

MEMORANDUM – OFFICE OF THE TOWN ADMINISTRATOR

TO: Board of Selectmen
FROM: Walter P. Johnson, Town Administrator
RE: Weekly Report
DATE: February 22, 2016
CC: All Departments



Town Administrator: This past week all non-essential staff enjoyed the President's Day holiday on Monday making just a four day work. On Tuesday I showed the former Taylor property home to a prospective buyer who may be interested in restoring the home for residential and commercial use. I will follow up with the individual in the coming weeks. School Superintendent Noyes and I met on Wednesday to review two marketing proposals that will be presented to our respective Boards in the coming weeks. Also on Wednesday I attended the Milfoil Committee's monthly meeting where they discussed contracts for the upcoming harvest season, funding grants from the State of NH and preparations for a milfoil information table for Town Meeting. The final proof of the 2015 Annual Town Report was approved and sent to the printers on Friday. The Select Board will meet on Thursday for a regular meeting starting at 7:00 p.m. with a public hearing on the community center bond at 7:30 p.m. at Town Hall. Finally, I'm pleased to announce that the Select Board has appointed Transfer Station Attendant Ken Filpula as the new facility supervisor. Ken will be assuming his new duties on Monday February 22nd. Congratulations to Ken! I will be out of the office for meetings on Friday this week. Have a great week everyone!

Finance: Nothing to report this week.

Assessor: Nothing to report this week.

Tax Collector: Nothing to report this week.

Town Clerk: Nothing to report this week.

Public Works & Facilities: The crew was busy this week with Mother Nature's rollercoaster of precipitation and temperatures. After a holiday weekend with sub-zero temperatures, the week began with 2-3" of wet snow which brought crews in at 1 a.m. Tuesday to plow and treat the paved roads, which then refroze from the freezing rain and slow to rise temperatures. The crew opted to leave the snow on the gravel roads for fear of plowing it off with a ½" of forecasted rain to come in the day, which with the frozen gravel roads would turn them to a sheet of ice. The rising temps and rain unfortunately had the same result, and brought out crews along with the private contractors to sand the 200 miles of gravel roads, using nearly 400 tons of sand. During the week the crew spot sanded gravel roads, cleaned the equipment and the Highway Garage. The crew has been working to manage the woodchip pile and moved a tractor-trailer load this week. Truck #7 suffered an engine failure and was towed to the dealer for repair, which should still be under warranty. The crews put the plows back on the trucks and Saturday morning were out at 4 a.m. along with the private contractors to plow the 2-3" of wet snow. Foreman Wakefield checked the roads throughout the weekend and spot treated where needed. Agent Kinmond worked with the engineer to finalize a pay request on the preparations for the utility

pole relocations, reviewed the submitted payroll, handled a couple of personnel matters, and also worked on job classification reviews for the Town Administrator.

Facility & Grounds Division: The crew scraped and treated facility walkways, and plowed the parking lots. Work continued in the Town Hall back room, cleaning and organizing. The crew checked the Aqua-therms to be sure they were running properly at the Lee's Mill docks. Several florescent bulbs were replaced at the PSB and Recreation building and recyclables and trash were collected. Work continued at Highway Garage with repainting the old break room which will become the DPW Director's office.

WMF Division: Facility Supervisor Filpula reported that the facility shipped 2 roll-off containers of clean wood, 1-demo can, 1-MSW and 40 yard container of mixed paper. The staff also did snow and ice removal during the week as well.

Moultonborough Police Department: The Moultonborough Police Department recorded 379 log entries, which included the following calls for service, 24 motor vehicle stops, 13 assists to Fire/EMS, 0 Directed Patrols, 5 arrests, 3 complaints, 2 MV Accidents, 3 MV Complaints, 7 residential alarms, 3 commercial alarms and 3 K-9 complaints.

Training: Feb. 15th – Feb. 19th, Off. Pare attended the Police Academy. Feb. 16th & Feb 19th, Off. Bagan trained at the Police Academy.

Moultonborough Fire Department: Year to date there has been 98 calls for emergency service. For the period of 2/12/16 to 2/18/16 there were 27 calls for service: (12) Medical Emergencies, (1) Outside Fire, (1) Ice Rescue, (2) Carbon Monoxide Incidents, (1) Power Line Call, (1) Aircraft Standby, (1) Lift Assist, (5) False Alarms, and (3) Good Intent Calls. Moultonborough Fire Rescue received assistance on one automatic aid call from Center Harbor and one from Tuftonboro.

Overall Average Response Time (Time of dispatch to apparatus/rescue on scene): 10:29 minutes

Overall Average Manpower per incident: 5 Firefighters/Incident

Day Time Average Response Time (Time of dispatch to apparatus/rescue on scene): 9:17 min.

Overall Average Day Time Manpower per incident: 5 Firefighters/Incident

Night/Weekend Average Response Time (Time of dispatch to apparatus/rescue on scene): 10:10 minutes

Overall Average Night/Weekend Manpower per incident: 5 Firefighters/Incident

Operations: On 2/12 the Fire Department along with Stewart's Ambulance and Tuftonboro Fire Rescue were dispatched for the report of a vehicle through the ice and victims in the water off Gansy Island on Lake Winnepesaukee. While en-route, it was reported that all persons were out of the water and being transported to the Balmoral Beach off Paradise Drive. Two male patients were assessed by Fire and EMS personnel, the two patients refused treatment or transport. The incident was turned over to NH Fish & Game for investigation. The vehicle, a Chevrolet Suburban was submerged in approximately 30-feet of water. Residents and visitors are advised to use extreme caution when going onto the ice on local waterbodies. Due to recent warm weather, no ice should be considered safe for vehicles of any type. During this period, the department responded to 2 carbon monoxide incidents on 2/14 & 2/14. Both incidents found elevated levels of carbon monoxide in the residences. In both cases, carbon monoxide detectors alerted the occupants to the presence of the colorless, odorless gas. Three times so far this month firefighters have responded for carbon monoxide alarms and have found dangerous levels of the

gas within the building. All homes that have carbon-based fuel heating systems should have carbon monoxide detectors; rental units that have combustion-fueled appliances are required by state law to have carbon monoxide detectors. If a resident experiences a carbon monoxide alarm activation, they should evacuate the building, leave all windows and doors closed, and call 9-1-1.

Office of Development Services Planning:

Town Planner: Nothing to report this week.

Code & Health: Nothing to report this week.

Human Services: Nothing to report this week.

Recreation Department: Our big news in the Recreation Dept. is that Dan is a new dad, with Kennedy Grace Sturgeon making her way into the world on Monday Feb. 22 at 7:21 a.m. Our two travel basketball teams will be competing in the Carroll County Recreation Department Youth Basketball Tournament this week. The boy's first tournament game is on Tuesday Feb. 23rd in Bartlett and the Girl's first tournament game is on Wednesday in North Conway. This is a double elimination tournament concluding on Thursday for the boys and Friday for the girls. We had a wonderful turn-out for the Father-Daughter Dance, held last Friday, Feb. 19th. We ended up having to scramble to change the venue at the last minute as Moultonborough Academy had an issue and no water. The dance was moved to MCS and ended up being a great night. We are taking reservations for our next trip to the Boston Flower Show on March 16th. This trip is being held in collaboration with Belmont Parks and Recreation.

Important Dates to Remember

Board of Selectmen's Meeting, February 25, 2016, 7 PM

Board of Selectmen's 2nd Bond Public Hearing, Com. Center, Feb. 25, 2016, 7:30 PM

Community Center Information Open House, Town Hall, Mar. 3, 2016, 4:30-6:30 PM

Board of Selectmen's Meeting, March 3, 2016, 7 PM

Community Center Information Open House, Town Hall, Mar. 5, 2016, 10:00-Noon

Election Day, Public Safety Building, March 8, 2016 7 AM – 7 PM

Board of Selectmen's Meeting, March 10, 2016, 7 PM

Annual School & Town Meeting, Moultonborough Academy, March 12, 2016, 9 AM

Board of Selectmen's Meeting, March 17, 2016, 7 PM

Board of Selectmen's Work Session, March 24, 2016, 4 PM

Staff Meeting, Tuesday – March 1, 2016, 9 AM