your company available for consideration.

If you are interested in possibly contracting your equipment/operators I would respectfully ask for a detailed equipment list and rates, and proof of insurance by April 1, 2013. Please note that I will also be forwarding a copy of these list(s) to Fire Chief David Bengtson for his records as the Emergency Management Director of the Town.

If you have any questions please feel free to contact me at any time.

Respectfully yours,

A handwritten signature in cursive script that reads 'Scott D. Kinmond'.

Scott D. Kinmond, Highway/Road Agent