

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

May 19, 2016

MINUTES

Selectmen: Christopher P. Shipp, Chair, Russell C. Wakefield, Vice Chair, Josiah H. Bartlett, Jean M. Beadle, Paul T. Punturieri; Walter P. Johnson, Town Administrator; and Hope K. Kokas, Administrative Assistant.

- I. CALL TO ORDER:** Chris called the meeting to Order at 7:00 P.M.
- II. PLEDGE OF ALLEGIANCE:**
- III. REVIEW / APPROVAL MINUTES:** Paul Made the Motion to approve the May 12, 2016 Meeting and Non-Public minutes as written. Jean Seconded. The Motion carried Unanimously.
- IV. NEW BUSINESS:**
1. Public Hearing: RSA 79-D Discretionary Preservation Easements (2):
 - 1) M&P Tocco Realty, LLC, 102 Lake Shore Drive, Map 169 Lot 034
 - 2) Glenn M. Davis & Kathryn Elliott, 175 Gov. Wentworth Hwy, Map 050 Lot 002Chris opened the Public Hearing at 7:01 p.m. Walter reported that the Assessor, Gary Karp has reviewed the Heritage Commission's report and agrees with their recommendation. Heritage Commission Chair Cristina Ashjian told the Selectmen that both properties are renewals of the 10 year easement. Russ asked Ms. Ashjian about the condition of the Davis property as it isn't listed in her report. She replied that the condition of the property is average and apologized for the omission. Paul Made the Motion to approve the Discretionary Preservation Easements per RSA 79-D for 102 Lake Shore Drive, MBLU 169-034, owned by M&P Tocco Realty, LLC, and for 175 Gov. Wentworth Highway, MBLU 050-002, owned by Glenn M. Davis and Kathryn Elliott. Russ Seconded and the Motion carried Unanimously.
 2. Review for Action: Consent & Signature File as of May 19, 2016:

5/19/16	2016 Charitable Exemption - Castle Preservation Society	125-002 & 408-002-001
5/19/16	Tax Collector's Yield Tax Warrant	024-003
5/19/16	Lee's Mills Lease Slip #1-B	131-012

Russ Made the Motion to approve the Consent & Signature File for May 19, 2016. Paul Seconded, and acknowledged The Castle Preservation Society's "donation" of \$2,000. The Motion carried Unanimously.
 3. Review for Action: Tri-County Transit-Blue Loon Transit Council: Chris asked if the Blue Loon continues to provide transportation to Moultonborough residents. Walter offered and the Board agreed that he will attend their meeting on June 7th and will report back to the Selectmen.
 4. Review for Action: Temporary Use Permit, 1173 Whittier Highway: Chris reported that the owner of this commercial property, Robert Hammond, is requesting approval to hold a yard sale May 28th, 29th, and the 30th. Both the Fire and Police Chiefs have no objections or concerns. Paul Made the Motion to approve the Temporary Use Permit for

1173 Whittier Highway, Robert Hammond, as presented. Russ Seconded. Josh abstained from the vote. The Motion carried Unanimously.

5. Review for Action: Temporary Use Permit, 240 Gov. Wentworth Highway: Chris reported that this Temporary Use Permit is for Buckey's Restaurant & Tavern, for June 16th, 17th, and 18th, motorcycle weekend, and is a yearly event. The Police Chief has no objections and the Fire Chief will inspect the property for its yearly assembly permit. Paul Made the Motion to approve the Temporary Use Permit for 240 Gov. Wentworth Highway, Buckey's Restaurant & Tavern as presented. Russ Seconded and the Motion carried Unanimously.
6. Review for Action: Staff Report, WMF Brush Grinding & Disposal: Walter apologized for the late submission of this item and explained that Cousineau Forest Products, the lowest bidder (out of 2 received) had limited availability to do the work, which started today. He added that this is \$500 over the \$5,000 that was budgeted. Chris asked and WMF Supervisor Ken Filpula said that the diameter of wood to be chipped can't exceed 6". Ken added that the WMF used to burn brush and wood, but due to an incident that occurred several years ago, a brush fire that was thought to be out, started a grass fire. In addition, the state is working on no longer allowing transfer stations or municipalities to burn brush. Russ Made the Motion to approve the agreement with Cousineau Forest Products in the amount of \$5,500 and to authorize the Chair to sign the agreement. Paul Seconded and the Motion carried Unanimously.

V. OLD BUSINESS:

1. Russ reported that he attended an appraisal class today where George Sansoucy, the utility appraiser presented to the class. He talked about the new legislation on the utility poles that is supposed to set guidelines and values, and informed the class that there is a lot more to the law than the state is reporting. According to Mr. Sansoucy, the law only pertains to Fairpoint poles and has become even more complicated than before. Russ asked and the Board agreed to invite Mr. Sansoucy to attend one of their work sessions to provide the Board with more information. Walter said he will make the invitation. Josh suggested to also invite the Town's legislators that approved the bill to attend. Russ began to discuss the Recreation Advisory Board and Chris asked that he hold off until the upcoming Work Session when the Board will discuss the matter, as it wasn't on tonight's agenda.

VI. OTHER BUSINESS:

1. Board Update Reports: 1) Paul reported that contact has been made with the Lakes Region Planning Commission about the Town's Master Plan. He added that the LRPC commissioners will be meeting on Monday and he will make inquiries.
2. Town Administrator's Report: Walter asked the Selectmen to review the upcoming agenda topics and schedule. A meeting has been scheduled with the Lions Club finance committee for Monday, May 23rd, 11 a.m. to begin negotiating the renewal of their lease. Last Saturday the States Landing Beach Clean Up Green Up day occurred with about a dozen people participating. The viewing for the surplus sale takes place this Saturday, May 21st, 10-noon at the Highway Garage. Bids will be opened June 2nd, 2 pm. The street light inventory is on the list of topics for the May 26th work session. Work continues on the personnel manual and there will be some initial changes for the Board to consider at the work session. Dispatcher Wayne Black has asked to change his employment status from part-time to intermittent starting June 5th and Chief Wetherbee is

in support of the request. Walter reported that he has met with Fire Chief Dave Bengtson regarding the vacancy for the part-time Clerk position and the need to fill it. They both agreed that the position needs to be filled with no changes in the job description or hours. The opening will be posted in-house for 7 days and if necessary then advertised. The Memorial Day Parade, May 30th begins at Blake Road at 10 am. For those Selectmen that will march in the parade, they should report to the school at 9:45 a.m. Tax bills were mailed on Wednesday. The Town's new website design is scheduled to go live on Friday afternoon. Walter added that with the help of Alison Kepple and Hope Kokas, people will find it easier to view. All of the information on the old site will be carried over to the new site, with the buttons on the home page configured differently, but it is expected that the public will get used to it quickly. The transfer will occur Friday afternoon and may take a little while. The Town's website address will remain the same and if anyone has any questions they can call Administration for help. Walter reported that he just received Matt Swedberg's resignation from the Recreation Advisory Board. A non-public session is needed for various personnel matters.

- 3. Recreation Advisory Board (3), March 28, April 11 & May 9, 2016: Acknowledged.
- 4. Milfoil Committee Minutes, April 20, 2016: Acknowledged.
- 5. Planning Board Minutes, May 11, 2016: Acknowledged.

VIII. CORRESPONDENCE:

- 1. Time Warner Cable, May 9, 2016, Possible Program Changes: Acknowledged.

IX. CITIZEN INPUT:

1) Steve Maguire asked for more information on the surplus sale. Walter replied that this on various Town property that is unused and unwanted equipment, tools, etc., with the viewing scheduled for this Saturday from 10 am to noon, and the bids to be opened on Thursday, June 2nd, at 2 pm. Mr. Maguire asked Josh if there was any news on the Time Warner Cable franchise negotiations. Josh replied that there isn't anything new to report.

X. NON-PUBLIC SESSION:

Chris said that the Selectmen need to go into Non-Public Session per RSA 91-A:3 II (a), for personnel and will reconvene for adjournment only. Josh Made the Motion to go into Non-Public Session and to return for the sole purpose to adjourn. Josh Seconded. A roll call was taken: Josh – Aye; Paul – Aye; Jean – Aye; Russ – Aye; Chris - Aye. The Motion carried and the Selectmen went into Non-Public Session at 7:27 p.m.

The Board exited Non-Public Session at 7:52 p.m. Paul Made the Motion to seal the minutes. Josh Seconded and the Motion carried Unanimously.

XII. ADJOURNMENT:

Josh Made the Motion to Adjourn. Paul Seconded.
Motion Carried Unanimously
Chris adjourned the meeting at 7:53 p.m.

Approved

Date
Respectfully Submitted
Hope K. Kokas, Administrative Assistant