

Invitation for Bids
Vertical Downstroke Balers
Moultonborough, NH
Issue Date of August 6, 2009

Addendum #1

Issued August 20, 2009

Please note this on your bid form.

1.) Change in Bid Opening Time:

The bids will now be opened at 4 p.m. on the day they are submitted or as soon thereafter as the SelectBoard's agenda allows.

Questions:

1.) We want to send the bid via UPS who will not deliver to a P.O. Box. What is the street address for mailing bids via UPS?

A. 6 Holland Street, Moultonborough, NH 03254

2.) Delivery, Installation and Training typically occur all in the same day. Is there any reason the town would not be prepared for Installation and Training on the same day the equipment is Delivered?

A. There is no reason this cannot be accommodated provided it is arranged with proper prior notification.

3.) Training typically takes less than 1 hour and we would stay longer if necessary, but we don't want to waste the town's time and money. Is the contractor required to stay on-site for 4 hours regardless if training is completed and the units accepted in less time?

A. No. There is no reason you must stay on the site if the employees appear to have absorbed the instruction and be competent in it.

4.) We would normally provide a certificate of insurance listing the town as additional insured upon contract award since there is an associated cost. Would that be acceptable to the town?

A. Yes. We only require the insurance certificate if you are awarded the contract. We include this information so you may inkle any additional costs you might incur if these are not your normal limits.

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5.) We do not have any company vehicles or employees and therefore would not be able to show "workers comp" or "auto/equip" insurance coverage. We do have a \$1M General Liability Policy and would require our subcontractor (who would deliver and install the equipment) to carry the coverage called for in the Request for Bids. Would that be acceptable to the town?

A. If you are merely an equipment provider who subs out the delivery, installation and training we will only need the insurance certificate from your subcontractor.

6.) Will there be a fork lift on site to unload balers and set them into their install position?

Yes. However, we will require one of your personnel off-load the equipment by using our fork lift. We hope you understand that we will not handle or accept the equipment until it is in place, installed and run through a training cycle.