

Invitation for Bids

6- Wheel Truck, with Municipal Plow equipment and combination dump/spreader body

Moultonborough, NH

May 2, 2013



Joel R. Mudgett, Chairman

Board of Selectmen

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TOWN OF MOULTONBOROUGH

Invitation for Bids

6- Wheel Truck, with Municipal Plow equipment and
Combination dump/spreader body

Sealed bids for the provision of a Truck will be accepted until 2:00 p.m. on Thursday, May 2, 2013 in the Offices of the Select Board, 6 Holland Street, PO Box 139, Moultonborough, NH 03254 at which time they will be opened and publicly read aloud.

The general specifications are for a 6- Wheel Truck, with Municipal Plow equipment (Front Power Angle Plow, with Front mount patrol wing with rear slide and Air-Flo combination dump/spreader body. A detailed package with information on the equipment to be delivered, items to be supplied by the owner or the vendor, and accommodated within the design, the conditions thereof, and bid forms, is available at www.moultonboroughnh.gov (click on Paid, Volunteer and Contract Opportunities) or said Select Board offices during normal business hours. **A pre-bid conference will be held at 10:00 a.m. on Friday, April 19, 2013 at the Highway Garage at 68 Highway Garage Road.**

Each submitted bid should be in a sealed envelope marked, Town of Moultonborough, Truck Bid, with the due date clearly marked. If mailed, the bid submission should be in a similarly marked separate sealed envelope to protect against the actual bid being opened in error. Any questions with respect to this invitation must be received, in writing by mail (above address), by email (cterenzini@moultonboroughnh.gov), or fax (603.476.5835) by Carter Terenzini, Town Administrator, no later than 2:00 p.m. on April 25, 2013. It is the bidder's responsibility to view and account for any addendums relating to this request. These will be posted on the Town web site no later than 4:00 p.m. on April 29, 2013.

The town reserves the right to reject any and all bids, and waive any minor or non-material informalities, if deemed to be in its best interests.

Joel R. Mudgett, Chairman/s/
Board of Selectmen

Posted: Town Bulletin Boards (7)
SAU

Advertised: Meredith News & Carroll County Independent 04/11/13 & 04/18/13
Manchester Union Leader: Same Dates

Mailed: Vendors List

Scope of Work or Specifications and Conditions

1.) General Description of the Project, Materials and Quantities

The general specifications for a 6- Wheel Truck 40K GVW, diesel power, automatic transmission, central hydraulics with Municipal Plow equipment & accessories and Air-Flo combination dump/spreader body.

2.) Specifications & Certification

See Attachment A

3.) Delivery, Cost, Location and Timing

All items, as specified, are to be delivered to a location within the Town of Moultonborough as the Town may specify at the time of delivery. The cost of delivery must be contained within your bid pricing.

You must specify the number of calendar days it will take you to deliver the equipment to us from the date we give you the notice to proceed under the contract.

4.) Term of Contract

N/A

5.) General Conditions

a.) If you are in default of the delivery date a \$100 per day liquidated damages will be assessed as a credit against any final payment due you.

b.) If you are more than thirty (30) days late in delivering the equipment you will be given ten (10) days notice to cure the default. You will then have a period of ten (10) days to cure the default. If you do not do so we may cancel the contract.

c.) Any cash payment due to you will be paid ninety percent (90%) upon the date of delivery. The balance will be paid within ten (10) days of our acceptance of the equipment as specified. You will maintain a lien interest in the equipment until that time. Any portion of your bid and performance deposit remaining on deposit with us will be returned at that time.

d.) The term "days" will mean calendar days.

e.) Unless otherwise specified to be of a longer duration, you must provide the standard factory warranty as specified by the manufacturer on each and every item to be supplied.

f.) You must have a factory approved service facility within 100 miles of Moultonborough.

6.) Pre-Bid Conference, Questions, and Supplements

There will be a pre-bid conference at 10:00am on April 19, 2013 at Highway Garage at 68 Highway Garage Road.

Any questions with respect to this invitation must be received, in writing by mail (above address), fax (603.476.5835) or email (cterenzini@moultonboroughnh.gov), by Carter Terenzini, Town Administrator, no later than 2:00 p.m. on April 25, 2013.

***Important Note:** The answers, and any other changes or supplements to this document, will be posted on the Town web site as an Addendum no later than 4:00 p.m. on Monday, April 29, 2013. It is the bidder's responsibility to check and verify any such changes in order to account for them in their bid. You must acknowledge issued addenda on your bid form.

7.) Description, Continued Use, and Viewing of Trade-In(s)

1999 Sterling 7500 6-wheel dump truck, with 78K miles, 6500 hrs, Cat 3126 6 cylinder diesel motor, 5+2 sp transmission, AM & FM radio, AC, Air-Flo combination spreader & dump body front discharge. 11' Highway style front plow, 10' front slide mount patrol wing with full trip arms. Truck is currently in service, available upon award.

8.) Bid due Date and Methods of Delivery

Sealed bids will be accepted until 2:00 p.m. on Thursday, May 2, 2013 in the Offices of the SelectBoard, 6 Holland Street, PO Box 139, Moultonborough, NH 03254 at which time they will be opened and publicly read aloud. Each submitted bid should be in a sealed envelope marked, Town of Moultonborough, 6 wheel plow truck, with the due date clearly marked. If mailed, the bid submission should be in a similarly marked separate sealed envelope to protect against the actual bid being opened in error.

9.) Force Majeure

Force Majeure: The time for performance hereunder shall be extended for any delay or default in performing hereunder if such delay or default is caused by conditions beyond the Contractor's control including, but not limited to Acts of God, natural disasters (earthquakes, hurricanes, floods), wars or riots, or performance failures of parties beyond the control of the Contractor (e.g., disruptions in utility services attributable to the provider or labor actions by employees of a common carrier). Such extensions shall be day for day of the delay. Such extension shall only take effect if the Contractor shall give the Town prompt written notice following their first knowing of the occurrence causing the delay. Such notice shall include the cause of the delay, the anticipated length of the delay, the alternatives that could be considered to keep the project on schedule, and the action the Contractor is taking, notwithstanding the instant matter, to otherwise honor its end delivery date obligation.

The extension shall remain in place only to the extent that, on a seven day basis, the Contractor shall update this information and show a good faith prosecution of the remainder of the work that is not dependent upon the matter causing the delay.

A dispute with copyright owners or trademark infringements, contractor labor disputes, software or server delays, the obtaining of licenses or approvals other than those of the Town, or a delay in the delivery of parts that could have been available had they been ordered at the earliest possible moment shall not be considered to be a force majeure cause for extension.

Town of Moultonborough

6- Wheel Truck, with Municipal Plow equipment and
Combination dump/spreader body

Bid Form

(Please Print in Ink or Type)

Name of Bidder: _____

Address: _____

Contact Person: _____

_____ Telephone _____ Fax

_____ Email

ATTENTION: Mr. Joel R. Mudgett, Chairman
Board of Selectmen
PO Box 139
Moultonborough, NH 03254

Dear Mr. Mudgett:

Having examined the documentation provided with the subject Invitation for Bids the undersigned proposes to furnish the requested item or materials as requested in accordance with the subject documents.

The undersigned acknowledges Addenda # _____
(If none, write none).

If I am notified my proposal is accepted within forty five (45) days of the bids having been opened, I will execute a contract for the work within fourteen (14) days thereafter.

I propose to provide the following items for the following unit pricing:

Item Price
A. Cab & Chassis \$ _____
(In Figures)
_____ Dollars and _____ Cents
(In Words)

B. Air- Flo Combination dump/spreader, Plow Equipment \$ _____
(In Figures)
_____ Dollars and _____ Cents
(In Words)

C. Total of all payments A through B \$ _____
(In Figures)
_____ Dollars and _____ Cents
(In Words)

2.) Trade In Allowance _____ %
(In Figures)
_____ percentage
(In Words)

3.) Total amount less Trade In. \$ _____
(In Figures)
_____ Dollars and _____ Cents
(In Words)

Time for Delivery: I will deliver this equipment to you within _____ days (In Figures) of your notice to proceed (exclusive of the time you take to review and approve my submittals).

I understand that the town reserves the right to reject any and all bids, and waive any minor or non-material informalities, if deemed to be in its best interests.

I understand that the Town may hold my bid for forty five (45) days prior to awarding a contract.

In order to be considered responsive each bidder must submit the following with this bid:

- 1.) Completed Exhibit A, explanation of any deviations from the specifications, and attachments of required drawings, catalog sheets warranty information and the like.

Bid Form
DPW Truck
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I certify, under the penalties of perjury, that (1) I have had an opportunity to view the full bid package and am aware it was my responsibility to perform my own due diligence appropriate to submitting this proposal, (2) I am fully authorized to submit this bid, (3) I have not engaged in discussions, negotiations, or collusion with any person to determine what my bid will be and (4) that I, to the best of my knowledge and belief, have paid all taxes, fees, assessments, betterments or other municipal charges that I owe to the Town of Moultonborough or have payment agreement in place or have filed an appeal over the same.

Signature of Bidder

Corporate
Seal

Title of Bidder

Signed this _____ day of _____, _____.