



**ANNUAL REPORT  
OF THE  
OFFICERS  
OF THE  
TOWN OF MOULTONBOROUGH**

**Fiscal Year Ending December 31, 2011**

This is to certify that the information contained in this report, taken from our Official Records, is complete to the best of our knowledge and belief.

Joel R. Mudgett, Chairman  
Edward J. Charest  
James F. Gray  
Betsey L. Patten  
Russell C. Wakefield  
BOARD OF SELECTMEN

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# **We Dedicate This Town Report To:**

**Mel Borrin**

**March 11, 1943 – September 8, 2011**



Mr. Melvin B. “Mel” Borrin, our Town Moderator these past 28 years passed away at his home on September 8, 2011. Amongst his many other services to the Town were his 15 years with our Fire Department as a volunteer firefighter, service as Planning Board chairman and past board member, Governor Wentworth Regional School District past board member; and with the Moultonborough School District as chairman, past board member and moderator.

**We thank him for his distinguished service.**

## **TOWN OFFICERS**

### **Representatives to the General Court**

#### **State Senate – District 3**

Jeb Bradley

### **Carroll County District 4**

Christopher J. Ahlgren

J. David Knox

Betsey L. Patten

Stephen J. Schmidt

### **Board of Selectmen**

Joel Mudgett, Chair, 2012

Edward J. Charest, 2014

Betsey L. Patten, 2013

James F. Gray, 2012

Russell C. Wakefield, 2014

### **Tax Collector**

Susette M. Remson 2014

Sally A. Blais, Deputy Tax Collector

### **Town Clerk**

Barbara E. Wakefield, 2014

Kathleen E. Remson, Deputy Town Clerk

Lianne Dionne, Office Clerk

### **Treasurer**

Laura Hilliard, 2012

Noel Cantwell, Deputy Treasurer

### **Moderator**

Melvin B. Borrin, (2011 Deceased)

Jerry Hopkins, (Interim Moderator)

### **Supervisors of the Checklist**

Laurie Whitley, 2012

Cheryl Kahn, 2014

Sally Carver, 2016

### **Trustees of Trust Funds**

Kenneth L. Taylor, Chair 2012

John H. Porter Jr., 2014

Jordan Prouty, 2013

### **Planning Board**

Joanne K. Coppinger, Chair 2012

R. Natt King, Vice Chair, 2012  
Jane Fairchild, (Resigned Sept. 2011)  
Peter Jensen, 2012  
Keith Nelson, Alt., 2012  
James Gray, Sel. Alt.

Judy Ryerson, 2014  
Chris Maroun, 2013  
Tom Howard, 2014  
Ed Charest, Sel. Rep.

### **Zoning Board of Adjustment**

Robert Stephens, Chair 2014

Jerry D. Hopkins, Vice Chair 2012  
Ray Heal, 2012  
Nicol Roseberry, Alt., 2013  
Kevin McCarthy (Resigned April 2011)

Russell Nolin, 2014  
Robert Zewski, Alt. 2012  
Joseph Crowe, Alt. 2014

### **Town Administrator**

Carter Terenzini

### **Finance & Personnel**

Heidi A. Davis, Director

Carol Fucarile, Executive Assistant  
Alison Kepple, Office Secretary

Hope Kokas, Admin. Assistant

### **Assessor**

Gary Karp

### **Human Services Officer**

Rae Marie Davis

### **Office of Development Services**

Dan Merhalski, Town Planner (Resigned May 2011)  
Bruce Woodruff, Town Planner (Appointed Oct. 2011)  
Donald Cahoon, Code & Health Officer  
Bonnie Whitney, Administrative Assistant

### **Fire Department**

David R. Bengtson, Fire Chief

Paul LaBranche, Firefighter /EMT  
Wendy Smith, Office Manager

Brian Searles, Firefighter/EMT

**Department of Public Works  
Highway Department**

Scott D. Kinmond, 2012

Highway/Road Agent/Director

Edwin A. Wakefield, Foreman

Peter W. Beede, Sr.

William F. Dow

Craig Dunn

James A. Nave

Dennis E. Shaw

**Facilities & Grounds Maintenance**

Dennis Emerton

Wallace A. "Andy" Daigneau

**Waste Management Facility**

Scott Greenwood

Dennis W. King

Richard L'Etoile

Ken Filpula

Ovidiu Charest

Robert O'Neil

Ralph Mitchell

**Cemetery Maintenance (Seasonal)**

Peter Wright

Kathleen McPherson

**Recreation Department**

Donna J. Kuethe, Director

Hilary Bride, Asst. Dir. (Resigned Dec. 2011) Kaitlin Sampson (Resigned Aug. 2011)

Donna Tatro, Administrative Assistant

**Police Department**

Chief, Thomas R. Dawson (Resigned 2011)

Sgt. Peter W. Beede, Jr. (Interim Chief)

Spl. Officer William Gillis, Jr.

Sgt. Scott J. Fulton

Spl. Officer Joseph L. Marinucci

Sgt. Joseph T. Canfield

Prosecutor Dennis M. Davey

Cpl. Jason F. Boucher

Executive Assistant Virginia R. Welch

Det./K-9 Stephen M. Kessler

Traffic/Parking Officer Tony J. Eldridge

M.P.O./S.R.O. Jody C. Baker

Dispatcher/Clerk Linda G. Eldridge

M.P.O. Colin D. LeBlanc

Dispatcher/Clerk Kathleen M. Lord

Officer Peter C. John

Dispatcher/Clerk Sandra J. Brackett

Officer Jared L. Beaulieu

Dispatcher/Clerk Wayne A. Black

Officer James M. Quinlan

Dispatcher/Clerk Ashley A. Jette

Officer Daniel R. Ingram

K-9, Rony

Officer Jonathan D. Kleiber

**Visiting Nurse Service**

Debra J. Peaslee, RN, Director

Jeri T. King, RN

Stephanie Pigott, Office Manager

**Moultonborough Visiting Nurse Service Directors**

Virginia A. Forsberg, RN, Chairman

Barbara W. Sheppard, Treasurer

Helen Abbott, Secretary

Carolyn Crosby, MD

Alice Ellingwood

Audrey M. Hull (Deceased 2011)

Cynthia E. LeMien, RN

Lucille Sugar

Board of Selectmen

Dianne Davis

**Moultonborough Public Library**

Nancy J. McCue, Library Director

Jane P. Rice, Asst. Librarian

Judi Knowles, Children's Librarian

Susan Stokes, Associate

Linda Nolin, Associate

AnneMarie Welch, PT Associate

Sharon Gulla, PT Associate

**Library Trustees**

Phyllis D. Prouty, Chair, 2014

Roger Simpson, Vice Chair, 2012

Barbara Sheppard, Treasurer, 2013

Cheryl Kahn, Secretary, 2013

Jane Coyne, 2014

Joanne Farnham, 2013

Barbara Putnam, 2012

Richard Geden, Alt., 2012

Laurie Whitley, Alt., 2012

**Advisory Budget Committee**

Jean Beadle, Chair CPA

Alan Ballard

Ed Marudzinski

Kathy Garry (School Board Rep)

Russell Wakefield (Select Board Rep)

Barbara Sheppard (Library Trustee Rep)

Tom Randell (Alt.)

**Capital Improvement Program Committee**

Richard Brown, Chair

Barbara Rando

Alan Ballard

Joel Mudgett

Jane Fairchild (Resigned Sept. 2011)

Heidi Davis, Ex-Officio

Josh Bartlett

Dan Merhalski (Resigned May 2011)

Bruce W. Woodruff

Peter Jensen, Alt.

**Conservation Commission**

Marie Samaha, Chair

Robert Patenaude

Paul Schmidt (Resigned May 2011)

Bill Gassman

Herb Farnham

Peter Jensen

Paul Stinson, Alt.

**Emergency Management Committee**

David Bengtson, Fire Chief, Director  
Scott Kinmond, Road Agent, Asst. Director      Joel Mudgett, Chairman, BoS  
Carter Terenzini, Town Administrator      Thomas Dawson, Chief of Police  
Mike Lancor, Superintendent of Schools      Don Cahoon, Code & Health Officer

**E-911 Committee**

Joel Mudgett, Chair  
David Bengtson      Sandra Brackett  
Jerry Hopkins      Scott Kinmond  
Christopher Shipp      Richard Young

**Heritage Commission**

Cristina Ashjian, Chair  
Jean Beadle, Secretary      Ed Charest, BoS Representative  
Norman E. Larson      Bruce Worthen  
Mark Borrin, Alt.

**Inspectors of Election**

Anita Blood      Beverly Charest  
Mary Hart      Sara M. Richardson  
Laurie Whitley

**Joint Intermunicipal Ambulance Service Board**

Charley Hanson, Center Harbor – Chair  
Ken Balance, Center Harbor      David Bengtson, Secretary  
Lois Brunelle, Sandwich      Arthur Kerr, Sandwich  
Miller Lovett, Meredith      Joel Mudgett, Moultonborough  
Phil Warren, Meredith

**Joint Loss Management Committee**

David Bengtson, Chair  
Ken Filpula, Vice Chair      W.A. Daigneau  
Scott Fulton      Scott Greenwood  
Jeri T. King      Scott Kinmond  
Kaitlin Sampson (Resigned Aug. 2011)

**Blue Ribbon Commission on Community Services and Facilities**

(Dissolved 7/21/11)  
Erik Taylor, Chair  
Donald McGillicuddy      John Pendexter  
Carol Robbins      Richard Wakefield

### **Master Plan Implementation Committee**

Tom Sawyer, Chair (Business Owner)

Joanne Coppinger, Clerk (Planning Bd Rep)	Betsey Patten, (BOS Rep)
Kathy Garry (SAU 45 Rep)	Robert Patenaude (Concom Rep)
Cristinia Ashjian (Heritage Comm. Rep)	Rev. Paul O'Neil (Citizen At-Large)
Bruce W. Woodruff, Ex-Officio	
Daniel Merhalski, Ex-Officio (Resigned May 2011)	

### **Milfoil Committee**

Peter Jensen, Chair

Paul Ardito	Paul Daisy
Ginny Gassman	Brian Litcof
Karin Nelson	Susan Connolly (Alt.)
Jim Leiterman	Nancy Wright

### **Milfoil Committee (IMA) Moultonborough, Tuftonboro, Wolfeboro**

Ken Marschner, Wolfeboro Milfoil Comm., Chair

Carter Terenzini, Moultonborough, Clerk	Daniel Duffy, Tuftonboro BoS
Bill Marcussen, Tuftonboro	Linda Murray, Wolfeboro BoS
Karin Nelson, Moultonborough	David Owen, Wolfeboro Town Mgr.
Bob Boyan, Moultonborough Alt.	Dan Williams, Tuftonboro Alt.

### **Recreation Advisory Board**

Al Hume, Chair

Carla Taylor, Vice Chair	Celeste Burns, Secretary
Harry Blood	Chris Shipp
Morgan Gillis	

### **Senior Needs Committee**

Joanne Farnham	Robert F. Fournier
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## **Board of Selectmen**

To the Citizens of Moultonborough, I respectfully submit this Chairman's report.

With another year passed, I first wish to thank my fellow board members; Ed Charest, Jim Gray, Betsey Patten and Russell Wakefield. While we may not look at things the same way all of the time I do believe we come to a decision that is best for the town. I also want to thank Carter Terenzini, Town Administrator and all the Town Hall staff that make our jobs easier.

The Board decided to dedicate this year's town report to Mel Borrin, who was our Town Moderator for 28 years. He also served on our fire department, planning board, school board and many other boards and committees in our community and town.

The SelectBoard appointed a 5 member Blue Ribbon Commission in July 2010. One of their recommendations this year was to rehabilitate the soccer field at playground drive before starting any other fields. The SelectBoard after reviewing the warrant article, due to questions from the public and questions referencing funding, decided to send the question back to town meeting.

"Adopt-a-Spot" went well for its fourth year. These gardens are planted and maintained by individuals, clubs and businesses and all are beautifully done. The SelectBoard would like to express their thanks and hope this effort continues for years to come.

NH DOT has taken the Fox Hollow Project over, while they work on the right of way easements. Hopefully we can soon turn a shovel and finish this project.

The Milfoil Committee continues with their work, developing a program to treat with herbicide or hand pulling. They also are working with the N.H. Department of Environmental Services for mapping and permits. While performing this service they also find time to continue to educate residents and land owners. The Town owes this committee and all their volunteers a big "Thank You".

In closing, "Thank You" to all our town employees and volunteers for your dedicated service to the Town of Moultonborough.

Respectfully submitted,  
Joel Mudgett  
Chairman

## Office of the Town Administrator

Greetings to you with my fourth report as your Town Administrator. The year brought some modest progress on projects, resolution to some and a continuation of stalemate to others.

We moved forward with new regional efforts with the most notable being with Holderness to provide them with Code Enforcement Services and a co-operative partner in buying low cost electricity. The Tri-Town cooperative with Wolfeboro and Tuftonboro had its first year of efforts tackling the milfoil invading our water bodies. I think you will find their report most interesting.

In a six page Order the NH BTLA brought closure to our 2010 property value update when it dismissed a Petition for Reassessment. This petition had claimed the 2010 updates "...resulted in unpredictable and unclearly defined assessment...". Based upon an extensive review and a lengthy public hearing, the BTLA concluded there was "...no basis... to conclude the board should order the Town to perform any reassessment or other remedial action...". I want to thank the staff and SelectBoard for putting the lessons learned in our review toward continuing improvements in our systems including our new Measure & List program kicking off in 2012.

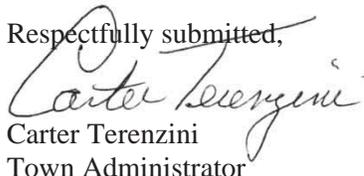
Our budget process was a bit easier as the economy started its slow - most would agree painfully slow - recovery and the issue of becoming a "Donor Town" was again dodged. While the "Donor Town" tax may yet come back, we were able to obtain special legislation allowing us to spread any such increases over both the estimated tax bill and the final actual tax bill. While the total to be paid would remain the same, this will avoid a spike in your bill and a reset of your escrow far in excess of what it would normally be. In the meantime your SelectBoard continues to work for a constitutional amendment that could put us on a path to ending this nightmare forever.

The long effort to provide public transportation in Carroll County progressed with ridership on the "Blue Loon" door to door service building steadily. The fixed route service was announced to begin on January 3, 2012 with service to Laconia, Wolfeboro and Conway. For service information and scheduling you may call 1.866.752.6890. The needed Fox Hollow right of way acquisitions are moving forward with the state's assistance and we hope for a 2012 bidding of this project. The Blue Ribbon Commission on Community Services and Facilities provided its final report on how to meet the Town's need for recreation facilities. With an article for action at the Town Meeting we can hopefully move this issue forward to some form of resolution.

And finally changes in faces abounded throughout the year with a new SelectBoard member, Russ Wakefield, taking the place of veteran Karel Crawford, our first ever hosting of a Town Fellow in partnership with the University of New Hampshire, the Local Government Center, and the Municipal Managers' Association, the transition from Dan Merhalski as our first ever Town Planner to welcoming Bruce Woodruff in that post, the addition of several other new employees and the passing of the beloved Moderator and friend Mel Borrin.

Should you have any questions on our efforts or comments for improvement in our services, please feel free to contact me at any time by phone 1.603.476.2347, in person, or by email at [caterenzini@moultonboroughnh.gov](mailto:caterenzini@moultonboroughnh.gov).

Respectfully submitted,



Carter Terenzini  
Town Administrator

**TOWN OF MOULTONBOROUGH**  
**Town Meeting Minutes**  
**March 8, 2011 – March 12, 2011**

Moderator Mel Borrin called the Town meeting to order on March 8, 2011 at 7:00 AM. The election was held in the Moultonborough Public Safety Building meeting room. Mr. Borrin proceeded to read warrant Article 1 and Article 2. At that time Jerry Hopkins made a motion, seconded by Sally Carver to dispense with the reading of the remaining articles on the ballot. This was voted in the affirmative by voice vote. School District Moderator Jerry Hopkins proceeded to read the school warrant.

Balloting proceeded immediately, ballots resulting as follows.

Votes Cast – 1185

Selectmen for Three (3) Years – (Vote for not more than two)

Russell C. Wakefield	641
Edward J. Charest	524
Peter Jensen	463
Christopher Shipp	429

Tax Collector for Three (3) Years – (Vote for not more than one)

Susette M. Remson	1019
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Town Clerk for Three (3) Years – (Vote for not more than one)

Barbara E. Wakefield	1040
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Trustee of Trust Funds for Three (3) Years – (Vote for not more than one)

John H. Porter Jr.	907
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Library Trustee for Three (3) Years – (Vote for not more than two)

Phyllis D. Prouty	920
Jane Coyne	884

Zoning Board Member for Three (3) Years – (Vote for not more than two)

Timothy Tinel	352
Russell S. Nolin	767
Robert H. Stephens	616

Planning Board Member for Three (3) Years – (Vote for not more than two)

Judith A. Ryerson	565
Brett E. Balise	479
Thomas Howard	598

**ARTICLE 2**

Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Town of Moultonborough on the second Tuesday of March?"(By Petition)(Not Recommended by Selectmen 5 - 0) (Not Recommended by the Advisory Budget Committee 6 - 0)

YES – 456

NO – 696

**ARTICLE 3**

Are you in favor of Amendment No. 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows: To see if the Town will vote to amend the Zoning Ordinance to create a Table of Permitted Uses in Article VI “Commercial Uses”, which represents the currently accepted uses and those that require Special Exception or are Not Permitted in all zoning districts, and replaces the wording in each zone currently in the ordinance. This is a formatting change only; no changes to any uses are proposed.

(Recommended by Planning Board 7 - 0)

YES – 813

NO – 262

**ARTICLE 4**

Are you in favor of Amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows: To see if the Town will vote to amend the Zoning Ordinance to amend the lot coverage wording in Article VI (F)(3) to reflect changes approved at Town Meeting in 2010 to remove the words “50 percent” from the following sentence: “Any easement for public use, such as a pathway or walkway through the lot shall not be counted in the 50 percent lot coverage calculation.”

(Recommended by Planning Board 7 - 0)

YES – 818

NO – 256

**ARTICLE 5**

Are you in favor of Amendment No. 3 as proposed by the Planning Board for the Town Zoning Ordinance as follows: To see if the Town will vote to amend the Zoning Ordinance Article VI (A)(5) Site Plan Review to exclude the need for Site Plan Review for all commercial uses on lots under 1 acre that develop under 200 sq. ft. (cumulatively) of area, or for lots over 1 acre, development under 500 sq. ft. (cumulatively) unless such use creates over 100 vehicle trips per day or is determined by the Code Enforcement Officer to have a substantial impact on Town services or the surrounding neighborhood. All commercial or multi-family development above these thresholds must still receive Site Plan Approval.

(Recommended by Planning Board 7 - 0)

YES – 739

NO – 353

**ARTICLE 6**

Are you in favor of Amendment No. 4 as proposed by the Planning Board for the Town Zoning Ordinance as follows: To see if the Town will vote to amend the Zoning Ordinance Article VII(B)(3) and (4) – Non-Conforming Uses and Properties, to remove this section and prohibit expansions of primary structures into setback areas, by the amount of the structure already intruding into the setback. (For example, an intrusion of 200 sq. ft. could expand by up to 200 sq. ft. more into the setback. This amendment will remove this ability.)

(Recommended by Planning Board 7 - 0)

YES – 725

NO – 360

**ARTICLE 7**

Are you in favor of Amendment No. 5 as proposed by the Planning Board for the Town Zoning Ordinance as follows: To see if the Town will vote to add a new Article XIV – Steep Slopes Ordinance which shall apply standards to all development requiring a Building Permit, Subdivision Approval and/or a Site Plan Review Permit, where the proposed site disturbance is 20,000 sq. ft. in the aggregate on slopes of 15 percent or greater. No construction on slopes over 25% shall be permitted.

**(Recommended by Planning Board 7 - 0)**

YES – 810

NO – 292

**ARTICLE 8**

Are you in favor of Amendment No. 6 as proposed by the Planning Board for the Town Zoning Ordinance as follows: To see if the Town will vote to amend Article VI (E) to revise the criteria for granting Special Exceptions for Commercial Uses outside of the three (3) Commercial Zoning Districts. Commercial Uses wishing to be located outside of these districts will be required to meet these new standards, including a screening requirement to minimize impacts to neighboring properties.

**(Recommended by Planning Board 7 - 0)**

YES – 795

NO – 297

**ARTICLE 9**

Are you in favor of Amendment No. 7 as proposed by the Planning Board for the Town Zoning Ordinance as follows: To see if the Town will vote to amend Article V (A)(4) Signs to allow all types of real estate signs, as being exempt from the Sign Permit procedure as follows: “Temporary real estate signs advertising property on which the signs are located, not exceeding three (3) feet by four (4) feet in size and limited to two signs per lot. Additionally, off premise directional signs offering real estate, must comply with the 1993 policies of the Moultonborough Board of Selectmen or amendments thereto”. The current ordinance only allows real estate signs advertising property for sale.

**(Recommended by Planning Board 5 - 2)**

YES – 416

NO – 709

At 8:30 PM, the Moderator recessed the meeting until Saturday March 12, 2011.

**SATURDAY MARCH 12, 2011**

Moderator Mel Borrin called the town meeting to order at 9:30 AM. The meeting was held at the Moultonborough Academy Auditorium.

**ARTICLE 10**

To see if the Town will vote to raise and appropriate the sum of Seven Hundred Thirty Three Thousand dollars (\$733,000) for a road improvement program as generally illustrated below, and to meet said appropriation with funds from a NH Department of Transportation Highway Block Grant of One Hundred Forty Three Thousand dollars (\$143,000) and the balance of Five Hundred Ninety Thousand dollars (\$590,000) from taxation.

<b>Project</b>	<b>Budget</b>
Sheridan Road (Reconstruction of 1,500 +/- lf & Shim & Overlay 1,700 +/- lf)	\$275,000
Eagle Shores Shim & Overlay (6,300 +/- lf)	\$216,000
Birch Lane – Shim (3,300 +/- lf)	\$88,000
Engineering	\$100,000
Contingency	\$54,000
<b>TOTALS</b>	<b>\$733,000</b>

Note: Inclusion of any road on this list was based upon a condition assessment and budget estimate prepared in November of 2010. It is no guarantee of work being undertaken on the identified roadway. Final construction decisions are made upon detailed engineering and actual bids received with work deletions or additions based upon the final bids.

**(Recommended by Selectmen 5 - 0)**

**(Recommended by Advisory Budget Committee 6 - 0)**

A motion was made by Road Agent Scott Kinmond and seconded by Selectwoman Betsey Patten to bring the article to the floor.

A motion was made by Rick Buckler and seconded by Karel Crawford to dispense of the second reading of the articles through the end of the meeting. This was voted in the affirmative by majority voice vote.

Article 10 was voted in the affirmative by a majority voice vote.

#### **ARTICLE 11**

To see if the Town will vote to raise and appropriate the sum of Three Hundred Twenty Eight Thousand dollars (\$328,000) for a program of capital improvements and expenditures, and equipment as generally illustrated below, and to meet said appropriation by a withdrawal of Fifty Five Thousand dollars (\$55,000) from the Highway Equipment Capital Reserve Fund and the balance of Two Hundred and Seventy Three Thousand dollars (\$273,000) from taxation.

a.	Fire Dept. (Turn-Out Gear)	\$	15,000
b.	Fire Dept. (Fire Boat)	\$	163,000
c.	Highway Dept. (6 Wheel Dump Truck w/Plow & Wing)	\$	150,000
	<b>Total</b>	<b>\$</b>	<b>328,000</b>

**(Recommended by Selectmen 5 - 0)**

**(Recommended by Advisory Budget Committee 6 - 0)**

A motion was made by Selectwoman Karel Crawford and seconded by Selectman Joel Mudgett. This article was voted in the affirmative by a majority voice vote.

**ARTICLE 12**

To see if the Town will vote to raise and appropriate the sum of Two Hundred Twenty Seven Thousand Five Hundred dollars (\$227,500) and to deposit the same in the following Capital Reserve Accounts.

Personnel Liability CRF	\$	14,500
Community Substance CRF	\$	9,500
Communication Technology CRF	\$	22,500
Reappraisal CRF	\$	24,000
Firefighting Equipment CRF	\$	75,000
Police Communications CRF	\$	7,000
Highway Equipment CRF	\$	<u>75,000</u>
<b>Total</b>	<b>\$</b>	<b>227,500</b>

**(Recommended by Selectmen 5 - 0)**

**(Recommended by Advisory Budget Committee 6 - 0)**

A motion was made by Selectwoman Karel Crawford and seconded by Selectman Joel Mudgett. This article was voted in the affirmative by a majority voice vote.

**ARTICLE 13**

To see if the Town will vote to raise and appropriate the sum of Two Hundred Twelve Thousand dollars (\$212,000) and to deposit the same in the following Maintenance Trust Fund Accounts:

Milfoil	\$	200,000
Lee's Mills	\$	2,000
Dry Hydrant	\$	<u>10,000</u>
<b>Total</b>	<b>\$</b>	<b>212,000</b>

**(Recommended by Selectmen 5 - 0)**

**(Recommended by Advisory Budget Committee 6 - 0)**

A motion was made by Selectwoman Betsey Patten and seconded by Jerry Hopkins. This article was voted in the affirmative by a majority voice vote.

**ARTICLE 14**

To see if the Town will vote to discontinue the so-called Recreation Revolving Fund (Article 50 of the 1994 Town Meeting) with the balance of One Hundred Sixty Three Thousand Three Hundred Twenty Two dollars (\$163,322) as of December 31, 2010 and said sum, together with any accrued interest or additional principal due thereto at the time of discontinuance, being credited to the General Fund.

**(Recommended by Selectmen 4 - 1)**

**(Recommended by Advisory Budget Committee 6 - 0)**

A motion was made by Selectwoman Karel Crawford and seconded by Jean Beadle. This article was defeated by a majority hand count.

**ARTICLE 15**

To see if the Town will vote to amend its action under Article 10 of the 2010 Annual Town Meeting, relative to the appropriation for Fox Hollow Road intersection improvements, by striking the amended date of December 30, 2011, at which time the appropriation was to lapse, and inserting in lieu thereof the date of December 30, 2013 or upon receipt of the grant and the project is completed, whichever is sooner.

**(Recommended by Selectmen 5 - 0)**

**(Recommended by Advisory Budget Committee 6 - 0)**

A motion was made by Road Agent Scott Kinmond and seconded by Bob Stephens.  
This article was voted in the affirmative by a majority voice vote.

#### **ARTICLE 16**

To see if the Town will vote to allocate Twenty Five Percent (25%) of the collected land use change tax revenue, but not to exceed Twenty Thousand dollars (\$20,000) per year, pursuant to RSA 79-A and deposit said money in the Conservation Fund already established, in accordance with RSA 36-A:5, III as authorized by RSA 79-A:25, II.

**(Recommended by Selectmen 4 - 1)**

**(Recommended by Advisory Budget Committee 1 Yes – 5 No)**

A motion was made by Marie Samaha and seconded by Keith Nelson to bring the article to the floor.

A motion was made by Tom Howard and seconded by Natt King to amend the percentage in the article to allocate Fifty Percent (50%) of land use change tax revenue, in place of 25%. The article reading as follows:

To see if the Town will vote to allocate **Fifty Percent (50%)** of the collected land use change tax revenue, but not to exceed Twenty Thousand dollars (\$20,000) per year, pursuant to RSA 79-A and deposit said money in the Conservation Fund already established, in accordance with RSA 36-A:5, III as authorized by RSA 79-A:25, II.

The amendment was voted in the affirmative by a majority voice vote.

This amended article was voted in the affirmative by a majority voice vote.

At this time Selectman Chair Joel Mudgett presented retiring Selectwoman Karel Crawford with a gift and recognized her for her many years of dedication. Karel was a selectperson for a total of nine years and chairman for six of those years. Karel thanked everyone for their support throughout the years and stated she is moving on to a new chapter in her life and enjoying her granddaughter.

#### **ARTICLE 17**

To see if the Town of Moultonborough will vote to set the fee for the Waste Management Facility and Beach Permit at \$10.00. Senior Citizens age 65 or older will pay \$5.00 for Waste Management Facility and Beach Permit. Fee will be charged every two years.

**(By Petition)**

**(Not Recommended by Selectmen 5 - 0)**

**(Not Recommended by Advisory Budget Committee 6 - 0)**

This article proceeded in error as a motion and second was not formally made. The moderator brought the motion to the floor by asking if any petitioner would like to speak to the article. After floor discussion on the article a motion was made by Eric Taussig and seconded by Al Hume to amend the article to add the words "to go back to the old fee beginning in January 01, 2013."

The amendment was voted in the affirmative by majority hand vote.

The amended article was defeated by a majority voice vote.

Please note--Upon discussion with DRA, Secretary of State, and Town Counsel on the overlooked motion and second, the directive given was that it was a "harmless error", considering the article was defeated. It was deemed that the intent of the legislative body was made clear and all were given the right to voice opinion.

At this time a motion was made by Christopher Shipp and seconded by Selectwoman Karel Crawford to vote articles 18, 19, and articles 21 through 28 collectively.

This was voted in the affirmative by a majority voice vote.

Moderator Borrin asked if anyone would like to discuss any of these articles and proceeded to read the amounts of each article. He stated that the total amount of all articles is Forty Four thousand, two hundred one dollars (\$44,201.00).

The petitioned articles 18, 19 and 21-28 were voted in the affirmative by a majority voice vote. They are as follows:

**ARTICLE 18**

To see if the Town of Moultonborough will vote to raise and appropriate the sum of \$830 for the annual support of services provided to the citizens of this community by the Visiting Nurse Association-Hospice of Southern Carroll County & Vicinity, Inc. The VNA-Hospice agency has been serving the Town residents for many years, and the Town has consistently supported the VNA-Hospice. This year we are asking for less than what was approved last year.

**(By Petition)**

**(Recommended by Selectmen 5 - 0)**

**(Recommended by Advisory Budget Committee 6 - 0)**

**ARTICLE 19**

To see if the Town will vote to raise and appropriate the sum of \$7,500 for Tri-County Community Action for the purpose of continuing services of the Fuel Assistance Program for the residents of Moultonborough. **(Recommended by Selectmen 5 - 0)**

**(Recommended by Advisory Budget Committee 6 - 0)**

**ARTICLE 20**

This article was voted on after article 28. See Below.

**ARTICLE 21**

To see if the Town of Moultonborough will vote to raise and appropriate the sum of Twelve Thousand dollars (\$12,000.00) for the Moultonborough Suicide prevention and Mental Health Coalition to support training for said committee of volunteers, supporting community forums and/or small support groups/training sessions conducted by the trained volunteers/professionals and provide suicide prevention, mental health information, and assist in the support of local access to mental health services within the Moultonborough community for its residents.

**(By Petition)**

**(Recommended by Selectmen 5 - 0)**

**(Recommended by Advisory Budget Committee 6 - 0)**

**ARTICLE 22**

To see if the Town will vote to raise and appropriate the sum of \$1,072.00 in support of Starting Point providing advocacy and support to victims of domestic and sexual violence and their children.

**(By Petition)**

**(Recommended by Selectmen 5 - 0)**

**(Recommended by Advisory Budget Committee 6 - 0)**

**ARTICLE 23**

To see if the Town will vote to raise and appropriate the sum of Five Hundred dollars (\$500.00) in support of West Wynde Senior Housing.

**(By Petition)**

**(Recommended by Selectmen 5 - 0)**

**(Recommended by Advisory Budget Committee 6 - 0)**

**ARTICLE 24**

To see if the Town of Moultonborough will vote to raise and appropriate \$1000 to the Loon Preservation Committee to support the work of the local self funded Loon Center.

**(By Petition)**

**(Recommended by Selectmen 5 - 0)**

**(Recommended by Advisory Budget Committee 6 - 0)**

**ARTICLE 25**

To see if the Town of Moultonboro will vote to raise and appropriate Eight Thousand Dollars (\$8,000.00) for the Winnepesaukee Wellness Center.

**(By Petition)**

**(Recommended by Selectmen 5 - 0)**

**(Recommended by Advisory Budget Committee 6 - 0)**

**ARTICLE 26**

To see if the Town of Moultonboro will vote to raise and appropriate the sum of \$9,000.00 to be allocated to the Moultonboro/Sandwich Senior Meals Programs.

**(By Petition)**

**(Recommended by Selectmen 5 - 0)**

**(Recommended by Advisory Budget Committee 6 - 0)**

**ARTICLE 27**

To see if the Town will vote to raise and appropriate the sum of \$3,000 to establish a tuition assistance fund for Moultonborough children of working families attending the Sandwich Children’s Center. There are thirteen families enrolled from Moultonborough, up 13% from last year. Fifty percent of the toddler and preschool age children enrolled are from Moultonborough, NH.

**(By Petition)**

**(Recommended by Selectmen 5 - 0)**

**(Recommended by Advisory Budget Committee 6 - 0)**

**ARTICLE 28**

To see if the Town will vote to raise and appropriate the sum of \$1,299.00 to maintain and continue the system of services of the Inter-Lakes Day Care Center.

**(By Petition)**

**(Recommended by Selectmen 5 - 0)**

**(Recommended by Advisory Budget Committee 6 - 0)**

**ARTICLE 20**

In 2005 the road called Victory Lane was developed and paved in accordance with the Town of Moultonborough Road specifications by Peter Costa developer. At the time of completion, it was obviously inspected for compliance as it was to be submitted at the next Town Meeting held.

For the second time, we are asking that the Town take over the maintenance of Victory Lane as it has proven to withstand the seasonal changes for the past 5 years with no detrimental effects.

Additionally, we note that since it is in close proximity to the junction of 171, many people use our road to turn around including trucks.

**(By Petition)**

**(Recommended by Selectmen 0 Yes – 0 No - 5 Abstained)**

**(Recommended by Advisory Budget Committee 0 Yes - 4 No - 2 Abstained)**

A motion was made by Selectman Joel Mudgett and seconded by Selectman Ed Charest to bring the article to the floor.

A motion was made by Joel Mudgett and seconded by Betsey Patten to amend article 20 to read as follows:

To see if the Town will vote to accept Victory Lane, as a Class V town road. The Town shall receive a recordable plot plan and deed, which will show the road, right of ways and easements for slopes and drainage.

The plan will show all culverts, water, sewage, electric, telephone and cables under the road or in the right of way.

Any and all expenses will be the responsibility of the petitioner's /owners.

Selectman Mudgett explained that expenses means paperwork such as filing fees.

The amendment was voted in the affirmative by a majority voice vote.

The amended article was voted in the affirmative by a majority voice vote.

#### **ARTICLE 29**

To see if the Town will vote to raise and appropriate, subject to any and all changes made at this meeting, the sum of Seven Million Eight Hundred Fifty Sixty Thousand Two Hundred Sixty Eight dollars (\$7,856,268) to pay the expenses of General Government, Public Safety, Highways and Streets (including Cemeteries), Sanitation, Human Services, Visiting Nurse Service, Culture and Recreation, Development Services and Debt Service.

**(Recommended by Selectmen 5 - 0)**

**(Recommended by Advisory Budget Committee 6 - 0)**

A motion was made by Selectman Joel Mudgett and seconded by Selectwoman Karel Crawford to bring the article to the floor.

A motion was made by Tom Howard and seconded by Naomi Strickland to reduce the sum in the Recreation Dept budget by \$25,000.00. This amount of \$25,000 would be appropriated from the recreation revolving fund. After discussion, Tom Howard and Naomi Strickland took back their motion and second.

There was then much discussion on the police departments frozen position and the school resource officer.

A motion was made by Chris Shipp and seconded by Jerry Hopkins to amend the amount to raise and appropriate from (\$7,856,268) to (\$7,931,268). It was requested the additional funds be used to fill the 12<sup>th</sup> position in the police department, even though it was realized the real expenditure is ultimately decided by the selectmen and not allowed to be specified in the article.

The amendment was voted on in the affirmative by a majority hand vote.

The amended article was voted in the affirmative by a majority voice vote.

**ARTICLE 30**

To see if the Town will vote to raise and appropriate the sum of Four Hundred Forty Four Thousand Sixty dollars (\$444,060) to pay the expense of operating the Public Library.

**(Recommended by Selectmen 5 - 0)**

**(Recommended by Advisory Budget Committee 6 - 0)**

A motion was made by Selectman Joel Mudgett and seconded by Selectwoman Betsey Patten.

At this time Phyllis Prouty explained there was a typographical error in the library operating financial report on page 149. The total revenue should read \$101,830.21 not \$101,000.00 as printed. She further explained the amount of \$11,103.52 under Refurbishing and Replacing is left over from the budget. This is put into a tech fund, which was suggested by the Advisory Budget Committee towards computers.

This article was voted in the affirmative by a majority voice vote.

**ARTICLE 31**

To transact any other business that may legally come before said Meeting.

A motion was made by Chris Shipp and seconded by Susette Remson to adjourn the meeting at 11:30 AM. This was voted in the affirmative by majority voice vote.

A True Copy Attest

Barbara E. Wakefield, Certified Town Clerk

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2012  
Warrant  
&  
Budget

# **TOWN OF MOULTONBOROUGH**

## **STATE OF NEW HAMPSHIRE**

### **TOWN WARRANT FOR 2012**

To the inhabitants of the Town of Moultonborough in the County of Carroll, in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Moultonborough Public Safety Building, 1035 Whittier Highway, in said Moultonborough, on Tuesday the 13th day of March, 2012, at 7:00 A.M., to act upon Articles 1 through 9 of the Warrant. The polls will close no earlier than 7:00 P.M.

The Voters will take up Article 10 and the remaining Articles of the Warrant on Saturday, March 17, 2012, at 9:00 A.M., (School District will meet first, with a twenty minute adjournment before Town Meeting) at the Auditorium, Moultonborough Academy.

#### **ARTICLE 1**

To choose by ballot and majority vote: Two (2) Selectman for three (3) years, One (1) Treasurer for three (3) years, One (1) Moderator for two (2) years, One (1) Road Agent for three (3) years, One (1) Supervisor of the Checklist for six (6) years, One (1) Trustee of Trust Funds for three (3) years, Two (2) Library Trustees for three (3) Years, Two (2) Planning Board Members for three (3) years, One (1) Zoning Board Member for one (1) Year.

#### **ARTICLE 2**

Shall a charter commission be established for the purpose of establishing a new municipal charter?

**(Recommended by Selectmen 4-1)**

#### **ARTICLE 3**

Are you in favor of Amendment 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows: To see if the Town will vote to amend Zoning Ordinance Article V, Signs, in its entirety to reformat and rearrange logically for readability with no new wording or intent.

**(Recommended by Planning Board 5-0)**

#### **ARTICLE 4**

Are you in favor of Amendment 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows: To see if the Town will vote to amend Zoning Ordinance Article V, Signs, by replacing the first paragraph with a new Section, entitled, "Purpose and Intent" that clarifies the reasons for and functions of the sign regulations.

**(Recommended by Planning Board 6-0)**

## **ARTICLE 5**

Are you in favor of Amendment 3 as proposed by the Planning Board for the Town Zoning Ordinance as follows: To see if the Town will vote to amend the Zoning Ordinance to create a new Article XV, Definitions, consolidating existing terms currently used throughout the entire document into one place for ease of use, and adding guidance for interpretation of terms.

**(Recommended by Planning Board 5-0)**

## **ARTICLE 6**

Are you in favor of Amendment 4 as proposed by the Planning Board for the Town Zoning Ordinance as follows: To see if the Town will vote to amend Zoning Ordinance Article XV, Definitions (if so created by Article 3 above) by adding a new section, entitled, General Definitions that would add generally accepted zoning and land use terms to the zoning text for clarity of interpretation.

**(Recommended by Planning Board 5-0)**

## **ARTICLE 7**

Are you in favor of Amendment 5 as proposed by the Planning Board for the Town Zoning Ordinance as follows: To see if the Town will vote to amend Zoning Ordinance Article VI (F)(2) to add language to the existing table that defines a 50 ft. setback for front, side and rear for commercial structures in the Residential/Agriculture zoning district, and in (F)(2)a, to add a new Conditional Use Permit that would allow reduction of the required 25 ft. vegetative buffer between the building and roadway within the front setback for sufficient cause. Finally, in (F)(3), to add back the Residential/Agriculture zone to the 50% lot coverage maximum requirement as it had been prior to the change approved during the 2011 Town Meeting. This amendment corrects an oversight that allows commercial use lot coverage with no upper limit and no setback requirement in the Residential/Agriculture zone.

**(Recommended by Planning Board 5-0)**

## **ARTICLE 8**

Are you in favor of Amendment 6 as proposed by the Planning Board for the Town Zoning Ordinance as follows: To see if the Town will vote to amend Zoning Ordinance Article VIII, Flood Plain Development, by adding language needed for compliance with the National Flood Insurance Program (NFIP) regulations as recommended by a compliance review by the Agency. This action is required from time to time to ensure the Town remains enrolled in the program.

**(Recommended by Planning Board 5-0)**

**ARTICLE 9**

Are you in favor of a citizen’s petition to amend the Town Zoning Ordinance to Repeal Articles VI A(3), VI D, VI E (solely as it applies to commercial development in Residential/Agricultural Zones) and those portions of Article VII relating to Special Exceptions (solely as it applies to commercial development in Residential/Agricultural Zones) for commercial uses in the Residential/Agricultural Zone and to eliminate Special Exceptions for commercial uses in the Residential/Agricultural Zone and delete all references thereto wherever they may appear in the Zoning Ordinance, effective March 18, 2012.

**(By Petition)**  
**(Not Recommended by Planning Board 6-0)**

**ARTICLE 10**

To see if the Town will vote to approve the cost items included in the collective bargaining agreement (CBA) reached between the Town and the Moultonborough Police Benevolent Association and further to raise and appropriate the sum of Nineteen Thousand Seven Hundred and Twenty dollars (\$19,720) for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those that would be paid at current staffing levels in accordance with the most recent Town compensation plan.

<u>Year</u>	<u>Estimated Increase</u>
FY 2012	\$19,720
FY 2013	\$ nil (1)
FY 2014	\$ nil (1)

- (1) The contract does not obligate the Town to pay a COLA in years 2 and 3 unless one is granted to all other Town employees. Should a COLA be granted; each .5% would cost approximately \$4,600 per fiscal year for those covered by this CBA.

**(Recommended by Selectmen 5-0)**  
**(Recommended by Advisory Budget Committee 4-0)**

**ARTICLE 11**

To see if the Town, in the event that Article 10 is defeated, will authorize the governing body to call one special meeting, at its option, to address Article 10 cost items only?

**(Recommended by Selectmen 5-0)**  
**(Recommended by Advisory Budget Committee 4-0)**

**ARTICLE 12**

To see if the Town will vote to clarify the purposes of the so-called Historical Society Fund, a revocable trust fund, created under Article 45 of the Town Meeting of 1994, to rename it the “Historic Building Fund” with the maintenance of the Old Town House and Middle Neck School continuing as its purpose and the Board of Selectmen continuing as agents to expend.

**(Recommended by Selectmen 5-0)**  
**(Recommended by Advisory Budget Committee 5-0)**

## **ARTICLE 13**

To see if the Town will vote to amend its action under Article 34 of the Town Meeting of 1987 meeting by which it created the so-called Highway Equipment Fund, a Capital Reserve Fund, by striking the phrase "...Highway Equipment..." and inserting in lieu thereof the phrase "...Public Works Equipment..." and to further strike the phrase "...for the purchase of highway equipment..." and inserting in lieu thereof the phrase "...for the purchase of public works equipment...".

**(Recommended by Selectmen 5-0)**

**(Recommended by Advisory Budget Committee 5-0)**

**(Note: Requires a 2/3 votes which must be noted in the minutes)**

## **ARTICLE 14**

To see if the Town will vote to discontinue the so-called Resource Recovery Park/ Waste Management Facility fund with the balance of Twenty Three Thousand Seven Hundred Seventy One Dollars and Eight Cents (\$23,771.08) as of December 31, 2011 with said remaining funds, together with any interest accumulated thereon at the time of transfer, being transferred to the general fund and further to raise and appropriate the sum of Twenty Three Thousand Seven Hundred Seventy One Dollars and Eight Cents (\$23,771.08) to the renamed and repurposed Public Works Equipment Fund\*, a Capital Reserve Fund.

**(Recommended by Selectmen 5-0)**

**(Recommended by Advisory Budget Committee 5-0)**

[\*Note: Formerly known as the Highway Equipment Fund]

## **ARTICLE 15**

To see if the Town will vote to amend its action under Article 50 of the Town Meeting of 1994 to read as follows: "To establish a Recreation Revolving Fund pursuant to RSA 35-B:2 II to receive all fees and charges imposed for the use of recreation and park services and facilities. Said funds shall be allowed to accumulate from year to year, and shall not be considered to be part of the general fund unreserved fund balance. The treasurer shall have custody of all monies in the fund, which may be expended only for recreation purposes as stated in RSA 35-B, and shall pay out the same only upon order of the recreation director, without further legislative body approval required, in accordance with policy to be established by the Board of Selectmen."

**(Recommended by Selectmen 5-0)**

**(Recommended by Advisory Budget Committee 5-0)**

**ARTICLE 16**

To see if the Town will vote to raise and appropriate the sum of Seven Hundred and Fifty Thousand dollars (\$750,000) for a road improvement program as generally illustrated below, and to meet said appropriation with anticipated funds from a NH Department of Transportation Highway Block Grant of One Hundred and Fifty Thousand dollars (\$150,000) and the balance from taxation.

<b>Project</b>	<b>Budget</b>
Ossipee Mountain Road (Drainage; Shim & Overlay 4,250' +/-)	100,000
Sheridan Road (Reconstruct 1,400' +/- & Reclaim & Pave 4,125' +/-)	425,000
Lake Shore Drive (East) (Drainage; & Reclaim & Pave 2,560' +/-)	103,000
Highway Garage Road (Reconstruct 500' +/-)	35,000
Chip Sealing	22,000
Engineering & Construction Inspection	65,000
<b>TOTALS</b>	<b>\$750,000</b>

Note: Inclusion of any road on this list was based upon a condition assessment and budget estimate prepared in November of 2011. It is no guarantee of work being undertaken on the identified roadway. Final construction decisions are made upon detailed engineering and actual bids received with work deletions or additions based upon the final bids.

**(Recommended by Selectmen 5-0)**  
**(Recommended by Advisory Budget Committee 5-0)**

**ARTICLE 17**

To see if the Town will vote to raise and appropriate the sum of Two Hundred Eighty Five Thousand dollars (\$285,000) for a program of capital improvements and expenditures, and equipment as generally illustrated below, and to meet said appropriation by a withdrawal of Thirty Five Thousand dollars (\$35,000) from the Public Works Equipment Capital Reserve Fund, formerly known as the Highway Equipment Fund, Fifty Thousand dollars (\$50,000) from the Fire Department Equipment Fund, Twenty Five Thousand dollars, (\$25,000) from the Municipal Building Fund, and the balance of One Hundred Seventy Five Thousand dollars (\$175,000) from taxation.

a.	DPW/Highway Dept. (One Ton w/Plow/Sander)	\$	45,000
b.	DPW/Buildings & Grounds (Flooring replacement)	\$	25,000
c.	Police Department (Cruiser)	\$	35,000
d.	Fire Dept. (Turn-Out Gear)	\$	15,000
e.	Fire Dept. (Chassis Repair – Engine 3)	\$	50,000
f.	Fire Dept. (Refit DPW Pickup > Utility 1)	\$	15,000
g.	Administration (Software Update)	\$	100,000
	<b>Total</b>	<b>\$</b>	<b>285,000</b>

**(Recommended by Selectmen 5-0)**  
**(Recommended by Advisory Budget Committee 5-0)**

**ARTICLE 18**

To see if the Town will vote to raise and appropriate the sum of Three Hundred Forty Two Thousand Six Hundred Fifty dollars (\$342,650) and to deposit the same in the following Capital Reserve Accounts.

Personnel Liability CRF	\$	14,500
Community Substance Abuse CRF	\$	10,150
Communication Technology CRF	\$	22,500
Reappraisal CRF	\$	24,000
Firefighting Equipment CRF	\$	109,000
Police Communications CRF	\$	2,500
Department of Public Works Equipment CRF*	\$	160,000
<b>Total</b>	<b>\$</b>	<b>342,650</b>

**(Recommended by Selectmen 5-0)**

**(Recommended by Advisory Budget Committee 5-0)**

[\*Note: Formerly known as the Highway Equipment Fund]

**ARTICLE 19**

To see if the Town will vote to raise and appropriate the sum of Two Hundred Forty Eight Thousand dollars (\$248,000) and to deposit the same in the following Expendable Maintenance Trust Fund Accounts:

Milfoil	\$	195,000
Historic Buildings*	\$	12,500
Municipal Buildings	\$	35,000
Lee's Mills	\$	3,000
Dry Hydrant	\$	2,500
<b>Total</b>	<b>\$</b>	<b>248,000</b>

**(Recommended by Selectmen 5-0)**

**(Recommended by Advisory Budget Committee 5-0)**

[\*Note: Formerly known as the Historical Society Fund]

**ARTICLE 20**

To see if the Town will vote to raise and appropriate the sum of Five Thousand dollars (\$5,000) to be expended by the SelectBoard on the continued operation of the Red Hill Fire Tower with such entity as shall, in their best judgment, undertake a cooperative regional staffing effort of said Tower on behalf of the area fire departments.

**(Recommended by Selectmen 5-0)**

**(Recommended by Advisory Budget Committee 5-0)**

## ARTICLE 21

To see if the town will vote to discontinue completely, pursuant to RSA 231:43, the portion of unused right of way of Old Route 109 located at the southwest corner of the intersection of said old route with the current NH Route 109 abutting land now or formerly of Rock Pile Real Estate LLC, with said parcel containing approximately 1,638 square feet, beginning at an iron pipe on the southerly side of Old Route 109 and at the northwesterly corner of the herein described parcel; thence turning N 78° 43' 28" E and running along the new right of way line for the Old Route 109 a distance of 97.15' to a monument; thence turning S 28° 01' 19" E and running along the new right of way line for the New Route 109 a distance of 51.24' to a monument; thence turning and running along the Old Route 109 Right of Way along a curve turning to the left with a radius of 209.44' and a length of 124.00' to the point of beginning, all as shown on a plan entitled "Old Route 109 Right of Way Easement Release From Town of Moultonborough (Old Route 109 Right of Way) to Rock Pile Real Estate, LLC (Tax Map 44 Lot 13), Intersection of Old Route 109 and NH Route 109, Moultonborough, Carroll County, NH" dated November 30, 2011. Said right of way contains no utilities. No owner of land shall be deprived of access over such unused right of way portion. And further to authorize the SelectBoard to negotiate, execute, deliver and accept such release(s) and other documents, upon such terms and conditions as it deems reasonable, appropriate and in the best interests of the Town, including receiving a settlement value of One Thousand Six Hundred and Fifty Dollars and No Cents (\$1,650.00), as it deems necessary to effectuate the purposes of this article.

**(Recommended by Selectmen 5-0)**

**(Recommended by Advisory Budget Committee 5-0)**

[Note: A copy of the plan map is on file in the Offices of the Selectmen]

## ARTICLE 22

To see if the Town will vote to amend its action under Article 16 of the Town Meeting of 2009 to (a) designate the appropriation as non-lapsing to December 30, 2013, or whenever the project is certified as completed by the Board of Selectmen whichever shall first occur, in lieu of the current non-lapsing date of December 30, 2012; (b) raise and appropriate the sum of One Hundred Ninety Nine Thousand and Five Hundred Dollars and No Cents (\$199,500.00) with said appropriation to be met by a withdrawal from the Municipal Building Capital Reserve Fund, and (c) restrict any further expenditures of funds under paragraph a. of said Article 16, as amended, to the Playground Drive Field.

**(Recommended by Selectmen 5-0)**

**(Recommended by Advisory Budget Committee 5-0)**

[Note: It is the intent of this Article to provide sufficient monies to undertake the rehabilitation of the Playground Drive soccer field and to prohibit the expenditure of any monies remaining in the original article - or new monies appropriated under this Article - on the proposed new soccer field at the Old Route 109 Community/Senior Center.]

## **ARTICLE 23**

To see if the Town will vote to accept the report of the Board of Selectmen and Advisory Budget Committee regarding the Optional Fiscal year running July 1 to June 30 and act to adopt an optional fiscal year budget through the provisions of RSA 31:94-a, July through June commencing with the July 1, 2013 – June 30, 2014 budget year.

**(Recommended by Selectmen 4-1)**

**(Recommended by Advisory Budget Committee 4-1)**

[Note: If this Article is adopted, the March 2013 Town Meeting will be presented with an 18 month budget for the period of January 1, 2013 to June 31, 2014. Budgets thereafter will commence on July 1 of a given year and end on June 30 of the following year.]

## **ARTICLE 24**

To see if the Town will vote to adopt a May Town Meeting through the provisions of RSA 39:1-a for the selection of town officers and the transaction of all other town business, dependent upon Article 23 having first been voted in the affirmative, commencing with the 2014 Town Meeting.

**(Recommended by Selectmen 3-2)**

**(Recommended by Advisory Budget Committee 4-1)**

## **ARTICLE 25**

To see if the Town will vote to raise and appropriate, subject to any and all changes made at this meeting, the sum of Seven Million Nine Hundred Forty Two Thousand and Thirty Six Dollars (\$7,942,036) to pay the expenses of General Government, Public Safety, Public Works (including Highways, Cemeteries, Buildings and Grounds, and Transfer Station), Human Services, Visiting Nurse Service, Culture and Recreation, and Development Services.

**(Recommended by Selectmen 5-0)**

**(Recommended by Advisory Budget Committee 5-0)**

## **ARTICLE 26**

To see if the Town will vote to raise and appropriate the sum of Four Hundred Fifty Four Thousand and Four Hundred Eighty Four dollars (\$454,484) to pay the expense of operating the Public Library.

**(Recommended by Selectmen 5-0)**

**(Recommended by Advisory Budget Committee 5-0)**

**ARTICLE 27**

To see if the Town will vote to raise and appropriate the sum of Seven Thousand Five Hundred (\$7,500) for Tri-County Community Action for the purpose of continuing services of the Fuel Assistance Program for the residents of Moultonborough.

**(By Petition)**  
**(Recommended by Selectmen 5-0)**  
**(Recommended by Advisory Budget Committee 5-0)**

**ARTICLE 28**

To see if the Town of Moultonborough will raise and appropriate the sum of Eight Hundred Thirty Dollars (\$830) for the annual support of services provided to the citizens of this community by the Central New Hampshire VNA & Hospice dba Visiting Nurse Association-Hospice of Southern Carroll County and Vicinity, Inc.

**(By Petition)**  
**(Recommended by Selectmen 5-0)**  
**(Recommended by Advisory Budget Committee 5-0)**

**ARTICLE 29**

To see if the Town of Moultonborough will vote to raise and appropriate One Thousand Dollars (\$1,000) to the Loon Preservation Committee to support the work of the local self funded Loon Center.

**(By Petition)**  
**(Recommended by Selectmen 5-0)**  
**(Recommended by Advisory Budget Committee 5-0)**

**ARTICLE 30**

To see if the Town of Moultonborough will vote to raise and appropriate the sum of Twelve Thousand Dollars (\$12,000) for the Moultonborough Suicide Prevention and Mental Health Coalition to support training for said committee of volunteers, supporting community forums and/or small support groups/training sessions conducted by the trained volunteers/professionals and provide suicide prevention, mental health information, and assist in the support of local access to mental health services within the Moultonborough community for its residents.

**(By Petition)**  
**(Recommended by Selectmen 5-0)**  
**(Recommended by Advisory Budget Committee 5-0)**

### **ARTICLE 31**

To see if the Town of Moultonborough will vote to raise and appropriate the sum of One Thousand Two Hundred and Fifteen Dollars (\$1,215) in support of Starting Point providing advocacy and support to victims of domestic and sexual violence and their children.

**(By Petition)**

**(Recommended by Selectmen 5-0)**

**(Recommended by Advisory Budget Committee 5-0)**

### **ARTICLE 32**

To see if the Town of Moultonborough will vote to raise and appropriate the sum of Eight Thousand Dollars (\$8,000) for the Winnepesaukee Wellness Center.

**(By Petition)**

**(Recommended by Selectmen 5-0)**

**(Recommended by Advisory Budget Committee 5-0)**

### **ARTICLE 33**

To see if the Town of Moultonborough will vote to raise and appropriate the sum of Nine Thousand Dollars (\$9,000) to be allocated to the Moultonboro/Sandwich Senior Meals Program.

**(By Petition)**

**(Recommended by Selectmen 5-0)**

**(Recommended by Advisory Budget Committee 5-0)**

### **ARTICLE 34**

To see if the Town of Moultonborough will vote to raise and appropriate the sum of Three Thousand Dollars (\$3,000) to establish a tuition assistance fund for Moultonborough Children of working families attending the Sandwich Children's Center.

**(By Petition)**

**(Recommended by Selectmen 5-0)**

**(Recommended by Advisory Budget Committee 5-0)**

### **ARTICLE 35**

To see if the Town of Moultonborough will vote to enact the portion of the final report of the Blue Ribbon Commission on Community Services and Facilities to rehabilitate the Playground Drive soccer field as a multi use field as proposed in the 30% design presented to the Board of Selectmen on January 5<sup>th</sup>, 2012 and not consider constructing or allocating any funds for a new field until the Playground Drive soccer field is rehabilitated and fully utilized.

**(By Petition)**

**(Recommended by Selectmen 4-0)**

**(Recommended by Advisory Budget Committee 3-1)**

**ARTICLE 36**

To see if the Town of Moultonborough will vote to discontinue the Community/Senior Center Capital Reserve Fund which was established in 2008 as a mechanism for donations for a future community/senior center and to which no donations have ever been received. Said remaining funds, with accumulated interest to date of withdrawal, are to be transferred to the Town of Moultonborough’s general fund per RSA 35:16A.

**(By Petition)**  
**(Recommended by Selectmen 0-4)**  
**(Recommended by Advisory Budget Committee 1-3)**

**ARTICLE 37**

To see if the Town will vote to raise and appropriate the sum of \$1,350 to maintain and continue the system of services of the Inter-Lakes Day Care Center.

**(By Petition)**  
**(Recommended by Selectmen 4-0)**  
**(Recommended by Advisory Budget Committee 4-0)**

**ARTICLE 38**

To transact any other business that may legally come before said Meeting.

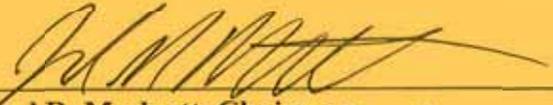
Given under our hands and seal this 9th day of February, 2012

Joel R. Mudgett, Chairman  
Edward J. Charest, Vice Chair  
James F. Gray  
Betsey L. Patten  
Russell C. Wakefield  
Selectmen of Moultonborough

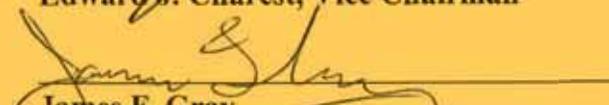
A True Copy of Warrant Attest:

Joel R. Mudgett, Chairman  
Edward J. Charest, Vice Chair  
James F. Gray  
Betsey L. Patten  
Russell C. Wakefield  
Selectmen of Moultonborough

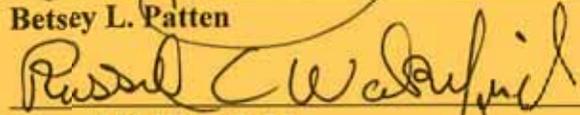
Given under our hands and seal this 9th day of February, 2012.

  
Joel R. Mudgett, Chairman

  
Edward J. Charest, Vice Chairman

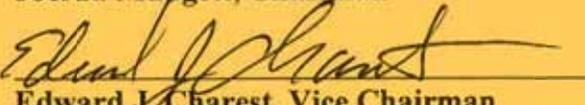
  
James F. Gray

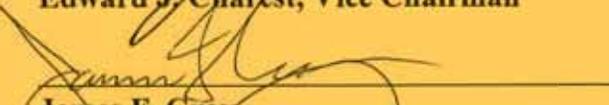
  
Betsy L. Patten

  
Russell C. Wakefield

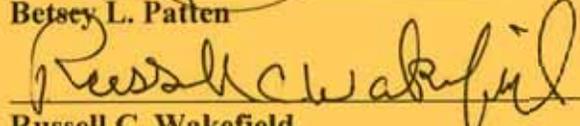
A True Copy of Warrant Attest:

  
Joel R. Mudgett, Chairman

  
Edward J. Charest, Vice Chairman

  
James F. Gray

  
Betsy L. Patten

  
Russell C. Wakefield

# BUDGET OF THE TOWN

OF: Moultonborough

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2012 to December 31, 2012

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

### IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

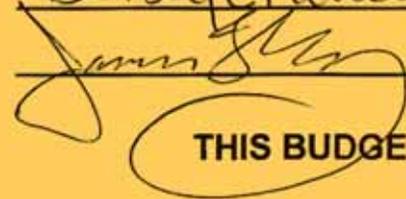
1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

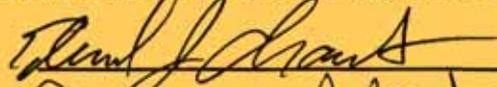
This form was posted with the warrant on (Date): February 10, 2012

### GOVERNING BODY (SELECTMEN)

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

  
 \_\_\_\_\_  
 Betsy L. Patten  
 \_\_\_\_\_  
  
 \_\_\_\_\_

  
 \_\_\_\_\_  
 Russell C. ...  
 \_\_\_\_\_  
 \_\_\_\_\_

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)271-3397

## Budget - Town of Moultonborough FY 2011

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuig FY (Recommended)	Appropriations Ensuig FY (Not Recommended)
<b>GENERAL GOVERNMENT</b>						
4130-4139	Executive	25	409,386	230,789	444,857	
4140-4149	Election, Reg. & Vital Statistics	25	19,293	5,995	25,748	
4150-4151	Financial Administration	25	780,937	701,916	816,780	
4152	Revaluation of Property	25	198,694	234,984	200,236	
4153	Legal Expense					
4155-4159	Personnel Administration					
4191-4193	Planning & Zoning	25	269,428	247,671	289,291	
4194	General Government Buildings	25	272,500	331,159	273,500	
4195	Cemeteries	25	21,804	17,763	21,455	
4196	Insurance	25	160,000	135,770	140,000	
4197	Advertising & Regional Assoc.					
4199	Other General Government					
<b>PUBLIC SAFETY</b>						
4210-4214	Police	25	1,619,029	1,442,524	1,693,973	
4215-4219	Ambulance					
4220-4229	Fire	25	849,688	734,566	783,825	
4240-4249	Building Inspection					
4290-4298	Emergency Management					
4299	Other:					
<b>AIRPORT/AVIATION CENTER</b>						
4301-4309	Airport Operations					
<b>HIGHWAYS &amp; STREETS</b>						
4311	Administration	25	1,480,229	1,300,837	1,498,027	
4312	Highways & Streets	25	268,000	173,376	264,000	
4313	Bridges					
4316	Street Lighting					
4319	Other: Road Projects	16	733,000	581,108	750,000	
<b>SANITATION</b>						
4321	Administration					
4323	Solid Waste Collection					
4324	Solid Waste Disposal	25	529,921	494,299	528,838	
4325	Solid Waste Clean-up					
4326-4329	Sewage Coll. & Disposal & Other					

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>WATER DISTRIBUTION &amp; TREATMENT</b>						
4331	Administration					
4332	Water Services					
4335-4339	Water Treatment, Conserv.& Other					
<b>ELECTRIC</b>						
4351-4352	Admin. and Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					
<b>HEALTH</b>						
4411	Administration	25	456,804	380,165	451,225	
4414	Pest Control					
4415-4419	Health Agencies & Hosp. & Other		-	-	-	
<b>WELFARE</b>						
4441-4442	Administration & Direct Assist.	25	158,318	137,642	158,648	
4444	Intergovernmental Welfare Pymts					
4445-4449	Vendor Payments & Other					
<b>CULTURE &amp; RECREATION</b>						
4520-4529	Parks & Recreation	25	437,237	379,306	351,633	
4550-4559	Library	26	444,060	427,907	454,484	
4583	Patriotic Purposes					
4589	Other Culture & Recreation		-	-	-	
<b>CONSERVATION</b>						
4611-4612	Admin.& Purch. of Nat. Resources					
4619	Other Conservation					
<b>REDEVELOPMENT AND HOUSING</b>						
4631-4632	Redevelopment and Housing					
4651-4659	Economic Development					
<b>DEBT SERVICE</b>						
4711	Princ.- Long Term Bonds & Notes					
4721	Interest-Long Term Bonds & Notes					
4723	Int. on Tax Anticipation Notes					
4790-4799	Other Debt Service					

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuig FY (Recommended)	Appropriations Ensuig FY (Not Recommended)
<b>CAPITAL OUTLAY</b>						
4901	Land					
4902	Machinery, Vehicles & Equipment	17	328,000	190,915	160,000	
4903	Buildings	17	-	55,745	25,000	
4909	Improvements Other Than Bldgs.	17 & 22	-	25,018	299,500	
<b>OPERATING TRANSFERS OUT</b>						
4912	To Special Revenue Fund					
4913	To Capital Projects Fund					
4914	To Enterprise Fund					
	- Sewer					
	- Water					
	- Electric					
	- Airport					
4918	To Nonexpendable Trust Funds					
4919	To Fiduciary Funds					
<b>OPERATING BUDGET TOTAL</b>			9,436,328	8,229,458	9,631,020	

Use page 40 for special and individual warrant articles.



1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>					
3120	Land Use Change Taxes - General Fund		5,000	64,724	15,000
3180	Resident Taxes				
3185	Timber Taxes		5,000	5,459	10,000
3186	Payment in Lieu of Taxes		36,640	39,104	35,000
3189	Other Taxes		25,000	23,582	26,500
3190	Interest & Penalties on Delinquent Taxes		40,000	50,424	35,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)				
<b>LICENSES, PERMITS &amp; FEES</b>					
3210	Business Licenses & Permits				
3220	Motor Vehicle Permit Fees		1,090,000	1,030,756	1,065,000
3230	Building Permits		45,000	53,189	65,000
3290	Other Licenses, Permits & Fees		10,000	12,195	8,500
<b>3311-3319</b>	<b>FROM FEDERAL GOVERNMENT</b>				
<b>FROM STATE</b>					
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution		180,628	180,628	218,500
3353	Highway Block Grant	16	161,419	161,419	150,000
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)				
<b>3379</b>	<b>FROM OTHER GOVERNMENTS</b>				
<b>CHARGES FOR SERVICES</b>					
3401-3406	Income from Departments		390,000	424,162	460,000
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b>					
3501	Sale of Municipal Property		64,800	4,015	15,000
3502	Interest on Investments		50,000	22,207	25,000
3503-3509	Other		334,021	363,130	264,230

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>INTERFUND OPERATING TRANSFERS IN</b>					
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds	17 & 22	55,000	101,935	234,500
3916	From Trust & Fiduciary Funds	14 & 17		273,399	48,771
3917	Transfers from Conservation Funds				
<b>OTHER FINANCING SOURCES</b>					
3934	Proc. from Long Term Bonds & Notes				
	Amount Voted From Fund Balance		30,000		
	Estimated Fund Balance to Reduce Taxes				
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			2,522,508	2,810,330	2,676,001

**\*\*BUDGET SUMMARY\*\***

	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended (from page 4)	9,436,328	9,631,020
Special Warrant Articles Recommended (from page 5)	439,500	614,421
Individual Warrant Articles Recommended (from page 5)	44,201	68,615
TOTAL Appropriations Recommended	9,920,029	10,314,056
Less: Amount of Estimated Revenues & Credits (from above)	2,522,508	2,676,001
Estimated Amount of Taxes to be Raised	7,397,521	7,638,055

2012 BUDGET  
TOWN OF MOULTONBOROUGH

	BUDGET 2011 W/ Amendments & 2010 Encumbrances	ACTUAL 2011 EXPENDITURES	BUDGET 2012
<b>GENERAL GOVERNMENT:</b>			
Executive Officers	\$ 361,236.00	\$ 230,788.93	\$ 444,857.00
Administration	\$ 443,703.00	\$ 394,135.36	\$ 467,625.00
Tax Collector	\$ 150,357.00	\$ 136,539.33	\$ 154,785.00
Town Clerk	\$ 191,577.00	\$ 171,241.60	\$ 194,370.00
Town Assessing	\$ 199,794.00	\$ 180,465.20	\$ 200,236.00
Abatements	\$ -	\$ 54,519.27	\$ -
Elections	\$ 19,293.00	\$ 5,995.18	\$ 25,748.00
DPW - Facilities	\$ 332,500.00	\$ 331,159.29	\$ 273,500.00
Development Services	\$ 271,578.00	\$ 247,670.99	\$ 289,291.00
Insurance	\$ 160,000.00	\$ 135,769.85	\$ 140,000.00
<b>PUBLIC SAFETY:</b>			
Police Department	\$ 1,615,279.00	\$ 1,442,524.28	\$ 1,693,973.00
Fire Department	\$ 817,772.00	\$ 734,565.84	\$ 783,825.00
<b>HIGHWAYS AND STREETS (incl. CEMETERIES):</b>			
Highways & Streets -			
DPW - Highway	\$ 1,415,779.00	\$ 1,300,837.05	\$ 1,498,027.00
DPW - Private Roads	\$ 268,000.00	\$ 173,376.15	\$ 264,000.00
DPW - Fema Damage	\$ 85,000.00	\$ -	\$ -
Road Projects	\$ 792,563.10	\$ 544,896.17	\$ 600,000.00
Road Improvement Block Grant	\$ 377,713.58	\$ 7,075.00	\$ 150,000.00
State Aid to Roads ( Fox Hollow )	\$ 241,126.00	\$ 29,137.23	\$ -
DPW - Cemeteries	\$ 21,804.00	\$ 17,763.38	\$ 21,455.00
<b>SANITATION:</b>			
DPW - Transfer Station	\$ 526,171.00	\$ 494,298.64	\$ 528,838.00
<b>WELFARE:</b>			
Human Services	\$ 158,668.00	\$ 137,642.12	\$ 158,648.00
<b>HEALTH &amp; SOCIAL SERVICES:</b>			
Visiting Nurse Service	\$ 461,304.00	\$ 380,165.07	\$ 451,225.00
Community Action Program	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
Interlakes Day Care Center	\$ 1,299.00	\$ 1,299.00	\$ 1,350.00
Loon Preservation Center	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
MS Senior Meals Program	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
Starting Point	\$ 1,072.00	\$ 1,072.00	\$ 1,215.00
Suicide Prevention Coalition	\$ 12,000.00	\$ 8,853.20	\$ 12,000.00
VNA Hospice	\$ 830.00	\$ 830.00	\$ 830.00
West Wynde Elderly Housing	\$ 500.00	\$ 500.00	\$ -
Winnepesaukee Wellness Center	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
Sandwich Children's Center	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Red Hill Firetower	\$ -	\$ -	\$ 5,000.00
Collective Bargaining Agreement - Police	\$ -	\$ -	\$ 19,720.00
<b>LIBRARY:</b>			
Library	\$ 444,060.00	\$ 427,906.75	\$ 454,484.00

<b>CULTURE AND RECREATION:</b>			
Recreation	\$ 439,537.00	\$ 379,305.89	\$ 351,633.00
<b>CAPITAL OUTLAY:</b>			
Mach., Vehicles and Equipment:			
Fire Department - Fire Boat	\$ 173,858.00	\$ -	\$ -
Fire Department - Bunker Gear	\$ 12,139.00	\$ 12,138.73	\$ 15,000.00
Fire Department - Engine 3 Repair	\$ -	\$ -	\$ 50,000.00
Fire Department - Utility 1 Refit	\$ -	\$ -	\$ 15,000.00
DPW Facilities - Flooring Replacement	\$ -	\$ -	\$ 25,000.00
DPW Highway - 1 Ton w/ Plow / Sander	\$ -	\$ -	\$ 45,000.00
DPW Highway Equipment - Truck	\$ 143,269.00	\$ 143,268.75	\$ -
Pathway Phase 2 & 3	\$ 29,085.00	\$ 190.00	\$ -
Playground Drive & Community Center Fields (2)	\$ 257,444.30	\$ 24,828.19	\$ 199,500.00
Police Department - Cruiser	\$ -	\$ -	\$ 35,000.00
Town Hall Software Update	\$ -	\$ -	\$ 100,000.00
Town Hall Generator	\$ 59,920.32	\$ 53,245.42	\$ -
Town Hall Roof	\$ 6,164.18	\$ 2,500.00	\$ -
Transfer Station - Equipment & Improvements	\$ 35,507.89	\$ 35,507.89	\$ -
<b>TO CAPITAL RESERVE ACCOUNTS:</b>			
Comm Substance Abuse P&E - CR	\$ 9,500.00	\$ 9,500.00	\$ 10,150.00
Communications Technology - CR	\$ 22,500.00	\$ 22,500.00	\$ 22,500.00
Firefighting Equipment - CR	\$ 75,000.00	\$ 75,000.00	\$ 109,000.00
Highway Dept Equipment - CR	\$ 75,000.00	\$ 75,000.00	\$ 160,000.00
PD Comm Equipment - CR	\$ 7,000.00	\$ 7,000.00	\$ 2,500.00
Personnel Reserve - CR	\$ 14,500.00	\$ 14,500.00	\$ 14,500.00
Reappraisal - CR	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00
Public Works Equipment - CR			\$ 23,771.08
(Funds to be Transferred from RRP/WMF MF Fund)			
<b>TO TRUST AND AGENCY FUNDS:</b>			
Dry Hydrant - MF	\$ 10,000.00	\$ 10,000.00	\$ 2,500.00
Historical Buildings - MF	\$ -	\$ -	\$ 12,500.00
Lee's Mills - MF	\$ 2,000.00	\$ 2,000.00	\$ 3,000.00
Municipal Building - MF	\$ -	\$ -	\$ 35,000.00
Milfoil - MF	\$ 200,000.00	\$ 200,000.00	\$ 195,000.00
<b>EXPENDITURES FROM CR AND MF</b>			
Police Department - Communcations Equipment - CR	\$ -	\$ 2,295.29	\$ -
Police Department - Comm.Sub Prev. & Enf - CR	\$ -	\$ 10,150.00	\$ -
DPW - Road Sealing & Paving - MF	\$ -	\$ 53,606.50	\$ -
Historical Buildings - MF	\$ -	\$ 2,443.16	\$ -
Milfoil - MF	\$ -	\$ 199,605.31	\$ -
<b>TOTAL APPROPRIATIONS</b>			
	\$ 10,995,903.37	\$ 8,978,112.01	\$ 10,314,056.08
2010 Amendments & Encumbrances	\$ (990,874.37)		
2010 Budget	\$ 10,005,029.00		

	Estimated Revenue 2011	Actual Revenue 2011	Estimated Revenue 2012
<b>TAXES:</b>			
Land Use Change Taxes	\$ 5,000.00	\$ 64,724.46	\$ 15,000.00
Yield Taxes	\$ 5,000.00	\$ 5,458.89	\$ 10,000.00
Payment in Lieu of Taxes	\$ 36,640.00	\$ 39,104.31	\$ 35,000.00
Boat Taxes	\$ 25,000.00	\$ 23,581.86	\$ 26,500.00
Interest & Penalties on Taxes	\$ 40,000.00	\$ 50,424.26	\$ 35,000.00
<b>LICENSES AND PERMITS:</b>			
Motor Vehicle Permit Fees	\$ 1,090,000.00	\$ 1,030,756.48	\$ 1,065,000.00
Building Permits / Health Fees	\$ 45,000.00	\$ 53,188.73	\$ 65,000.00
Other Licenses, Permits, Fees	\$ 10,000.00	\$ 12,195.00	\$ 8,500.00
<b>FROM STATE:</b>			
Shared Revenue	\$ -		\$ -
Meals & Room Tax Distrib.	\$ 180,628.00	\$ 180,628.47	\$ 218,500.00
Highway Block Grant	\$ 161,419.00	\$ 161,418.84	\$ 150,000.00
State Aid to Roads ( Fox Hollow )	\$ -	\$ -	
<b>CHARGES FOR SERVICES:</b>			
Income From Departments			
Nurse Income	\$ 200,000.00	\$ 214,594.69	\$ 250,000.00
Police Department Income	\$ 60,000.00	\$ 48,429.24	\$ 75,000.00
WMF Income	\$ 130,000.00	\$ 161,137.76	\$ 135,000.00
<b>MISCELLANEOUS REVENUES:</b>			
Sale of Municipal Property	\$ 64,800.00	\$ 4,015.11	\$ 15,000.00
Interest on Investments	\$ 50,000.00	\$ 22,207.07	\$ 25,000.00
Other Miscellaneous Revenue:			
Rent Town Property	\$ 1,860.00	\$ 1,860.00	\$ 1,860.00
Land Use Office - Income	\$ 10,000.00	\$ 9,224.62	\$ 12,500.00
Miscellaneous Income	\$ 102,011.00	\$ 71,312.27	\$ 70,000.00
WMF/Beach/Temp. Permits	\$ 65,000.00	\$ 83,130.00	\$ 35,000.00
Cable Franchise	\$ 22,500.00	\$ -	\$ 22,500.00
Recreation Sponsors & Income	\$ 75,150.00	\$ 72,178.69	\$ -
Cemetery Trust Fund Interest	\$ 500.00	\$ -	\$ 500.00
Fire Tower Income	\$ 5,000.00	\$ 5,110.75	\$ 7,500.00
Employee Insurance Payment	\$ 50,000.00	\$ 55,735.00	\$ 55,000.00
Cobra (Ins) Reimbursement	\$ -	\$ 62,079.03	\$ 56,870.00
Lee's Mill - Dock Leases	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00
<b>INTERFUND OPERATING TRANSFERS IN:</b>			
Road Sealing / Paving MF	\$ -	\$ 53,607.00	\$ -
Historical Buildings MF	\$ -	\$ 2,443.00	\$ -
Milfoil MF	\$ -	\$ 199,605.00	\$ -
Municipal Building MF (2010)	\$ -	\$ 17,744.00	\$ -
Senior Center CR (2010)	\$ -	\$ 27,081.00	\$ -
Substance Abuse Prevention & Enforcement CR	\$ -	\$ 10,150.00	\$ -
Police Department Communication Equip CR	\$ -	\$ 2,295.00	\$ -
Police Department Communication Equip CR ( 2010)	\$ -	\$ 7,409.00	\$ -
<b>FROM MAINTENANCE TRUST FUNDS:</b>			
Municipal Building MF	\$ -		\$ 224,500.00
Public Works Equipment - CR			\$ 23,771.08
( Funds to be Transferred from RRP/WMF MF Fund)			\$ -
<b>FROM CAPITAL RESERVE FUNDS:</b>			
Highway Equipment CR	\$ 55,000.00	\$ 55,000.00	\$ 35,000.00

<b>OTHER FINANCING SOURCES:</b>			
Amount used to Reduce Taxes	\$ 30,000.00		
<b>TOTAL REVENUES AND CREDITS</b>	<b>\$ 2,522,508.00</b>	<b>\$ 2,810,329.53</b>	<b>\$ 2,676,001.08</b>
<b>Total Appropriations</b>	<b>\$ 10,995,903.37</b>	<b>\$ 8,978,112.01</b>	<b>\$ 10,314,056.08</b>
<b>Total Appropriations does not include Carry-Over</b>			
<b>Less Amount of Estimated Revenues</b>	<b>\$ 2,522,508.00</b>	<b>\$ 2,810,329.53</b>	<b>\$ 2,676,001.08</b>
<b>Amount of Taxes to be Raised</b>	<b>\$ 8,473,395.37</b>	<b>\$ 6,167,782.48</b>	<b>\$ 7,638,055.00</b>
<b>2010 Amendments &amp; Encumbrances</b>	<b>\$ (990,874.37)</b>		
(Exclusive of School/County Taxes)	<b>\$ 7,482,521.00</b>		

**Summary Inventory of Valuation  
MS-1 for 2011**

Land Values		\$ 1,707,720,108.00
Building Values		\$ 1,030,756,600.00
Public Utilities		\$ 7,942,289.00
Total Valuation Before Exemptions		\$ 2,746,418,997.00

Elderly Exemptions	\$ 1,645,200.00	
Blind Exemptions	\$ 150,000.00	
Disabled Exemptions	\$ 100,000.00	
Improvements to Assist Persons with Disabilities	\$ 18,761.00	
Total Exemptions Allowed	\$ 1,913,961.00	\$ 1,913,961.00

Net Valuation on Which the Tax Rate for Municipal, County and Local Education is computed	\$ 2,744,505,036.00
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Less Value Public Utilities	\$ 7,942,289.00
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Net Valuation without Utilities on which Tax Rate for State Education Tax is Computed	\$ 2,736,562,747.00
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## Summary of Tax Rates

	2011	2010	2009	2008	2007	2006	2005	2004
Municipal	2.77	\$ 2.63	\$ 2.22	\$ 2.32	\$ 2.07	\$ 1.89	\$ 2.05	\$ 1.66
County	1.06	\$ 1.05	\$ 1.03	\$ 0.97	\$ 0.79	\$ 0.75	\$ 0.77	\$ 0.78
School - State	1.97	\$ 2.32	\$ 2.31	\$ 2.21	\$ 2.01	\$ 2.34	\$ 2.58	\$ 2.87
School - Local	2.53	\$ 2.12	\$ 2.14	\$ 2.16	\$ 2.12	\$ 1.73	\$ 1.39	\$ 2.68
<b>Tax Rate:</b>	<b>\$ 8.33</b>	<b>\$ 8.12</b>	<b>\$ 7.70</b>	<b>\$ 7.66</b>	<b>\$ 6.99</b>	<b>\$ 6.71</b>	<b>\$ 6.79</b>	<b>\$ 7.99</b>

## Schedule of Town-Owned Property

Name	Map	Lot	Unit	Location	Land	Building	Total
MOULTONBOROUGH TOWN OF**	006	009	000	000 EVANS ROAD	5,000	0	5,000
MOULTONBOROUGH TOWN OF**	016	003	000	000 253 HOLLAND STREET	270,600	322,300	592,900
MOULTONBOROUGH TOWN OF**	016	006	000	000 HOLLAND STREET	61,700	0	61,700
MOULTONBOROUGH TOWN OF	020	003	000	000 OSSISPEE MOUNTAIN ROAD	51,900	0	51,900
MOULTONBOROUGH TOWN OF**	024	005	000	000 HOLLAND STREET	64,700	0	64,700
MOULTONBOROUGH TOWN OF**	027	006	000	000 SHERIDAN ROAD	48,300	0	48,300
MOULTONBOROUGH TOWN OF**	041	010	000	000 SHERIDAN ROAD	61,600	0	61,600
MOULTONBOROUGH TOWN OF**	044	016	000	000 139 OLD ROUTE 109	185,000	323,500	508,500
MOULTONBOROUGH TOWN OF**	052	001	000	000 4/6/10 HOLLAND STREET	518,700	6,310,300	6,829,000
MOULTONBOROUGH TOWN OF**	052	023	000	000 951 WHITTIER HIGHWAY	86,500	44,900	131,400
MOULTONBOROUGH TOWN OF	072	083	000	000 PARADISE DRIVE	58,900	0	58,900
MOULTONBOROUGH TOWN OF**	074	010	000	000 LEES MILL ROAD	36,400	0	36,400
MOULTONBOROUGH TOWN OF	076	005	000	000 WHITTIER HIGHWAY	55,300	0	55,300
MOULTONBOROUGH TOWN OF	076	006	000	000 WHITTIER HIGHWAY	43,300	0	43,300
MOULTONBOROUGH TOWN OF	085	023	000	000 BEAN ROAD	214,500	0	214,500
MOULTONBOROUGH TOWN OF	088	005	000	000 WHITTIER HIGHWAY	2,300	0	2,300
MOULTONBOROUGH TOWN OF**	091	004	000	000 LEES MILL ROAD	625,700	87,300	713,000
MOULTONBOROUGH TOWN OF**	093	011	000	000 MELLY LANE	0	0	0
MOULTONBOROUGH TOWN OF**	094	020	000	000 GOV. WENTWORTH HIGHWAY	60,800	0	60,800
MOULTONBOROUGH TOWN OF**	098	078	000	000 2 STATES LANDING ROAD	42,800	0	42,800
MOULTONBOROUGH TOWN OF**	099	044	000	000 MAYFLOWER LANE	63,700	0	63,700
MOULTONBOROUGH TOWN OF**	099	073	000	000 EDEN LANE	61,600	0	61,600
MOULTONBOROUGH TOWN OF**	099	095	000	000 PARADISE DRIVE	163,800	0	163,800
MOULTONBOROUGH TOWN OF	107	018	000	000 DEERCROSSING	20,600	0	20,600
MOULTONBOROUGH TOWN OF	107	061	000	000 EVERGREEN DRIVE	94,800	0	94,800
MOULTONBOROUGH TOWN OF**	115	030	000	000 WHITTIER HIGHWAY	59,000	0	59,000
MOULTONBOROUGH TOWN OF**	120	095	000	000 215 STATES LANDING ROAD	1,015,400	0	1,015,400
MOULTONBOROUGH TOWN OF	121	027	000	000 OSLO STREET	35,400	0	35,400
MOULTONBOROUGH TOWN OF	121	080	000	000 7 ELYSEE STREET	81,200	122,800	204,000
MOULTONBOROUGH TOWN OF	128	054	000	000 57 OBERDORF STREET	71,900	94,600	166,500

## Schedule of Town-Owned Property

Name	Map	Lot	Unit	Location	Land	Building	Total
MOULTONBOROUGH TOWN OF	128	075	000	000 GRINDEL STREET	36,000	0	36,000
MOULTONBOROUGH TOWN OF	130	040	000	000 CASTLE SHORE ROAD	38,400	0	38,400
MOULTONBOROUGH TOWN OF*	134	031	000	000 68/30 HIGHWAY GARAGE ROAD	152,500	385,400	537,900
MOULTONBOROUGH TOWN OF*	135	002	000	000 PLAYGROUND DRIVE	81,000	0	81,000
MOULTONBOROUGH TOWN OF*	135	005	000	000 20/21 PLAYGROUND DRIVE	97,700	87,900	185,600
MOULTONBOROUGH TOWN OF*	135	006	000	000 MOULTONBORO NECK ROAD	16,200	0	16,200
MOULTONBOROUGH TOWN OF	142	052	000	000 ISLAND OFF MERRIVALE ROAD	12,000	0	12,000
MOULTONBOROUGH TOWN OF	142	053	000	000 ISLAND OFF MERRIVALE ROAD	11,200	0	11,200
MOULTONBOROUGH TOWN OF	146	024	000	000 HANSON MILL ROAD	4,200	0	4,200
MOULTONBOROUGH TOWN OF*	148	030	000	000 1/2 ACRE ISLAND	63,200	0	63,200
MOULTONBOROUGH TOWN OF*	170	002	000	000 4 WHITTIER HIGHWAY	336,600	3,200	339,800
MOULTONBOROUGH TOWN OF	180	052	000	000 COTTAGE ROAD	50,000	0	50,000
MOULTONBOROUGH TOWN OF	188	018	000	000 WYMAN TRAIL	44,700	0	44,700
MOULTONBOROUGH TOWN OF*	191	007	000	000 SHAKER JERRY ROAD	61,900	0	61,900
MOULTONBOROUGH TOWN OF*	201	001	000	000 MOULTONBORO NECK ROAD	60,400	0	60,400
MOULTONBOROUGH TOWN OF	201	004	000	000 KONA FARM ROAD	50,500	0	50,500
MOULTONBOROUGH TOWN OF	202	008	000	000 710 MOULTONBORO NECK ROAD	83,500	19,800	103,300
MOULTONBOROUGH TOWN OF*	205	015	000	000 LOON ISLAND	14,300	0	14,300
MOULTONBOROUGH TOWN OF	216	030	000	000 WALLACE POINT ROAD	10,600	0	10,600
MOULTONBOROUGH TOWN OF*	222	001	000	000 GOOSE ISLAND	12,200	0	12,200
MOULTONBOROUGH TOWN OF*	224	008	000	000 MOULTONBORO NECK ROAD	64,100	0	64,100
MOULTONBOROUGH TOWN OF*	224	009	000	000 948 MOULTONBORO NECK ROAD	63,200	348,700	411,900
MOULTONBOROUGH TOWN OF*	224	010	000	000 MOULTONBORO NECK ROAD	46,800	0	46,800
MOULTONBOROUGH TOWN OF	231	001	000	000 ISLAND OFF GENEVA POINT	11,200	0	11,200
MOULTONBOROUGH TOWN OF	235	012	000	000 ECHO LANDING ROAD	13,600	0	13,600
MOULTONBOROUGH TOWN OF*	249	015	000	000 TANGLEWOOD SHORE	42,900	0	42,900
MOULTONBOROUGH TOWN OF	254	049	000	000 ISLAND OFF FOLEY ISLAND	11,800	0	11,800
MOULTONBOROUGH TOWN OF*	255	006	000	000 62 LONG ISLAND ROAD	691,000	0	691,000
MOULTONBOROUGH TOWN OF*	255	007	000	000 LONG ISLAND ROAD	1,110,300	0	1,110,300
MOULTONBOROUGH TOWN OF*	255	010	000	000 MOULTONBORO NECK ROAD	47,900	0	47,900

## Statement of Appropriations and Taxes Assessed - 2011

Town Officers	\$	409,386.00
Administration	\$	441,103.00
Tax Collector	\$	149,057.00
Town Clerk	\$	190,777.00
Town Assessing	\$	198,694.00
Elections	\$	19,293.00
Building & Ground Maintenance	\$	272,500.00
Development Services	\$	269,428.00
Insurance	\$	160,000.00
Police Department	\$	1,619,029.00
Fire Department	\$	849,688.00
Dept of Public Works - Highway Department	\$	1,480,229.00
Private Roads	\$	268,000.00
Road Projects	\$	590,000.00
Road Improvement Block Grant	\$	143,000.00
State Aid To Roads	\$	-
Cemeteries	\$	21,804.00
Dept of Public Works - Transfer Station	\$	529,921.00
Human Services	\$	158,318.00
Visiting Nurse Service	\$	456,804.00
Community Action Program	\$	7,500.00
Interlakes Day Care Center	\$	1,299.00
Loon Preservation Center	\$	1,000.00
M. Senior Meals Program	\$	9,000.00
Salvation Army	\$	-
Starting Point	\$	1,072.00
Suicide Prevention Coalition	\$	12,000.00
VNA Hospice	\$	830.00
West Wynde Elderly Housing	\$	500.00
Winnepesaukee Wellness Center	\$	8,000.00
Center Harbor Cong. Church	\$	-
Sandwich Children's Center	\$	3,000.00
Library	\$	444,060.00
Recreation	\$	437,237.00
Capital Outlay - Old Fire Station Roof/Trim/Paint	\$	-
Capital Outlay - Town Hall Trim Repair/Full Paint	\$	-
Capital Outlay - Energy Building Maintenance	\$	-

Capital Outlay - Phase 2: Sign Replacement FHWA	\$	-
Capital Outlay - Backhoe	\$	-
Capital Outlay - Highway Equipment	\$	150,000
Capital Outlay - Fire Equipment Bunker Gear	\$	15,000
Capital Outlay - Fire Boat	\$	163,000
Capital Outlay - Police Cruiser	\$	-
Capital Outlay - Fleet Passenger / Cargo Vehicle	\$	-
Pathway Warrant Article	\$	-
Capital Reserve Highway Equipment	\$	75,000
Capital Reserve Fire Equipment	\$	75,000
Capital Reserve Reappraisal	\$	24,000
Capital Reserve Communication Technology	\$	22,500
Capital Reserve Police Dept Comm. Equipment	\$	7,000
Capital Reserve Community Substance Abuse & Prev	\$	9,500
Capital Reserve Personnel Reserve	\$	14,500
Maintenance Trust Lee's Mills Improvements	\$	2,000
Maintenance Trust Historical	\$	-
Maintenance Trust Dry Hydrant	\$	10,000
Maintenance Trust Milfoil	\$	200,000

**TOTAL APPROPRIATIONS            \$9,920,029.00**

Land Use Change Taxes	\$	5,000.00
Yield Taxes	\$	5,000.00
Payment in Lieu of Taxes	\$	36,640.00
Boat Taxes	\$	25,000.00
Interest & Penalties on Taxes	\$	40,000.00
Motor Vehicle Permit Fees	\$	1,090,000.00
Building Permits / Health Fees	\$	45,000.00
Other Licenses, Permits and Fees	\$	10,000.00
Shared Revenue	\$	-
Meals & Room Tax Distrib.	\$	180,628.00
Highway Block Grant	\$	161,419.00
Nurse Income	\$	200,000.00
Police Department Income	\$	60,000.00
WMF Income	\$	130,000.00
Interest on Investments	\$	50,000.00
Sale of Town Property	\$	64,800.00
Rent Town Property	\$	1,860.00
Development Services Income	\$	10,000.00
Miscellaneous Income	\$	102,011.00

Cable Franchise	\$	22,500.00
Recreation Sponsors & Income	\$	75,150.00
Cemetery Trust Fund Interest	\$	500.00
Fire Tower Income	\$	5,000.00
Landfill & Beach Permit Income	\$	65,000.00
Cobra (Ins) Reimbursement	\$	50,000.00
Lee's Mills - Dock Leases	\$	2,000.00
From Capital Reserve	\$	55,000.00
Fund to Reduce Taxes	\$	30,000.00

**TOTAL REVENUES & CREDITS                    \$    2,522,508.00**

Appropriations		<b>\$9,920,029.00</b>
Revenues	\$	(2,522,508.00)
Overlay	\$	19,668.00
War Service Credits	\$	184,013.00

**Net Town Appropriations                    \$7,601,202.00**

Gross Approp. - Revenue Net Local School	\$	12,332,889.00
State Education Taxes	\$	(6,931,025.00)

**Net Local School                    \$    5,401,864.00**

**State Education Taxes                    \$    6,931,025.00**

**Due to County                    \$    2,907,542.00**

Net Assessed Valuation **\$22,841,633.00**

Less: War Service Credits \$    (184,013.00)

**Property Tax Commitment                    \$    22,657,620.00**

## Comparative Statement of Appropriations and Expenditures

Title of Appropriation	Revenue		Carry - Over Amounts	Amount Available	Expenditures	Balance
	Reimb & Fees	Approp				
Town Officers	\$ 409,386	\$ 409,386		\$ 409,386	\$ 230,789	\$ 178,597
Administration	\$ 590,939	\$ 441,103		\$ 1,032,042	\$ 395,383	\$ 636,659
Tax Collector	\$ 50,000	\$ 149,057		\$ 199,057	\$ 136,539	\$ 62,518
Town Clerk	\$ 1,090,000	\$ 190,777		\$ 1,280,777	\$ 171,242	\$ 1,109,535
Town Assessing		\$ 198,694		\$ 198,694	\$ 180,465	\$ 18,229
Abatement Refunds		\$ -		\$ -	\$ 54,519	\$ (54,519)
Building & Grounds	\$ 45,000	\$ 272,500		\$ 317,500	\$ 331,159	\$ (13,659)
Development Services	\$ 10,000	\$ 269,428		\$ 279,428	\$ 247,671	\$ 31,757
Cemeteries		\$ 21,804		\$ 21,804	\$ 17,763	\$ 4,041
Elections		\$ 19,293		\$ 19,293	\$ 5,995	\$ 13,298
Insurance	\$ 50,000	\$ 160,000		\$ 210,000	\$ 135,770	\$ 74,230
Fire Department	\$ 5,000	\$ 849,688	\$ 9,350	\$ 864,038	\$ 734,566	\$ 129,472
Police Department	\$ 60,000	\$ 1,619,029		\$ 1,679,029	\$ 1,442,524	\$ 236,505
Public Works - General Highway		\$ 1,480,229		\$ 1,480,229	\$ 1,300,837	\$ 179,392
Private Roads		\$ 268,000		\$ 268,000	\$ 173,376	\$ 94,624
Road Improvement - Block Grant	\$ 161,419	\$ 143,000	\$ 234,714	\$ 539,133	\$ 7,075	\$ 532,058
Road Projects		\$ 590,000	\$ 12,591	\$ 602,591	\$ 544,896	\$ 57,694
Road Projects - Fox Hollow		\$ -	\$ 104,973	\$ 104,973	\$ 29,137	\$ 75,835
State Aid to Roads		\$ -	\$ 241,126	\$ 241,126	\$ -	\$ 241,126
Public Works - Transfer Station	\$ 130,000	\$ 529,921		\$ 659,921	\$ 494,299	\$ 165,622
Human Services	\$ 158,318	\$ 158,318		\$ 158,318	\$ 137,642	\$ 20,676
Visiting Nurse Service	\$ 200,000	\$ 456,804		\$ 656,804	\$ 380,165	\$ 276,639
VNA-Hospice	\$ 830	\$ 830		\$ 830	\$ 830	\$ -
Interlakes Day Care Center		\$ 1,299		\$ 1,299	\$ 1,299	\$ -
Meals-on-Wheels		\$ 9,000		\$ 9,000	\$ 9,000	\$ -
Winnepesaukee Wellness Center		\$ 8,000		\$ 8,000	\$ 8,000	\$ -
Community Action Program		\$ 7,500		\$ 7,500	\$ 7,500	\$ -
Starting Point		\$ 1,072		\$ 1,072	\$ 1,072	\$ -
Salvation Army		\$ -		\$ -	\$ -	\$ -
Loon Center		\$ 1,000		\$ 1,000	\$ 1,000	\$ -
West Wynde Elderly Housing		\$ 500		\$ 500	\$ 500	\$ -
Suicide Prevention Coalition		\$ 12,000		\$ 12,000	\$ 8,853	\$ 3,147
Center Harbor Cong. Church		\$ -		\$ -	\$ -	\$ -
Sandwich Children's Center		\$ 3,000		\$ 3,000	\$ 3,000	\$ -
Recreation	\$ 75,150	\$ 437,237		\$ 512,387	\$ 379,306	\$ 133,081

Title of Appropriation	Revenue			Carry - Over	Amount		Balance
	Reimb & Fees	Approp	Amounts		Available	Expenditures	
Playground Improvements		\$ -			\$ -	\$ -	\$ -
Library		\$ 444,060			\$ 444,060	\$ 427,907	\$ 16,153
Capital Outlay - Old Fire Station Roof/Trim/Paint		\$ -			\$ -		\$ -
Capital Outlay - Town Hall Roof		\$ -		\$ 6,164	\$ 6,164	\$ 2,500	\$ 3,664
Capital Outlay - Town Hall Generator		\$ -		\$ 59,920	\$ 59,920	\$ 53,245	\$ 6,675
Capital Outlay - Fire Boat		\$ 163,000			\$ 163,000	\$ -	\$ 163,000
Capital Outlay - Fire Equipment Bunker Gear		\$ 15,000			\$ 15,000	\$ 12,139	\$ 2,861
Capital Outlay - Highway Truck & Equip		\$ 150,000			\$ 150,000	\$ 143,269	\$ 6,731
Capital Outlay - Police Cruiser		\$ -			\$ -	\$ -	\$ -
Capital Outlay - Fleet Passenger / Cargo Vehicle		\$ -			\$ -	\$ -	\$ -
Capital Outlay - Playground Dr. & Comm. Ctr. Field		\$ -		\$ 257,444	\$ 257,444	\$ 24,828	\$ 232,616
Capital Outlay - Transfer Station Equip & Improve		\$ -		\$ 35,508	\$ 35,508	\$ 35,508	\$ -
Capital Outlay - Pathway Phase 2 & 3		\$ -			\$ -	\$ 190	\$ (190)
Capital Outlay - Lee's Mills		\$ -			\$ -		\$ -
Capital Outlay - Safe Routes to School		\$ -			\$ -		\$ -
Pathway Warrant Article		\$ -		\$ 29,085	\$ 29,085	\$ -	\$ 29,085
Conservation Commission Expenditures		\$ -			\$ -		\$ -
Capital Reserve Highway Equipment		\$ 75,000			\$ 75,000	\$ 75,000	\$ -
Capital Reserve Fire Equipment		\$ 75,000			\$ 75,000	\$ 75,000	\$ -
Capital Reserve Reappraisal		\$ 24,000			\$ 24,000	\$ 24,000	\$ -
Capital Reserve Communication Technology		\$ 22,500			\$ 22,500	\$ 22,500	\$ -
Capital Reserve Police Dept Comm. Equipment		\$ 7,000			\$ 7,000	\$ 7,000	\$ -
Capital Reserve Community Substance Abuse & Prev		\$ 9,500			\$ 9,500	\$ 9,500	\$ -
Capital Reserve Personnel Reserve		\$ 14,500			\$ 14,500	\$ 14,500	\$ -
Maintenance Trust Lee's Mills Improvements		\$ 2,000			\$ 2,000	\$ 2,000	\$ -
Maintenance Trust Historical		\$ -			\$ -		\$ -
Maintenance Trust Dry Hydrant		\$ 10,000			\$ 10,000	\$ 10,000	\$ -
Maintenance Trust Milfoil		\$ 200,000			\$ 200,000	\$ 200,000	\$ -
Reserve & Trust Expenditures - Historical Buildings		\$ -			\$ -	\$ 2,443	\$ (2,443)
Reserve & Trust Expenditures - Police Comm.Equip		\$ -			\$ -	\$ 2,295	\$ (2,295)
Reserve & Trust Expenditures - Comm.Sub.Abuse Pre		\$ -			\$ -	\$ 10,150	\$ (10,150)
Reserve & Trust Expenditures - Road Sealing/Paving		\$ -			\$ -	\$ 53,607	\$ (53,607)
Reserve & Trust Expenditures - Milfoil		\$ -			\$ -	\$ 199,605	\$ (199,605)
Trustees of Trust Funds		\$ 9,920,029	\$ 55,000	\$ 990,874	\$ 13,433,411	\$ 8,979,360	\$ 4,454,052
<b>TOTALS</b>		\$ 9,920,029	\$ 2,522,508	\$ 990,874	\$ 13,433,411	\$ 8,979,360	\$ 4,454,052

## Town Office Report - Revenues

AccountName	Budget	Receipts	Payments	Collected
Boat Registration Fees	\$25,000.00	\$23,581.86	\$0.00	\$23,581.86
Code Enforcement - Building Permits	\$45,000.00	\$50,273.73	\$0.00	\$50,273.73
NH Highway Block Grant	\$143,000.00	\$161,418.84	\$0.00	\$161,418.84
NH Shared Revenue	\$0.00	\$0.00	\$0.00	\$0.00
NH Meals & Rooms Tax Distribution	\$250,000.00	\$180,628.47	\$0.00	\$180,628.47
Payments In Lieu of Taxes	\$25,000.00	\$39,104.31	\$0.00	\$39,104.31
Sale of Town Property *	\$10,000.00	\$69,868.11	\$65,853.00	\$4,015.11
Sale of Cemetery Lots **	\$0.00	\$3,405.00	\$1,750.00	\$1,655.00
Rent Town Property	\$1,860.00	\$1,860.00	\$0.00	\$1,860.00
Forest Fire Reimbursement	\$5,000.00	\$5,110.75	\$0.00	\$5,110.75
Cemetery Grave Opening	\$0.00	\$3,150.00	\$0.00	\$3,150.00
Cobra Reimbursement	\$50,000.00	\$62,079.03	\$0.00	\$62,079.03
State Cable Franchise	\$22,500.00	\$0.00	\$0.00	\$0.00
Misc Revenue	\$102,011.00	\$64,326.83	\$0.00	\$64,326.83
Lees Mill Dock Leases	\$2,000.00	\$2,500.00	\$0.00	\$2,500.00
Interest on Investments-Checking Acct	\$50,000.00	\$145.37	\$0.00	\$145.37
Interest on Investments-Savings Acct	\$0.00	\$22,061.70	\$0.00	\$22,061.70
Police Income - Grants	\$17,000.00	\$24,735.18	\$0.00	\$24,735.18
Police Income - Pistol Permits	\$1,100.00	\$940.00	\$0.00	\$940.00
Police Income - Misc	\$7,800.00	\$2,224.80	\$0.00	\$2,224.80
Police Income - Fines	\$1,100.00	\$2,394.00	\$0.00	\$2,394.00
Police Income - Alcohol Fines	\$16,000.00	\$2,550.00	\$0.00	\$2,550.00
Police Income - Details	\$17,000.00	\$15,585.26	\$0.00	\$15,585.26
Land Use Office - Revenue	\$10,000.00	\$9,224.62	\$0.00	\$9,224.62
Town Offices Revenue	\$0.00	\$2,180.44	\$0.00	\$2,180.44
Septic Design Income	\$0.00	\$2,915.00	\$0.00	\$2,915.00
WMF Recycling Income	\$130,000.00	\$85,884.73	\$0.00	\$85,884.73
WMF Disposal Fees	\$0.00	\$75,253.03	\$0.00	\$75,253.03
WMF & Beach Permit Income	\$65,000.00	\$79,370.00	\$0.00	\$79,370.00
WMF Temporary Permit Income	\$0.00	\$630.00	\$0.00	\$630.00
Visiting Nurse Income	\$200,000.00	\$214,594.69	\$0.00	\$214,594.69
Recreation - Sponsor Income	\$75,150.00	\$3,394.00	\$0.00	\$3,394.00
Recreation - Program Income	\$0.00	\$68,784.69	\$0.00	\$68,784.69
Recreation - Beach Passes	\$0.00	\$3,130.00	\$0.00	\$3,130.00
Tsfr from Trust & Cap Rsrv Funds	\$55,000.00	\$375,334.00	\$0.00	\$375,334.00
	\$1,326,521.00	\$1,658,638.44	\$67,603.00	\$1,591,035.44

Respectfully submitted,

Heidi Davis

Finance & Personnel Director

\* Check was issued to Trustees of Trusts - Town Acquisition Fund

\*\* Town purchased Cemetery Lots back from Property Owner

## Summary of Payments

### General Government

Town Officers	\$230,788.93
Administration	\$395,383.17
Tax Collector	\$136,539.33
Town Clerk	\$171,241.60
Assessing	\$180,465.20
Abatement Refunds	\$54,519.27
Buildings & Grounds	\$331,159.29
Development Services	\$247,670.99
Cemeteries	\$17,763.38
Elections	\$5,995.18
Insurance	\$135,769.85

### Public Safety

Fire Department	\$734,565.84
Police Department	\$1,442,524.28

### Highways and Streets

Highway Maintenance	\$1,300,837.05
Private Roads	\$173,376.15
Road Improvement Block Grant	\$7,075.00
Road Projects	\$544,896.17
Road Projects - Fox Hollow	\$29,137.23
State Aid to Roads	\$0.00

### Sanitation

RRP/WMF Transfer Station	\$494,298.64
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### Welfare

Human Services	\$137,642.12
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### Health and Social Services

Visiting Nurse Service	\$380,165.07
VNA - Hospice	\$830.00
Interlakes Day Care Center	\$1,299.00
Meals on Wheels	\$9,000.00
Winnepesaukee Wellness Center	\$8,000.00
Community Action Program	\$7,500.00
Starting Point	\$1,072.00
West Wynde Elderly Housing	\$500.00
Loon Center	\$1,000.00
Suicide Prevention Coalition	\$8,853.20
Center Harbor Cong. Church	\$0.00
Sandwich Children's Center	\$3,000.00

<b>Culture and Recreation</b>	
Recreation Department	\$379,305.89
Playground Improvements	\$0.00
Library	\$427,906.75
<b>Capital Outlay</b>	
Backhoe	
Conservation Commission Expenditures	
Fire Equipment - Bunker Gear	\$12,138.73
Fleet Passenger / Cargo Vehicle	
Highway Generator	
Highway Trucks & Equip	\$143,268.75
Lee's Mills	
Old Fire Station Roof/Trim & Paint	
Pathway Phase 2 & 3	\$190.00
Phase 1 - Sign Replacement FHWA	
Phase 2 - Sign Replacement FHWA	
Playground Drive & Comm. Ctr.Fields	\$24,828.19
Police Cruiser	
Safe Routes to School Grant	
Town Hall Generator	\$53,245.42
Town Hall Roof	\$2,500.00
Town Hall Trim Repair/Full Paint	
Transfer Station Equipment & Improvements	\$35,507.89
<b>Expenditures from Trust and Agency Funds</b>	
Road Sealing/Paving	\$53,606.50
Police Dept Comm. Equipment	\$2,295.29
Community Substance Abuse Prevention & Enforcement	\$10,150.00
Historical	\$2,443.16
Milfoil	\$199,605.31
<b>Operating Transfers Out</b>	
Capital Reserve Accounts	\$227,500.00
Maintenance Trust Funds	\$212,000.00
<b>Education</b>	
Local Schools	\$5,401,864.00
<b>PAYMENTS TO OTHER GOVERNMENT DIVISIONS</b>	
Carroll County Tax	\$2,907,542.00
State-Wide Property Tax for Education	\$6,931,025.00
<b>Total Payments for All Purposes</b>	\$24,219,790.82
<b>TOTAL PAYMENTS</b>	<b>\$24,219,790.82</b>

**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE**

**Financial Statements**

**December 31, 2010**

**and**

**Independent Auditor's Report**

**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE  
FINANCIAL STATEMENTS  
December 31, 2010**

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**INDEPENDENT AUDITOR'S REPORT**

To the Board of Selectmen  
Town of Moultonborough, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Moultonborough, New Hampshire (the Town) as of and for the year ended December 31, 2010, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Moultonborough, New Hampshire as of December 31, 2010 and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis, budgetary comparison information, and the schedule of funding progress for other post-employment benefits on pages 62-68 and 89-92, respectively, are not a required part of the basic financial statements but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Moultonborough, New Hampshire's basic financial statements. The combining nonmajor fund and combining agency fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining nonmajor fund and combining agency fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects, in relation to the basic financial statements taken as a whole.

*Vachon Clukay & Company PC*

July 8, 2011

## MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of the financial performance of the Town of Moultonborough, NH is prepared to provide an overview of the Town's financial activities for the year ended December 31, 2010. Responsibility for both the accuracy of the data, and the completeness and fairness of this presentation (including all disclosures) rests with the Board of Selectmen. To the best of our knowledge and belief, the data contained herein is accurate in all material respects. We report this data in a manner designed to present fairly the Town's financial position and the results of operations of the various Town funds. All disclosures necessary to enable the reader to gain an accurate understanding of the Town's financial activities have been included.

The Board of Selectmen are responsible for establishing an accounting and internal control structure designed to ensure that the physical, data, informational, intellectual, and human resource assets of the Town are protected from loss, theft, and misuse, and to ensure that adequate accounting information is maintained and reported in conformity with generally accepted accounting principles (GAAP). The Board of Selectmen also strives to put these assets to good and effective use. We designed the Town's internal control structure to provide reasonable assurances that we attain these objectives.

### Financial Highlights

- The assets of the Town of Moultonborough exceeded its liabilities at the close of the most recent fiscal year by \$15,476,918 (net assets). Of this amount, \$3,179,991 (unrestricted net assets) may be used to meet the government's ongoing obligations to citizens and creditors.
- The Town's total net assets increased by \$509,372.
- As of the close of the current fiscal year, the Town of Moultonborough's governmental funds reported combined ending fund balances of \$5,045,886, an increase of \$919,277 in comparison with the prior year. Of this total amount, \$4,943,775 is available for spending at the Town's discretion (unreserved, undesignated fund balance).
- At the end of the current fiscal year, unreserved fund balance for the general fund was \$2,823,640 or 33.3% of total general fund expenditures. (By way of comparison, this is 11.8% of the total Town commitment for the general fund, County and School.)
- The Town continues to have no outstanding debt at the end of the current fiscal year but does have two capital leases payable totaling \$239,371.

### Overview of the Financial Statements

The financial statements presented herein include all of the activities of the Town of Moultonborough using the integrated approach prescribed by GASB Statement 34.

It is our intention that this discussion and analysis serve as an introduction to the Town's financial statements. The financial statements are comprised of the following three components:

1. Government-Wide Financial Statements
2. Fund Financial Statements
3. Notes to the Basic Financial Statements

**Government-wide financial statements.** The *government-wide financial statements* provide readers with a broad overview of the Town's finances, in a manner similar to most private-sector companies.

## MANAGEMENT'S DISCUSSION AND ANALYSIS

The *statement of net assets* presents information on all of the Town's assets and liabilities, with the difference between the two reported as net assets. Over time, increases and decreases in net assets may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *statement of activities* presents information showing how the Town's net assets changed during the most recent fiscal year. We take all of the current year's revenues and expenses into account regardless of when cash is received or paid.

**Fund financial statements.** A *fund* is a grouping of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. The Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. One can divide all the funds of the Town into two categories: governmental funds and fiduciary funds.

**Governmental funds.** We use *governmental funds* to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the year. Such information may be useful in evaluating the Town's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between the *governmental funds* and *governmental activities*.

The Town maintains numerous individual governmental funds. We present information separately in the governmental fund balance sheet and the statement of revenues, expenditures and changes in fund balances for the general fund and capital reserve funds, both of which are considered to be major funds. We combine data from all other governmental funds into a single, aggregate presentation. Individual fund data for each of these non-major governmental funds is provided in the form of combining supplemental statements elsewhere in this report.

The Town adopts an annual appropriation budget for its general fund. A budgetary comparison statement is provided for the general fund to demonstrate compliance with this budget.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties other than the Town. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the programs of the Town of Moultonborough. The Town's fiduciary funds consist of private-purpose trust funds and agency funds.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Required supplementary information.** The basic financial statements and accompanying notes are followed by a section of *required supplementary information*. This section includes a budgetary comparison schedule for the general fund, the Town's only major governmental fund with an adopted budget, and includes reconciliation between the statutory fund balance for budgetary purposes and the

## MANAGEMENT'S DISCUSSION AND ANALYSIS

fund balance as presented in the governmental fund financial statements. In addition, there's a schedule of funding progress for other post-employment benefits.

**Other supplementary information.** The combining statements referred to previously in connection with non-major governmental funds and fiduciary funds are presented immediately following the required supplementary information.

### Government-Wide Financial Analysis

#### Town of Moultonborough, NH Net Assets

	2010	2009
Capital assets, net	\$ 10,380,105	\$ 10,372,908
Other assets	12,066,698	11,228,527
Total assets	\$ 22,446,803	\$ 21,601,435
Long-term liabilities	\$ 599,159	\$ 166,675
Other liabilities	6,370,726	6,467,214
Total liabilities	\$ 6,969,885	\$ 6,633,889
Net assets:		
Invested in capital assets, net of related debt	\$ 10,140,734	\$ 10,165,342
Restricted	2,156,193	1,890,810
Unrestricted	3,179,991	2,911,394
Total net assets	\$ 15,476,918	\$ 14,967,546

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At the close of the 2010 fiscal year, the Town's assets exceeded liabilities by \$15,476,918. This is a \$509,372 increase in net assets during 2010. This increase includes a \$265,383 increase in restricted assets, primarily in the Capital Reserve Funds of \$172,769, Maintenance Trust Funds of \$61,673 and Recreation Fund of \$40,035. The unrestricted net assets increased by \$268,597 which was mainly due to the General Fund. Capital assets only increased \$7,197 which was offset by the increase in capital leases payable of (\$31,805) making it a decrease in capital assets, net of related debt.

The largest portion of the Town's net assets \$10,140,734 (66%) reflects its investment in capital assets (e.g., land, buildings, vehicles and equipment, infrastructure); less any related debt used to acquire those assets that is still outstanding. The Town's capital leases payable at year end of \$239,371 is our only related debt. The Town uses its capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net assets \$2,156,193 (14%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$3,179,991 may be used to meet the government's ongoing obligations to citizens and creditors.

## MANAGEMENT'S DISCUSSION AND ANALYSIS

### Town of Moultonborough, NH Changes in Net Assets

	2010	2009
<b>Revenues</b>		
Program revenues:		
Charges for services	\$ 498,166	\$ 514,888
Operating grants and contributions	206,881	231,650
General revenues:		
Property and other taxes	7,346,127	6,279,746
Licenses and permits	1,094,977	1,124,700
Grants and contributions	221,052	220,561
Interest and investment earnings	46,626	87,073
Miscellaneous	154,881	266,932
Total revenues	9,568,710	8,725,550
<b>Expenses</b>		
General government	2,191,935	1,814,740
Public safety	2,501,656	2,439,393
Highways and streets	2,186,536	1,784,051
Health and welfare	610,449	546,847
Sanitation	522,887	641,111
Culture and recreation	1,046,643	862,754
Interest and fiscal charges	-	12,786
Total expenses	9,060,106	8,101,682
Increase in net assets before contributions to permanent fund principal	508,604	623,868
Contributions to permanent fund principal	768	600
Increase in net assets	509,372	624,468
Net assets, beginning of year	14,967,546	14,343,078
Net assets, end of year	\$ 15,476,918	\$ 14,967,546

**Governmental activities.** The Town has no business-type activities therefore governmental activities were 100% responsible for the Town's total growth in net assets of \$509,372. Key elements of this increase are displayed above in the Town's Changes in Net Assets.

#### **Financial Analysis of the Government's Funds**

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

## MANAGEMENT'S DISCUSSION AND ANALYSIS

As of the end of 2010, the Town's governmental funds reported combined ending fund balances of \$5,045,886, an increase of \$919,277 in comparison with the prior year. Of this total amount \$4,943,775 constitutes unreserved fund balance, which is available for spending at the government's discretion. The remainder of fund balance is reserved to indicate that it is not available for new spending because it has already been committed 1) to liquidate contracts and purchase orders of the prior period (\$13,847), or 2) to generate income to use for purposes that support the Town's programs at the cemeteries (\$8,213) and the municipal library (\$80,053).

The general fund is the chief operating fund of the Town of Moultonborough. At the end of the 2010 fiscal year, unreserved fund balance of the general fund was \$2,823,640 while total fund balance was \$2,837,487. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Because there is little difference between the two, both figures represent thirty-three percent (33%) of total general fund expenditures of \$8,474,434.

The fund balance of the Town's general fund increased \$626,300 during the 2010 fiscal year. While final revenues were down \$197,648 over those estimated in the 2010 budget, the Town under expended its final budget by \$960,404.

The fund balances of the capital reserve funds totaled \$1,408,165 which is a \$172,769 increase from the prior year.

The fund balances of the five non-major governmental funds totaled \$800,234 which is a \$120,208 increase from the prior year.

### **General Fund Budgetary Highlights**

During the year, the original budget for appropriations decreased by \$1,026,873. This decrease is the result of approved appropriations of \$522,138 being carried forward to 2011 plus a reduction in appropriations supported by revenues and transfers-in totaling \$504,735 that are not susceptible to accrual.

The Town under expended its 2010 budget by \$960,404. This resulted from conservative spending within the departments and lower costs, than projected, for contracted services. The Town also had a number of key positions that were vacant during the year.

The Town undertook a number of initiatives in 2010 in response to items identified in the 2010 budget reports. Among these initiatives, was a comprehensive analysis and restructuring of employee benefits including, but not limited to, health insurance. The Select Board migrated to a platform of employer/employee cost sharing across the full range of employee insurance plans (health, dental, disability and life). Operating efficiencies were gained by changing all town payrolls to a single week end date and moving from a weekly to bi-weekly processing of payroll and accounts payable.

A Blue Ribbon Committee (BRC) was established by the Select Board in 2010 to work on eight specific goals which were identified in the Master Plan. The purpose of the Committee is to review and assess the need for and provision of services by the Community Services Team (Human, Health, Senior and Recreation). It will also report on the need for and provision of facilities from which those services would be improved.

## MANAGEMENT'S DISCUSSION AND ANALYSIS

The Moultonborough Milfoil Committee oversaw treatment of 350 acres of milfoil infestation in portions of Lake Winnepesaukee and Lee's Pond along the Moultonborough shoreline. A new Milfoil Control Trust was created in the amount of \$200,000. A coalition of NH Lakes Region towns including Wolfeboro, Tuftonboro, and Moultonborough formed a Milfoil Joint Board which applied for and received a grant in the amount of \$26,369 which was combined with \$15,000 from the three towns. In 2010, \$13,000 of the grant funds were used to purchase two used 24 foot pontoon boats with motors and trailers which will be retrofitted into milfoil DASH abatement units.

### Capital Asset and Debt Administration

**Capital Assets.** The Town of Moultonborough considers a capital asset to be an asset whose cost exceeds \$5,000 and which has a useful life of greater than one (1) year. The Town depreciates its assets using the straight-line method over the course of their useful life beginning in the year after acquisition.

The total investment in capital assets for governmental activities at year end amounted to \$10,380,105 (net of accumulated depreciation), an increase of \$7,197 from the previous year. This investment in capital assets includes land, buildings, improvements, vehicles and equipment, park facilities and roads.

Major capital asset events during the current fiscal year included repairs to the Lees Mill Boat Ramp (\$106,199), the purchase of a 2010 John Deere 310JC TMC 4X4 backhoe/loader (\$103,500), and a 2011 Ford F-550 4x4 with plow, wing and stainless steel in-body sander/dump (\$87,885).

Capital Assets (net of depreciation)		
<u>Governmental Activities</u>		
	<u>2010</u>	<u>2009</u>
Land and improvements	\$2,107,380	\$2,046,553
Buildings and improvements	5,074,065	5,194,481
Vehicles and equipment	1,587,787	1,547,948
Infrastructure	1,297,383	1,362,250
Construction in progress	<u>313,490</u>	<u>221,676</u>
Total	<u>\$ 10,380,105</u>	<u>\$10,372,908</u>

Additional information on capital assets can be found in Note 5 of the Basic Financial Statements.

The Town's Capital Improvements Program Committee (CIPC) was established pursuant to Warrant Article 10 at the March 14, 2009 Town Meeting. The CIPC began meeting in 2010 and is in the process of compiling the first Capital Improvement Plan (CIP) for the Town, School and Library. The CIPC is an appointed, volunteer body created to plan for the orderly implementation and financing of a CIP in a manner which meets the needs of the Town and minimizes fluctuations of the tax rate and the impact thereof upon its taxpayers.

**Long-Term Obligations.** At the end of the current fiscal year, total bonded debt outstanding was zero and capital leases payable was \$239,371. During 2010, the Town entered into its second capital lease for a 2010 John Deere backhoe/loader. The Town has no long-term obligations for compensated absences.

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

	Outstanding Debt Governmental Activities <u>General Obligation Bonds and Capital Lease Payable</u>	
	<u>2010</u>	<u>2009</u>
General obligation bonds	\$ -	\$ -
Capital leases	<u>239,371</u>	<u>207,566</u>
Total	<u>\$239,371</u>	<u>\$207,566</u>

See Note 9, of the Basic Financial Statements, for a summary of all outstanding long-term obligations.

**Economic Factors, Rates and 2011 Budget**

The NH Department of Revenue Administration (DRA) sets the Annual Tax Rate for the Town of Moultonborough. They do so based on the Annual Budget approved at Town Meeting adjusted for actual revenues and expenditures throughout the year. The Town collects property taxes to fund its own operations and that of School Administrative Unit #45. The property tax also pays the levy placed on the Town by Carroll County and the State of New Hampshire in the Statewide Property Tax for Education. The Town bills for property taxes semi-annually. Tax billing occurs according to the laws of the State of New Hampshire, under the supervision of the DRA. The first billing is an estimate based on the previous year's tax rate applied to the current year's assessments. The second billing utilizes the correct tax rate for the year as established by the New Hampshire DRA applied to the current year's assessment.

Following is a comparison of the 2010 to the 2009 tax rates:

	<u>2010</u>	<u>2009</u>
Town rate	\$2.63	\$2.22
Local school rate	2.12	2.14
State school rate	2.32	2.31
County rate	<u>1.05</u>	<u>1.03</u>
Total rate	<u>\$8.12</u>	<u>\$7.70</u>
 Assessed value (in thousands)	 \$2,805,629	 \$2,833,023

The results of the 2010 statistical update of values done in Moultonborough show that most waterfront properties continue to hold their value, while non-waterfront properties and condominiums stayed the same or decreased in value. There were thirteen sales of high end waterfront properties for over one million dollars each. Overall, property values town-wide decreased in value by only one percent.

**Requests for Information**

This financial report provides our citizens and creditors with a general overview of the Town of Moultonborough's finances. It demonstrates accountability for the funds the Town receives. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Administration Department, or the Board of Selectmen, at P.O. Box 139, Moultonborough, NH 03254. You may also call them at (603) 476-2347, stop by Town Hall at 6 Holland Street, or visit our website at [www.moultonborough.org](http://www.moultonborough.org) and click on *Departments and Boards*.

EXHIBIT A  
**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE**  
**Statement of Net Assets**  
December 31, 2010

	Governmental Activities
<b>ASSETS</b>	
Current Assets:	
Cash and cash equivalents	\$ 10,688,499
Investments	124,228
Taxes receivable, net	1,208,595
Accounts receivable	31,529
Prepaid expenses	13,847
Total Current Assets	<u>12,066,698</u>
Noncurrent Assets:	
Capital assets:	
Non-depreciable capital assets	1,368,829
Depreciable capital assets, net	<u>9,011,276</u>
Total Noncurrent Assets	<u>10,380,105</u>
Total Assets	<u>\$ 22,446,803</u>
<b>LIABILITIES</b>	
Current Liabilities:	
Accounts payable	\$ 135,902
Accrued expenses	35,440
Deferred revenue	10,560
Due to other governments	6,188,824
Current portion of capital leases payable	57,868
Total Current Liabilities	<u>6,428,594</u>
Noncurrent Liabilities:	
Capital leases payable	181,503
Other post-employment benefits payable	<u>359,788</u>
Total Noncurrent Liabilities	<u>541,291</u>
Total Liabilities	<u>6,969,885</u>
<b>NET ASSETS</b>	
Invested in capital assets, net of related debt	10,140,734
Restricted	2,156,193
Unrestricted	3,179,991
Total Net Assets	<u>15,476,918</u>
Total Liabilities and Net Assets	<u>\$ 22,446,803</u>

*See accompanying notes to the basic financial statements*

EXHIBIT B  
TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE  
Statement of Activities  
For the Year Ended December 31, 2010

Functions/Programs	<u>Expenses</u>	<u>Program Revenues</u>		<u>Net (Expense) Revenue and Changes in Net Assets</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Governmental Activities</u>
Governmental Activities:				
General government	\$ 2,191,935	\$ 14,036		\$ (2,177,899)
Public safety	2,501,656	43,402	\$ 63,663	(2,394,591)
Highways and streets	2,186,536		143,218	(2,043,318)
Sanitation	522,887	149,842		(373,045)
Health and welfare	610,449	206,267		(404,182)
Culture and recreation	1,046,643	84,619		(962,024)
Total governmental activities	<u>\$ 9,060,106</u>	<u>\$ 498,166</u>	<u>\$ 206,881</u>	<u>(8,355,059)</u>
General revenues:				
Property and other taxes				7,346,127
Licenses and permits				1,094,977
Grants and contributions:				
Rooms and meals tax distribution				221,052
Interest and investment earnings				46,626
Miscellaneous				154,881
Contributions to permanent fund principal				768
Total general revenues and contributions to permanent fund principal				<u>8,864,431</u>
Change in net assets				509,372
Net assets - beginning				<u>14,967,546</u>
Net assets - ending				<u>\$ 15,476,918</u>

See accompanying notes to the basic financial statements

EXHIBIT C  
TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE  
Balance Sheet  
Governmental Funds  
December 31, 2010

	General Fund	Capital Reserve Funds	Other Nonmajor Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 8,605,454	\$ 1,460,399	\$ 622,646	\$ 10,688,499
Investments			124,228	124,228
Taxes receivable, net	1,208,595			1,208,595
Accounts receivable	31,529			31,529
Due from other funds	55,384		57,312	112,696
Prepaid expenses	13,847			13,847
Total Assets	<u>\$ 9,914,809</u>	<u>\$ 1,460,399</u>	<u>\$ 804,186</u>	<u>\$ 12,179,394</u>
<b>LIABILITIES</b>				
Accounts payable	\$ 135,902			\$ 135,902
Accrued expenses	35,440			35,440
Deferred revenue	660,646			660,646
Due to other governments	6,188,824			6,188,824
Due to other funds	56,510	\$ 52,234	\$ 3,952	112,696
Total Liabilities	<u>7,077,322</u>	<u>52,234</u>	<u>3,952</u>	<u>7,133,508</u>
<b>FUND BALANCES</b>				
Reserved for endowments			88,264	88,264
Reserved for prepaid expenses	13,847			13,847
Unreserved, reported in:				
General fund	2,823,640			2,823,640
Special revenue funds		1,408,165	695,330	2,103,495
Permanent funds			16,640	16,640
Total Fund Balances	<u>2,837,487</u>	<u>1,408,165</u>	<u>800,234</u>	<u>5,045,886</u>
Total Liabilities and Fund Balances	<u>\$ 9,914,809</u>	<u>\$ 1,460,399</u>	<u>\$ 804,186</u>	

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds 10,380,105

Property taxes are recognized on an accrual basis in the statement of net assets, not the modified accrual basis 650,086

Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds. Long-term liabilities at year end consist of:

Capital leases payable (239,371)

Other post-employment benefits payable (359,788)

Net assets of governmental activities \$ 15,476,918

See accompanying notes to the basic financial statements

EXHIBIT D

**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
 For the Year Ended December 31, 2010

**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE**  
**Reconciliation of the Statement of Revenues, Expenditures**  
**and Changes in Fund Balances of Governmental Funds**  
**to the Statement of Activities**  
 For the Year Ended December 31, 2010

	General Fund	Capital Reserve Funds	Other Nonmajor Governmental Funds	Total Governmental Funds	
<b>Revenues:</b>					
Taxes	\$ 7,371,636			\$ 7,371,636	
Licenses and permits	1,094,977			1,094,977	
Intergovernmental	427,933			427,933	
Charges for services	458,547		\$ 39,619	498,166	
Interest and investment income	29,227	\$ 11,385	6,014	46,626	
Miscellaneous	130,889		27,467	158,356	
<b>Total Revenues</b>	<u>9,513,209</u>	<u>11,385</u>	<u>73,100</u>	<u>9,597,694</u>	
<b>Expenditures:</b>					
Current operations:					
General government	1,755,796			1,755,796	
Public safety	2,288,711			2,288,711	
Highways and streets	1,470,683			1,470,683	
Sanitation	500,965			500,965	
Health and welfare	600,949			600,949	
Culture and recreation	736,738		104,216	840,954	
Capital outlay	1,120,592	21,091	160,176	1,301,859	
<b>Total Expenditures</b>	<u>8,474,434</u>	<u>21,091</u>	<u>264,392</u>	<u>8,759,917</u>	
Excess revenues over (under) expenditures	1,038,775	(9,706)	(191,292)	837,777	
<b>Other financing sources (uses):</b>					
Proceeds from capital lease	81,500			81,500	
Transfers in	44,975	227,300	312,452	584,727	
Transfers out	(538,950)	(44,825)	(952)	(584,727)	
<b>Total other financing sources (uses)</b>	<u>(412,475)</u>	<u>182,475</u>	<u>311,500</u>	<u>81,500</u>	
Net change in fund balances	626,300	172,769	120,208	919,277	
Fund balances at beginning of year	2,211,187	1,235,396	680,026	4,126,609	
Fund balances at end of year	<u>\$ 2,837,487</u>	<u>\$ 1,408,165</u>	<u>\$ 800,234</u>	<u>\$ 5,045,886</u>	
Net Change in Fund Balances--Total Governmental Funds				\$ 919,277	
Amounts reported for governmental activities in the statement of activities are different because:					
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlay exceeds depreciation expense in the current period.					13,732
Governmental funds only report the disposal of assets to the extent proceeds are received from the sale. In the statement of activities, a gain or loss is reported for each disposal. This is the amount of the gain of disposed capital assets reduced by the actual proceeds received from the sale of capital assets.					(6,535)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.					(25,509)
Proceeds from capital leases are reported as other financing sources in the funds, but a capital lease increases long-term liabilities in the statement of net assets.					(81,500)
Repayment of principal on capital leases is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.					49,695
Some expenses reported in the statement of activities, such as other post-employment benefits, do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds					(359,788)
Change in Net Assets of Governmental Activities					<u>\$ 509,372</u>

EXHIBIT E  
**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE**  
**Statement of Fiduciary Net Assets**  
**Fiduciary Funds**  
December 31, 2010

	<u>Private- Purpose Trust Funds</u>	<u>Agency Funds</u>
<b>ASSETS</b>		
Cash and cash equivalents		\$ 833,278
Investments	\$ 80,250	
Total assets	<u>\$ 80,250</u>	<u>\$ 833,278</u>
<b>LIABILITIES</b>		
Due to other governments		\$ 809,950
Deposits		23,328
Total liabilities	<u>\$ -</u>	<u>\$ 833,278</u>
<b>NET ASSETS</b>		
Held in trust	80,250	
Total net assets	<u>\$ 80,250</u>	

*See accompanying notes to the basic financial statements*

EXHIBIT F  
**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE**  
**Statement of Changes in Fiduciary Net Assets**  
**Fiduciary Funds**  
For the Year Ended December 31, 2010

	<u>Private- Purpose Trust Funds</u>
<b>ADDITIONS:</b>	
<b>Contributions:</b>	
Private donations	\$ 7,962
Total Contributions	<u>7,962</u>
<b>Investment earnings:</b>	
Interest	819
Total Investment Earnings	<u>819</u>
Total Additions	<u>8,781</u>
<b>DEDUCTIONS:</b>	
Benefits	<u>10,534</u>
Total Deductions	<u>10,534</u>
Change in net assets	(1,753)
Net assets - beginning of year	<u>82,003</u>
Net assets - end of year	<u>\$ 80,250</u>

*See accompanying notes to the basic financial statements*

**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**December 31, 2010**

**NOTE 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the Town of Moultonborough, New Hampshire conform to accounting policies generally accepted in the United States of America for local governmental units, except as indicated hereinafter. The following is a summary of significant accounting policies.

***Financial Reporting Entity***

The Town of Moultonborough, New Hampshire (the Town) was incorporated in 1777. The Town operates under the Town Meeting/Board of Selectmen form of government and performs local governmental functions authorized by State law.

The financial statements include those of the various departments governed by the Board of Selectmen and other officials with financial responsibility. The Town has no other separate organizational units, which meet criteria for inclusion in the financial statements as defined by the Governmental Accounting Standards Board (GASB).

***Basis of Presentation***

The Town's basic financial statements consist of government-wide statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

**1. Government-Wide Financial Statements:**

The statement of net assets and the statement of activities display information about the Town as a whole. These statements include the financial activities of the primary government, except for fiduciary funds.

The statement of net assets presents the financial condition of the governmental activities of the Town at year end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Town's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Town. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Town.

**2. Fund Financial Statements:**

During the year, the Town segregates transactions related to certain Town functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Town at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The fiduciary funds are reported by type.

**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2010**

***Fund Accounting***

The Town uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The Town employs the use of two categories of funds: governmental and fiduciary.

**1. Governmental Funds:**

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the Town's major governmental funds:

The *General Fund* is the main operating fund of the Town and is used to account for all financial resources except those required to be accounted for in another fund.

The *Capital Reserve Funds* account for the financial resources of the various trust arrangements held by the Trustees of Trust Funds in which the principal and income benefit the various departments of the Town.

**2. Fiduciary Funds:**

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into two classifications: private purpose trust funds and agency funds. Trust funds are used to account for assets held by the Town under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the Town's own programs. The Town maintains private purpose trust funds which account for monies designated to benefit individuals within the Town. The Town's agency funds are custodial in nature (assets equal liabilities) and do not involve the measurement of results of operations. The Town's agency funds consist of capital reserve funds of the Moultonborough School District, which are held by the Town as required by State law. Other agency funds consist of developer's performance bonds.

***Measurement Focus***

**1. Government-Wide Financial Statements:**

The government-wide financial statements are prepared using the economic resources measurement focus. All assets and liabilities associated with the operation of the Town are included on the Statement of Net Assets.

**2. Fund Financial Statements:**

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses)

**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2010**

of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

The private purpose trust funds are reported using the economic resources measurement focus.

***Basis of Accounting***

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Fiduciary funds also use the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

In the government-wide financial statements, private-sector standards of accounting and financial reporting issued prior to December 1, 1989, are followed to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. The Town has elected not to follow the FASB pronouncements issued subsequent to November 30, 1989.

**1. Revenues – Exchange and Non-exchange Transactions:**

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available. Available means that the resources will be collected within the current year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current year. For the Town, available means expected to be received within sixty days of year end.

Non-exchange transactions, in which the Town receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the year for which the taxes are levied (see Note 2). Revenue from grants, entitlements and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted; matching requirements, in which the Town must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Town on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year end: property taxes and interest on investments.

Licenses and permits, charges for services, and miscellaneous revenues (except interest on investments) are recorded as revenues when received in cash because they are generally not measurable until actually received.

**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2010**

**2. Deferred Revenue:**

Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Grants and entitlements received before the eligibility requirements are met are recorded as deferred revenue. On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

**3. Expenses/Expenditures:**

On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization are not recognized in governmental funds.

***Budgetary Data***

The Town's budget represents functional appropriations as authorized by annual or special Town meetings. The Selectmen may transfer funds between operating categories as they deem necessary. The Town adopts its budget under State regulations, which differ somewhat from accounting principles generally accepted in the United States of America in that the focus is on the entire governmental unit rather than on the basis of fund types.

State law requires balanced budgets but permits the use of beginning fund balance to reduce the property tax rate. For the year ended December 31, 2010, the Town applied \$182,000 of its unappropriated fund balance to reduce taxes.

***Investments***

Investments are stated at their fair value in all funds. Certificates of deposit with a maturity of greater than ninety days from the date of issuance are included in investments.

***Taxes Receivable***

Taxes levied during the current year and prior and uncollected at December 31, 2010 are recorded as receivables net of reserves for estimated uncollectibles of \$25,000.

***Capital Assets***

General capital assets result from expenditures in the governmental funds. These assets are reported in the government-wide statement of net assets, but are not reported in the fund financial statements.

All capital assets including infrastructure are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair values as of the date received. The Town maintains a capitalization threshold of \$5,000. The Town's infrastructure consists of roads, bridges, sidewalks, and similar items. Improvements are capitalized; the costs of

**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2010**

normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

The Town is not required to retroactively report its general infrastructure (e.g. roads, bridges, and sidewalks). Infrastructure records have been maintained effective January 1, 2004 and are included in these financial statements.

All reported capital assets except for land and construction in progress are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Useful lives for infrastructure were estimated based on the Town's historical records of necessary improvements and replacement. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Years</u>
Infrastructure	10-30
Land improvements	25
Buildings and improvements	50
Vehicles and equipment	3-25

***Compensated Absences***

Dependent on length of service, employees earn vacation at five to twenty-five days per year. Vacation leave must be taken prior to the end of the calendar year in which it is earned. All permanent full-time and part-time employees accrue one sick leave day per month. Employees may bank the unused sick leave days up to a total of sixty days. No payment for unused sick leave is made upon termination.

***Accrued Liabilities and Long-Term Obligations***

All payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current resources are reported as obligations of the funds. However, compensated absences that will be paid from governmental funds are reported as liabilities in the fund financial statements only to the extent that they are due for payment during the current year. Capital leases and other long-term obligations that will be paid from governmental funds are recognized as a liability in the fund financial statements when due.

***Net Assets***

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances on any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The Town's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2010**

***Fund Balance Reserves***

The Town reserves those portions of fund balance which are legally segregated for a specific future use or which do not represent available expendable resources and, therefore, are not available for appropriation or expenditure. Unreserved fund balance indicates that portion which is available for appropriation in future periods. A fund balance reserve has been established for endowments and prepaid expenses.

***Interfund Activity***

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented in the financial statements.

***Estimates***

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates. Significant estimates include depreciation expense and the allowance for uncollectible taxes.

**NOTE 2—PROPERTY TAXES**

Taxes are levied on the assessed valuation of all taxable real property as of the prior April 1 (\$2,805,628,914 as of April 1, 2010) and are due in two installments on July 1, 2010 and December 17, 2010. Taxes paid after the due dates accrue interest at 12% per annum. Property taxes are recognized as revenue when received in cash or if available to finance current period operations (within sixty days of year end).

Under State law, the Tax Collector obtains tax liens on properties which have unpaid taxes in the following calendar year after taxes were due for the amount of unpaid taxes, interest and costs. These priority tax liens accrue interest at 18% per annum. If the property is not redeemed within a two year redemption period, the property is tax deeded to the Town.

In accordance with State law, the Town collects taxes for the Moultonborough School District and Carroll County, both independent governmental units, which are remitted to them as required by law. The Town also collects State of New Hampshire Education taxes, which are remitted directly to the school district. Total taxes appropriated during the year were \$12,451,735 and \$2,958,523 for the Moultonborough School District and Carroll County, respectively. These taxes are not recognized as revenues in these financial statements. The Town bears responsibility for uncollected taxes.

**NOTE 3—RISK MANAGEMENT**

The Town is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the year ended December 31, 2010, the Town was a member of the New Hampshire Public Risk Management Exchange

**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2010**

(PRIMEX). The Town currently reports all of its risk management activities in its General Fund. The Trust is classified as a "Risk Pool" in accordance with accounting principles generally accepted in the United States of America.

The Trust agreement permits the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. Accounting principles generally accepted in the United States of America require members of pools with a sharing of risk to determine whether or not such assessment is probable and, if so, a reasonable estimate of such assessment. At this time, the Trust foresees no likelihood of an additional assessment for any of the past years. Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported. Based on the best available information there is no liability at December 31, 2010.

***Property and Liability Insurance***

PRIMEX provides certain property and liability insurance coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. As a member of PRIMEX, the Town shares in contributing to the cost of and receiving benefit from a self-insured pooled risk management program. For the year ended December 31, 2010, the Trust retained \$500,000 of each loss, up to an aggregate of \$2,000,000. Each property loss is subject to a \$1,000 deductible. All losses over the aggregate are covered by insurance policies.

***Worker's Compensation***

PRIMEX provides statutory worker's compensation coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. The Trust is self-sustaining through annual member premiums and provides coverage for the statutorily required workers' compensation benefits and employer's liability coverage up to \$2,000,000. The program includes a Loss Fund from which is paid up to \$500,000 for each and every covered claim.

**NOTE 4—DEPOSITS AND INVESTMENTS**

Deposits and investments as of December 31, 2010 are classified in the accompanying financial statements as follows:

Statement of Net Assets:	
Cash and cash equivalents	\$ 10,688,499
Investments	124,228
Statement of Fiduciary Net Assets:	
Cash and cash equivalents	833,278
Investments	80,250
	<u>\$ 11,726,255</u>

Deposits and investments at December 31, 2010 consist of the following:

Deposits with financial institutions	<u>\$ 11,726,255</u>
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**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2010**

The Town's investment policy for governmental fund types requires that deposits be made in New Hampshire based financial institutions that are participants in one of the federal depository insurance programs. The Town limits its investments to United States obligations, savings banks deposits, and certificates of deposit or the New Hampshire Public Deposit Investment Pool (NHPDIP), an external investment pool in accordance with New Hampshire State law. Responsibility for the investments of the Trust Funds is with the Board of Trustees.

***Custodial Credit Risk***

Custodial credit risk for deposits is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. For assurance against custodial credit risk, the Town's investment policy requires that all deposits with financial institutions be collateralized with pledged securities that shall be equal or in excess of the amount of the public funds deposited, less any portion thereof covered by federal deposit insurance.

Of the Town's deposits with financial institutions at year end, \$10,632,128 was collateralized by securities held by the bank in the bank's name.

**NOTE 5—CAPITAL ASSETS**

The following is a summary of changes in capital assets in the governmental funds:

	<u>Balance</u> <u>01/01/10</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance</u> <u>12/31/10</u>
Governmental activities:				
Capital assets not depreciated:				
Land	\$ 1,055,339			\$ 1,055,339
Construction in progress	221,676	\$ 130,470	\$ (38,656)	313,490
Total capital assets not being depreciated	<u>1,277,015</u>	<u>130,470</u>	<u>(38,656)</u>	<u>1,368,829</u>
Other capital assets:				
Infrastructure	1,514,274			1,514,274
Land improvements	1,134,317	106,199		1,240,516
Buildings and improvements	6,062,557			6,062,557
Vehicles and equipment	3,312,140	306,255	(212,928)	3,405,467
Total other capital assets at historical cost	<u>12,023,288</u>	<u>412,454</u>	<u>(212,928)</u>	<u>12,222,814</u>
Less accumulated depreciation for:				
Infrastructure	(152,024)	(64,867)		(216,891)
Land improvements	(143,103)	(45,372)		(188,475)
Buildings and improvements	(868,076)	(120,416)		(988,492)
Vehicles and equipment	(1,764,192)	(235,381)	181,893	(1,817,680)
Total accumulated depreciation	<u>(2,927,395)</u>	<u>(466,036)</u>	<u>181,893</u>	<u>(3,211,538)</u>
Total other capital assets, net	<u>9,095,893</u>	<u>(53,582)</u>	<u>(31,035)</u>	<u>9,011,276</u>
Total capital assets, net	<u>\$10,372,908</u>	<u>\$ 76,888</u>	<u>\$ (69,691)</u>	<u>\$ 10,380,105</u>

Depreciation expense was charged to governmental functions as follows:

**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2010**

General government	\$ 69,161
Public safety	161,597
Highways and streets	165,135
Sanitation	21,422
Culture and recreation	<u>48,721</u>
Total governmental activities depreciation expense	<u>\$ 466,036</u>

The balance of assets acquired through capital lease issuances as of December 31, 2010 is as follows:

Vehicles and equipment	\$ 362,121
Less: Accumulated depreciation	<u>(25,002)</u>
	<u>\$ 337,119</u>

**NOTE 6—DUE TO OTHER GOVERNMENTS**

In accordance with State law, the Town collects taxes for the Moultonborough School District, Carroll County, and the State of New Hampshire, all independent governmental units, which are remitted to them as required by law. At December 31, 2010, the balance of the property tax appropriation due to the Moultonborough School District is \$6,188,824.

**NOTE 7—DEFINED BENEFIT PENSION PLAN**

*Plan Description*

The Town contributes to the New Hampshire Retirement System (NHRS), a cost-sharing multiple-employer defined benefit pension plan administered by the NHRS Board of Trustees. The plan provides service, disability, death and vested retirement allowances to plan members and beneficiaries. Benefit provisions are established and may be amended by the New Hampshire State legislature. The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to New Hampshire Retirement System, 54 Regional Drive, Concord, New Hampshire 03301.

*Funding Policy*

Covered public safety employees are required to contribute 9.3% of their covered salary, whereas general employees are required to contribute 5.0% of their covered salary. The Town is required to contribute at an actuarially determined rate. The Town's contribution rates for the covered payroll of police officers, fire employees, and general employees were 13.66%, 17.28% and 9.16%, respectively through June 30, 2010 and 14.63%, 18.52% and 9.16%, respectively, thereafter. The Town contributes 70% of the employer cost for public safety officers employed by the Town, and the State contributes the remaining 30% of the employer cost, through June 30, 2010 and 75% and 25%, respectively, thereafter. The Town contributes 100% of the employer cost for general employees of the Town. In accordance with accounting principles generally accepted in the United States of America (GASB Statement #24), on-behalf fringe benefits contributed by the State of New Hampshire of \$50,284 have been reported as a revenue and expenditure in the General Fund in these financial statements.

**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2010**

Per RSA-100:16, plan member contribution rates are established and may be amended by the New Hampshire State legislature and employer contribution rates are determined by the NHRS Board of Trustees based on an actuarial valuation. The Town's contributions to the NHRS for the years ending December 31, 2010, 2009, and 2008 were \$280,560, \$248,692, and \$242,214, respectively, equal to the required contributions for each year.

**NOTE 8—OTHER POST-EMPLOYMENT BENEFITS**

In addition to providing pension benefits, the Town provides dental, medical, pharmacy, and vision benefits to its eligible retirees. Dental, health care, pharmacy, and vision benefits have two groups of coverage. For group one, the employee must reach age 60 to qualify for this benefit. For group two, the employee must reach the age of 55 and have at least 20 years of service to qualify. All other retirees and spouses of retirees pay the full cost of the health care coverage. The benefits, benefit levels, employee contributions and employer contributions are governed by RSA 100-A:50. As of December 31, 2010, the alternative measurement method valuation date, approximately 6 retirees and 51 active employees meet the eligibility requirements. The plan does not issue a separate financial report.

During the year, the Town prospectively implemented GASB Statement 45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*. Statement 45 requires governments to account for other post-employment benefits (OPEB), primarily healthcare, on an accrual basis rather than on a pay-as-you-go basis. The effect is the recognition of an actuarially required contribution as an expense on the statement of revenues, expenses, and changes in net assets when a future retiree earns their post-employment benefits, rather than when they use their post-employment benefit. To the extent that an entity does not fund their actuarially required contribution, a post-employment benefit liability is recognized on the Statement of Net Assets over time.

***Annual OPEB Costs***

The Town's fiscal 2010 annual OPEB expense is calculated based on the annual required contribution of the employer (ARC) an amount determined using the alternative measurement method in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid, on an ongoing basis, is projected to cover the normal cost each year and amortize the unfunded actuarial liability over a period of thirty years. The Town's annual OPEB cost for the year ending December 31, 2010 including the amount actually contributed to the plan, and the change in the Town's net OPEB obligation based on the alternative measurement method valuation as of December 31, 2010 is as follows:

Annual Required Contribution (ARC)	\$ 422,340
Interest on Net OPEB obligation (NOO)	-
Adjustment to ARC	-
Annual OPEB Cost	<u>422,340</u>
Age Adjusted Contributions made	<u>(62,552)</u>
Increase in Net OPEB obligation	359,788
Net OPEB obligation - beginning of year	-
Net OPEB obligation - end of year	<u>\$ 359,788</u>

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for the year ending December 31, 2010 is as follows:

**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2010**

Fiscal Year Ended	Annual OPEB Cost	Percentage of OPEB Cost Contributed	Net OPEB Obligation	Covered Payroll	OPEB Cost % of Pay
12/31/2010	\$ 422,340	14.8%	\$ 359,788	\$ 2,549,386	16.6%

The Town's net OPEB obligation as of December 31, 2010 is recognized as a liability in these financial statements.

***Funded Status and Funding Progress for OPEB***

The funded status of the plan as of December 31, 2010, the date of the alternative measurement method valuation is as follows:

Actuarial Accrued Liability (AAL)	\$ 3,133,764
Actuarial value of plan assets	-
Unfunded Actuarial Accrued Liability (UAAL)	\$ 3,133,764
Funded ratio (actuarial value of plan assets/AAL)	0.0%
Covered payroll (active plan members)	\$ 2,549,386
UAAL as a percentage of covered payroll	122.9%

The alternative measurement method valuation involves estimates of the value of reported amounts and assumptions about the probability of events in the future. The total cost of providing post-employment benefits is projected, taking into account assumptions about current claim cost, turnover, mortality, health care trends, and other key assumptions. Internally generated key assumptions, based on recent trends within the Town, include general considerations, expected point at which benefits begin, and marital and dependency status. Mortality assumptions were derived from the RP2000 Mortality Table. Turnover assumptions were based on the Standard Turnover Assumption from pronouncement GASBS No. 45. The assumption on health care trends was provided by an independent company that assisted the Town in the preparation of the alternative measurement method valuation for GASB 45. Based on this company's help, the health care trends do not reflect potential changes in future health costs due to the passage of the Patient Protection and Affordable Care Act signed on March 23, 2010, as amended by the Health Care and Education Reconciliation Act signed on March 30, 2010. The impact of these recent legislations are unknown. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. The required schedule of funding progress presented as required supplementary information will provide multi-year trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits, when available.

***Actuarial Methods and Assumptions for OPEB***

Projections of benefits for financial reporting purposes are based on the plan as understood by the Town and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the Town and plan members to that point. Actuarial calculations reflect a long-term perspective and employ methods and assumptions that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets.

**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2010**

In the December 31, 2010 alternative measurement method valuation the Entry Age cost method was used. The actuarial value of assets was not determined as the Town has not advance funded its obligation. The actuarial assumptions included a 3.5% investment rate of return and an initial annual healthcare cost trend of 8.0%, 8.0%, 5.0%, and 3.0% for health, pharmacy, dental, and vision, respectively. These percentages are reduced to an ultimate 5.0%, 4.7%, 3.0%, and 3.0% long-term rate, for health, pharmacy, dental, and vision benefits, respectively, after ten years. The amortization costs for the initial Unfunded Actuarial Accrued Liability (UAAL) is a level percentage of payroll for a period of thirty years on a closed group basis. This has been calculated assuming the amortization payment increases at a rate of 3.5% per year.

**NOTE 9—LONG-TERM OBLIGATIONS**

*Changes in Long-Term Obligations*

The changes in the Town’s long-term obligations for the year ended December 31, 2010 are as follows:

	<u>Balance</u> <u>01/01/10</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance</u> <u>12/31/10</u>	<u>Due Within</u> <u>One Year</u>
Governmental activities:					
Capital leases payable	\$ 207,566	\$ 81,500	\$ (49,695)	\$ 239,371	\$ 57,868

Payments made on the capital leases are paid out of the General Fund.

*Capital Lease Obligations*

Capital lease obligations represent lease agreements entered into for the financing of equipment acquisitions. These contracts are subject to cancellation should funds not be appropriated to meet payment obligations. Amounts are annually budgeted in the applicable function. The following is the individual capital lease obligation at December 31, 2010:

John Deere Motor Grader, due in monthly installments of \$4,116, including interest at 4.50%, through September 2014	\$ 166,675
John Deere Backhoe Loader, due in monthly installments of \$1,530, including interest at 4.95%, through June 2015	<u>72,696</u>
	<u>\$ 239,371</u>

Debt service requirements to retire capital leases outstanding at December 31, 2010 are as follows:

<u>Year Ending</u> <u>December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
2011	\$ 57,868	\$ 9,884	\$ 67,752
2012	60,598	7,155	67,753
2013	63,456	4,297	67,753
2014	49,893	1,396	51,289
2015	7,556	93	7,649
	<u>\$ 239,371</u>	<u>\$ 22,825</u>	<u>\$ 262,196</u>

**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2010**

**NOTE 10—INTERFUND BALANCES AND TRANSFERS**

The General Fund paid for various items that are to be reimbursed from the Capital Reserve Funds and Nonmajor Governmental Funds. The balance of expenditure reimbursements due to the General Fund are reflected as an interfund receivable. The current year's earned income in the Permanent Funds, a Nonmajor Governmental Fund, that is to be distributed to the General Fund and the Library Fund, a Nonmajor Governmental Fund, is also reflected as an interfund balance. In addition, the charges for services from the recreation department in excess of the General Fund's budgeted revenue is payable to the Recreation Fund, a Nonmajor Governmental Fund. Interfund balances at December 31, 2010 are as follows:

		Due from			
		General	Capital	Nonmajor	
		<u>Fund</u>	<u>Reserve</u>	<u>Governmental</u>	<u>Totals</u>
Due to			Funds	Funds	
	General Fund		\$ 52,234	\$ 3,150	\$ 55,384
	Nonmajor Governmental Funds	\$ 56,510		802	57,312
		<u>\$ 56,510</u>	<u>\$ 52,234</u>	<u>\$ 3,952</u>	<u>\$ 112,696</u>

During the year, several interfund transactions occurred between funds. The various transfers between the General Fund, Capital Reserve Funds and the Nonmajor Governmental Funds were made in accordance with budgetary authorizations. Interfund transfers for the year ended December 31, 2010 are as follows:

		Transfers out			
		General	Capital	Nonmajor	
		<u>Fund</u>	<u>Reserve</u>	<u>Governmental</u>	<u>Totals</u>
Transfers in			Funds	Funds	
	General Fund		\$ 44,825	\$ 150	\$ 44,975
	Capital Reserve Funds	\$ 227,300			227,300
	Nonmajor Governmental Funds	311,650		802	312,452
		<u>\$ 538,950</u>	<u>\$ 44,825</u>	<u>\$ 952</u>	<u>\$ 584,727</u>

**NOTE 11—PERMANENT FUNDS**

Permanent funds account for resources that are legally restricted to the extent that only earnings and not principal may be used for purposes that support the Town's programs. Principal and income balances at December 31, 2010 are as follows:

	<u>Principal</u>	<u>Income</u>	<u>Total</u>
Cemetery Funds	\$ 8,212	\$ 8,149	\$ 16,361
Library Funds	80,052	8,491	88,543
	<u>\$ 88,264</u>	<u>\$ 16,640</u>	<u>\$ 104,904</u>

**NOTE 12—RESTRICTED NET ASSETS**

Net assets are restricted for specific purposes at December 31, 2010 as follows:

**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2010**

Endowments	\$ 88,264
Recreation	163,739
Conservation	21,362
Capital reserves	1,408,165
Maintenance expendable trusts	303,106
Non-lapsing continuing appropriations	171,557
	<u>\$ 2,156,193</u>

**NOTE 13—COMMITMENTS AND CONTINGENCIES**

***Ambulance Contract***

During January 2006, the Town of Moultonborough and several neighboring towns entered into a long-term contract with an independent company to provide emergency ambulance services. The agreement shall be in effect from April 1, 2006 through March 31, 2011, with an automatic five year renewal until March 31, 2016. Terms of the agreement provide for monthly payments from each town based on a distribution formula comprised of both fixed and variable costs. The fixed cost for each town is based on 20% of the total contract price equally allocated among the towns. This fixed cost will remain at 20% for the second year of the agreement and then increase to 25% of the total contract price during years three through five. The variable cost component will be based on the actual usage of services by each town. The usage will be recalculated each year based on the run volume during the period of October 1 through September 30 of the preceding year. The contract amount applicable to the Town of Moultonborough for the period April 1, 2010 through March 31, 2011 is \$177,002.

The annual contract price is subject to an annual cost of living adjustment in accordance with the State of New Hampshire Consumer Price Index (CPI) as referenced by the New Hampshire Employment Security, Consumer Price Index – Northeast Region CPI Components. Additionally, if the total run volume increases by 10% or more in a year, the contract price will increase by 10%.

For the year ended December 31, 2010, the Town expended \$166,164 under the terms of the emergency ambulance service agreement.

***Solid Waste Contract***

During April 2008, the Town renewed its long-term contract with an independent company to collect and transport municipal solid waste from the transfer station through March 31, 2012. Yearly increases for transportation and disposal will be based on the Consumer Price Index for All Urban Consumers for the preceding calendar year from November to the previous November and implemented every April 1<sup>st</sup> for the duration of the five year agreement. For the year ended December 31, 2010, the Town expended \$145,949 under the terms of the agreement.

***Litigation***

The Town's general counsel estimates that any potential claims against the Town, which are not covered by insurance, are immaterial and would not affect the financial position of the Town.

SCHEDULE 1  
**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual (Budgetary Basis) - General Fund**  
For the Year Ended December 31, 2010

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	Variance with Final Budget - Favorable (Unfavorable)
	<u>Original</u>	<u>Final</u>		
Revenues:				
Taxes	\$ 7,296,683	\$ 7,296,683	\$ 7,346,127	\$ 49,444
Licenses and permits	1,180,000	1,180,000	1,094,977	(85,023)
Intergovernmental	625,646	384,520	377,649	(6,871)
Charges for services	470,000	470,000	458,547	(11,453)
Interest income	50,000	50,000	29,227	(20,773)
Miscellaneous	253,510	253,510	130,889	(122,621)
Total Revenues	<u>9,875,839</u>	<u>9,634,713</u>	<u>9,437,416</u>	<u>(197,297)</u>
Expenditures:				
Current:				
General government	2,067,985	1,996,835	1,755,796	241,039
Public safety	2,462,429	2,455,179	2,238,427	216,752
Highways and streets	1,957,873	1,738,418	1,470,683	267,735
Sanitation	625,643	625,643	500,965	124,678
Health and welfare	625,009	643,409	600,949	42,460
Culture and recreation	777,213	779,563	736,738	42,825
Capital outlay	1,813,775	1,064,007	1,039,092	24,915
Total Expenditures	<u>10,329,927</u>	<u>9,303,054</u>	<u>8,342,650</u>	<u>960,404</u>
Excess revenues over (under) expenditures	<u>(454,088)</u>	<u>331,659</u>	<u>1,094,766</u>	<u>763,107</u>
Other financing sources (uses):				
Transfers in	308,935	45,326	44,975	(351)
Transfers out	<u>(538,950)</u>	<u>(538,950)</u>	<u>(538,950)</u>	<u>-</u>
Total other financing sources (uses)	<u>(230,015)</u>	<u>(493,624)</u>	<u>(493,975)</u>	<u>(351)</u>
Net change in fund balance	(684,103)	(161,965)	600,791	762,756
Fund balance at beginning of year				
- Budgetary Basis	<u>2,886,782</u>	<u>2,886,782</u>	<u>2,886,782</u>	<u>-</u>
Fund balance at end of year				
- Budgetary Basis	<u>\$ 2,202,679</u>	<u>\$ 2,724,817</u>	<u>\$ 3,487,573</u>	<u>\$ 762,756</u>

See accompanying notes to the required supplementary information

SCHEDULE 2  
**TOWN OF MOULTONBOROUGH**  
**Schedule of Funding Progress for Other Post-Employment Benefits**  
**For the Year Ended December 31, 2010**

<u>Actuarial Valuation Date</u>	<u>Actuarial Value of Assets</u>	<u>Actuarial Accrued Liability (AAL) - Entry Age</u>	<u>Unfunded AAL (UAAL)</u>	<u>Funded Ratio</u>	<u>Covered Payroll</u>	<u>UAAL as a Percentage of Covered Payroll</u>
12/31/2010	\$ -	\$ 3,133,764	\$ 3,133,764	0%	\$ 2,549,386	122.9%

*See accompanying notes to the required supplementary information*

**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**  
**December 31, 2010**

**NOTE 1—BUDGET TO ACTUAL RECONCILIATION**

Amounts recorded as budgetary amounts in the Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual (Budgetary Basis) – General Fund (Schedule 1) are reported on the basis budgeted by the Town. Those amounts differ from those reported in conformity with accounting principles generally accepted in the United States of America in the Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds (Exhibit D). Property tax budgetary revenues are recognized when levied rather than when susceptible to accrual. Budgetary revenues and expenditures were adjusted for on-behalf payments for fringe benefits and capital lease proceeds.

	Revenues and Other Financing <u>Sources</u>	Expenditures and Other Financing <u>Uses</u>
Per Exhibit D	\$ 9,639,684	\$ 9,013,384
Difference in property taxes meeting susceptible to accrual criteria	(25,509)	
On-behalf fringe benefits	(50,284)	(50,284)
Capital lease proceeds	(81,500)	(81,500)
Per Schedule 1	<u>\$ 9,482,391</u>	<u>\$ 8,881,600</u>

***Major Special Revenue Fund***

Budgetary information in these financial statements has been presented only for the General Fund as there is no adopted budget for the Capital Reserve Funds.

**NOTE 2—BUDGETARY FUND BALANCE**

The components of the budgetary fund balance for the Town's General Fund are as follows:

Reserved for prepaid expenses	\$ 13,847
Unreserved:	
Designated for subsequent years' expenditures	522,138
Undesignated	<u>2,951,588</u>
	<u>\$ 3,487,573</u>

**NOTE 3—UNRESERVED DESIGNATED FUND BALANCE**

Appropriations for certain projects and specific items not fully expended at year end are carried forward as continuing appropriations to the next year in which they supplement the appropriations of that year. At year end, continuing appropriations are reported as a component of the General Fund's unreserved fund balance and are detailed as follows:

**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION (CONTINUED)**  
**December 31, 2010**

Road Improvement Block Grant	\$ 234,755
Road Projects - Fox Hollow	104,972
SAR - State of NH	241,126
Transfer Station Improvements	35,508
Playground Community Fields	257,444
Pathway Phase # 2 & 3	66,585
Emergency Management	9,350
Town Hall Roof	6,165
Town Hall Generator	58,418
Road Projects	<u>12,550</u>
	1,026,873
Less: revenues not susceptible to accrual	<u>(504,735)</u>
	<u>\$ 522,138</u>

**NOTE 4—SCHEDULE OF FUNDING PROGRESS FOR OTHER POST-EMPLOYMENT BENEFITS**

In accordance with GASB Statement #45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*, the Town is required to disclose the schedule of funding progress for each of the three most recent actuarial valuations. The Town implemented the provisions of GASB Statement #45 during the year ended December 31, 2010. Accordingly, the funding progress has only been presented for the most recent actuarial valuation report. Additional disclosures will be made as the information becomes available.

SCHEDULE A  
TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE  
Combining Balance Sheet  
Governmental Funds - All Nonmajor Funds  
December 31, 2010

	Special Revenue Funds					
	Library Fund	Recreation Fund	Maintenance Trust Funds	Conservation Fund	Total Special Revenue Funds	Combining Totals
<b>ASSETS</b>						
Cash and cash equivalents	\$ 118,769	\$ 87,444	\$ 286,215	\$ 24,362	\$ 516,790	\$ 622,646
Investments	87,552	36,676			124,228	124,228
Due from other funds	802	39,619	16,891		57,312	57,312
Total Assets	<u>\$ 207,123</u>	<u>\$ 163,739</u>	<u>\$ 303,106</u>	<u>\$ 24,362</u>	<u>\$ 698,330</u>	<u>\$ 804,186</u>
<b>LIABILITIES</b>						
Due to other funds				\$ 3,000	\$ 3,000	\$ 3,952
Total Liabilities	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,952</u>
<b>FUND BALANCES</b>						
Reserved for endowments						88,264
Unreserved, reported in:						
Special revenue funds	207,123	163,739	303,106	21,362	695,330	695,330
Permanent funds						16,640
Total Fund Balances	<u>207,123</u>	<u>163,739</u>	<u>303,106</u>	<u>21,362</u>	<u>695,330</u>	<u>800,234</u>
Total Liabilities and Fund Balances	<u>\$ 207,123</u>	<u>\$ 163,739</u>	<u>\$ 303,106</u>	<u>\$ 24,362</u>	<u>\$ 698,330</u>	<u>\$ 804,186</u>

SCHEDULE B  
TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE  
Combining Statement of Revenues, Expenditures and Changes in Fund Balances  
Governmental Funds - All Nonmajor Funds  
For the Year Ended December 31, 2010

	Special Revenue Funds						Total Special Revenue Funds	Permanent Funds	Combining Totals
	Library Fund	Recreation Fund	Maintenance Trust Funds	Conservation Fund	Total				
Revenues:									
Charges for services		\$ 39,619				\$ 39,619		\$ 39,619	
Interest and investment income	\$ 2,446	416	\$ 2,199	\$ 1		5,062	\$ 952	6,014	
Miscellaneous	26,699					26,699	768	27,467	
Total Revenues	29,145	40,035	2,199	1		71,380	1,720	73,100	
Expenditures:									
Current operations:									
Culture and recreation	104,216		157,176	3,000		104,216		104,216	
Capital outlay			157,176	3,000		160,176		160,176	
Total Expenditures	104,216	-	157,176	3,000		264,392	-	264,392	
Excess revenues over (under) expenditures	(75,071)	40,035	(154,977)	(2,999)		(193,012)	1,720	(191,292)	
Other financing sources (uses):									
Transfers in	95,802		216,650			312,452		312,452	
Transfers out			216,650			-	(952)	(952)	
Total other financing sources (uses)	95,802		216,650			312,452	(952)	311,500	
Net change in fund balances	20,731	40,035	61,673	(2,999)		119,440	768	120,208	
Fund balances at beginning of year	186,392	123,704	241,433	24,361		575,890	104,136	680,026	
Fund balances at end of year	\$ 207,123	\$ 163,739	\$ 303,106	\$ 21,362		\$ 695,330	\$ 104,904	\$ 800,234	

SCHEDULE C  
**TOWN OF MOULTONBOROUGH, NEW HAMPSHIRE**  
**Combining Statement of Fiduciary Net Assets**  
**Fiduciary Funds - All Agency Funds**  
December 31, 2010

	School Agency <u>Funds</u>	Performance Bond Agency <u>Funds</u>	Combining <u>Totals</u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 809,950	\$ 23,328	\$ 833,278
Total assets	<u>\$ 809,950</u>	<u>\$ 23,328</u>	<u>\$ 833,278</u>
<b>LIABILITIES</b>			
Due to other governments	\$ 809,950		\$ 809,950
Deposits		\$ 23,328	23,328
Total liabilities	<u>\$ 809,950</u>	<u>\$ 23,328</u>	<u>\$ 833,278</u>

Tax Collector's Report  
**SUMMARY OF TAX ACCOUNTS**  
 January 1, 2011 - December 31, 2011  
 Town of Moultonborough, NH

-DEBITS-		-----Levies of-----	
		2011	2010
Uncollected Taxes-Beginning of Fiscal Year			
Property Taxes			\$ 965,823.52
Land Use Change			\$
Yield Taxes			\$ 636.73
Property Tax Credit Balance	(\$ 12,166.99)		
Taxes Committed This Year:			
Property Taxes	\$22,668,279.00		\$
Land Use Change	\$ 80,988.46		\$
Yield Taxes	\$ 6,713.60		\$
Overpayment:			
Property Taxes	\$ 45,149.10		\$ 884.16
Property Tax-Interest	\$ 9,539.40		\$ 33,038.42
Property Tax-Costs	\$ 50.00		\$ 7,739.50
Yield Tax-Interest	\$		\$ 38.94
Yield Tax-Costs	\$		\$ 18.00
Land Use Change Tax	\$ 450.00		
Miscellaneous Fees	\$ 121.00		
TOTAL DEBITS	\$22,799,123.57		\$ 1,008,179.27
-CREDITS-			
Remitted to Treasurer During Period:			
Property Taxes	\$21,595,895.93		\$ 692,821.71
Yield Tax	\$ 4,822.16		\$ 636.73
Land Use Change Tax	\$ 64,724.46		\$
Property Tax-Interest (Inc lien conversion)	\$ 9,539.40		\$ 33,038.42
Property Tax-Costs	\$ 50.00		\$ 7,739.50
Land Use & Yield Tax-Interest	\$		\$ 38.94
Land Use & Yield Tax-Costs	\$		\$ 18.00
Land Use Change-Interest	\$		\$
Miscellaneous Fees	\$ 121.00		\$
Conversion to Lien (principal only)			\$ 273,885.97
Abatements Made:			
Property Taxes	\$ 7,315.00		\$
Land Use Change Tax	\$ 16,714.00		\$
CURRENT LEVY DEEDED	\$ 5,057.00		
UNCOLLECTED TAXES-END OF YEAR			
Property Taxes	\$ 1,126,138.69		
Yield Taxes	\$ 1,891.44		
Property Tax Credit Balance	(\$ 33,145.51)		
TOTAL CREDITS	\$22,799,123.57		\$ 1,008,179.27

Tax Collector's Report  
SUMMARY OF TAX ACCOUNTS  
January 1, 2011 - December 31, 2011  
Town of Moultonborough, NH

-DEBITS-				
-----Levies of-----				
	2010	2009	2008	Prior Years
Unredeemed Liens Bal. Beg. Of Fiscal Yr		\$160,677.41	\$103,243.50	\$3,213.29
Liens Executed During Fiscal Year	\$294,857.48			
Interest & Costs Collected (After Lien Execution)	<u>\$ 9,459.69</u>	<u>\$ 17,162.27</u>	<u>\$ 42,491.82</u>	<u>\$1,459.77</u>
<b>TOTAL DEBITS</b>	<b>\$304,317.17</b>	<b>\$177,839.68</b>	<b>\$145,735.32</b>	<b>\$4,673.06</b>
-CREDITS-				
Remittance to Treasurer:				
Redemptions	\$136,094.42	\$ 72,243.44	\$ 94,734.35	\$2,505.64
Interest/Costs (After Lien Execution)	<u>\$ 9,459.69</u>	<u>\$ 17,162.27</u>	<u>\$ 42,491.82</u>	<u>\$1,459.77</u>
Abatements of Unredeemed Taxes	\$ 5,747.60	\$	\$	
Liens Deeded to Municipality	\$ 5,669.39	\$ 6,265.89	\$ 5,733.96	
Unredeemed Liens Bal. End of Year	<u>\$147,346.07</u>	<u>\$ 82,168.08</u>	<u>\$ 2,775.19</u>	<u>\$ 707.65</u>
<b>TOTAL CREDITS</b>	<b>\$304,317.17</b>	<b>\$177,839.68</b>	<b>\$145,735.32</b>	<b>\$4,673.06</b>

Since the end of 2005 I have been reviewing our options to accept payments for real estate taxes electronically. I am pleased to say that in the Fall of 2011 taxpayers were able to pay their real estate taxes online or by telephone through a third party payment provider contracted through the Town. The Town does not receive nor store any credit card or bank information. To pay online, go to the Town's website and click the House Icon on the left and enter your payment information. If you wish to pay by telephone, call the toll free number 1.866.480.8552. There is a convenience fee charged to the taxpayer by the provider which is disclosed prior to submitting your payment (currently 2.85% for credit cards and \$1 for electronic checks online). The Town does not charge nor receive any fees for this program. At this time we are unable to process credit or debit cards over the counter, nor are we able to accept payments over the telephone. To date thirty-two taxpayer's have chosen to pay their taxes electronically totaling \$34,715.

Low & Moderate Tax Relief Program: You can obtain the forms on-line (Useful Links section of the town website) or stop by the Tax Collector's Office. I would expect the forms to be available by May 2, 2012. You are eligible for the program if you own a homestead or an interest in a homestead and have resided in the home since April 1, 2011; and if you are single with an adjusted gross income of \$20,000 or less; or married or head of NH household with an adjusted gross income of \$40,000 or less. The claim forms must be mailed **no earlier** than May 1, 2012 and **no later** than June 30, 2012. Although this is a State sponsored program, I will try to answer any questions you may have regarding this program.

Respectfully submitted,  
Susette M. Remson  
Certified Tax Collector

**Report of the Town Clerk  
January 1, 2011- December 31, 2011**

MOTOR VEHICLE PERMITS		\$1,030,846.48
Registrations Issued	8745	
Titles Processed	1193	
Municipal Agent (State decals, Plate work)	8644	
DOG LICENSE FEES		\$7,019.50
Issued	1029	
UNIFORMED COMMERCIAL CODE FILING FEES	76	\$1,140.00
WETLANDS APPLICATIONS		\$ 652.00
Processed	38	
VITAL STATISTIC FEES		\$1,730.00
Certified copies (birth, death, marriage, divorce) Issued	130	
MARRIAGE LICENSES		\$1,360.00
Issued	29	
MISCELLANEOUS FEES		\$293.50
Pole licenses, aqua-therm permits, articles of agreements, Filing, checklists, copies		
TOTAL AMOUNT COLLECTED FOR TOWN		\$1,043,041.48
TOTAL AMOUNT COLLECTED FOR STATE AS A MOTOR VEHICLE MUNICIPAL AGENT		\$505,359.97
TOTAL		\$1,548,401.45

In 2011 the Town Clerk's Office added another online service. We now have the Vital records (birth, death, marriage and divorce) certified copy requests available online.

I attended Senate hearings in Concord during their winter sessions where they discussed pro's and con's of passing a number of bills affecting my office. The functions of the Town Clerk's Office was affected by several law changes concerning Elections, Motor Vehicle, Marriage and various other duties we process.

The upcoming year of 2012 will be extremely busy, especially processing 4 elections.

March 13, 2012 - Town & School Election Day  
 March 17, 2012 - Annual Town & School Meeting  
 September 11, 2012 - State Primary Election Day  
 November 06, 2012 - General Election Day

The dog license tags arrived January 1<sup>st</sup>. Per state RSA, dogs must be licensed by April 30<sup>th</sup> each year or there will be a \$25.00 civil forfeiture issued to the dog owner. You may also license your dog by mail. The fees are \$7.50 for an altered dog or \$10.00 for a non-altered dog. The fee is \$2.00 for a dog whose owner is 65 years of age. Mail the proper fee and a self-addressed, stamped envelope to the Town Clerk's Office, Post Office Box 15, Moultonborough, NH 03254, or go to the Moultonborough website homepage ([www.moultonboroughnh.gov](http://www.moultonboroughnh.gov)) and look for online services.

Respectfully submitted,  
Barbara E. Wakefield  
NHTC Certified Town Clerk

## **Supervisors of the Checklist 2011 Report**

The Supervisors of the Checklist are responsible for maintaining the voter checklist according to the laws of the State of NH.

In 2011 a key effort for the Supervisors was the State Mandated 2011 Checklist Purge. New Hampshire RSA 654:39 requires that the checklist be verified every ten years by striking from the checklist the names of all persons who have not voted in any election in the last four years. With the creation of the statewide voter registration database called "ElectioNet" in 2006, Supervisors now have access to this type of election history data. There were 408 Moultonborough voters affected by the 2011 purge.

According to RSA 669:62 the Supervisors are responsible for appointing an interim moderator in case of a vacancy. The Supervisors appointed Jerry Hopkins as Interim Town Moderator in September 2011.

There will be four elections in 2012. Preparation for the NH Presidential Primary began in 2011. As of the NH Presidential Primary on January 10, 2012, Moultonborough has 1312 Undeclared voters, 556 Democrats and 1555 Republicans for a total of 3423 registered voters. This number often changes weekly which makes keeping the checklist up to date an important focus for the Supervisors.

We look forward to seeing you at the polls.

Respectfully submitted,  
Sally Carver  
Cheryl Kahn  
Laurie Whitley

## Treasurer's Report

### Checking Account

Balance - January 1st - 2011	\$	514,591.71
Receipts		
Tax Collector	\$	23,059,483.62
Town Clerk	\$	1,043,082.68
Town Offices	\$	891,980.97
Building Inspection	\$	50,273.73
Nurse Association	\$	176,329.31
Transfers IN- From Savings Account	\$	14,912,500.00
Town of Moultonborough, Withholding	\$	718,717.80
	\$	<u>40,852,368.11</u>
Other - Voided Check	\$	447,843.31
Interest	\$	145.37
	\$	<u>447,988.68</u>
Payments		
Total Payments for all Purposes	\$	25,307,868.82
Transfers OUT - From Savings Account	\$	14,071,000.00
Town of Moultonborough, Withholding	\$	718,717.80
	\$	<u>40,097,586.62</u>
Balance - December 31st - 2011	\$	<u><u>1,717,361.88</u></u>

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### Savings Account

Balance - January 1, 2011	\$	8,009,561.96
Transfer From Checking	\$	14,071,000.00
Interest	\$	22,061.70
	\$	<u>14,093,061.70</u>
Transfer To Checking	\$	<u>14,912,500.00</u>
Balance December 31, 2011	\$	<u><u>7,190,123.66</u></u>

Respectfully submitted,  
Laura Hilliard  
Treasurer

## **Advisory Budget Committee (ABC)**

Moultonborough's Advisory Budget Committee (ABC) established in July 2008 is an appointed volunteer body whose mission is to provide the community and governing bodies with independent review and objective analysis of the annual budget.

ABC's review and analysis is intended to provide all groups, involved in preparing budget elements, with constructive recommendations on their planned budgets and spending practices. Specifically, our expertise, review and recommendations are intended to provide assurance and confidence to all proposed budgets. The ABC reviews all budget proposals and proposed monetary warrant articles originating from the Town Administrator, SelectBoard, School Board, Library and appointed committees. The committee operates under the authority of, and appointment by, the SelectBoard and the School Board. Membership consists of six (6) individuals: one School Board member, one SelectBoard member, one Library Trustee and three members appointed at-large. In addition to the six full time members the Committee has added, this year, one alternate member at large.

Our approach continues to be a collaborative process between the ABC, The Town Administrator, School Administration, Board of Selectmen, School Board and Library Trustees. Our intent is to ensure the budget process is a constructive versus confrontational experience and that the results of our collaborative efforts will be assessed as contributing measurable improvement to the town financials.

As the Committee began its comprehensive review of the 2012 budget we continued to stress the concept of "One Town, One Tax Rate" and consolidation of duplicative activities and promotion of economies of scale wherever feasible. The ABC would like to express thanks to the various Administrative Staffs and members of the SelectBoard, School Board and Library Trustees for delivering responsible year-over-year budgets with nominal increases for the upcoming year. Proposed town spending for 2012 includes a nominal year-over-year increase of .8 % or \$74,000. The Proposed School Budget for the 2012/2013 includes an increase of 1.65% or \$228,586. The Library budget has increased 2.35% or \$10,424. Included in the increases are significantly higher costs for health care, retirement and special education funding due to unanticipated out of district placements. Additionally, the ABC reviewed the proposed three year Collective Bargaining Contract for the Moultonborough School Staff Association (MSSA). We are encouraged with the efforts by both the School Board negotiators and the negotiators for the MSSA. It is this Committees opinion that the proposed three year Collective Bargaining Contract represents a reasonable beginning to balancing the compensation requirements of the MSSA members with the current economic and political climate particularly in view of additional costs related to pension funding that have been passed down from Concord.

In addition to budget review, we continue to support and review opportunities to enhance services and consolidate operational efficiencies for the town as a whole. We are in strong support of the efforts made this year to propose a viable business model for utilization of the recreation revolving fund.

A significant effort was undertaken by the town to analyze opportunities to enhance and consolidate both Town and School recreational activities. As a committee we continue to believe that synergies and opportunities to enhance youth athletics exist through some level of consolidation. We are disappointed that the School Board and Town SelectBoard could not come to a favorable consensus on this subject.

Additionally, we spent considerable time with the Town analyzing the potential change from a calendar (12/31) year end to a fiscal (6/30) year end. There are many benefits to Moultonborough for changing the annual budget year to June 30 and related Town Meeting date to May.

In summary, this Committee has spent the last four years reviewing in detail all departmental organizational operating budgets as well as the overall organization, policies and practices for the Town, School and Library. We believe the operating budgets as presented represent a fair assessment of the cost to operate the various entities under their current organizational structures. We also strongly believe that there are many opportunities to enhance community services and the operational efficiency of the Town as a whole. Moultonborough, as a Town, has much to offer. Our economically diverse population and high property tax base affords us a unique opportunity to provide for all our citizens a lifestyle and community services that most other communities of similar size in the State find cost prohibitive. In order to accomplish further improvements and resulting enhanced services it is imperative that all Town Boards (SelectBoard, School Board and Library Trustees) work together in an open and cooperative manner for benefit of the entire Community. To enable this community to grow we need to work harder at coming together as a community. Nothing remains stagnant forever. In very well run organizations, the policies, procedures, working-relationships and trends are continually reviewed and adjusted to improve conditions and results. Our leaders should seek shared opportunities and interests that draw our school, retirement, business and summer lakefront communities together. We are One Town / and have One Tax Rate.

Our respective final 2011 reports and all committee minutes, issued since this report went to print, can be found on the Moultonborough Town website at [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov)

Respectfully submitted,  
Jean Beadle, Chair  
Moultonborough Advisory Budget committee

Members:        Alan Ballard  
                      Jean Beadle  
                      Ed Marudzinski  
                      Tom Randell (ABC Alternate at Large)  
                      Kathy Garry (School Board Representative)  
                      Barbara Sheppard (Library Trustee Representative)  
                      Russ Wakefield (Select Board Representative)

## **Trustees of the Trust Funds**

The Trustees of Trust Funds for the Town of Moultonborough, NH met Six (6) times during the year in public sessions managing thirty (35) trust accounts varying between \$2.7 and \$3.3 million dollars.

Forty Five (45) Deposits totaling Five Hundred Thousand and Ninety Two Dollars (\$592,000) and Twenty Three Withdrawals (23) totaling Three Hundred Thousand and Eighty Seven Dollars (\$387,000) were made during the year.

The money that we transferred from money market account to one and five year Certificates of Deposits proved to be prudent as the income generated from the increased interest rates was significant.

As required by law, the Trustees reviewed and reaffirmed their Investment Policy for the Year 2011.

Once again, we welcome your attendance to our meetings. Meeting dates are posted in the Town Hall and on the Town Website.

Trustees of Trust Funds  
Town of Moultonborough  
P.O. Box 324  
Moultonborough, NH 03254-0324

Respectfully submitted,  
Kenneth L. Taylor, Chair - 2012  
Jordan S. Prouty - 2013  
John H. Porter, Jr. - 2014

**Report of The Trust Funds of The Town of MOULTONBOROUGH, N.H. on DECEMBER 31, 2011**

**MS-9**

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL				INCOME				GRAND TOTAL OF PRINCIPAL & INCOME	
					BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	BALANCE END YEAR	DURING YEAR AMOUNT	EXPENDED DURING YEAR	BALANCE END YEAR		
	Principal Trust	Common Trust Library	MMF: 90800505		80,052.68	1,095.00			81,147.68	9,292.17	806.97	\$801.79	9,297.95	90,445.03
	Common Trust Cemetery	Common Trust Cemetery	MMF: 90500366		9,897.37				9,897.37	7,560.31	148.10	149.88	7,558.53	16,509.11
12/20/2005	Visiting Nurse Services	Visiting Nurse Services	MMF: 90400183		38,741.71	4,745.37		7,639.46	35,847.62	7,882.53	432.60		8,315.13	44,162.75
1986	Duclos Fund	Memorial	MMF: 90600506		9,243.71	650.00			9,893.71	789.06	266.57	134.61	921.02	10,814.73
9/23/2011	School Building & Grounds	Buildings & Grounds	MMF: 90900779		0.00	50,000.00			50,000.00	0.00	120.64		120.64	50,120.64
1989	Highway Fund	Equipment	MMF: 90500494		133,032.56			75,000.00	58,032.56	44,229.37	1,744.13		45,973.50	104,006.06
1995	Road Sealing Fund	Maintenance	MMF: 90900369		59,500.48			53,607.00	5,893.48	29,505.63	801.73		30,307.36	36,200.84
1989	Fire Fighting	Equipment	MMF: 90700493		1,442.19	75,000.00			76,442.19	83,194.57	768.57		83,963.14	160,405.33
1995	Rangeway Fund	Maintenance	MMF: 90700370		21,385.00				21,385.00	14,764.77	326.69		15,091.46	36,476.46
1995	Historical Society Fund	Maintenance	MMF: 90200495		49,030.23			2,443.00	46,587.23	8,660.80	521.24		9,182.04	55,769.27
1993 & 1995	Appraisal Fund	Appraisal	MMF: 90400499		43,168.05	24,000.00			67,168.05	12,917.79	508.04		13,425.83	80,593.88
1995	Playground Fund	Maintenance & Improvement	MMF: 90400507		(200.92)				(200.92)	4,763.10	41.23		4,804.33	4,603.41
1995 & 1999	Dry Hydrant Fund	Maintenance	MMF: 90100491		29,582.13	10,000.00			39,582.13	4,737.38	310.64		5,048.02	44,630.15
1993	Municipal Building Fund	New Buildings	MMF: 90800510		515,615.54			50,000.00	465,615.54	282,948.87	8,841.92		291,790.79	757,406.33
	Senior Center	Capital Reserve	MMF: 90900543		100,000.00			50,000.00	50,000.00	2,274.02	1,089.40		3,363.42	53,363.42
3/13/2002	Police Dept Communication Equip Fund	Capital Reserve	MMF: 90200508		42,694.41	7,000.00		9,704.00	39,990.41	3,233.01	414.93		3,647.94	43,638.35
4/26/2011	Moultonborough Recreation Resource Recovery Park/Waste Mgmt Facility	Recreation Fac	MMF: 90400772		0.00	22,346.94			22,346.94	0.00	137.67		137.67	22,484.61
3/13/2002	Lee's Mill Fund	Maintenance Fund	MMF: 90100368		16,745.00				16,745.00	6,813.18	212.90		7,026.08	23,771.08
3/13/2002	Christmas Maintenance Fund	Maintenance Fund	MMF: 90000509		8,207.70	2,000.00			10,207.70	1,187.66	85.01		1,272.67	11,480.37
3/13/2002	Moultonborough Children's Christmas Fund	Maintenance Fund	MMF: 90600361		1,812.01				1,812.01	569.65	21.53		591.18	2,403.19
5/14/2009	SAU # 45 School Building	Special Fund	MMF: 90400531		23,186.36	3,546.50		2,500.00	24,232.86	406.40	650.02		1,056.42	25,289.28
1992	SAU # 45 Special Education	Renovations & Buildings	MMF: 90600375		442,407.69			100,000.00	342,407.69	82,129.95	5,741.58		87,871.53	430,279.22
		Special Education	MMF: 90100373		164,747.71			125,000.00	39,747.71	62,620.67	2,358.93	50,000.00	14,979.60	54,727.31
6/27/1905	Town Property Acquisition	Purchase Town Property	MMF: 90300503		25,211.70	65,853.00			91,064.70	14,859.66	365.38		15,225.04	106,289.74
6/27/1905	Chele Environmental	Memorial	MMF: 90000364		14,517.42				14,517.42	654.82	397.38		1,052.20	15,569.62
6/27/1905	Miller Environmental Education	Memorial	MMF: 90700539		40,748.68	250.00			40,998.68	2,122.96	1,254.40	491.23	2,886.13	43,884.81
6/27/1905	Community Substance Abuse	Capital Reserve	MMF: 90500535		4,888.17	9,500.00		10,150.00	4,238.17	445.58	48.17		493.75	4,731.92
6/27/1905	Communications Technology	Capital Reserve	MMF: 90300536		89,628.00	22,500.00			112,128.00	1,887.92	828.16		2,716.08	114,844.08
6/27/1905	Personnel Liability	Capital Reserve	MMF: 90500540		57,520.00	14,500.00			72,020.00	1,207.65	531.45		1,739.10	73,759.10
12/29/2010	Milfoil Control Trust Fund	Special Fund	MMF: 90100542		29,141.21	216,891.00		199,605.00	46,427.21	10.43	385.10		395.53	46,822.74
11/21/2011	Municipal Bldg Fund II	New Buildings	MMF: 90200773		0.00	50,000.00		17,744.00	32,256.00	0.00	48.71		32,304.71	32,304.71
12/30/2011	Highway Equipment II	Equipment	MMF: 90000774		0.00	150,000.00		55,000.00	95,000.00	0.00	75.36		75.36	95,075.36
11/21/2011	School Building II	Buildings	MMF: 90700775		0.00	100,000.00		100,000.00	100,000.00	0.00	99.47		99.47	100,099.47
11/21/2011	Special Education II	Special Education	MMF: 90500776		0.00	175,000.00		175,000.00	175,000.00	0.00	174.07		174.07	175,174.07
11/21/2011	Senior Center II	Capital Reserve	MMF: 90300777		0.00	50,000.00		27,081.00	22,919.00	0.00	48.25		48.25	22,967.25
									0.00					0.00
		<b>TRUST FUND TOTALS</b>			<b>2,051,946.79</b>	<b>1,054,877.81</b>	<b>0.00</b>	<b>785,473.46</b>	<b>2,321,351.14</b>	<b>691,669.91</b>	<b>30,606.94</b>	<b>51,577.51</b>	<b>670,695.34</b>	<b>2,991,103.69</b>

**Report of The Common Trust Fund Investments of The Town of MOULTONBOROUGH, N.H. for Year Ending on DECEMBER 31, 2011**  
**MS-10**

NUMBER OF SHARES	***HOW INVESTED*** DESCRIPTION OF INVESTMENT	***PRINCIPAL***						INCOME				GRAND TOTAL PRINCIPAL & INCOME END OF YEAR
		BALANCE BEGINNING YEAR	PURCHASES	CASH CAPITAL GAINS	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	
	Principal Trust (Library); Meredith Village Savings Bank MMF 90800505	80,052.68	1,095.00	0.00	0.00	0.00	81,147.68	9,292.17	806.97	801.79	9,297.35	90,445.03
	Accumulated Trust (Cemetery); Meredith Village Savings Bank MMF 90900366	8,211.74	0.00	0.00	0.00		8,211.74	8,299.15	148.10	149.88	8,297.37	16,509.11
	<b>TOTAL</b>	<b>88,264.42</b>	<b>1,095.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>89,359.42</b>	<b>17,591.32</b>	<b>955.07</b>	<b>951.67</b>	<b>17,594.72</b>	<b>106,954.14</b>

# Report of The Cemetery Common Trust Fund of The Town of MOULTONBOROUGH, N.H. on DECEMBER 31, 2011

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL					INCOME					GRAND TOTAL OF PRINCIPAL & INCOME	
					BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITH-DRAWALS	BALANCE END YEAR	%	DURING YEAR AMOUNT	EXPENDED DURING YEAR	BALANCE END YEAR			
5/28/1954	Adams, Hannah	Cemetery	Common Trust	3.54%	\$ 350.00				350.00				241.96	6.99	698.90	\$ 1,048.90
1/4/1983	Banfield, Edith & Mark	Cemetery	Common Trust	3.03%	\$ 300.00				300.00				3.26	3.30	84.71	\$ 384.71
	Bean, Josiah N.	Cemetery	Common Trust	1.01%	\$ 100.00				100.00				1.48	1.50	74.93	\$ 174.93
4/22/1962	Beede, D. Earle	Cemetery	Common Trust	1.01%	\$ 100.00				100.00				1.21	1.23	43.10	\$ 143.10
8/29/1962	Berry, Loran	Cemetery	Common Trust	1.01%	\$ 100.00				100.00				1.27	1.28	49.47	\$ 149.47
1/4/1945	Bickford, E. S.	Cemetery	Common Trust	10.10%	\$ 1,000.00				1,000.00				15.17	15.35	787.57	\$ 1,787.57
12/29/1963	Clement, David & Freeman	Cemetery	Common Trust	3.03%	\$ 300.00				300.00				4.24	4.29	199.34	\$ 499.34
6/18/1990	Cuff, Thomas	Cemetery	Common Trust	3.03%	\$ 300.00				300.00				3.10	3.14	65.61	\$ 365.61
8/24/1988	Curtis, William H.	Cemetery	Common Trust	2.02%	\$ 200.00				200.00				2.05	2.07	41.62	\$ 241.62
10/30/1944	Davis, Cora & J. R.	Cemetery	Common Trust	2.02%	\$ 200.00				200.00				2.97	3.00	149.88	\$ 349.88
10/8/1956	Edwards, John, Fred, Sople	Cemetery	Common Trust	3.03%	\$ 300.00				300.00				4.07	4.12	180.24	\$ 480.24
2/1/1954	Glines, Peavey	Cemetery	Common Trust	2.02%	\$ 200.00				200.00				2.81	2.84	130.77	\$ 330.77
8/8/1930	Graves, Jennie L.	Cemetery	Common Trust	1.01%	\$ 100.00				100.00				1.48	1.50	74.93	\$ 174.93
6/5/1929	Green, Addie	Cemetery	Common Trust	1.01%	\$ 100.00				100.00				1.48	1.50	74.93	\$ 174.93
7/8/1957	Green, Ralph E. & Wilbur S.	Cemetery	Common Trust	5.05%	\$ 500.00				500.00				7.20	7.29	349.21	\$ 849.21
5/31/1957	Hartjen, Helen K.	Cemetery	Common Trust	3.03%	\$ 300.00				300.00				4.07	4.12	180.24	\$ 480.24
1/1/1925	Hutchins, Rosetta	Cemetery	Common Trust	0.51%	\$ 50.00				50.00				0.80	0.81	43.84	\$ 93.84
11/1/1929	Jacard, Stephen	Cemetery	Common Trust	2.02%	\$ 200.00				200.00				3.02	3.06	156.24	\$ 356.24
2/23/1981	Kelley, Phineas	Cemetery	Common Trust	2.02%	\$ 200.00				200.00				2.21	2.24	60.72	\$ 260.72
11/13/1957	Lee, John M. & George E.	Cemetery	Common Trust	1.01%	\$ 100.00				100.00				1.32	1.34	55.83	\$ 155.83
03/4/1893	Lee, William E.	Cemetery	Common Trust	2.02%	\$ 200.00				200.00				3.29	3.33	188.08	\$ 388.08
7/30/1937	Mason Cemetery Trust	Cemetery	Common Trust	0.62%	\$ 61.37				61.37				0.89	0.90	43.67	\$ 105.04
7/11/1961	Mayo, Katherine	Cemetery	Common Trust	1.01%	\$ 100.00				100.00				1.27	1.28	49.47	\$ 149.47
5/23/1929	Moulton, Sarah S.	Cemetery	Common Trust	1.01%	\$ 100.00				100.00				1.48	1.50	74.93	\$ 174.93
	Perkins, Lillie V.	Cemetery	Common Trust	2.02%	\$ 200.00				200.00				2.97	3.00	149.88	\$ 349.88
1/4/1945	Red Hill Cemetery	Cemetery	Common Trust	2.64%	\$ 261.00				261.00				4.13	4.18	225.39	\$ 486.39
4/16/1947	Richardson, Anna	Cemetery	Common Trust	0.51%	\$ 50.00				50.00				0.74	0.75	37.47	\$ 87.47
3/18/1904	Richardson, Orlando	Cemetery	Common Trust	0.51%	\$ 50.00				50.00				0.80	0.81	43.84	\$ 93.84
4/30/1926	Rollins, John A.	Cemetery	Common Trust	1.01%	\$ 100.00				100.00				1.59	1.61	87.67	\$ 187.67
4/12/1935	Sibley, Lewis A.	Cemetery	Common Trust	4.04%	\$ 400.00				400.00				6.04	6.12	312.48	\$ 712.48
12/18/1918	Sinclair, Sarah	Cemetery	Common Trust	1.01%	\$ 100.00				100.00				1.48	1.50	74.93	\$ 174.93
1/18/1954	Smith, Florence Wentworth	Cemetery	Common Trust	5.05%	\$ 500.00				500.00				7.04	7.13	330.10	\$ 830.10
9/2/1903	Smith, Joseph	Cemetery	Common Trust	1.01%	\$ 100.00				100.00				1.59	1.61	87.67	\$ 187.67
6/3/1934	Smith, William	Cemetery	Common Trust	2.53%	\$ 250.00				250.00				3.60	3.65	174.60	\$ 424.60
8/17/1979	Stubbs, Marion E.	Cemetery	Common Trust	10.10%	\$ 1,000.00				1,000.00				10.95	11.08	290.86	\$ 1,290.86
9/30/1935	Sturtevant, Hosea Jr. & Sturtevant, Richard	Cemetery	Common Trust	3.03%	\$ 300.00				300.00				3.97	4.01	167.50	\$ 467.50
03/14/1893	Sturtevant, Richard	Cemetery	Common Trust	4.04%	\$ 400.00				400.00				6.04	6.12	312.48	\$ 712.48
11/24/1931	Sturtevant, Sarah E.	Cemetery	Common Trust	1.01%	\$ 100.00				100.00				1.48	1.50	74.93	\$ 174.93
7/29/1916	Veasey, Addie	Cemetery	Common Trust	1.01%	\$ 100.00				100.00				1.38	1.39	62.20	\$ 162.20
12/5/1952	Wallis, Annie	Cemetery	Common Trust	1.01%	\$ 100.00				100.00				1.43	1.45	68.57	\$ 168.57
1/4/1945	Weston, William H.	Cemetery	Common Trust	2.02%	\$ 200.00				200.00				3.02	3.06	156.24	\$ 356.24
10/14/1930	Wiggins, Alice R.	Cemetery	Common Trust	2.02%	\$ 200.00				200.00				3.02	3.06	156.24	\$ 356.24
4/12/1937	World War Memorial Plot	Cemetery	Common Trust	0.25%	\$ 25.00				25.00				0.37	0.38	18.73	\$ 43.73
<b>GRAND TOTALS</b>					\$ 9,897.37				9,897.37				148.10	149.88	7,558.53	\$ 16,509.11

# Report of The Library Common Trust Fund of The Town of MOULTONBOROUGH, N.H. on DECEMBER 31, 2011

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL					INCOME					GRAND TOTAL OF PRINCIPAL & INCOME
					BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITH-DRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME PERCENT	DURING YEAR AMOUNT	EXPENDED DURING YEAR	BALANCE END YEAR	
12/26/2000	Altman, Marla	Library	Common Trust	1.41%	1,125.00				1,125.00	234.65	1.52%	12.28	12.20	234.73	1,359.73
1/1/1985	Bagdasarian, Elena	Library	Common Trust	0.12%	100.00				100.00	22.05	0.14%	1.10	1.10	22.06	122.06
5/24/1989	Behr, Isabelle A.	Library	Common Trust	0.84%	675.00				675.00	144.37	0.92%	7.40	7.35	144.42	819.42
3/21/1993	Bennett, Norman	Library	Common Trust	0.03%	25.00				25.00	3.65	0.03%	0.26	0.26	3.66	28.66
1/1/1986	Brown, Evelyn	Library	Common Trust	0.31%	250.00				250.00	55.13	0.34%	2.74	2.74	55.14	305.14
5/31/1986	Carson, Robert M.	Library	Common Trust	1.22%	975.00				975.00	201.57	1.32%	10.63	10.56	201.64	1,176.64
2/1/1991	Chesley, Myron	Library	Common Trust	3.47%	2,780.00	100.00			2,880.00	413.43	3.57%	28.84	28.66	413.62	3,293.62
5/19/1994	Cifford, Mary E.	Library	Common Trust	1.25%	1,000.00				1,000.00	202.61	1.35%	10.86	10.79	202.68	1,202.68
11/23/1987	Coyne, John V.	Library	Common Trust	0.67%	540.00				540.00	111.92	0.73%	5.89	5.85	111.95	651.95
9/28/1987	Davenport, Mildred	Library	Common Trust	0.31%	245.00				245.00	54.92	0.34%	2.71	2.69	54.94	299.94
5/9/1989	Davis, Fred E.	Library	Common Trust	0.53%	425.00				425.00	89.24	0.58%	4.64	4.61	89.27	514.27
3/2/1993	Dunlap, John F.	Library	Common Trust	0.37%	295.00				295.00	57.00	0.39%	3.18	3.16	57.02	352.02
1/4/1978	Fannham, Hebert	Library	Common Trust	0.15%	120.55				120.55	22.91	0.16%	1.30	1.29	22.91	143.46
7/1/1989	Foss, M. Verna	Library	Common Trust	0.32%	255.00				255.00	55.33	0.35%	2.80	2.78	55.35	310.35
2/1/1965	French, George B.	Library	Common Trust	0.12%	100.00				100.00	22.05	0.14%	1.10	1.10	22.06	122.06
6/12/1937	French, Martha	Library	Common Trust	4.38%	3,510.25				3,510.25	727.48	4.74%	38.28	38.03	727.73	4,237.98
9/1/1989	Frye, Clarence H.	Library	Common Trust	0.59%	475.00				475.00	100.27	0.64%	5.20	5.16	100.30	575.30
7/1/1988	Hadam, J.F.	Library	Common Trust	3.87%	3,100.00				3,100.00	638.85	4.18%	33.77	33.55	639.07	3,739.07
9/27/2002	Hare, Madeleine H.	Library	Common Trust	1.50%	1,200.00				1,200.00	49.88	1.40%	11.29	11.22	49.95	1,249.95
1/31/1984	Hatch, Mildred	Library	Common Trust	0.24%	195.00				195.00	43.89	0.27%	2.16	2.14	43.91	238.91
5/11/1992	Horan, Cynthia C	Library	Common Trust	0.32%	255.00				255.00	55.33	0.35%	2.80	2.78	55.35	310.35
4/28/1998	Learned, Kathryn Morris	Library	Common Trust	33.13%	26,524.28				26,524.28	3,302.12	33.38%	269.39	267.67	3,303.85	29,828.13
3/2/1993	Lincoln, Barbara	Library	Common Trust	0.07%	60.00				60.00	11.44	0.08%	0.65	0.64	11.45	71.45
10/26/1981	Locke, Sherman S.	Library	Common Trust	0.25%	200.00				200.00	44.10	0.27%	2.20	2.19	44.12	244.12
5/19/1994	MacKinnon, Janet L.	Library	Common Trust	1.25%	1,000.00				1,000.00	202.61	1.35%	10.86	10.79	202.68	1,202.68
8/6/1992	MacPhail, Barbara M	Library	Common Trust	0.50%	400.00				400.00	106.10	0.57%	4.67	4.54	106.13	506.13
4/22/1969	Martin, Captain Steven	Library	Common Trust	0.89%	713.00				713.00	135.72	0.95%	7.67	7.62	135.77	848.77
2/24/1989	May, John W.	Library	Common Trust	0.86%	690.00				690.00	136.05	0.92%	7.46	7.41	136.09	826.09
6/2/2010	Moultonborough Grange	Library	Common Trust	0.21%	167.77				167.77			1.52	1.51	0.01	167.78
9/27/1980	Moultonborough Library Memorial	Library	Common Trust	1.53%	1,223.35				1,223.35	218.29	1.61%	13.02	12.94	218.38	1,441.73
1/1/1986	Munroe, Harold H.	Library	Common Trust	0.47%	375.00				375.00	78.22	0.51%	4.09	4.07	78.24	453.24
1/1/1987	Paterson, G.H.	Library	Common Trust	0.62%	500.00				500.00	92.36	0.68%	5.35	5.32	92.39	592.39
3/18/1991	Plaisted, Richard & Arelene	Library	Common Trust	0.06%	50.00				50.00	19.97	0.08%	0.63	0.63	19.98	69.98
7/31/2003	Plaisted, Dorothy E.	Library	Common Trust	1.37%	1,100.00				1,100.00	45.72	1.28%	10.35	10.28	45.79	1,145.79
12/26/2000	Rand, Jeanne	Library	Common Trust	7.36%	5,890.00	500.00			6,390.00	354.09	6.99%	56.40	56.04	354.45	6,744.45
2/27/1992	Reiner, John & Martha	Library	Common Trust	12.49%	10,000.00				10,000.00	2,061.96	13.50%	108.94	106.25	2,062.66	12,062.66
9/10/1988	Richards, Annie H. & George D.	Library	Common Trust	2.33%	1,868.21				1,868.21	381.87	2.52%	20.32	20.19	382.00	2,250.21
1/4/1978	Richmond, Mary B.	Library	Common Trust	0.15%	120.55				120.55	22.91	0.16%	1.30	1.29	22.91	143.46
9/22/1990	Schmidt, Julia	Library	Common Trust	1.02%	820.00	25.00			845.00	147.67	1.08%	8.74	8.68	147.73	992.73
8/28/1986	Scotfield, Stephen	Library	Common Trust	0.16%	125.00				125.00	23.09	0.17%	1.34	1.33	23.10	148.10
6/29/1990	Severance, Katherine M.	Library	Common Trust	0.37%	300.00				300.00	66.15	0.41%	3.31	3.29	66.17	366.17
5/27/2011	Shay, Daniel J.	Library	Common Trust	0.00%	0.00	470.00			470.00		0.00%	0.00	0	0.00	470.00
8/27/2003	Smart, Leonard M.	Library	Common Trust	1.42%	1,140.00				1,140.00	47.39	1.33%	10.72	10.66	47.46	1,187.46
12/3/2003	Sobel, Jesse & Gertrude	Library	Common Trust	0.25%	200.00				200.00	8.31	0.23%	1.88	1.87	8.33	208.33
12/20/2006	Swedberg, Jack	Library	Common Trust	1.79%	1,430.00				1,430.00	25.87	1.63%	13.15	13.07	25.95	1,455.95
3/2/1993	Taylor, Adele V.	Library	Common Trust	4.53%	3,624.79				3,624.79	308.83	4.40%	35.53	35.30	309.06	3,933.85
1/4/1978	Thompson, Jessie G.	Library	Common Trust	0.15%	120.55				120.55	22.91	0.16%	1.30	1.29	22.91	143.46
5/18/2007	Thurston Memorial	Library	Common Trust	0.56%	450.00				450.00	(0.00)	0.00%	0.00	0.04	0.02	450.02
1/1/1987	Vappi, Josephine V.	Library	Common Trust	1.14%	915.00				915.00	190.13	1.24%	9.98	9.92	190.20	1,105.20
5/1/1974	Visser, June	Library	Common Trust	0.97%	779.38				779.38	157.66	1.05%	8.46	8.41	157.71	937.09
1/31/1984	Wakefield, Willis & Leah	Library	Common Trust	1.24%	990.00				990.00	202.20	1.33%	10.77	10.70	202.27	1,192.27
8/15/1992	Walker, Donald L.	Library	Common Trust	0.19%	150.00				150.00	33.08	0.20%	1.65	1.64	33.09	183.09
1/31/1984	Wiggins, Dortha	Library	Common Trust	0.47%	380.00				380.00	78.42	0.51%	4.14	4.11	78.45	458.45
7/10/2007	undesignated	Library	Common Trust	0.12%	100.00				100.00	(0.04)	0.11%	0.90	0.90	(0.03)	99.97
				100.00%	80,052.68	1,095.00			81,147.68	9,292.17	102.84%	806.97	801.79	9,297.35	90,445.03

NOTE: Individual "Income Percent" and Individual Income "During Year" are affected by rounding. Total Figures are accurate to the penny.

# Development Services Office Annual Report

## Land Use

The Development Services Office serves the Town's land use Boards and Commissions, as well as serving as the primary point of contact for correspondence and applications for permitting for each of these public bodies. Support is provided to the Planning Board, Zoning Board of Adjustment, Heritage Commission, Conservation Commission, Capital Improvement Program Committee and Master Plan Implementation Committee, as well as subcommittees of the Board of Selectmen as needed. Consisting of the Town Planner, Code Enforcement Officer and the Administrative Assistant, the Office provides assistance and service to citizens and landowners in the areas of development, permitting, health and code issues and assistance with questions and requests for information.

It is the mission of this Office to facilitate the process of determining the Town's long-range community goals and advocate the implementation of these goals once they are established with particular emphasis on balancing community vitality with the preservation of the unique character embodied here; to serve the public as a source of information and data about the community; to develop and fairly administer regulatory processes that apply to development and construction with an emphasis on assisting the public, and to provide expertise for special projects with emphasis on GIS, contextual development, and Master Plan goals.

The major responsibilities of this Office are:

- Maintain and implement the Town's Master Plan
- Maintain and administer the approval process for development and subdivision of land
- Staff the Planning Board, Conservation Commission, Zoning Board of Adjustment and SelectBoard (as needed) for their respective land use and development issues
- Serve as an information source on the Town and development process for the public, Town staff and applicants
- Represent the Town on regional and state committees and projects (as needed)
- Conduct research and grant writing
- Conduct special projects as assigned by the SelectBoard and Town Administrator or any of the Town's Boards and Commissions
- Maintain and implement the Town's Geographic Information System

Support services include staff support at meetings, preparation of the Board's meeting agendas, schedules and minutes, Public Notices, processing and review of applications for permits, grant writing, web site maintenance for each Board or Commission, and drafting Notices of Decision. Also, work products include critical review and periodic updating of all land use ordinances and regulations along with the drafting of well-considered amendment language, among other duties. The Office also conducts research, prepares reports and presentations to the various Town Boards and Commissions, and administers the terms of permit approvals and processes code enforcement violations to compliance through the use of a new formal procedure with forms.

This year, Development Services assisted the Planning Board and ZBA with preparing Notices of Decision for 41 completed applications. Additional assistance was provided to the Conservation Commission, Heritage Commission, Milfoil Committee and the Board of Selectmen. A draft demolition permit application was developed along with a standard operating procedure with forms for the new "involuntary merger" statute. Staff assisted the Heritage Commission in drafting a proposed demolition review ordinance for consideration next year. Road design standards for new subdivisions and a proposed

Town policy for the standards for reconstructing existing roadways in Town was also developed this year. Staff also assisted the Planning Board with drafting the six (6) proposed Zoning Ordinance Amendments for 2012 Town meeting.

I want to thank the Office staff and all board and committee members for their patience and understanding with me during these first few months as I've slowly learned about our community and its rules and regulations that serve to protect the health, safety and general welfare of all.

**Code Enforcement/Health**

On the Code Enforcement side, the building permits were up 15% for the year over 2011. It started out as a slow year until April which saw an increase in permitting, and then in September it increased again making for a pretty good year. Let's hope this trend continues as it's a good sign the economy is improving.

We have started electronically filing all of the building permits and associated paper work with scans of all the documents being entered into the files.

This was my first year in Holderness helping out on Thursdays, however, as of March 7<sup>th</sup>; I will be there on Wednesdays. The transition has made for a busy and sometimes difficult year due to the extreme differences in the two Zoning Ordinances. Their Zoning Ordinance is much more comprehensive and in most areas, much more restrictive than Moultonborough's, so changing the focus from one to the other has been challenging at times.

On the Health side we reviewed 65 Septic designs, forwarding them to the NH Department of Environmental Services for approval.

The table presented below indicates the building permits we issued and the total declared valuation for each category:

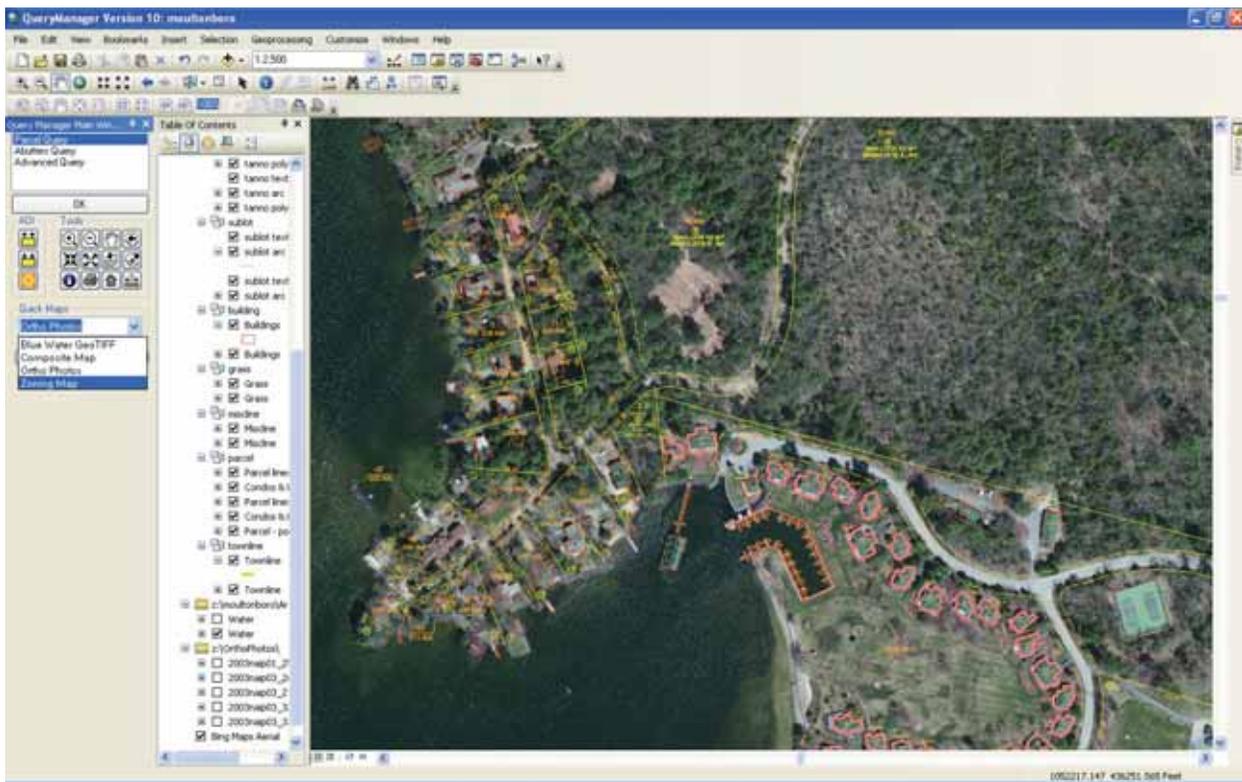
30	Single Family Dwellings	\$8,990,900
85	Alterations & Additions	3,663,085
14	Garages	438,500
26	Sheds	135,600
44	Decks	426,500
03	Barns	405,000
03	Pole barns	82,000
01	Water Damage	50,000
05	Foundations	53,500
02	Antennas.	20,000
01	Horse Arena	456,000
02	Swimming Pools	34,000
02	Handicap Ramps	2,300
01	Bunkhouse	175,000
01	Walk-in Cooler	6,500
<b>220</b>	<b>Total Building Permits</b>	<b>\$14,938,885</b>

111	Electrical Permits
64	Plumbing Permits
55	Mechanical Permits
25	Oil Burner Permits
19	Sign Permits
<u>20</u>	Gas Pipe Permits
<b>294</b>	<b>Total Other Permits</b>
<b>514</b>	<b>TOTAL PERMITS</b>

Respectively submitted,  
Bruce W. Woodruff, Town Planner

Donald Cahoon, Code Enforcement/Health Officer

Bonnie Whitney, Administrative Assistant



*Town Planner Uses GIS to analyze land use and environmental trends*

# Planning Board Report – 2011



The Planning Board has review and approval authority over most land use changes and adjustments of Lot lines, including subdivisions, in the Town of Moultonborough under NH RSA's 672-678, and hears applications for Subdivision Approval, Site Plan Review, Conditional Use Permits and other similar issues relating to land use. The Board consists of six (6) Full elected members, one (1) Board of Selectmen's Representative, and currently has two (2) Alternate members. The Board meets regularly on the second and fourth Wednesday of each month with work sessions on the fifth Wednesday, if applicable.

The following report is based on the Board's activity for 2011. This year the board met twenty-one (21) times for regular meetings, four (4) times for Work Sessions, held three (3) Public Hearings and cancelled two (2) meetings due to a lack of new applications. The majority of requests this year were for Site Plan Reviews, with only two (2) net newly created lots, after accounting for mergers of preexisting lots.

The following is a breakdown of the Board's activity for 2011:

Site Plan Review	6
Site Plan Amendment	1
Site Plan Extension	1
Major Subdivision	1
Boundary Line Adjustment	2
Conditional Use Permit	2
Voluntary Merger of Pre-Existing Lots	5
<b>Total</b>	<b>18</b>

At Town Meeting in 2011, the Board presented seven (7) proposed ordinance amendments, with the voters approving six of the amendments at Town Meeting. These included adding a Table of Permitted Uses to the Ordinance, which was a re-formatting of the existing uses, and the changing of wording to ensure that easements and walkways would be required to be included in the Village Zone's 65 percent impervious surface analysis. A significant change was the revision of the thresholds for development requiring Site Plan Review and the addition of a Steep Slopes Protection Ordinance. Also approved were amendments that included removing the allowance for the expansion of non-conforming primary structures by Special Exception, as well as amending the requirements for development outside of a commercial zone that requires a Special Exception. The last proposal which was not approved by the voters at Town Meeting was an amendment to the sign ordinance to allow other types of temporary real estate signs, mainly rental or lease, to be placed on lots without the need for a permit.

As your Chairman, I will once again take this opportunity to thank each member of the Board for their diligent service and hard work this year. As volunteers, they represent the best in the spirit of municipal service and work to help shape the Town we all love. Ms. Fairchild left the board in November, due to a change in residence, therefore creating a vacancy. This vacancy was temporarily filled by Alternate Peter

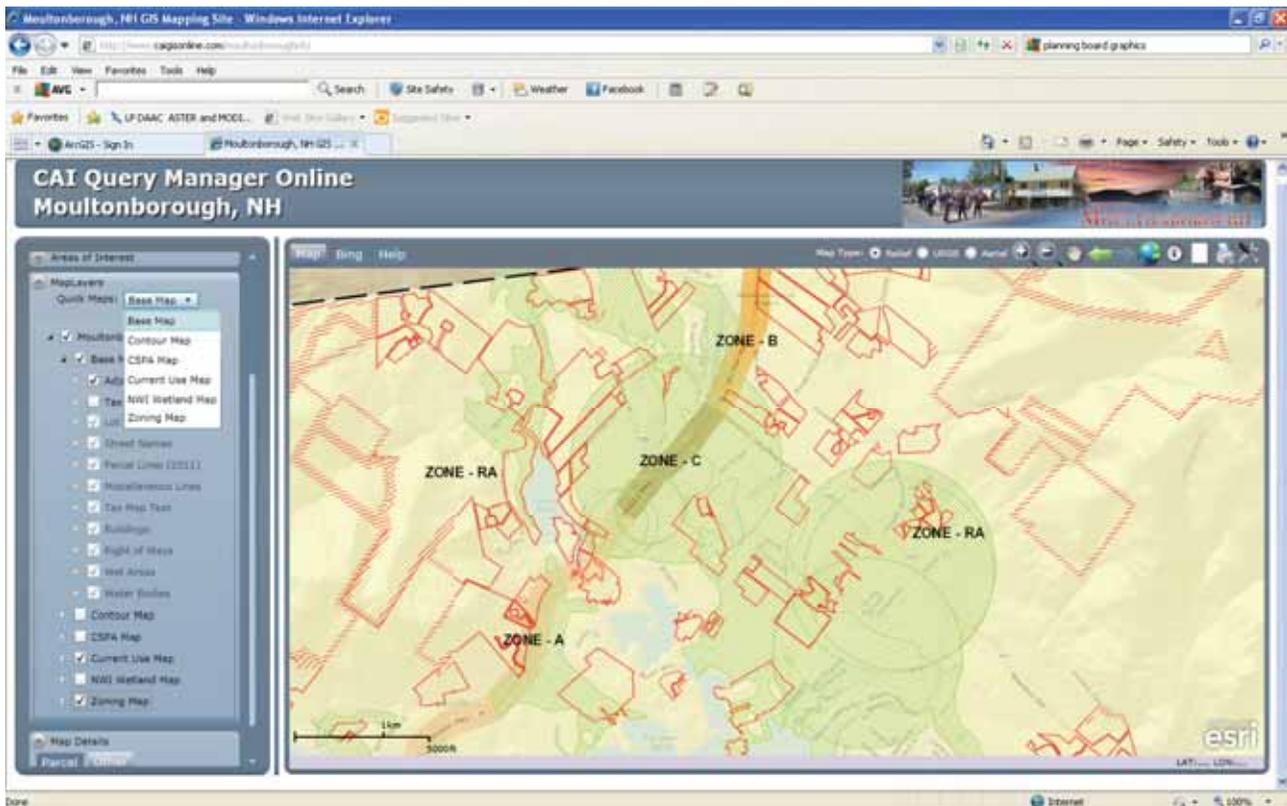
Jensen until the 2012 elections, and will then create a one (1) year term to be filled by election. I would like to thank Jane for her years of service on the board.

I'd also like to extend thanks to Town staff including Code Enforcement officer Don Cahoon, the new Town Planner Bruce Woodruff and Administrative Assistant Bonnie Whitney for their assistance to the Board in preparing for meetings and providing background and research information when called upon.

Respectfully submitted,  
Joanne Coppinger  
Chair

Members: Joanne Coppinger  
R. Natt King  
Judy Ryerson  
Chris Maroun  
Tom Howard  
Jane Fairchild  
Peter Jensen  
Ed Charest

Alternates: Keith Nelson  
James Gray (Selectmen's Rep. Alternate)



*Please try out the On-line Geographic Information System found on the Town's Web Site*

## Zoning Board of Adjustment Report - 2011

The Zoning Board of Adjustment functions as a judicial authority in the Town of Moultonborough under RSA's 672-677, and hears applications for Variances, Special Exceptions and other similar issues relating to the Town's Zoning Ordinance. The Board consists of five (5) Full Members and two (2) Alternate Members. The Board meets regularly on the first and third Wednesday of each month with an occasional cancellation due to activity levels.

The following report is based on the Boards activity for 2011. This year the board met nineteen (19) times for regular meetings; five (5) times meetings were cancelled due to a lack of new applications.

The following is a breakdown of the Board's activity for 2011:

### Approved Applications:

Special Exception to Expand a Non-Conforming Structure Variance	2
Special Exception – Commercial Use	12
Special Exception – Access & Egress	1
Appeal from an Administrative Decision	1
Equitable Waiver of Dimensional Requirements	1

### Denied Applications:

Variance	3
Special Exception - Application withdrawn by applicant	1
Variance – Application withdrawn by applicant	2
<b>Total Hearings</b>	<b>24</b>

The overall level of development activity in Moultonborough held about the same as in 2010. The Board saw an increase in the requests for variances as a result of the vote at 2010 Town Meeting which revoked then Article VII (B)(3) of the Zoning Ordinance which allowed for the expansion of primary dwelling units effective September 1, 2011.

There was one request approved for a condominium conversion for the Taylor home. The ZBA did see two requests for commercial development, one approved and the second withdrawn by the applicant. This year the Board took time to review and update it's operating policies.

As many of you may know, our first Town Planner resigned in May and was replaced by Bruce Woodruff, who comes to us with over 22 years of experience. We welcome Bruce to our Staff. As your Chairman, I would like to take this opportunity to thank each of our full and alternate members for their dutiful attendance and service to the community. As volunteers, they represent the very best in the spirit of municipal service and are frequently called upon to make the difficult, and often thankless, decisions that help shape the Town we all live in. I'd also like to thank Town staff for their assistance to the Board in preparing for meetings and providing background and research information when called upon.

Respectfully submitted,  
Robert H. Stephens  
Chairman

Members:	Jerry Hopkins	Russ Nolin
	Nicol Roseberry	Ray Heal
Alternate:	Robert Zewski	Joseph Crowe

## Conservation Commission Report - 2011

The Conservation Commission is an appointed, volunteer body committed to the proper utilization and protection of the natural resources and for the protection of watershed resources for the Town of Moultonborough. The Commission is an advisory body and may offer advice on conservation matters to state and local agencies and boards. The Commission currently consists of five (5) Full Members and two (2) Alternate Members. The Commission typically meets on the first Monday of each month.

A portion of the Conservation Commission's time is spent reviewing and commenting upon projects that will affect the natural resources of the Town. The Commission reviews subdivision and site plan applications and submits comments to the Planning Board as requested. The Commission also reviews and comments upon wetland permit applications submitted to the State's Department of Environmental Services. During 2011, there were 36 applications reviewed and forwarded to the NHDES for various projects within Moultonborough and 11 comments submitted to the Planning Board. The breakdown of permits is as follows: Standard Dredge and Fill Permit (SD&F):-12, Minimum Impact Expedited Permit (MIE): -11, Permit By Notification (PBN): -13.

This year the Commission

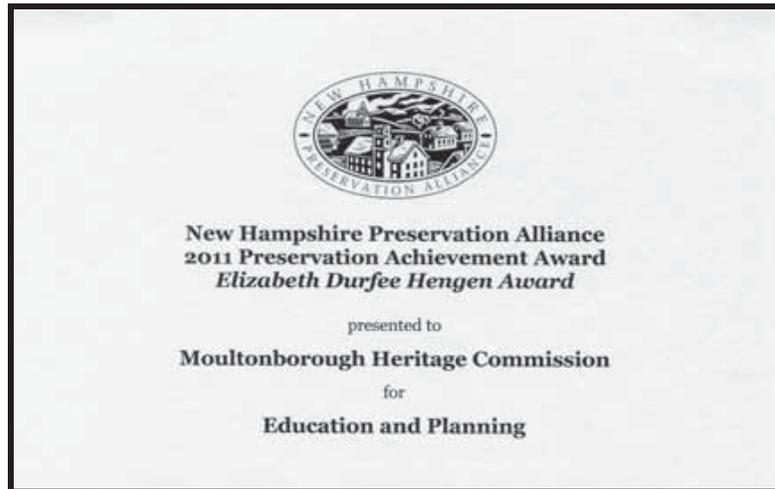
- Continued support for the Milfoil Committee.
- Supported the passage of a revised Steep Slopes Ordinance.
- Implemented Conservation Commission By-Laws
- Continued the measurement of the amount of phosphorus in Moultonborough waters and educated the public about the levels. The Commission accomplished this through the use of satellite imagery and a volunteer water sampling program.
- Won town approval for regular funding of the Conservation Commission Fund through the Land Use Change Tax. The Commission receives 50% of the LUCT up to \$20,000.
- Reviewed a number of land parcels to determine their conservation value to the town and its citizens.
- Initiated a Monitoring Process for Conservation Commission held and some town land parcels.
- Partnered with the Lakes Region Planning Commission in the Watershed Restoration Plan for Moultonborough Inlet.
- Applied for and received support from Taking Action on Wildlife for assistance in identifying wildlife habitat areas in the town.

As the Chair of the Commission, I would like to once again thank the individual members of the Commission for their dedicated service and commitment to protecting the town's natural resources and endeavoring to expand the local role of the Commission to better serve this purpose. I would especially like to thank Paul Schmidt, who resigned from the Commission this past May, for his years of volunteering and for sharing his knowledge of Moultonborough with newer members. His experience was invaluable to all of us.

Respectfully submitted,  
Marie Samaha  
Chairman

Members:	Marie Samaha	Herb Farnham
	Robert Patenaude	Bill Gassman
	Peter Jensen	
Alternates:	Paul Stinson	John Oliver

## Moultonborough Heritage Commission Annual Report 2011



Established in March 2009, the Heritage Commission works toward the proper recognition, use, and protection of significant historical and cultural resources in the Town of Moultonborough. In May 2011, the Commission was greatly honored to receive a Preservation Achievement Award for exemplary work in education and planning, which is now on display in the Moultonborough Town Hall. Members of the Commission and then Town Planner Daniel Merhalski attended the annual awards announcement ceremony in Concord, where the presentation noted how the Moultonborough Heritage Commission has “set a new standard for community education and advocacy” with its Community Landmarks lecture series and the 2010 Community Landmarks Tour. Once again, the Commission would like to thank the private property owners, sponsors, and volunteers who all contributed so much to the tour. In 2011, the Commission continued to work with individuals and local and state entities on preservation initiatives and projects. In August, the Commission sponsored the NH Preservation Alliance summer workshop on “Preserving Community Character: Strategies for Managing Change in the Lakes Region.”

In order to promote public recognition and appreciation of local historical resources, the Heritage Commission continued its Community Landmarks Series in 2011, focusing attention on significant buildings and sites. These seasonal events, hosted by the Moultonborough Public Library, again drew record attendance and enthusiastic public response. In May, Gordon DuBois spoke on the self-sustaining farm operation at the Laconia State School. In June, as part of this year’s focus on barns and agricultural heritage, the Commission organized an information session on barn preservation. Professor John Porter gave a presentation on NH Barn Types and provided tips for barn maintenance, and Beverly Thomas of the NH Preservation Alliance facilitated a discussion of preservation strategies for barn owners, including RSA 79-D and Barn Assessment Grants. Cristina Ashjian lectured in July on Tom Plant’s Bald Peak Club, developed in 1919-1920 as part of his Lucknow estate, and again in August on the Kona Farm estate for the NH Boat Museum in Wolfeboro. In 2012, the Commission will host an Archaeology Field School for the NH Division of Historical Resources and Plymouth State University.

Respectfully submitted,  
Cristina Ashjian  
Chair

Members:

Jean Beadle, Secretary  
Bruce Worthen  
Ed Charest (BoS Representative)

Norman E. Larson  
Mark Borrin (Alternate)

## **Master Plan Implementation Committee Report - 2011**

The Master Plan Implementation Committee (MPIC) is charged by the Board of Selectmen to prepare and maintain an updated schedule of priorities contained within the Master Plan's Implementation Chapter (Chapter X), and to monitor and report to the Board of Selectmen and the general public on the progress of Town Boards, Committees and Departments in completing the requested action items from the Master Plan. The Committee intent is to report these findings in correspondence to the Board of Selectmen, in the Annual Town Report, on the Town's web site, and through such other means as may be advisable. The Committee consists of seven (7) members and one (1) Ex-Officio, non-voting member. The voting members are representatives from the Board of Selectmen, Planning Board, Heritage Commission, School District, and a citizen at-large. The Committee has met quarterly during the past year, but additional meetings may be scheduled as needed.

The Committee, in its first full year, continued to review and monitor implementation tasks outlined in the Master Plan. The Committee has expanded its web page by including the Implementation Matrix and schedule, and continues to formalize communication and coordination with Boards and Commissions to ensure that the Town stays on track with the work prescribed in the Master Plan.

As the Chair of the Committee, I would like to thank the members of the MPIC for their service and commitment to ensuring that the Master Plan remains the task-driven plan for the Town's vision for itself into the future, rather than a forgotten exercise simply required by state statute. The work of the Committee will regularly provide measurement of progress for assessment and benchmarking. Please continue to check the webpage for quarterly updates.

Respectively submitted,  
Tom Sawyer, Chairman

### Members:

Tom Sawyer - Chair (Business Owner)  
Joanne Coppinger - Clerk (Planning Board Rep.)  
Betsey Patten - (BOS Rep.)  
Bob Patenaude - (Con Com Rep.)  
Cristina Ashjian - (Heritage Com. Rep.)  
Rev. Paul O'Neil - (Citizen At-Large)  
Kathy Garry - (SAU 45 Rep.)

Ex-Officio: Bruce W. Woodruff

## Capital Improvement Program Committee Report

The Capital Improvement Program Committee (CIPC) is an appointed, volunteer body created to review and recommend the method for the orderly implementation and financing of a Capital Improvements Program in a manner which meets the needs of the Town and minimizes fluctuations of the tax rate and the impact thereof upon its taxpayers. The Capital Improvements Program Committee was established pursuant to Warrant Article 10 of the March 14, 2009 Town Meeting. The Committee operates under the framework of Chapter 674:5, 674:6 and 674:7 of the New Hampshire Revised Statutes Annotated (RSAs).

The committee is comprised of five (5) permanent members and two (2) alternates. Membership comes from representatives of the Advisory Budget Committee, the Board of Selectmen, the Planning Board, and four citizens, as well as two (2) Ex-Officio members of Town staff. The Committee meets regularly on a monthly basis, but may meet more frequently to carry out its duties.

In this, the second year of the CIPC's existence, the committee undertook an orderly review of the Town's Capital needs by interfacing with Department Heads, Boards and Commissions. Committee members toured the various Town facilities, reviewed the Town's previous capital expenditures and budgets, forecast future trends, and submitted to the various Town, School and Library units the formal Capital request forms for analysis, review, prioritization and recommendation.

The majority of the Committee's work took place throughout this year focusing initially on finalizing the process and procedures, then on the formal recommendation of the CIP to the SelectBoard. All requests for capital items were received, reviewed and discussed in accordance with the process for preparing the next iteration of the Six Year Capital Improvement Program document (CIP). This process of reviewing capital project requests is an annual one that will be refined and recommended based upon current Town needs. The committee's final report for the Capital Improvements Program 2012-2017 was submitted to the Board of Selectmen at the end of October 2011 for the Town Meeting 2012.

As Chair, I would like to thank the members of the CIPC for their dedication and commitment to the Town's fiscal well-being. Town Staff have also done considerable work in an effort to support this process. Our work is an on-going, iterative process, but the 2012-2017 CIP is a plan that will ensure the needs of the Town are met while supporting a manageable tax level for our residents.

Respectfully submitted,  
Richard Brown  
Chairman

Members: Richard Brown  
Barbara Rando  
Alan Ballard  
Joel Mudgett  
Peter Jensen  
Heidi Davis, Ex-Officio  
Bruce Woodruff, Ex-Officio

Alternates: Josh Bartlett  
Betsey Patten

## **Milfoil Committee Report - 2011**

The Milfoil Committee was formed in 2009 by the Conservation Commission. Our charge was to develop and implement a program to control the infestation of milfoil and other invasive plant species in Moultonborough waters. This is a long term goal and we will succeed only with continued support of residents and volunteers.

In 2010 we identified 430 acres of heavy infestation and were able to treat about 330 of those acres by the end of the committee's first season. With the help of a great volunteer staff and the New Hampshire Lakes Association we also initiated the Lake Hosts educational and boat inspection program at three of our public ramps.

In 2011 we treated the additional 100 acres of heavy infestation found in 2010 as well as about 75 acres of heavy regrowth in areas treated the prior year.

2011 saw the beginning of the more difficult task of treating the moderate to low density areas not treated the prior year as well as re-infested areas of moderate to low density. These moderate to low density areas were treated using teams of DES certified divers that made use of the town's new Diver Assisted Suction Harvesting (DASH) equipment for much of the work. The DASH equipment is co-owned with Wolfeboro and Tuftonboro who have joined in a pilot program to expand and coordinate efforts of milfoil control in the Lakes Region.

2011 was the first active year of Moultonborough's volunteer Weed Watcher program. The Weed Watcher volunteers were critical to our efforts of locating the low and moderate infestations that would then be treated by the Diver teams.

In 2011 the Lake Host program in Moultonborough performed over 2,500 inspections on boats and trailers at our three public ramps providing the boat owners with the latest information about how to prevent the inadvertent spread of exotic weeds.

This year we applied herbicide to 175 acres of heavily infested milfoil and used State Certified diver teams to remove approximately 13,000 gallons of milfoil from other areas with moderate and low density milfoil infestations. Some of these infestations were re-growth and some had not been treated in the prior year due to time and/or resource limits. With the town's continued support we expect to continue the transition from herbicide treatments for heavy infestations to non-herbicide treatments for moderate and low density infestations. We expect this will eventually bring the overall infestation amounts to much lower levels that will be manageable on a long term basis from the standpoint of funding, equipment and manpower resources.

The Committee currently consists of seven (7) Members and two (2) alternates. The Committee usually meets twice a month.

As the Chair of the Milfoil Committee, I want to thank each of the committee members for their many hours of service. As volunteers, their commitment helps protect our Town's most valuable natural resource and the ultimate source of much of Moultonborough's economy and prosperity. Volunteers who contributed as members while their schedules allowed also deserve our thanks; Jim Leiterman, Nancy Wright, plus Bob Goffredo who, though not a member, continues to offer help in many areas. I would like to thank the Selectmen, The Department of Public Works and Carter Terenzini for their help and especially the long list of 40+ volunteers whose contributions made our several programs successful. The volunteer programs that contributed to this season's success are Lake Hosts, Weed Watchers, Clerk-of-

the-Works for DASH and Hand-Pull dive teams and Milfoil Disposal. Finally, the success of the program's second year was due primarily to the continued support of our town's residents who back this program.

Respectfully submitted,  
Peter Jensen  
Chairman

Members:

Paul Ardito  
Sue Connelly  
Paul Daisy  
Ginny Gassman  
Allen Hoch

Peter Jensen  
Brian Litkof  
Beverly Nelson  
Karin Nelson

### **Milfoil Joint Board – Towns of Moultonborough, Tuftonboro, Wolfeboro**

After 17 months of planning, two Diver Assisted Suction Harvesting (DASH) units co-owned and co-shared by the three Lake Winnepesaukee watershed towns were finally put to work in June of 2011. The project, sponsored in part by a NH LAKES grant, is a regional cooperative effort to remove invasive variable milfoil within the waters of the Towns of Moultonborough, Tuftonboro and Wolfeboro. The major premises to be tested were the efficiency of the DASH units as a milfoil removal option and the cost effectiveness of the units by using certified milfoil divers to perform milfoil harvesting.

NH LAKES contracted with three certified milfoil dive contractors to work on behalf of the towns to harvest milfoil from selected bays, ponds and lakes in the northeastern end of the Lake Winnepesaukee watershed in 2011. The DASH units were designed to be user-friendly and constructed for heavy duty use. The Town of Moultonborough employed two diver contractors and approached 60 days of DASH activity. The Town of Wolfeboro harvested milfoil using one contractor for 18.5 days. Tuftonboro's milfoil committee utilized a DASH unit for a day in Winter Harbor to acclimate their committee members and volunteer divers to the new DASH in preparation for future diver harvesting in 2012.

The equipment on the DASH units performed admirably during the harvesting season. Two balky boat engines at the start of the season did cause some frustration, but as the season progressed, the performance of the engines improved with regular use and the addition of gas additives. The actual harvesting equipment worked very well as each diving contractor made minor adjustments to better suit their specific diving needs. A mid-season modification to the anchoring pole devices on the boat decks was needed for both units and the DASH construction contractor quickly responded to the problem. At the conclusion of the season, suggestions were made by the dive contractors on possible changes and additions to the DASH units that could improve operational efficiency. These suggestions are being studied for the next harvesting season.

After tallying up the diver and operational cost factors for gallons of milfoil harvested per day, the results were good considering the many variables experienced in a first year of operation. Divers, though experienced, needed to develop techniques that worked best for them using the new DASH equipment. Diving conditions, including wave action, bottom sediment quality and the level of infestation of milfoil, all played an important role in the effectiveness of removal and the subsequent cost for milfoil abatement.

The Town of Moultonborough, using the DASH equipment and contract divers, harvested approximately 9,552 gallons of milfoil plants in 60 days. The town spent \$72,000 for DASH milfoil removal which equated to \$7.54 per gallon of milfoil harvested. The hard and rocky sediment in Moultonborough's waters required a greater length of time for the divers to extract each plant to ensure the root system was included during the harvesting process. Complete removal of the plant is paramount for a lasting impact.

The Town of Wolfeboro used a DASH and contract divers to harvest milfoil for 18.5 days at total cost of \$22,030. The amount of milfoil removed approached 11,320 gallons from the waters of Back Bay, Wolfeboro Bay and the Heath Brook area of Lake Wentworth. The milfoil harvested via one dive contractor using a town DASH was approximately \$1.95 per gallon of milfoil harvested. The DASH harvesting productivity in Wolfeboro was significantly influenced in a positive way by a soft sediment bottom allowing for quick removal of plants and plant roots. Most of the harvesting took place in Back Bay (15 days) and accounted for the majority of milfoil pulled during the summer. Also, the clusters of milfoil patches were relatively close to each other, thereby minimizing travel distances and time to harvest the next patch.

The Town of Tuftonboro formed its milfoil committee this past year and had the New Hampshire Department of Environmental Services (DES) survey their waters to map where variable milfoil could be found. Without a dedicated budget and a DES required five year milfoil management plan in place, the use of the DASH by Tuftonboro's milfoil committee was minimal, other than for training purposes. Tuftonboro is gearing up for an active effort in 2012 to combat milfoil in their waters.

A great deal of planning went into this project. Considering this past summer and fall was the "shakedown" year to try the new DASH units, the Milfoil Joint Board believed the year was a very successful one. The major goals of this year's project work were achieved. Costs per day were reduced and productivity in the removal of milfoil was substantially increased. Next season should show even greater improvements and planning efforts are well underway in each of the three towns to maximize DASH use.

The many volunteers who gave of their time and talents to implement this project truly deserve much of the credit for their willingness to significantly help accomplish the project's goals. The NH LAKES and DES staffs have once again been exemplary in their assistance to the Milfoil Joint Board and town milfoil committees. The residents of the three towns should take great satisfaction in knowing they now have a rapid response capability to control aquatic invasive plants in an effective and efficient manner with the use of the co-owned and co-shared DASH units!

Members of the Milfoil Joint Board include from Moultonborough: Carter Terenzini, clerk; Karin Nelson, and Al Hoch, alternate; Tuftonboro: Bill Marcussen, Dan Duffy, and Dan Williams, alternate; Wolfeboro: Linda Murray, Ken Marschner, and David Owen, alternate and fiscal agent.

Respectfully submitted,  
Kenneth W. Marschner  
Chairman

Milfoil Joint Board: Towns of Moultonborough, Tuftonboro, Wolfeboro

## Town Assessor's Report

It was another busy year in the Assessing office. In August, Vision Government Solutions completed a statistical update of all properties in Town. In September, we defended a petition submitted to the New Hampshire Board of Tax and Land Appeals (BTLA) by a number of taxpayers to overturn the results from the 2010 statistical update of values. The ruling found there was no basis to conclude that the BTLA should order the Town to perform any reassessment or other remedial action other than what is already scheduled to be done.

While the national real estate market suffered through another dismal year, locally we continue to fare better than the rest of the country. The "Lakes Region" and the Town of Moultonborough appear to have avoided the major declines in property values that have affected many areas of the country. Although we have been affected by foreclosures and bank sales, we have far fewer than other areas of the state and country. In 2011, we had about the same number of qualified sales as in 2010. In 2011, we had twenty-five waterfront sales, eight selling for more than \$1 million. The largest sale price for the year was \$4,325,000. Projections for 2012 show another sluggish year, according to many real estate publications.

Each year the New Hampshire Department of Revenue (DRA) conducts a sale-to-ratio study to determine the overall assessment ratio for each municipality in the state as of April 1<sup>st</sup>. The assessment ratio is the measurement of the assessment level of a municipality. The guidelines established by the New Hampshire Assessing Standards Board (ASB) suggest a median ratio between 90% and 110%. Other measures of assessment equity usually used include the Coefficient of Dispersion (COD), a measure of assessment equity between taxpayers. The ASB guideline requires a COD of less than 20%. Our 2010 ratio study provided a median ratio of 97.4% and a COD of 10.5%. While we have not received the 2011 equalization statistics from the DRA as of this date, a trial run from the same time period showed a median ratio of 95.4% and a COD of 15.0%.

The last full measure and list in Town was 2004. It has been too long since most have been inspected. So this year we are starting a measure and list inspection program. We will not be inspecting every property this year, but we plan to inspect part of the town each year. We hope to complete an inspection of every property in town by 2017.

The inspection will consist of a measurement of the exterior dimensions of the buildings and an inspection of the interior features to determine the age of the building, construction quality, overall condition, type of flooring, heating type, number of bedrooms/bathrooms, plus additional features such as fireplaces, porches and basement finish. New photographs may also be taken. Vision Government Solution's staff members will initially visit properties early in the year. If they are unable to inspect the interior of the property, a letter will be sent this summer requesting an appointment to inspect the interior. All Vision employees carry an introductory letter from the Town, an ID and have a sign on the vehicle.

Please feel free to stop by our office if you have questions or concerns regarding your assessment. Our staff is always here to help in any way. We also have assessing information available on our website, [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov).

Respectfully submitted,  
Gary J. Karp  
Town Assessor

## 2011 Annual Report of Fire-Rescue & Emergency Services Department

In 2011 the Fire-Rescue and Emergency Services Department responded to 931 incidents, a 13.6% increase from the previous year and the busiest year in the history of the Department.

### 2011 Incident Summary

<u>Type</u>	<u># of Incidents</u>
Building Fires	4
Chimney fires	4
Oil burner fire/malfunction	4
Vehicle fires	6
Forest/Brush/Grass fires Dumpster/Outside trash fire	7
EMS Call, excluding vehicle accidents with injury	374
Motor Vehicle Accident with injuries	21
Motor Vehicle Accident with no injuries	21
Carbon Monoxide incident	10
Power line down	4
Arcing, shorted electrical equipment	34
Public Service Assistance, Other	192
Unauthorized burning	10
Mutual Aid Cover Assignment	11
Good Intent	13
Dispatched & cancelled en route	24
Authorized controlled burning	5
Alarm system malfunction	41
Alarm system activation, no fire	39
Other	107

Moultonborough Fire Rescue is a combination department comprised of a full time chief and two firefighter/emergency medical technicians working 7am to 5pm Monday through Friday with Call firefighter/EMT's covering nights and weekends. The Department currently has roster of 38 Call personnel including 23 Emergency Medical Technicians, of which two are EMT-Paramedics and three are EMT-Intermediates. The Department is committed to providing the highest levels of emergency service to the Town through investing in training of its personnel; this investment has paid dividends in a safer, more cost effective operation of the Department, currently 80% of the fire department is trained to the Firefighter Level 1 or higher. In 2011 Department personnel obtained the following certifications,

Firefighter Level 1: Michael Dow, Adam Gravelle, Jennifer Stanford, and Brandyn Wixon

Firefighter Level 2: Joseph Vosgershian

EMT-Basic: Jennifer Stanford and Joseph Vosgershian

Fire & Emergency Services Instructor Level 2 & 3: Richard Buckler

ICS 300 Intermediate Incident Command for Expanding Incidents: Raymond Bassett, Peter Beede Sr., and Richard Buckler.

ICS 400 Advanced Incident Command for Command & General Staff for Complex and Multi Agency Coordinating Incidents: Richard Buckler

In September, Chief Bengtson, Deputy Buckler, Lt. Daigneau and firefighters Dow, Stanford and Nye attended the National Fire Academy in Emmitsburg, Maryland where they studied Decision Making for Initial Company Operations, Community Risk Issues and Prevention and Incident Safety Officer Operations. The EMS personnel of the Department completed Alternative Refresher Training Program under the supervision of David Rivers, 24 hours of refresher training is required every two years to maintain licensing as an EMT, and this is in addition to the 24 hours of continuing education that is required annually.

### **Red Hill Fire Tower**

The Red Hill fire tower was operated and staffed on a part time basis this year, with the tower being staffed on Class 3 and higher fire danger days by Call personnel. The need to operate the tower was broached during budget preparations with the Select Board deciding to eliminate the Tower Observers position in the 2011 budget, the Fire Department Call personnel asked the Select Board to allow the department to keep the personnel and create another firefighter/emergency medical technician position, the Select Board consented and firefighter/EMT Brain Searles was hired. In December the Select Board held a public hearing on the Red Hill fire tower after receiving a recommendation from the Fire Department Officers that the tower operation be discontinued, the Select Board voted to terminate the tower lease and return the tower to the Lakes Region Conservation Trust. As an end of an era in the history of Moultonborough Fire Rescue, the Fire Department would like to recognize the service and dedication of Tower Observer and Watchman Ed Maheux, Ed's 21 plus years of service have made him a local landmark as part of the Tower Quest program and his "Free tickets good for absolutely nothing" are valued collectors items. Ed, we thank you for being a valued resource to many in the Lakes Region.

The continued operation and effectiveness of this Department is the result of the dedication, efforts and sacrifices of the Call firefighters and their families. As Fire Chief, I would like to thank them for all that they do for our community.

Respectfully submitted,  
David Bengtson  
Chief of the Department



## Moultonborough Fire Rescue

### Full Time Personnel

#### **Fire Chief:**

David Bengtson-EMT-Basic

#### **Firefighter/EMT-Intermediate**

Paul LaBranche

Brian Searles

### Call Personnel

#### **Deputy Chief's:**

Richard Buckler-EMT-Basic

Peter Beede Sr.

#### **Captains:**

Mark Fullerton-EMT-Basic

Raymond Bassett-EMT-Basic

#### **Lieutenants:**

Barbara Beede-EMT-Intermediate

Jeff Shannon

Christopher Shipp-EMT-Paramedic

Andrew Daigneau-EMT-Basic

#### **Engineer:**

Kenneth Kahn

#### **Assistant Engineer:**

John Schlemmer Jr.

#### **Firefighters/EMT:**

Bonnie Bassett, EMT-Intermediate

Chris Bassett

Elise Bolwell, EMT-Basic

Richard Brown

Jason Bryant

Chris Burbank, EMT-Basic

Bill Burke, EMT-Basic

Mike Colclough, EMT-Basic

Chris Conway

Justin Conway

Glenn Davis

Mike Dow

Craig Dunn, Sr.

Ron Fitzgerald, EMT-Basic

Michelle Fullerton, EMT-Basic

Adam Gravelle

Norman Larson

Jay Luff

Kelly Marsh, EMT-Paramedic

John Mensch, EMT-Basic

Marshall Nye, III, EMT-Basic

Cynthia Schlemmer, EMT-Basic

Stacy Shannon

Basil Sole, EMT-Intermediate

Jennifer Stanford, EMT-Basic

Joe Vosgershian, EMT-Basic

Brandyn, Wixon

Tim Woods, EMT-Intermediate

#### **Explorers:**

Matt Harfst

Nick Marsh

Kyla Wyman



## **Moultonborough Volunteer Fire Department Auxiliary**

P.O. Box 446, Moultonborough, NH 03254

The mission of the Moultonborough Volunteer Fire Department Auxiliary is to assist the fire department at fires, accident scenes and any other emergency scene by supplying the firefighters with food and beverage when they receive a call that requires a lengthy time of involvement. We automatically respond to any first alarm fires relayed by the Lakes Region Dispatch, otherwise, we respond by request of the Fire Department.

During 2011, we responded to the Bean Road fire in February, and also provided coffee, apples and cookies to both stations during Hurricane Irene, when our firefighters were asked to man both stations during the storm. We also responded to a December fire with cookies and coffee.

In March, the Auxiliary prepared and served the lunch for the election officials at the town election, and also prepared and served the annual Fire Warden dinner.

In May, the Auxiliary helped the Police Department with their annual 'Special Olympics Torch Run' by setting up a lunch and cooking hot dogs and hamburgers for the Torch runners, families and support group.

In June, the Auxiliary ran the food cantina for the Red Cross Blood Drive. We prepared food and provided refreshments for the blood donors to help them recuperate after their donation.

We repaired and replaced broken lights on the Christmas wreaths that are hung on the light poles in town during the holidays.

The Auxiliary had numerous fund raisers during the year to raise money for the Santa Fund. With the donations of the Community and local businesses, the Auxiliary was able to buy Christmas toys for 43 local needy children in Moultonborough. We work in cooperation with the local school, the Visiting Nurses Association and the Police Department.

The Auxiliary usually meets on the first Thursday of each month at 7 PM. Anyone interested is welcome to attend. Meetings are generally held at the Life Safety Building or the Neck Station. To learn more about the organization, come and see us.

Respectfully submitted,  
Richard E. Plaisted  
Auxiliary Chief

## Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603.271.1370 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at 603.271.2214, or online at [www.nhdfl.org](http://www.nhdfl.org).

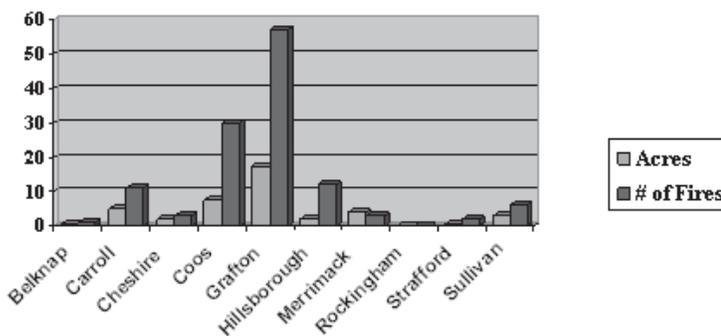
Both in terms of the number of fires, as well as the number of acres burned, this past fire season was the smallest since records have been kept. Extensive rainfall virtually all season long kept the fire danger down. When fires did start they were kept very small. The largest fire for the season was only 5.4 acres which occurred in Littleton on May 2nd 2011. There was however a small window of high fire danger in the northern third of the state during July when little rainfall was recorded. During this time there were a number of lightning started fires which are fairly unusual in New Hampshire. As has been the case over the last few years, state budget constraints have limited the staffing of our statewide system of 16 fire lookout towers to Class III or higher fire danger days. Despite the reduction in the number of days staffed, our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting was supplemented by contracted aircraft and the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2011 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

### 2011 FIRE STATISTICS

(All fires reported as of November 2011)

(figures do not include fires under the jurisdiction of the White Mountain National Forest)

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	.5	1
Carroll	5	11
Cheshire	2	3
Coos	7.5	30
Grafton	17.5	57
Hillsborough	2	12
Merrimack	4	3
Rockingham	0	0
Strafford	.5	2
Sullivan	3	6



<b>CAUSES OF FIRES REPORTED</b>		<b><u>Year</u></b>	<b><u>Total Fires</u></b>	<b><u>Total Acres</u></b>
Arson	7	2011	125	42
Debris	63	2010	360	145
Campfire	10	2009	334	173
Children	2	2008	455	175
Smoking	9	2007	437	212
Railroad	1			
Equipment	1			
Lightning	3			
Misc.*	29 (*Misc.: power lines, fireworks, electric fences, etc.)			

**ONLY YOU CAN PREVENT WILDLAND FIRE**

**2011 Forest Fire Warden's Report**

**Fire Permits Issued** **3070**

**Type:**

**Category 1**, a contained camp or cooking fire no greater than 2 feet in diameter 681

**Category 2**, a contained camp or cooking fire no greater than 4 feet in diameter 183

**Category 3**, a fire greater than 4 feet in diameter, un-contained (Brush) 2206

**Fire Activity**

Illegal, unauthorized or non-permitted burning 10

Forest, woods or wildland fires 1

Brush/Grass fires 5

Two brush fires were the result of improper disposal of wood stove embers or coals and/or failing to insure that camp fires were completely extinguished.

Four were the result of downed or arcing power lines.

## **2011 Annual Report of Moultonborough Emergency Management**

In March the Town conducted a tabletop exercise of its Local Emergency Operations Plan under the supervision and guidance of LMK Emergency Planning Associates of Bow, NH. The exercise was conducted in compliance with the Homeland Security Exercise and Evaluation Program. The exercise was designed to evaluate the Town's capabilities through several tabletop scenarios and provide an after action report with recommendations for areas of improvement. The exercise included participation from the Town Administrator, Selectmen, Police, Fire, and Highway Departments and the Emergency Management Director. The evaluators noted the strengths of the Town's Fire and Police Departments in their understanding of their respective roles and interoperability of the two agencies, it also noted the adequacy of the Town's emergency notification system (CodeRed) to provide Town-wide notification to its residents. The report recommended revising and improvements to the plan in the areas of communications, incident management, public information/warning and the emergency operation center.

The Town improved its capability to handle town wide emergencies by adding a generator to the Town Hall, this now provides the Town with an alternative site for its Emergency Operations Center. The generator was funded through a 50/50 matching funds grant under the NH Homeland Security EMPG program.

In 2011 the Town's Emergency Operations Center was only opened once in August for the Tropical Storm Irene weather event. The town was spared from the brunt of the storm with the track passing to the west in Vermont where a large part of the state experienced wide scale damage. Emergency Services personnel staffed both fire stations throughout the duration of the storm with crews handling multiple reports of wires down and the bulk of the town being without power for about 10 hours. Chief Bengtson and Road Agent Kinmond conducted preliminary damage assessments on Town owned Buildings and Roads after Tropical Storm Irene. For Public Assistance; Road Agent Kinmond reported damage to Ossipee Park Road affecting the guard rail system from erosion. For Individual Assistance; Director Bengtson reported damage to one local business that sustained damage from a fallen tree. Public Assistance debris clean up, protective measures and road systems damages for Tropical Storm Irene totaled \$162,183.00, the bulk of which is the estimated \$150,000 for the erosion damage on Ossipee Park Road. Reimbursement for these costs was submitted to FEMA.

CodeRed, the Town's emergency notification system saw a significant jump in the number of residents and property owners enrolling in the system in 2011, the system now has 2,216 registrations with about 14% of those enrolled receiving notifications via email or text message. From May through September the CodeRed Weather Warning system issued 60 alerts to residents in the areas affected by the severe weather warnings issued by the National Weather Service. 682 residents/property owners have subscribed to the CodeRed Weather Warning service to date. Residents and property owners may enroll by clicking the "CodeRed" icon on the upper right side of the Town's web home page; [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov) or enrollment forms are available at the Town Hall and Public Safety Building.

Respectfully submitted,  
David Bengtson  
Emergency Management Director

## Public Works Annual Report

2011 was a productive year for the department as a whole, with several multiyear projects being completed and the continuation of ongoing division operational assessments to gain cost & productivity efficiency. The year was capitalized by working partnerships with local contractors on road and facility maintenance projects. These partnerships showed cost savings with combined work forces all the while putting dollars back to our local economy.

### **HIGHWAY DIVISION:**

During 2011 the highway division spent 9317 hrs on General Highway maintenance to include maintenance of the 77 miles of town roads, and 287 hrs on winter maintenance of private roads. The staff spent 3339.5 man hrs on equipment maintenance, 1436.5 man hrs on cemetery maintenance, 1448.75 man hrs on Parks & Grounds Maintenance, 2774.5 man hrs on Facilities Maintenance and 188.75 man hrs assisting other town departments. The 2010-2011 winter season recorded 42 events which brought the crews out to handle the 103" of snow and several icing incidents. The division used 1142.6 tons of magic salt, 921.17 tons on town roads and 221.5 tons on private roads. The division used 3251.2 tons of sand/salt mix 1289.5 tons on town roads and 1961.7 tons on private roads. The total 2010-2011 winter maintenance cost for town and private roads was just over \$381K. This cost includes all equipment town & privately owned, and deicing materials. The division received delivery of a replacement dump truck with plow, wing and in-body sander. The new truck replaced a 14 year old truck which was traded in towards the new vehicle purchase.

The highway staff attended 256 hrs of continuing education with attendance at the UNH Technology Transfer Center, Fisher Plow Factory, NHMTA- Fleet Pro attending classes on salt reduction, winter maintenance, Municipal Garage Safety, Construction administration, Fisher Plow Repair training, and Air Brake certification. The division welcomed newly hired Equipment Operator Andy Wolanek and Office Clerk Angela Hoyt. I would like to also extend our thanks to part time Equipment Operator Andy Brackett, who filled in during a staffing shortage during the year.

The crew performed routine maintenance work on the roads with gravel road grading and graveling, ditching, culvert replacements, pot hole patching, tree trimming & removal, pavement repairs and removal of debris and trash. The division was also assisted by outside contractors with the services of catch basin cleaning, street & parking lot sweeping, roadside mowing, and hazard tree removals with a crane.

The crew worked on several projects in preparation of pavement preservations:

- EAGLE SHORES RD (6300'+)
- BIRCH LANE (3300'+/-)
- KERRIE COURT (1425'+/-)

The crew tree trimmed the roadways, and then worked with a local contractor to replace the cross culverts on the roadway and cleaned the ditches of the road. An outside paving contractor then added a leveling course of asphalt and then finish course of asphalt.

### **SHERIDAN ROAD (Reconstruction/Pavement Preservation project 7900'+)**

Due to the inability to prepare a project design which met the approval of the division and the neighborhood, the project was post-phoned for further evaluation with a context sensitive solution approach towards the reconstruction design of the 1400' section. With the project being post phoned the monies allocated were applied to a 2012 paving project moving it forward. The section was from the Rt.

25 intersection, north 7900', which received a leveling course and top coat of pavement from the contracted Paving contractor.

**PAVEMENT PRESERVATION (crack sealing & Chip sealing)**

Prior to chip sealing an outside crack sealing company came in and crack sealed 8400 LF on Sibley Rd., Alpine Park, Ossipee Park Rd., Kona Farm Rd., Hanson Rd., Krainwood Dr., Hanson Mill Rd., Driftwood Dr. and lower portion of Shaker Jerry. During the summer, the Chip Sealing was done on Sibly Rd. and Alpine Park Rd.

**RED HILL RD (350'+/-) SAWMILL WAY (1300'+/-) RECONSTRUCTION**

This section of road was reconstructed by the removal of pavement and sub-grade rocks, and re-establishment of the ditches and drainage culverts. The road surface on Sawmill received geo-textile fabric and re-graveled, and Red Hill Road was completely reconstructed for approximately 350', with under-drain installed in the road bed to allow for the underground water to be pulled out from beneath it. The road then received a new sub base gravel, then geo-textile, and gravel. The road was then base coat paved this fall by our outside paving contractor.

This project was done using the highway division staff, and equipment, as well as an outside contractor from the vender list for excavator(s) and a vibratory rolling for compaction. The highway/road agent was assisted by the outside contractor and the town contracted construction administrator with the lay out, engineering concerns relative to the installation of the under-drain and base paving. This combined effort verses bidding the project saved an estimated \$40K-\$50K, which is approximately 30-40%. This type of small scaled self engineered projects, with utilization of Town staff, equipment, and town purchased aggregate under contract, and then using outside contractors on an hourly equipment rate saves hundreds and thousands of dollars, all the while keeping the dollars spent locally.

**FACILITIES & GROUNDS:**

The division was plagued with a major repair of the perimeter drain at the Public Safety Building, after exploratory work was scheduled to scope the perimeter drain and upon locating it some 12+ feet down from the surface, discovered that the pipe was crushed and was substandard. The outcome of the project was the replacement of the perimeter drain located on the southerly side of the building and running to the northeast to daylight. The outside contractor which was utilized came from the vendor list, and was able to remain on the job to complete the repair. The highway division and the Town Engineer assisted with equipment, technical direction and documentation. The F&G Maintenance staff was busy throughout the year providing & coordinating maintenance of the Facilities & Grounds, to include the mowing & trimming of all facilities and parks, making & maintenance of ice at the Town ice rink, support to the milfoil collection project, care & maintenance of Town beaches, collection of recyclables from Town buildings and the care and maintenance of the Town's cemeteries.

In May 2011 the local Moultonborough Girl Scout Troop, hosted a Green Up, Clean Up day at the Town Parks & Beaches. The scouts worked with Agt. Kinmond and T/L Dennis Emerton to coordinate the event, which promoted community volunteerism for the beautification of our Town parks & beaches. The Town DPW staff assisted the group, which had 50 +/- volunteers who helped clean up the beaches by raking and picking up debris & trash. The Volunteers also helped plant an Elm Tree from the Elm Society, planted shrubs and place bark mulch around them at the Playground/Park facility. It was a great day for all, and greatly appreciated by the F&G Staff.

This past year the Board of Selectmen/ Town Cemetery Trustees adopted an ordinance regarding the rules and usages of the Town cemeteries. A working group consisting of Cemeteries Maintenance Worker Peter Wright, Residents Richard Kennedy and Bruce Worthen helped provide recommendations for the Selectmen/Trustees to consider.

**2011 Facilities & Grounds Projects:**

**Playground Drive- Recreation Facility**

The crew and highway division added infield mix to the baseball field at Playground Drive, grading and leveling it. The gazebo area was re-roofed, and a gravel walkway was constructed between the parking lot access stairs to the paved roadway.

**Energy Management System - Town Hall**

Facilities Worker Andy Daigneau conducted oversight of a contracted vendor to install an energy management system at the Town Hall; the system is a computerized system that allows for temperature controls to be adjusted as the outside temperatures change and during times when the facility spaces are not occupied.

**WASTE MANAGEMENT DIVISION:**

The transfer station and resource park has evolved into a well oiled machine within the public works group. The staff is in constant motion with the streamlining of the recycling collection at the facility, all the while placing customer service at the top of the list. The facility has seen increases in several recycling areas, which has brought in higher revenues to the town, to which we thank Supervisor Scott Greenwood who has been watching the market, and with his staff promoting the importance of recycling, by making it easier for the users of the facility. With a full time staff member leaving the employ Supervisor Greenwood and Agent Kinmond, agreed to use part time or per diem staff to fill the hours, allowing for more employment hours to current and new part time staffers.

The facility saw the final phase of a three year project of upgrades to the facility, with the construction of a pole barn to store bailed recyclables which await sale. The pole barn was bid as a local project, with oversight of construction by the Public Works Department. A local contractor constructed the pole barn this fall, concluding the facility upgrades.

Supervisor Greenwood and I would like to thank the users of the facility for working with us to “Reduce, Reuse and mostly Recycle.” Please know that it is with your continued cooperation that we can reduce costs associated with the operation of the facility.

### Town Recycling Yearly Comparisons

ITEM		2009	UNIT	2010	UNIT	2011	UNIT
MSW		976.88	TONS	983.3	TONS	963.3	TONS
DEMO		809.13	TONS	367.4	TONS	249.5	TONS
SHINGLES		N/A		122.9	TONS	134	TONS
LEAVES		1278	CU YD	1142	CU YD	714	CU YDS
GLASS		143.43	TONS	184.2	TONS	179.6	TONS
CANS ALUM		17.72	TONS	8.6	TONS	9.7	TONS
CANS STEEL		25.46	TONS	11.89	TONS	15.3	TONS
SCRAP METAL		72.7	TONS	135.26	TONS	125	TONS
MIXED PAPER		138.81	TONS	129.8	TONS	164.83	TONS
CARDBOARD		36.01	TONS	128.5	TONS	108.5	TONS
HDPE PLASTIC		16.5	TONS	13.3	TONS	14.3	TONS
PETE PLASTC		15.7	TONS	19	TONS	18.6	TONS
VEH BATTERIES		2.4	TONS	4.3	TONS	3	TONS
ELECTRONICS		17	TONS	11.7	TONS	10.7	TONS
RECHARGEABLE BATTERIES		344	LBS	327	LBS	456	LBS
TIRES		10	TONS	9.6	TONS	4.8	TONS
FLOURES CENT BULBS / COMPACT BULBS		324	LBS	350	LBS	6816	EACH
PROPANE TANKS	20#	91	TANKS	124	TANKS	68	TANKS
CLOTHING		5	TONS	2.5	TONS	11	TONS
FREON		197	UNITS	209	UNITS	133	UNITS
USED OIL		750	GALLONS	770	GALLONS	1430	GALLONS
VEHICLES		45372	CARS	53059	CARS	51798	CARS
PROPANE TANKS	1#					351	TANKS
CLEAN WOOD						92	TONS
<b>TOTAL 2011 REVENUE FROM RECYCLING THROUGH NRRA \$86,816.21</b>							

If you have any questions regarding the Waste Management Facility and or recycling you can contact Supervisor Scott Greenwood at [sgreenwood@moultonboroughnh.gov](mailto:sgreenwood@moultonboroughnh.gov) or call 1.603.476.8800.

As I complete my first term as Highway/Road Agent, I want to take this opportunity to thank all residents for their support of the Public Works Department staff. I would also like to thank my dedicated Supervisors and Staff who all came together to create a hard working Public Works team. Many thanks go to the private winter maintenance contractors who help us maintain the nearly 200 miles of private roads in the town. If you have a concern or question you can reach me at the Highway Garage 1.603.253.7445, or emergencies or after hours through the PD at 1.603.476.2400. We always like hearing from the residents regarding our roads, and feel free to email us at [dpw@moultonboroughnh.gov](mailto:dpw@moultonboroughnh.gov) or Road Agent Kinmond at [skinmond@moultonboroughnh.gov](mailto:skinmond@moultonboroughnh.gov).

Respectfully submitted,  
 Scott D. Kinmond, (2012)  
 Highway/Road Agent- Director of Public Works

## Adopt-a-Spot Participants

“Adopt a Spot” is a Town beautification program covering nine (9) public buildings and parks. Participants plan, plant and maintain these Flower Gardens throughout the entire growing season and pay for those associated costs. They improve our quality of life, reduce the costs to taxpayers, let area businesses, service clubs and individuals put their best foot forward and exemplify what makes living in small towns like us just so very special.

The Town provides a sign at each spot naming the sponsoring business or group. Prizes are awarded for the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> top designs and all are given a certificate of recognition.



**1<sup>st</sup> Place:** Community Center  
by Donnybrook Home Services



**2<sup>nd</sup> Place:** Public Safety Building  
by Miracle Farms Landscaping



**3<sup>rd</sup> Place:** Center Harbor Town Line  
by Miracle Farms Landscaping

### Other Participants

James and Peter Nigzus & Family  
Pine Ridge Lawn and Landscape  
Moultonborough Aubuchon  
Robert Patenaude

Dion's Plant Place & Landscape  
Moultonborough Lion's Club  
Moultonboro Toastmasters

## Household Hazardous Waste Day

On Saturday, August 6, 2011, the Town of Moultonborough and the Lakes Region Planning Commission hosted its annual Household Hazardous Waste Day, at the Moultonborough Public Works- Highway Garage. The collection period ran from 8:30 a.m. to 12:00 noon with the collection contractor Clean Harbors on site to collect and handle all materials listed as household hazardous waste. Several area volunteers from Moultonborough, Center Harbor, and Tamworth assisted with survey data collection, traffic control, and provided information on household hazardous waste. The collection area was also staffed with DPW staff from both Highway and Waste Management Facilities to assist residents with collection of non-hazardous recyclables i.e.: waste oil, fluorescent bulbs, batteries and propane tanks.

Residents can visit the Town's web site Public Works page or the Lakes Region Planning Commissions website page to view information on hazardous household products and proper methods and places of disposal of these products.

I would like to personally thank our residents for their efforts to protect the town from improper disposal of household hazardous waste. My special thanks go to Chuck & Marie Connell for their 15 years of dedicated volunteerism on this effort.



I would also thank those who made things run smoothly.

### **Community Volunteers:**

Chuck & Marie Connell  
Tom Howard  
Russ Goyette  
Joe Quaresima  
Chris Clyne  
Ned Beecher  
Sue Stowbridge  
Scott Bartlett

### **DPW Staff:**

WMF Supervisor: Scott Greenwood  
WMF Attendant: Dennis King  
Highway Foreman: Ed Wakefield  
Highway Worker: Francis Horne  
Fire Chief: Dave Bengtson  
LRPCC HHW Coord.: Dave Jeffers  
Clean Harbors Coord.: Seth Dawber  
DPW Director: Scott Kinmond

Respectfully submitted,  
Scott D. Kinmond, Highway/Road Agent/DPW Director  
HHW Site Coordinator

## Lakes Region Household Hazardous Waste Collection

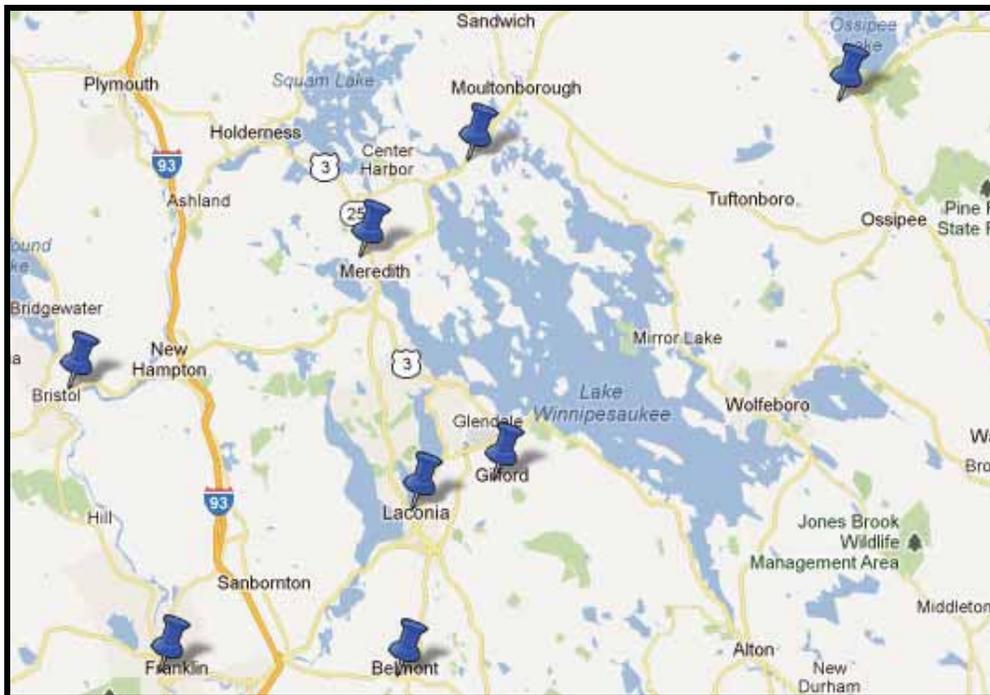
The 2011 Lakes Region Household Hazardous Waste (HHW) Collections were conducted in a safe and efficient manner on July 30, 2011 and August 6, 2011 at eight different locations. The event was coordinated by the Lakes Region Planning Commission (LRPC). 1,690 households participated in this annual collection; overall this represents 4.5% of the households in the twenty-four Lakes Region communities that participated in this year's HHW Collection. The percentage of households participating from individual communities ranged from less than 2% to more than 13%.

Nearly 17,000 gallons of HHW and more than 40,000 feet of fluorescent bulbs as well as more than 2,000 compact fluorescent bulbs (CFLs) were disposed of properly. Oil-based paint products continue to comprise more than half our costs of disposal. Residents are encouraged to use latex paint when possible, for it is not considered a hazardous material in New Hampshire and any residue can be dried out and disposed of in the household trash.

One third of those attending this year's collections had never attended an HHW collection in New Hampshire. Many volunteers and municipal staff assisted in publicizing and staffing the collection sites; their efforts are greatly appreciated. This year we distributed 1,500 handy flipbooks with tips and recipes for Alternatives to Household Hazardous Waste.

The estimated cost for this collection which helps protect our region's water quality was \$2.13 per Lakes Region household. The appropriation for each community participating in the 2012 collection will remain the same as this past year. The next Household Hazardous Waste Collections will be held July 28, 2012 and August 4, 2012. All residents and property owners in participating communities are encouraged to take this opportunity to safely dispose of your household hazardous products.

### Map of collection sites:



For more information, check with your local coordinator or LRPC ([http://www.lakesrpc.org/services\\_hhw.asp](http://www.lakesrpc.org/services_hhw.asp)) for details.

## **Police Department**

### **Personnel:**

2011 has been another year of change within the police department due to the hiring of new employees, as well as the resignations of current employees. On March 25, 2011, Communications Specialist Gina Aponte resigned from the department as a part-time public safety communications specialist. On April 14, 2011, Master Patrol Officer (Ret.) Wayne Black returned to the department as a part-time public safety communications specialist. On July 12, 2011, we hired Communications Specialist Ashley Jette as a part-time public safety communications specialist. On July 18, 2011, we hired Officer Daniel Ingram as a full-time police officer to replace Master Patrol Officer Black, who retired in December of 2010 as a police officer. On September 1, 2011, Chief of Police Thomas Dawson resigned from the department, at which time I was appointed by the Board of Selectmen as Officer In Charge/Interim Chief of Police until a permanent replacement is hired. On September 30, 2011, Officer James Quinlan resigned as a full-time police officer to pursue his dream of professional fighting, but remains on the department as a part-time police officer. On October 5, 2011, we hired Communications Specialist Fred Whiting as a part-time communications specialist. Also on October 5, 2011, Officer Joseph Marinucci resigned as a part-time police officer. On November 21, 2011, Communications Specialist Fred Whiting resigned as a part-time public safety communications specialist. On December 1, 2011, Officer Colin LeBlanc was promoted to the rank of Master Patrol Officer. Also on December 1, 2011, we hired Officer Jonathan Kleiber as a full-time police officer to replace Officer James Quinlan. On December 2, 2011, Communications Specialist Ashley Jette resigned as a part-time public safety communications specialist to accept a position as a full-time dispatcher with the Dartmouth College Department of Safety and Security in Hanover, New Hampshire. I would like to extend my thanks to the members of the department for covering the extra workload caused by the vacancies and working tirelessly to train the new personnel.

### **Training:**

Officers attended over 1200 hours of training. These trainings included Incident Response to Bombings, Officer as Prosecutor, AG's Child Abuse Conference, Stopping the School Shooter, Basic Drug Investigation, ASP Instructor School, A.R.I.D.E., 2011 NHEDA Conference, Scenario Training with Simulations, Stress Management for Supervisors, Firearms Instructor Recertification, Warrants and Complaints, Basic Police Photography, Motorcycle Traffic Accident Reconstruction, Terminal Agency Coordinator, Sobriety Checkpoint for Supervisors, Outlaw Motorcycle Gangs, LASO Training, Instructor Development, Patrol and Contraband Investigation, Telephone Records in Investigation, Crime Scene II, NAPWDA K-9 Certification, Suicide Bombing Incidents, Field Training Officer, as well as numerous in-service/department trainings.

### **Community Programs, Partnerships and Events:**

Community Policing: We conducted a successful blood drive, participated in the Special Olympics Torch Run, as well as participated in many charity events.

Good Morning Program: The Moultonborough Police Department continues to offer the good morning program to the citizens of Moultonborough. There are currently five citizens in the program.

Grants: The department continues to secure grant funds from the New Hampshire Highway Safety Agency for Speed Enforcement, Sobriety Check Points, DWI Saturation Patrols, School Bus Safety Patrols and Police Equipment. Participation in these programs proved very helpful in promoting and educating the motoring public in the safe and responsible manner in operating a motor vehicle. We have also received funding from the New Hampshire Attorney General's Office for Enforcing Underage Drinking Laws and the United States Department of Justice for bulletproof vest replacement for officers.

Moultonborough Police Association: The Moultonborough Police Association continues to offer support to Moultonborough families, as well as Law Enforcement Officers throughout the state in their time of need. The Moultonborough Police Association awarded four scholarships to graduating seniors from Moultonborough Academy in 2011, as well as sponsored or made contributions to the Children's Hospital at Dartmouth (CHAD), Meals on Wheels, Moultonborough Recreation Department, New Hampshire Police Cadet Training Academy, and Winnepesaukee Sportsman Club, as well as others.

Moultonborough Police Children's Christmas Fund: The Moultonborough Police Department assisted in providing 32 families with a total of 76 children with Christmas presents in 2011. I would like to thank Executive Assistant Virginia Welch for spearheading and working tirelessly in this endeavor. I would also like to give a special thanks to the citizens and businesses of Moultonborough, as well as the Moultonborough Fire-Rescue Department Ladies Auxiliary for your donations and contributions to the Moultonborough Police Children's Christmas Fund.

Moultonborough Police Citizens Academy: The Moultonborough Police Department conducted its 1<sup>st</sup> Annual Citizen Police Academy at the Moultonborough Public Safety Building, which was coordinated by Sergeant Joseph Canfield. Ten citizens of Moultonborough participated in the ten week program. Celeste Burns, Sally Carver, Evan Clinton, Patricia Conley, Lydia Eaton, Arthur Glaski, Robert Goffredo, Gary Haracz, Edward Marudzinski and Mark Taylor graduated from the program on April 20, 2011.

Moultonborough Police Explorer Post 142: Sergeant Joseph Canfield took over the reigns as the Advisor of Moultonborough Police Explorer Post 142 in 2011. Currently there are six Explorers in the Explorer Post. These six Explorers are Nathaniel Bult, Joshua Lahey, Kate Lahey, Cieran Paterson, Tyler Reidy and Austin Wakefield. The program is open to all youths between 14 and 21 years of age and is designed to allow youths to have exposure to different aspects of Law Enforcement through classroom and hands-on approach.

New Hampshire Police Cadet Training Academy: Each year the New Hampshire Police Cadet Training Academy is held at Hesser College in Manchester, New Hampshire. This year I completed my 10<sup>th</sup> year as a staff member at the Academy. Four Explorers from Moultonborough Police Explorer Post 142 attended the week long program this year. Explorer Joshua Lahey and Explorer Nathaniel Bult graduated from the Advanced Session and Explorer Cieran Paterson and Explorer Austin Wakefield graduated from the Basic Session. The New Hampshire Police Cadet Training Academy is sponsored by the New Hampshire Chiefs of Police Association, New Hampshire Police Association, the Exploring Division of Daniel Webster Council of Boy Scouts of America, and Hesser College. The program is open to all youths between 14 and 21 years of age and is designed to allow youths to have exposure to different

aspects of Law Enforcement, as well as teach them about integrity, motivation, pride, respect, self-discipline, and teamwork.

**New Hampshire Highway Safety “Looking Beyond the Traffic Ticket” Awards:**



(From left to right: Sgt. Scott Fulton, Off. Peter John, Det. Stephen Kessler, Sgt. Peter Beede at awards ceremony at New Hampshire Police Standards and Training, in Concord, NH)

On December 13, 2011, Detective Stephen Kessler and Officer Peter John received awards during a ceremony at New Hampshire Police Standards and Training, in Concord, New Hampshire. Detective Kessler and Officer John were two of fifteen officers in the entire State of New Hampshire that were honored at the “Looking Beyond the Traffic Ticket” Awards Ceremony. Detective Kessler received an award for “Excellent Police Tactics and Observation Skills,” as a result of checking a suspicious vehicle at a local business on February 27, 2010. Detective Kessler followed the fresh foot tracks in the snow from the vehicle to a residence, which resulted in Detective Kessler arresting an individual for Felonious Sexual Assault on a minor. Officer John received an award for “Dedicated Traffic Enforcement,” due to his efforts in apprehending violators for Falsifying Inspection Stickers/Registration Stickers, as well his commitment to the enforcement of motor vehicle laws and apprehension of impaired/intoxicated motorists. The awards that Detective Kessler and Officer John received are just two examples of the efforts of the department as a whole that have contributed to making the community a safer place to live, work and visit.

Regional Partnerships: We continued our partnership with the Belknap County Special Operations Group and the Belknap County Regional Traffic Accident Reconstruction Team. Detective Stephen Kessler and Master Patrol Officer Colin LeBlanc are members of the Belknap County Special Operations Group. Master Patrol Officer LeBlanc is a member of the Belknap County Regional Traffic Accident Reconstruction Team.

Please visit our website [www.moultonboroughpd.com](http://www.moultonboroughpd.com) or call us at 603.476.2400 if you are interested in joining any of these programs or would like more information on these programs.

**Juvenile:**

In the spring of 2011, School Resource Officer (S.R.O.) Jody Baker was appointed as the juvenile officer. Although S.R.O. Baker had a significant amount of contact with juveniles through her duties at the school, the total number of juvenile arrests remains moderately low. Many incidents that occur in the school are handled administratively with input from S.R.O. Baker or our department if it involves a criminal offense. Overall drug and alcohol use by juveniles remains an area of concern. It is not always easily detected and is often well hidden by those parties involved in the behavior. Our department remains diligent with information from the school and various other sources in attempting to intervene where we legally can do so. We remain proactive in education and early detection. In the past year, we had two instances at school where evidence of a particular drug or drugs were found. This area of concern continues to remain a priority for our department to keep our kids safe. Drug work in particular takes time, unless the juvenile is caught inadvertently. Parental support and cooperation is a must in these cases. Other areas of concern of course are motor vehicle related issues. Juveniles at 16 years of age are treated as adults for motor vehicle offenses; however they are still handled with care based on their age. It is a privilege to drive and parents need to know that they can take that privilege away before the police even become involved. Overall we are fortunate in this community where everyone looks out for our juvenile population.

In 2011, there were a total of 10 juveniles (16 years of age and younger) arrested or taken into protective custody for the following criminal or status offenses:

CHINS Petition Truancy	1
Protective Custody	1
Aggravated Felonious Sexual Assault	5
Simple Assault	4
Possession of a Controlled Drug	2
Unlawful Possession of Alcohol	1
Criminal Mischief	3

Four of these cases were adjudicated in family court and the status offense case was rectified in family court. In one of the cases, charges could not be brought forward due to the age of the juvenile as it relates to alcohol. One case is still pending arraignment in family court and in one of the cases the petition was withdrawn due to a competency issue and the case was turned over to another agency. One of the petitions was withdrawn due to the juvenile turning 17 before their scheduled court date and in one case the juvenile was released with no charges from a protective custody arrest.

**K-9:**

Detective Stephen Kessler and partner, K-9 Rony, have had another successful year with 27 Calls For Service (C.F.S.), both in Moultonborough and in communities where we have mutual aid agreements. Detective Kessler and Rony continued to participate as active operators on the Belknap County Special Operations Group. The K-9 team once again worked hard to receive their patrol and narcotics certification for 2011 through the North American Police Working Dog Association.

**Statistics:**

The Police Department employs and is allotted 12 full-time sworn officers, 4 part-time sworn officers, 1 non-sworn Executive Assistant, 1 regular part-time Prosecutor, and 6 non-sworn part-time/per diem Dispatchers to deliver quality law enforcement services to the community. From January to December, the Police Department handled 34,907 Calls For Service. (See Yearly Statistical Comparisons)

I would like to thank the men and women of the Moultonborough Police Department for their dedication to the department and community. I would also like to thank New Hampshire State Police, Carroll County Sheriff's Department, Belknap County Sheriff's Department, Center Harbor Police Department, Meredith Police Department, Sandwich Police Department, Tuftonboro Police Department and the many other unnamed law enforcement agencies for their help and support. I would also like to thank Chief Bengtson and the men and women of the Moultonborough Fire-Rescue Department, as well as Road Agent Scott Kinmond and the men and women of the Moultonborough Public Works Department for their continued support. I would also like to thank the Board of Selectmen, the Town Hall staff and all town employees for their continued support. We invite you to visit our website at [www.moultonboroughpd.com](http://www.moultonboroughpd.com), visit us at the Moultonborough Public Safety Building or call us at 603.476.2400. Please feel free to contact us 24/7/365, as the officers are here to assist you in any way they can or direct you to the appropriate services that can assist you. If you see anything suspicious, please report it, as the citizens of Moultonborough are our eyes and ears within the community and you just never know what that piece of information might bring to an investigation. We look forward to serving our residents and the people that visit our community, ensuring the safety and quality of life that Moultonborough is known for.

Respectfully submitted,  
Sergeant Peter W. Beede, Jr.  
Interim Chief of Police

## Moultonborough Police Department Yearly Statistical Comparisons

						<b>2010 vs</b>
<b>Summary Totals</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2011%</b>
Total Calls for Service (*Includes duplicate calls)	*39,294	*38,179	*35,973	*41,867	*34,907	-16.62%
Property Checks (Residential & Commercial)	3,298	537	2,216	5,487	3,888	-29.14%
Total- Reports Taken	605	690	656	664	599	-9.79%
Total- Arrests (Including Below)	301	398	362	342	342	0.00%
Arrest (on view/summons/warrants)	261	327	309	297	299	0.67%
Arrest (Protective Custody)	32	51	38	31	33	6.45%
Total- Juvenile Arrests	8	20	15	14	10	-28.57%

						<b>2010 vs</b>
<b>Administration Totals</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2011%</b>
Assist Citizens (Walk ins @ Public Safety Building)	5,045	5,641	5,571	5,955	4,906	-17.62%
Assist Citizens (Total Telephone Calls Received)	14,946	14,800	12,900	14,159	12,063	-14.80%
Assist Citizens (Telephone Police)	12,874	12,984	11,254	12,435	10,748	-13.57%
Assist Citizens (Telephone Fire)	2,072	1,816	1,646	1,724	1,104	-35.96%
Total 911 Calls (Police, Fire, & EMS)	N/A	N/A	N/A	667	1087	62.97%
Miles Traveled	166,456	172,052	172,300	154,548	143,423	-7.20%

						<b>2010 vs</b>
<b>Motor Vehicle Activity</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2011%</b>
Motor Vehicle Accidents- Total	150	148	97	114	149	30.70%
Mv Accident- Property Damage	107	116	65	65	117	80.00%
Mv Accident- Personal Injury	43	32	32	49	31	-36.73%
Mv Accident- Fatalities	0	0	0	3	1	-66.67%
Mv Accident- Alcohol Involved	7	3	1	6	3	-50.00%
Mv Accident- Pedestrian/Bicyclist	1	0	0	2	2	0.00%
Driving While Under the Influence	34	43	41	41	29	-29.27%
Driving After Suspension/Revocation	37	37	38	52	45	-13.46%
Motor Vehicle Violations (Total)	4,396	4,663	4,419	4,584	4,270	-6.85%
Motor Vehicle Summons	489	467	490	590	431	-26.95%
Motor Vehicle Warnings	3,907	4,196	3,929	3,994	3,839	-3.88%

						<b>2010 vs</b>
<b>Other Activity</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2011%</b>
Residential Alarms	348	262	344	328	330	0.61%
Commercial Alarms	222	225	128	129	83	-35.66%
Dog Calls (ACO & PD)	402	354	239	204	201	-1.47%
Domestic Violence Calls	31	37	27	37	48	29.73%
Abandon 911 Calls	104	91	74	53	66	24.53%
Abandon Motor Vehicles	83	60	72	57	39	-31.58%

						<b>2010 vs</b>
<b>Other Activity (cont.)</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2011%</b>
Assist Fire- Rescue	461	466	383	365	345	-5.48%
Arson- Bombing	1	0	1	1	0	-100.00%
Assaults	27	13	20	16	7	-56.25%
Assist Citizens	509	501	403	527	408	-22.58%
Assist Motorist	183	210	177	200	161	-19.50%
Assist Other Agency	270	294	187	377	338	-10.34%
Burglary	15	19	24	32	19	-40.63%
Civil Matter	45	44	30	45	35	-22.22%
Civil Stand-by (DV)	28	31	24	29	23	-20.69%
Community Policing Events	155	298	203	315	214	-32.06%
Criminal Mischief	77	69	61	53	73	37.74%
Criminal Threatening	15	24	21	14	9	-35.71%
Criminal Trespass	18	14	14	21	14	-33.33%
Death Investigation	2	6	3	5	9	80.00%
Directed Patrol	2,943	3,005	3,097	2,565	1,781	-30.57
Disturbance	36	22	18	22	12	-45.45%
Drug Offenses	13	30	29	3	3	0%
Dumping/Littering	9	17	13	20	24	20.00%
Explorer Post Activities	92	92	44	52	51	-1.92%
Fire Investigations- Structure	1	3	5	8	2	-75.00%
Fire Permits Issued by Dispatch	189	189	213	224	201	-10.27%
Fingerprinting	75	126	92	97	53	-45.36%
Fish & Game Related	2	1	4	9	5	-44.44%
General Complaints	391	294	247	282	237	-15.96%
Harassing Phone Calls	29	17	23	23	14	-39.13%
Involuntary Emergency Admission	2	1	3	3	2	-33.33%
Juvenile Matters	96	163	126	163	127	-22.09%
Lost/Found Property	106	101	98	91	112	23.08%
Missing Persons	14	17	5	9	8	-11.11%
MV Accidents Reported	191	192	120	146	157	7.53%
MV Complaints Reported	321	299	278	276	243	-11.96%
MV Unlocks	135	143	120	90	80	-11.11%
Neighbor Disputes	5	4	4	2	8	300.00%

						<b>2010 vs</b>
<b>Other Activity (cont.)</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2011%</b>
OHRV Accidents	6	3	4	5	6	20.00%
OHRV Complaints Reported	30	41	11	25	19	-24.00%
Outside Details	125	172	90	121	107	-11.57%
Paperwork Service	52	65	58	48	65	35.42%
Parking Violations/Complaints	56	79	88	60	81	35.00%
Pistol Permit	104	96	129	155	108	-30.32%
Police Information Reported	223	245	191	255	287	12.55%
Radar Trailer Deployment	39	50	52	59	35	-4.68%
Recovered Stolen Vehicle	0	2	3	0	0	0.00%

						<b>2010 vs</b>
<b>Other Activity (cont.)</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2011%</b>
Relays	62	51	18	21	19	-9.52%
Road Hazards Reported	176	153	101	127	122	-3.94%
Sex Offender Registrations	22	29	35	55	27	-50.91%
Sex Offense Reported	6	7	7	7	7	0.00%
Special Details	87	53	75	93	123	32.26%
Stalking Complaints	2	3	0	1	0	100.00%
Suspicious Activity	277	239	253	305	234	-23.28%
Theft/Forgery/Fraud	165	153	107	88	77	-12.50%
Town Ordinance Violations	6	33	19	27	18	-33.33%
Traffic Control	21	23	25	20	29	45.00%
Unsecured Premise	36	20	25	22	33	50.00%
Underage Drinking Enforcement	1	2	5	12	2	83.33%
Warrant Service	7	7	9	25	20	-20.00%
Welfare Checks	64	67	53	41	60	46.34%
Vehicle off the road	63	65	43	26	31	19.23%
VIN Verifications	65	62	72	76	94	23.68%

## **Blue Ribbon Commission on Community Services and Facilities**

The Blue Ribbon Commission on Community Services and Facilities was created by the SelectBoard to "... create an orderly process to review and assess the need for and provision of services by the Community Services Team (Human, Health, Senior and Recreation) and the related need for and provision of facilities for the same...". The commission met over a period of seven months in almost twenty meetings, including a public hearing for the general public, and delivered its report to the SelectBoard on April 8, 2011. Our recommendations were to:

- Develop an indoor gymnasium for use by the Recreation Department on or adjacent to existing school land;
- Rehabilitate the soccer field at Playground Drive;
- Upon relocation of the recreation department, move the location of the Moultonborough Visiting Nurses Association (MVNA) and Human Services Department to the current Recreation Department facility to address confidentiality concerns;
- Establish a Human Services Information Team and establish a Human Services webpage to provide information on services available to the public; and
- Construct dividers and other equipment changes at the Lion's Club to improve the available uses of the existing facility.

Our work was completed with the delivery of our final report which is available on the Town web site in its entirety (Click on Town Committees to find us). We leave in their hands and the hands of the community the pursuit of and final decision on our various recommendations. I want to thank my fellow members and all those who met with us and attended our meetings for their insight and helpful guidance.

Respectfully submitted,  
Erik Taylor  
Chairman

Members:	Carol Robbins	John Pendexter
	Richard Wakefield	Don McGillicuddy

## **Community Services Team**

The Community Service Team, (CST) is a team approach to providing community resources to all residents of Moultonborough and is comprised of the following municipal departments: Human Resources, Recreation and Visiting Nurse Service. This year we added the Moultonborough Library to our team. The team meets on a regular basis to collaborate on how best to provide services to the townspeople. We refer, when appropriate, those who we identify as benefiting from the services offered by the other departments. This has resulted in a cooperative approach to providing community and human services to Moultonborough residents and an improved delivery of these services. We also collaborate on offering recreation and education programs.

This year our major programming focus was on the Community Resource Fair which was held on Friday June 3<sup>rd</sup>. In our team meetings we had recognized that many adults, especially senior adults, may not be aware of all the many opportunities afforded our residents. We determined that a one day fair where people could stop in and learn about a wide variety of health, wellness, social, service, municipal, volunteer and recreation opportunities in the community would be beneficial. We had over 30 vendors and well over 100 participants enjoying gaining this knowledge and experience. The fair was held at the Moultonborough Recreation Dept./Community Center and Moultonborough Library. The day was a great success with very positive feedback from participants and vendors.

As we move in to 2012 the team will continue to meet and collaborate in order to maintain and improve our delivery of community services to Moultonborough.

Respectfully submitted,

Donna Kuethe,  
Recreation Dir.

Rae Marie Davis,  
Human Services Dir.

Debra Peaslee,  
Visiting Nurse Service Dir.

Nancy McCue,  
Library Dir.

## **Health and Human Services Director**

Moultonborough is a very special place to live. We are so fortunate to be surrounded by the beautiful mountains and lakes, as well as a unique diversity of population. Our town has approximately 25,000 residents in the summer and about 4100 in the winter. We have a mixture of wealthy, retired, tourists as well as year around working families.

Our community is very special having our Visiting Nurse Service, Recreation Department, Police Department, Fire Departments, Meals on Wheels, local Churches, and Service Organizations all working together to make Moultonborough a healthy and save place to live.

As I write this report it is 1 degree outside. Many families are facing hard times; lots of people are out of work or only working part time. Oil prices and gas have gone up as well as food and almost everything else. It is a very stressful time of year. My office has many coming to ask for help and I am so grateful to be able to assist them in many ways. We are able to provide them with information about State, Federal, and Local agencies as well as local food pantries in our area. Our town is also able to help with rent, fuel, medicine etc.

With our schools and concerned citizens contacting me about neighbors in need, no one in this town has to live on the streets, be cold or not have food and medicine that they need. We do not give loans but do ask these families to help out if they can with some community service to help offset some of the expense.

Thank You Moultonborough Residents for your continued caring and kindness to others. We are a special community.

Respectfully submitted,  
Rae Marie Davis  
Human Service Director

## Report of the Recreation Department

The mission of the Moultonborough Recreation Department is: "To provide high quality programs and facilities that offer a range of healthy recreational and leisure activities to the Moultonborough community." In 2011 we have accomplished this by: offering quality programs, events and experiences for a variety of ages; working towards maintaining and improving recreation facilities; collaborating with different organizations, agencies and individuals; hiring, training, supervising and evaluating the best possible staff and volunteers and being dedicated to the recreation profession and the town of Moultonborough

**Recreation Programs and events offered in 2011 are as follows: (Participant numbers are shown next to the program or event listed).**

**Programs, Events and Trips geared to adults and senior adults:** Boston Flower Show – 37, King Arthur Flour and Saint Gauden's National Historic Site – 41, Salem Witch Museum and Peabody Essex Museum -23 (Salem and St. Gauden's trips held in conjunction with the Moultonborough Library), Cabbage Island Clambake – 26, Community Resource Fair – 100+ and 30+ vendors – a cooperative effort with the Community Services Team. O.A.R. – Operation Active Recreation – 10, Gentle Yoga – 18, Tai Chi – 5; Zumba – 6, "Get Paid to Talk" – an Introduction to Voice Overs – 10, W.O.W – Woman of Words Workshop – 10, Edith's Tourney – Adult Division – 20, Adult Softball League – 10 teams = approximately 180 players, Water Aerobics (summer) – varied, "Muscle Mommies" – 4, Walking Program – 10.

**Family Special Events/Trips:** Father – Daughter Spring Fling Dance – 46, Moultonborough Pathway Road Race – held in conjunction with the Moultonborough Pathway Association – 70 + 20+ volunteers, Annual Halloween Party – 275+ (children and adults), Family Water Carnival – 60+, Family Skating Party (cancelled due to weather), Globetrotters Trip – 41, Turn off the TV Night – 5 Families. In addition, the Recreation Dept. budget funds the July 4<sup>th</sup> parade, town-wide barbecue, Moultonborough's portion of the fireworks in Center Harbor and holiday lighting.

**Teens and "Tweens":** After School Recreation Drop-In Program 45, average daily attendance 14, American Red Cross "Safe on My Own" Class – 7, American Red Cross "Babysitting Course" – 7, Morbid Mountain Halloween Trip – 42, Snow Tubing/Swimming trip – 13, Smitty's Trip – 26, Ski Trip – cancelled.

**Summer Programs:** "Hot and Happy" – 10, Happy Campers Day Camp – 80, RECKing Crew Day Camp – 122, Teen Adventure – 69, Tennis Lessons – 17, Swimming lessons – 70, Adapted Swim Lessons – 7, "Winnie Minnows" – 8, Speedy Swimmers – 5, Children's Stage Adventures – 22. We also hosted Challenger Soccer camps including "First Kicks" for children ages 2-5.

**Youth Sports Programs/Events:** Basketball – 128, T-Ball – 27, Softball 50 (Moultonborough children play baseball as part of the Lakes Region Cal Ripken Baseball League now separate from the Recreation Dept. therefore baseball numbers are not reported here.), Soccer – 128, Volleyball – 17, Hershey Track and Field – 24, Junior Division Edith's Tourney – 3, "Nutty November" – (approximately) 40 (adults and children), Pitch, Hit and Run Competition – 33, youth sport clinics – numbers vary.

**Other Activities/lessons for children/youth:** Kids Night Out -19, Skating Lessons – 23, Winter Bingo – 17, Greetings from the North Pole – 60, CATCH – 16, Kids on Stage – 8, "Artventures" – 4 (held during adult Zumba time for the convenience of parents); Kidzercise – 15; Karate – 8, "Winter Days" – held in cooperation and conjunction with the Moultonborough Central School – over 200.

**Recreation Advisory Board:** The Recreation Advisory Board functions as a bridge between the community and the recreation dept. Appreciation for their time and commitment goes to board members Al Hume, Carla Taylor, Chris Shipp, Celeste Burns, Harry Blood and Morgan Gillis. The Recreation Advisory Board meets the second Monday of the month at 7:00 PM at the Moultonborough Recreation Dept.

**Recreation Facilities:** All Moultonborough Recreation Facilities – The Community Center, Moultonborough Recreation Area on Playground Drive, including baseball and soccer fields, ice rink, tennis courts, basketball court and play areas, Long Island Beach, The Point at Long Island and the Moultonborough Pathway are all well used. States Landing Beach sees less use than its counterpart and guards are not assigned at that swimming area. Addressing the challenges to that area and the future of the facility are on the Rec. Dept.’s priority for the coming years. We look forward to working with Public Works and the Pathway Committee on Phase II corrections, and with other town agencies, committees and staff on other recreation facility improvements.

**Committees and Collaborations:** The Moultonborough Recreation Dept. continues to collaborate with other town departments, various organizations and staff serves on various committees including but not limited to: The Community Services Team, Moultonborough Taking Action, Moultonborough Pathway Association and Moultonborough Wellness Committee.

Moultonborough Recreation personnel continue to maintain professional certifications and respond to the expectation of excellence and regularly attend workshops and trainings in order to offer the best in recreation services and stay current on standards, requirements, trends and issues in the recreation profession. The Recreation staff is active in the parks and recreation movement at the state, regional and national level.

**Appreciation:** Thanks to our well over 100 volunteers who serve on boards, committees, coach, officiate, chaperone, supervise, instruct and help maintain facilities. Thanks to the Fire Dept. for foaming our fields and other assistance - to the Police Dept. for much assistance during the year; to the Public Works Dept. especially to Denny and Andy; to the Moultonborough Library, Visiting Nurse Service and Human Service Dept., Moultonborough-Sandwich Meals program for co-operative adult/senior programming efforts. A very special thanks to Moultonborough Schools and their personnel for many co-operative efforts, a strong town-school relationship and for use of their facilities. Thanks too to local businesses and organizations that sponsor our teams and events, to the Board of Selectmen for their support and recognition of the very important role that municipal recreation plays in our community’s health. Thanks go to our very energetic seasonal and part time staff members.

**Changes and Thanks:** The Recreation Dept. faced some big changes this year. In August, Recreation Activities Assistant, Kaitlin Sampson left her position to explore other career opportunities, and in December Assistant Recreation Director, Hilary Bride left her position and NH for a great career advancement and her “dream job” in Virginia. Thanks to both of these young women for the incredible enthusiasm and dedication they brought to our department and community. Their contributions were many and they are both missed. A special thanks to Administrative Assistant Donna Tatro and Dan Sturgeon, serving as a recreation assistant, for stepping up in a very big way to ensure the department’s quality services continue.

Respectfully submitted,  
Donna J. Kuethe  
Recreation Director

## **Moultonborough Recreation Advisory Board**

### ***Mission Statement***

The mission of the Advisory Board to the Moultonborough Recreation Department is to provide the public a standard of excellence in programs and services in a cooperative spirit that encourages participation in recreation, sport and leisure activities, while carefully promoting and utilizing recreational resources and facilities available in the community.

### ***Purpose***

The principal function of the Advisory Board is to serve as a communication bridge between the Recreation Director, the Board of Selectmen and the Community and to promote programs and services to encourage support from our community through input and participation.

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2011 brought new faces to the make-up of the Recreation Advisory Board. In January we thanked Jane Fairchild, Becky Bryant and Joanne Farnham for their service. In March we welcomed Chris Shipp to our Board and in May we welcomed Morgen Gills. In December we bid farewell to retiring Athletic Director Harry Blood. Our current Board consists of Chair Al Hume, Vice-Chair Carla Taylor, Secretary Celeste Burns, and members Chris Shipp and Morgen Gillis. Both of our alternate positions are currently vacant and can be applied for on the town's website.

Our year began with housekeeping issues as we aligned our Agendas and Minutes with the Board of Selectmen and refreshed ourselves on the current rules to follow for those documents. Then we quickly moved into more meaty discussions of the Blue Ribbon's Commission's recommendations for Recreation Department related items. We also worked on the grievance policy and researched if we could align it more with the Academy's policy to allow for a more seamless transition for students.

The second half of the year included meetings with Fellow Michael Branley and discussions on both the Afterschool and Activities Survey and the October Afterschool Report. The year ended with staffing changes at the Recreation Department and the Board anticipates a busy 2012 while we assist with Events that it sponsors.

The Recreation Advisory Board meets on the second Monday of the month, at 7:00p.m. at the Community Center, and encourages those interested in Recreation Activities in Moultonborough to attend. The RAB is committed to broadening the scope of the work we do, maintaining that recreation in our town is for everyone, from our very youngest to our most senior residents, and the more input and participation we have from the citizens of Moultonborough the better able we are to assist the recreation department in implementing the best programs for all.

Respectfully Submitted,  
Celeste Burns  
Secretary

## Visiting Nurse Service

The Moultonborough Visiting Nurse Service (MVNS) marked 40 years in 2011. This is an opportunity to reflect back over the past 40 years and consider the many changes and challenges MVNS has faced. During the beginning and early years of providing home care service to this community, a nurse was available on a part time basis and an office person only 6 hours a week. Children immunization clinics, newborn home visits and care of the elderly were the focus of services delivered. After 10 years there were greater numbers of patients and nursing visits; the need to increase the availability of a nurse became evident so the hours were adjusted to full time. As MVNS approached 20 years it was apparent that health care trends were changing with much shorter hospital stays and patients discharged to home requiring a higher level of skilled care. In order to provide a more comprehensive range of skilled services, MVNS tackled the Medicare certification process in 1993. With this certification, MVNS was able to offer physical therapy, occupational therapy, speech therapy, medical social service and home health aide. Due to the patients requiring visits on weekends and holidays an on-call nurse 24/7 was put in place. It was imperative to integrate a computer system in order to perform electronic billing for the services provided. In 2001 (30 years), Medicare Prospective Payment System arrived where home care agencies are reimbursed for an episode of care instead of per visit rate. Here we are 40 years later with the nurses utilizing laptops for more efficiency in documentation and to streamline the flow from admission to reimbursement.

Since 1971, providing quality care has always been on the forefront of MVNS mission and philosophy. The team of MVNS will work with you and your physician to establish a plan of care to assist you during your recovery from surgery or illness. In 2011 we have made a total of 1186 with 544 nursing visits; 434 physical therapy; 36 occupational therapy; 5 speech therapy; 1 medical social service; 166 home health aide visits. We encourage and welcome residents to visit our office for routine blood pressure screening.

MVNS participates with the other departments of the Community Service Team (CST); our biggest venue was coordinating a very successful Community Resource Fair in June with over 30 vendors and more than 100 people participating in the event.

The annual flu clinic saw a decrease in participation again this year with only 82 people attending the clinic; this is likely due to the vaccine being readily available in the community at locations such as grocery stores, department stores and pharmacies. The nurses made home visits to 55 residents who would find it difficult to stand in line at a public clinic. A total of 197 flu shots were given this year. The MVNS will be evaluating plans for flu season 2012. Thank you to the many volunteers, Police, Fire and Highway departments for your assistance during this public event. A special thank you to the National Honor Society for their assistance.

It is imperative staff stay current in health care as treatments, procedures and regulations frequently change. The staff stays up to date with these changes by attending training and educational programs with a focus this year on i.e. IV Infusion Therapy, Advanced Wound Care; OASIS (assessment tool); and documentation.

In December, MVNS had an unannounced inspection by the N.H. Department of Health & Human Services. The inspection is made to ensure compliance with State and Medicare regulations. This survey included interviewing the staff of MVNS to identify there are processes in place which demonstrate

adequate communication between staff regarding patient care, patient progress toward goals and plans for discharge from home care. The surveyors also conducted medical record review to ensure documentation reflects services provided by MVNS were as ordered by the patient physician. A surveyor made a home visit with a nurse to observe the care provided to the patient. I am proud to report that MVNS was found to have no deficiencies.

It was a busy holiday season with MVNS purchasing boots and coats for 78 children. This was made possible by the donations provided by local organizations, churches and townspeople. Sincere thanks and appreciation to all of you for your efforts and generous contributions to this much needed cause. A special thank you to the volunteers of the Board of Directors for their assistance with the holiday shopping.

I would like to recognize the dedicated and professional staffs who work diligently to provide quality home care to this community: Jeri King, RN; Cecile Andrews, RN; Nancy Gallagher, RN; Vicki Holland, RN; and Stephanie Pigott, Office Manager. MVNS welcomes Nicole Hoyt, RN as a Per Diem nurse to assist with coverage on weekends, holidays and when the census requires.

I extend thanks and appreciation to the Board of Directors for your guidance and support to MVNS. I would like to welcome Dianne Davis as our new board member. Dianne returns after having been on the Board of Directors for many years in the past.

The Board of Directors is saddened by the loss of Board member Audrey Hull, RN; she was a compassionate and enthusiastic member; she enjoyed volunteering at the annual flu clinic and shopping for the children at the holidays. Audrey will truly be missed. I would like to recognize her many years of dedication to MVNS.

Respectfully submitted,  
Debra Peaslee, RN  
Director

## Moultonborough Suicide Prevention and Mental Health Coalition

2011 was another busy year for the coalition. Aside from our mission to make Mental Health Services accessible to residents of the Town, we were able to continue to spread the word around the state as to our prevention efforts.

It should be noted that the Coalition was honored to be awarded the Unity Award at the State Suicide Prevention Conference May 10<sup>th</sup>. We continue to work closely with our partners at Northern Human Services, Lakes Region General Hospital, Starting Points as well as reaching out to make further connections.

We urge anyone with an interest or curiosity to attend our open meetings which are typically held the second Wednesday of the month @ 4:00 at our Town Library.



The Mental Health Center  
25 West Main Street, Conway, NH 03818 • 603-447-2111 • Fax 603-447-1021  
70 Bay Street, Wolfeboro, NH 03894 • 603-569-1884 • Fax 603-569-1882

To The Town of Moultonborough

Re: Northern Human Services Mental Health Services 2011

Once again we have had another successful year providing mental health services to Moultonborough residents seen in town at The Moultonborough Family Health Care Office. Thirty four Moultonborough residents were seen a total of three hundred and seventeen visits at MFHC. Services were provided by four Northern Human Services therapists with specialties in drug and alcohol treatment, child and family, adolescent and adult, and geriatric mental health services. Northern Human Services therapists were available at MFHC on three separate days including some evening hours when requested. Emergency mental health services are available to all Carroll County residents 24/7 with access at Huggins Hospital and Memorial Hospital emergency rooms after hours and on weekends.

Additionally and under separate contract, one therapist was available to Moultonborough Schools up to two days per week providing mental health services to both special education students and students who were already enrolled Northern Human Services clients.

Funding provided by the Town of Moultonborough has enabled individuals with mental health needs, and no or minimal ability to pay, access to mental health services as needed. Those individuals who are covered but with very high copays also are given assistance to pay their copays at a more reasonable rate. The funding provided by the Town of Moultonborough guarantees a presence of quality mental health services for its residents for some part of every week year round. This relationship is unique in Carroll County due to the generosity of Moultonborough residents.

We are also thankful to Lakes Region General Hospital and the Moultonborough Family Health Care staff for the lovely space and administrative support so generously provided.

In the coming year, we look forward to an ongoing relationship with Moultonborough. Our intention is to continue to provide mental health services at the same level as in 2011 with the addition of some in town workshops and psychoeducational programs for residents per request of the Moultonborough Suicide Coalition. Again, thank you so much for your continuing support.

Sincerely,

A handwritten signature in black ink that reads "Eve V. Klotz LICSW". The signature is written in a cursive style.

Eve V. Klotz, LICSW

Clinical Director, Carroll County

[www.NorthernHS.org](http://www.NorthernHS.org)

BERLIN • COLEBROOK • CONWAY • GROVETON • LANCASTER • LINCOLN • LITTLETON • WOLFEBORO • WOODSVILLE

## Joint Loss Management Committee

This committee is a type of safety committee and is a cooperative effort involving representatives from management and the employees working together to control workplace hazards. This relationship allows the employees who are most familiar with a work task input regarding safeguards instituted in the work environment. This committee is required by RSA 281-A:64. The committee is tasked with:

- Assigning a person in each department that is knowledgeable of site specific safety requirements and be accountable for their implementation and adherence.
- Providing for health and safety inspections at least annually for hazard identification purposes.
- Performance of audits at least annually regarding the inspection findings.
- Communication of identified hazards, with recommended control measures, to the person(s) most able to implement controls.
- Assist with the identification of necessary safety and health training for employees; and assist with the identification and definition of temporary, alternate tasks.

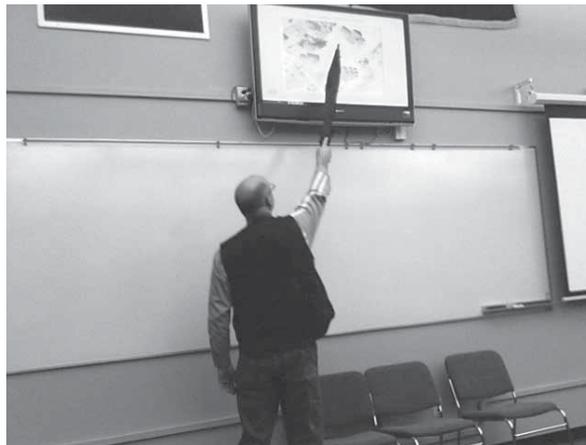
With the approval of the Select Board, the committee held safety training in December at the Public Safety Building. 32 employees from 8 different departments attended a two topic training session on Slips, Trips and Falls and Winter Safety. The classes were presented by Tim Parsons of the NH Local Government Center and by Road Agent Kinmond and Fire Chief Bengtson.

The JLMC would like to thank Kaitlin Sampson for her service to the committee and the Town.

### **Committee members are:**

David Bengtson, Chairman  
Ken Filpula, Vice Chairman  
Wallace (Andy) Daigneau  
Scott Greenwood  
Scott Fulton  
Jeri King  
Scott Kinmond  
Kaitlin Sampson

Fire Department  
Waste Management Division  
Facility & Grounds  
Waste Management Division  
Police Department  
Visiting Nurses  
Highway Agent  
Recreation Department



Road Agent Scott Kinmond presenting at the Fall Employee Safety Training Session

## Library Director's Report

2011 was another busy year at the library. We added 1,458 new books and 469 audio-visual materials to the collection. In March we upgraded our Circulation System so our catalog would be available online. With this upgrade patrons can check their accounts and reserve materials from their own computers.

Some year-end statistics: We checked out 82,196 items. 536 new patrons signed up for library cards. Our 14 high-speed internet access computers were used more than 8,000 times. We borrowed 1,404 items for our patrons from other NH libraries and in return lent those libraries 907 items. Our patrons downloaded 985 books (audio or ebooks) through our website.

Free or discounted passes to local museums and attractions were used by 274 patrons. (Thanks to the *Friends of the Library* for underwriting these popular passes.)

1,519 people attended 80 programs for adults throughout the year. Programs included lecturers from the UNH Speakers Bureau and the NH Humanities Council, and a series of computer workshops taught by the exceptional Kyle Libby. We offered presentations on Yankee humor, Constitutional history, herbal remedies, cupcake decorating, hiking in NH, the Founding Fathers, Covered Bridges, and Irish and folk music. We co-sponsored several successful programs with the Moultonborough Historical Society and with the Recreation Department.

Our Program Room was used 208 times by non-profit groups with 4,404 participants. A Stitch and Chat Group met every Friday morning. Volunteers from AARP again helped a great many income-qualified local citizens file their tax returns. Priscilla Burlingham continued to organize a special Evening of Poetry on the first Tuesday of every month. We also hosted a year-round bridge group and mahjong group in the summer months.

The 4<sup>th</sup> of July Book Sale was, as usual, extremely successful. Jane and Mary Rice lead a great group of volunteers to sell thousands of books to hundreds of happy readers while raising money for special library projects.

The Friends of the Library celebrated their 25<sup>th</sup> anniversary. This dedicated organization continues to provide wonderful support for the library. Their Fall Book and Author Luncheon at the Castle in the Clouds was tremendously successful. In August dozens of library patrons enjoyed their First Annual "Dip-In" Contest. (Friends and staff members brought in their favorite dip to share and patrons voted for their favorite.) The Friends also sponsor very popular book discussions in the spring and fall.

We are very fortunate to have such terrific support from volunteers, patrons, Friends and the residents of Moultonborough. Thank you to all those who contribute in so many ways to make the Library such an important part of the community.

Respectfully submitted,  
Nancy McCue  
Library Director

## Children's Programs

The theme for 2011's **One Book/One Community** was sled dogs. We read sledding adventure stories by Gary Paulsen and Scott O'Dell and heard Pam Flowers from Alaska tell of her 2500 mile trek across the Arctic alone with her 8 dogs. Youngsters were able to meet local "Chinook" dogs and their own school nurse's Siberian husky team. We had crafts, a winter hike and movies that all tied into this theme. It involved a lot of volunteers from the school and community and ended with a potluck supper of great "trail" food.

The Summer Reading Program "**One World, Many Stories**" featured weekly crafts and story times. There were performances by Odds Bodkin and magician Norman Ng. We got up close and personal with some really unusual creatures from Reptiles on the Move and giggled at the antics of Lindsay and her puppets. It culminated with our annual ice cream party featuring singer, Paul Warnick. Over 250 youngsters participated and won super prizes for their reading. We appreciate the generosity of Storyland, Funspot, Pirate's Cove, White Lake Speedway, York's Animal Kingdom, Canobie Lake Park, and especially Dewey's Ice Cream in Center Harbor. Our 21 "Junior Friends" were extremely helpful as well.

For seasonal events we listened to scary stories by Simon Brook, jingled bells with Paul Warnick and Moultonborough's own Santa (aka Dennis King), We decorated rocks, turkeys, valentines, eggs, May baskets and gingerbread houses. We had a float in the 4th of July parade, hunted Easter eggs and a groundhog, danced around the May Pole and played Quidditch to celebrate Harry Potter's birthday! At our Read-a-Thons we manage to consume a large amount of pizza, ice cream and good books. All together throughout the year we had 135 programs for children with 2,199 in attendance.

We thank the Friends of the Library for helping to finance so many of these programs and the good folks who volunteer their time.

For photos of these events and to check on upcoming ones, check our web page [www.moultonboroughlibrary.org](http://www.moultonboroughlibrary.org).

Respectfully submitted,  
Judi Knowles  
Children's Librarian

**Moultonborough Public Library  
Total Budget 2011**

**Operating Budget:**

**Income:**

Bank Interest	\$ 6.90
Town Budget	<u>89,480.00</u>
<b>Total Income</b>	<b>\$89,486.90</b>

**Expenses:**

Books, Newspapers, Magazines	\$16,211.15
Cleaning	8,420.00
Computer Support	1,567.66
Encumbered (chimney repair)	3,000.00
Maintenance	19,626.63
Media (DVDs, CDs)	5,711.12
Miscellaneous	1,083.79
Office Expenses	4,501.82
Professional	1,255.98
Programs	5,269.67
Small Equipment	521.44
Utilities: Electricity	9,103.55
Heating Oil	7,379.33
Telephone	<u>2,506.71</u>

**Total Expenses:** **\$86,158.85**

**Balance December 31, 2011** **\$3,328.05**

**Total Salaries (including longevity)** \$234,994.94

**Total Benefits** 103,431.71

**Total Operating Budget** 89,480.00

**Total Expenses of Library** **\$427,906.65**

Respectfully submitted,  
Barbara W Sheppard  
Trustee/Treasurer

**TOWN OF MOULTONBOROUGH, NH  
RESIDENT BIRTHS  
JANUARY 1, 2011 - DECEMBER 31, 2011**

CHILD'S NAME	BIRTH DATE	BIRTH PLACE	FATHER'S/PARENT'S NAME	MOTHER'S/PARENT'S NAME PRIOR FIRST MARRIAGE/ CIVIL UNION
DAUGHENBAUGH, GIANA MARIE	01/31/2011	PLYMOUTH,NH	-	DAUGHENBAUGH, JODI
BOUDREAU, MADELYN NICOLINA	03/08/2011	LACONIA,NH	BOUDREAU, TIMOTHY	DOUCETTE, ELICE
DRISCOLL, SPENCER ELDEN	04/06/2011	CONCORD,NH	DRISCOLL JR, PAUL	DRISCOLL, MICHELLE
YOUNG, DYLAN GABRIEL	04/11/2011	LACONIA,NH	YOUNG, SETH	YOUNG, ANNA
MOHAN, NICHOLAS STEVEN	04/27/2011	LACONIA,NH	MOHAN, SEAN	VAILLANCOURT, BRANDY
TINKHAM, CORA EVE	05/24/2011	MOULTONBOROUGH,NH	TINKHAM, FREDERICK	BOURASSA, CHRISTIAN
ULM, OLIVIA GRACE	06/01/2011	LACONIA,NH	ULM, JAMES	ULM, REBECCA
LIBBY, HUNTER RICHARD	06/29/2011	LACONIA,NH	LIBBY, DAVID	CREELMAN, HEATHER
BLIZNIK, COOPER EVERETT	07/02/2011	PLYMOUTH,NH	BLIZNIK, STEVEN	BLIZNIK, LINDSAY
TROMBLY, COLT MASON	07/02/2011	CONCORD,NH	TROMBLY, BRENT	TROMBLY, DAWN
LESH-CHEVALLIER, RYAN SYLAS	07/10/2011	LACONIA,NH	LESH-CHEVALLIER, DONALD	PRUDHOMME, MEAGAN
GARGONE, ISLA BELLE	07/12/2011	PLYMOUTH,NH	GARGONE, DAVID	GARGONE, KELLI ANN
ABBOTT, SARAH ANNABELLE	07/22/2011	PLYMOUTH,NH	ABBOTT JR, ARTHUR	BROWN, AMY
MATHESON, EYVYNE LEAH	09/27/2011	CONCORD,NH	MATHESON, CHESTON	MATHESON, KRISTIE
WHITNEY, BRAYDON LEE	09/27/2011	PLYMOUTH,NH	WHITNEY, JONATHAN	FAY, MACKENZIE
MCLAUGHLIN, RYLAN CURTIS	09/28/2011	PLYMOUTH,NH	MCLAUGHLIN JR, MICHAEL	MCLAUGHLIN, CHRISTINE

I hereby certify that the above return is correct to the best of my knowledge and belief.  
These records are generated through the State of New Hampshire and forwarded to the resident's town.

Respectfully submitted,  
Barbara E. Wakefield  
NHCTC Certified Town Clerk

**TOWN OF MOULTONBOROUGH, NH  
RESIDENT MARRIAGES  
JANUARY 1, 2011 – DECEMBER 31, 2011**

PERSON A	PERSON A'S RESIDENCE	PERSON B	PERSON B'S RESIDENCE	PLACE OF MARRIAGE	DATE OF MARRIAGE
DOUCETTE, ELICE A	MOULTONBOROUGH	BOUDREAU, TIMOTHY G	MOULTONBOROUGH	SANDWICH	6/4/2011
ST JULES, ZACHARY A	MOULTONBOROUGH	BLACKADAR, SARAH B	MOULTONBOROUGH	LACONIA	7/31/2011
RHODES, KRISTIE L	MOULTONBOROUGH	MATHESON, CHESTON M	MOULTONBOROUGH	MOULTONBOROUGH	8/20/2011
CLARK, HEATHER	MOULTONBOROUGH	JANAITIS, GREG F	MOULTONBOROUGH	MEREDITH	9/10/2011
LAFFER, KAYLA S	MOULTONBOROUGH	DEVLIN, SHAWN M	MOULTONBOROUGH	LACONIA	9/10/2011
MCGUIRE, CHRISTOPHER D	MOULTONBOROUGH	DRAWBAUGH, CAROLYN W	MOULTONBOROUGH	PLYMOUTH	9/19/2011
WATERMAN, TRACY L	MOULTONBOROUGH	READE, ROBIN A	MOULTONBOROUGH	MOULTONBOROUGH	10/8/2011
LAMPREY, MARK E	MOULTONBOROUGH	BURNELL, LEWANA C	MOULTONBOROUGH	MOULTONBOROUGH	10/22/2011
SEAVER, PAIGE T	NEWBURY, MA	BERNSTEIN, AARON G	MOULTONBOROUGH	SANDOWN	11/19/2001
<b><u>NON RESIDENT MARRIAGES</u></b>					
HANNAFORD JR., THOMAS H	SOUTH WEYMOUTH, MA	DITOMMASO, CORINE E	SOUTH WEYMOUTH, MA	MOULTONBOROUGH	05/29/11
LI, HUI GONG	SEATTLE, WA	SCHLESINGER, EMILY S	SEATTLE, WA	MOULTONBOROUGH	07/02/11
CHATRIAND, KRISTEN E	READING, MA	MACGLASHING JR., CHARLES T	READING, MA	MEREDITH	07/12/11
TUCKER IV, WILLIAM H	PHILADELPHIA, PA	LAVASSEUR, LORI A	PHILADELPHIA, PA	WOLFEBORO	08/27/11
ROBINSON, JAMES A	TAMPA, FL	MACISAAC, KATHLEEN A	TAMPA, FL	MOULTONBOROUGH	09/09/11
WHITESIDE, ELIZABETH G	GLEN ALLEN, VI	SHUMAN, NICOLAI D	GLEN ALLEN, VI	MOULTONBOROUGH	10/01/11

The Town clerk's office processed 26 resident and non-resident marriages in 2011. The above list is entered into the town report upon request of the applicant.

I hereby certify that the above return is correct to the best of my knowledge and belief.

Respectfully submitted,  
Barbara E. Wakefield  
NHCTC Certified Town Clerk

**TOWN OF MOULTONBOROUGH, NH  
RESIDENT DEATHS  
JANUARY 1, 2011 - DECEMBER 31, 2011**

DECEDENT'S NAME	DEATH DATE	DEATH PLACE	FATHER'S/PARENT'S NAME	MOTHER'S/PARENT'S NAME PRIOR
DOIRON, CHERYL	01/03/11	LACONIA	STRONACH, CLIFF	UNKNOWN, MADELIN
PATTERSON, CHRISTOPHER	01/27/11	MOULTONBOROUGH	PATTERSON, BRADLEY	DAY, HAZEL
LEWIS, MARY	02/12/11	MOULTONBOROUGH	DUNNE, ROBERT	BURKE, MARY
CASTALDO, ELAINE	02/16/11	MOULTONBOROUGH	CAPOLUPO, JOHN	PACELLA, MARY
HULL, MARION	03/02/11	LACONIA	MARQUARDT, ADRIAN	ASPINWALL, ELEANOR
JOHNSON, PATTI-ANN	03/06/11	PLYMOUTH	MAITLAND, JOHN	JOHNSON, BEULAH
ANDREWS, FRANCISKA	03/13/11	CONCORD	HANDY, ROY	WYNOT, LILLIAN
MOFFITT, DOROTHY	03/15/11	MEREDITH	RAPP, FRANK	YOUNG, ELVIRA
MURPHY, JOHN	03/17/11	MEREDITH	MURPHY SR, JOHN	BOUDREAU, HELEN
MORGAN, MICHAEL	03/31/11	LACONIA	MORGAN, LAWRENCE	LAMPHIER, ALICE
CLIFFORD, BEVERLY	04/06/11	MOULTONBOROUGH	AVERY, ROLAND	TOWLE, DORIS
WILSON, JAMES	04/07/11	MOULTONBOROUGH	WILSON, JAMES	COYNE, VIOLET
WEEKS, MARY	04/10/11	MOULTONBOROUGH	LANDRY, HENRY	CORDEAU, BLANCHE
MACDONALD, MARILYN	04/14/11	MOULTONBOROUGH	GEBHARDT, CARL	WHYTE, ALBERTA
POLITO, INGEBORG	04/21/11	LACONIA	HOMMANN, UNKNOWN	UCKERT, ELISE
CLIFFORD, MARTIN	05/17/11	MOULTONBOROUGH	CLIFFORD, ROLAND	BERRY, MARY
HULL, AUDREY	05/18/11	LACONIA	CHASE, LESLIE	WARD, ELIZABETH
WHITE, DAVID	05/20/11	MANCHESTER	WHITE, DONALD	ATWOOD, CAROLINE
SPENCER, EDITH	06/05/11	MOULTONBOROUGH	WHELAN, THOMAS	WILKES, MARJORIE
ELLIOTT, ADELAIDE	06/15/11	MEREDITH	ROWE SR, ARTHUR	HARDING, ADELAIDE
LIVELY, GLENDA	06/17/11	WOLFEBORO	GILLOOLY, GEORGE	CRAM, LELIA
BLACKBURN, GORDON	06/17/11	MOULTONBOROUGH	BLACKBURN, HAROLD	DUMKE, ALMA
POCOCK, LYNDOL	06/23/11	MEREDITH	POCOCK, HAROLD	RYE, DOROTHY
GRAVALESE, ELIZABETH	07/06/11	WOLFEBORO	JOHNSON, KEITH	HAWKINS, MABELLE
KING JR, WILLIAM	07/13/11	MOULTONBOROUGH	KING, WILLIAM	FLETCHER, ELIZABETH
ROOKS, WILLIAM	07/16/11	MOULTONBOROUGH	ROOKS II, EUGENE	ERICKSON, MARIE
COSTELLO, GEORGE	07/17/11	WOLFEBORO	COSTELLO, GEORGE	HOLCOMB, MARY
AUSTIN, WILBUR	08/27/11	MEREDITH	AUSTIN, THOMAS	WILBUR, ELIZABETH
BORRIN, MELVIN	09/08/11	MOULTONBOROUGH	BORRIN, JULIUS	BLICHER, LILLIAN
BETZ JR, STEPHEN	09/08/11	LEBANON	BETZ SR, STEPHEN	LEFRANCOIS, JEANNETTE
HILLER, CAROLE	09/23/11	MOULTONBOROUGH	CLARK, WILLIAM	RUSSELL, BEATRICE
HEALEY, SANDRA	10/14/11	MOULTONBOROUGH	HEALEY, DONALD	HARTFORD, GLADYS
DAVIS, RICHARD	11/17/11	MOULTONBOROUGH	DAVIS, RICHARD	EVANS, MELBA
CARLSON, WALTER	12/03/11	MOULTONBOROUGH	CARLSON, WALTER	GALLAGHER, ELIZABETH

I hereby certify that the above return is correct to the best of my knowledge and belief.

These records are generated through the State of New Hampshire and forwarded to the resident's town at the time of death.

Respectfully submitted,  
Barbara E. Wakefield  
NHC TC Certified Town Clerk

## **Town of Moultonborough Hours of Operation**

<b>Administration Office Hours</b>	Monday thru Friday	7:30 am – 4:00 pm
<b>Town Clerk Office Hours</b>	Monday thru Friday	9:00 am – 12:00 pm 1:00 pm – 4:00 pm
<b>Tax Collector Office Hours</b>	Monday thru Friday	9:00 am – 4:00 pm
<b>Transfer Station Facility Hours</b>	Sunday Mon., Tue., Fri. & Sat. Closed Wed., Thurs. & most legal Holidays	1:00 pm – 5:00 pm 8:30 am – 5:00 pm
<b>Library Hours</b>	Monday thru Thursday Friday Saturday	10:00 am – 8:00 pm 10:00 am – 5:00 pm 10:00 am – 2:00 pm

## **Scheduled Public Meetings**

<b>Selectmen’s Business Sessions</b>	1 <sup>st</sup> , 3 <sup>rd</sup> & 5 <sup>th</sup> Thursday	7:00 pm
<b>Planning Board Meetings</b>	2 <sup>nd</sup> & 4 <sup>th</sup> Wednesday	7:00 pm
<b>Zoning Board of Adjustment</b>	1 <sup>st</sup> & 3 <sup>rd</sup> Wednesday	7:30 pm
<b>Conservation Commission</b>	1 <sup>st</sup> Monday	7:00 pm

## Notes

## Notes

## **PUBLIC NOTICE**

Town of Moultonborough, New Hampshire

**NOTICE IS HEREBY GIVEN:** Pursuant to New Hampshire Revised Statutes Annotated 674:39-aa Restoration of Involuntary Merged Lots.

Pursuant to Section VI of this statute, Town residents are hereby notified: *“Lots or parcels that were involuntarily merged prior to September 18, 2010 by a city, town, county, village district, or any other municipality, shall at the request of the owner, be restored to their pre-merger status and all zoning and tax maps shall be updated to identify the pre-merger boundaries of said lots or parcels as recorded at the appropriate registry of deeds, provided:*

- a. The request is submitted to the governing body (Board of Selectmen) prior to December 31, 2016.*
- b. No owner in the chain of title voluntarily merged his or her lots...”*

The complete text of this statute is available for inspection at the following locations:

1. Moultonborough Public Library at the Reference Desk;
2. Moultonborough Town Hall at the Office of Development Services;

Interested parties are invited to contact the Office of Development Services relative to the process for filing a claim under this statute.

DATE OF POSTING (Town Hall and Public Library): December 16, 2011

POSTING TO REMAIN THROUGH TO DECEMBER 31, 2016

Publication of this notice shall be included in each of the town’s annual reports from 2011 to 2015.

# TOWN OF MOULTONBOROUGH PHONE NUMBERS

## TOWN HALL

Administration ..... 476-2347  
Town Administrator ..... 476-2347  
Town Assessor ..... 476-2347  
Town Clerk ..... 476-2347  
Tax Collector ..... 476-2347  
Land Use Boards ..... 476-2347  
Code & Health Department ..... 476-2347  
Human Services ..... 476-2347  
Library ..... 476-8895  
Recreation Department ..... 476-8868  
Public Works – Road Agent ..... 253-7445  
Visiting Nurses ..... 476-2350  
Waste Management Facility ..... 476-8800

## EMERGENCY 911

Police ..... 476-2400, 476-2305  
Fire Station (burn permits) ..... 476-5658  
Sheriff's Department ..... 1-800-552-8960  
State Police – Troop E ..... 323-8112  
Senior Meals Program ..... 476-5110  
Poison Information Center ..... 643-4000  
Lake Patrol ..... 293-2037  
Lakes Region General Hospital  
(Laconia) ..... 524-3211  
Huggins Hospital (Wolfeboro) ..... 569-2150

### Selectmen's Meetings

1st & 3rd & 5th Thursday (Business) at 7p.m.; 4th Thursday (Workshop) at 4p.m.  
Meeting Room at Town Hall

### Town Hall Hours

Monday thru Friday 7:30a.m. – 4p.m.

### Town Clerk's Office Hours

Monday thru Friday 9a.m. – 12p.m. & 1p.m. – 4p.m.

### Tax Collector's Office Hours

Monday thru Friday 9a.m.– 4p.m.

### Zoning Board & Planning Board Meetings

Zoning Board 1st & 3rd Wed. at 7:30p.m., Planning Board 2nd & 4th Wed. at 7:00p.m.  
Meeting Room at Town Hall

### Conservation Commission

1st Monday of every month at 7p.m.  
Meeting Room at Town Hall

### Waste Management Facility Hours

Sunday 1p.m. – 5p.m.; Mon., Tues., Fri., Sat. 8:30a.m. – 5p.m.  
Closed: Wednesdays, Thursdays & Holidays

### Library Hours

Mon. thru Thurs. 10a.m. – 8p.m.; Fri. 10a.m. – 5p.m.; Sat. 10a.m. – 2p.m.

### Web Address

<http://www.moultonboroughnh.gov>

