

Capital Improvements Program Committee (CIPC)

Town Hall Meeting Room, Moultonborough, NH

June 16, 2016 Meeting Time 10:00 AM

Members Present:

Jordan Prouty, Chair; Paul Punturieri, member (Selectman Representative); Joanne Farnham, member (Planning Board Representative); Cody Gray, member (ABC Representative); Enid Burrows, member (at large); Edward Harrington, Alternate; Fred Malatesta, Alternate.

Absent: Russell Wakefield, Selectman Alternate.

Town Support Staff: Walter Johnson, Town Administrator; Donna Kuethe, Recreation Director; and Dan Sturgeon, Recreation Staff; were in attendance.

Citizens: Nancy Wright, Tom Howard, Alan Ballard, and Judy Ballard. Alan and Judy Ballard left the meeting at 10:14 a.m.

The meeting was called to order by Chair, Jordan Prouty, at 10:00 a.m.

Paul Punturieri moved and Joanne Farnham seconded to accept the minutes. Motion carried.

In addition to materials that had been distributed at a previous meeting, Donna Kuethe provided us with a memorandum that outlined her presentation. She went through the need and description of:

- (1) Bathroom Facilities combined with a new pavilion at the Recreation Area on Playground Drive. This is a two-year project with the septic design slated for 2017 at a cost of \$3500. Depending upon the outcome of that septic design project, the remaining project is projected to cost \$102,000, commencing in 2018. Such a project would support all-day day camp and increased family/event use at the Playground.
- (2) States Landing Beach Project changes the amount in the Capital Reserve Fund to \$300,000 in 2017. The total amount for this project has not changed but the yearly distribution has. There is some concern about the dredging that needs to be done to reclaim the beach and swim area. The town will be working with the Department of Environmental Science to get the necessary permits.
- (3) The Baseball field cost estimate has been reduced from \$125,000 to \$75,000. The project will shorten right field and address some water issues.
- (4) Phase IIIA for the Pathway has a requested change for the timeline for construction. Grant funding is just becoming available and the most optimistic timeline would not be before 2018. It is more likely that the project would be done even later.
- (5) A used 24-passenger coach bus to support trips for adults, teens, or youth. The estimated cost is \$28,000. If bought new the cost would be \$49,000. Recreation staff would be trained to drive the bus. The bus would replace buses that are currently rented. Often the Recreation Department has to rent a school bus when a coach bus would be preferable (e.g., for adult trips). The Recreation staff estimated that the bus would be used approximately 40 times per year. The coach bus is scheduled on the CIPC spreadsheet for 2018.

(6) Improvements to the ice rink slated for 2020 and 2021 would include a cover for the rink, new asphalt and athletic coating for the surface and a new maintenance building with dual purpose of storage for the Zamboni and heated area for spectators and for skate changing. The newly refurbished area would provide summer use for pickle ball or in-line skating. The cost over the two-year period is estimated at \$259,000.

Donna Kuethe also alerted us that the playground equipment is now considered to be obsolete and will need replacing in the near future. This request is not on the CIPC list.

Walter Johnson alerted us to the need for a document archiving system for the Town Hall. However, he was not yet ready to present a proposal for the project.

Nancy Wright requested the Committee tape future meetings. The CIPC will consider the request at its next meeting.

The next meeting of the CIPC will be June 23, 2016, at 10 a.m. At that, the committee will begin the ranking process.

Joanne Farnham moved and Paul Punturieri seconded to adjourn. Motion approved. Meeting adjourned at 11:07 a.m.

Respectfully Submitted

Enid Burrows, Clerk