

**Appendix H – Village Vision
Committee Minutes and
Member submitted
Documents**

MEMORANDUM – OFFICE OF THE TOWN ADMINISTRATOR

TO: All Interested Parties
FROM: Carter Terenzini, Town Administrator
RE: Sub-Committee on a Village Vision
DATE: February 13, 2014
CC: B. Woodruff

Carter



As you may know, the Planning Board is creating a group to advise it on a Vision for the Village and how best to achieve that vision. (The full charge is enclosed.)

Based upon your ownership of property or a business in the village or attendance at various meetings on this matter you have been identified as someone who may have an interest in this issue. While the timeline to accomplish this work is aggressive – the intent being to bring a plan to a Town wide discussion in the 2015 Town Meeting cycle – it is a one-time commitment.

I encourage you to consider applying to be on this Committee or – failing that – hoping you might encourage others seeking to serve the community on such a limited fashion to submit their applications.

Please submit your letter of application or nomination and/or a “Volunteer to Serve Your Town” found at www.moultonboroughnh.gov (click on Paid, Volunteer and Bid Opportunities), or any questions about these openings to Bruce Woodruff, Town Planner, by phone at 1.603.476.2347, in person in Town Hall, by mail at PO Box 139, Moultonborough, NH 03254 or by email at bwoodruff@moultonboroughnh.gov or to Mr. Carter Terenzini, Town Administrator at the same phone, mail or email cterenzini@moultonboroughnh.gov.

**MOULTONBOROUGH, NEW HAMPSHIRE
VILLAGE VISION COMMITTEE MINUTES**

Draft

Minutes of March 4, 2014

Members Present: Josh Bartlett; Chris Shipp; Cristina Ashjian; Richard Murphy; Stephen Holden; Joanne Coppinger; Ken Bickford; Jim Zelek

Absent (Excused): Don Muscavitz

Others: Joel Mudgett (Chair BoS); Carter Terenzini (Town Administrator); Police Chief Len Wetherbee; Road Agent Scott Kinmond; Bruce Woodruff (Town Planner); Nancy Wright

The meeting began at 7:00 PM.

The committee received a thorough overview of the process before them and the numerous reports that will help form the basis of their work by Town Planner Bruce Woodruff and Town Administrator Carter Terenzini. In addition, BoS Chair Joel Mudgett gave a brief outline of why this committee came to be and MPD Chief Wetherbee discussed the traffic volumes and DPW Director Scott Kinmond reviewed the Rte. 25 Corridor report. Doug Greiner of KV Partners presented highlights of the Sidewalk Study. It was noted that staff will be sending out a mass email that includes either documents or links to the Blue Ribbon Commission Report and other documents they may use for reference in their work prior to next meeting.

The Committee was given a "homework" assignment to take pictures of places and buildings, here, but not exclusively in Moultonborough, where they like what they see or perhaps don't like what they see to be assembled into a slide show for their next meeting. Digital photos should be sent to the Town Planner by Thursday, March 20, 2014.

The committee selected Ken Bickford (citizen at large) as Chair and Richard Murphy (business owner) as Clerk.

Next meeting is scheduled for Tuesday, March 25th at 7pm.

J. Bartlett made a motion to adjourn the meeting. J. Coppinger seconded and the motion was unanimously approved. The meeting was adjourned at 8:17 PM.

Respectfully Submitted,

Bruce W Woodruff,
Town Planner

**MOULTONBOROUGH, NEW HAMPSHIRE
VILLAGE VISION COMMITTEE MINUTES**

Draft

Minutes of March 25, 2014

Members Present: Ken Bickford, Chair; Josh Bartlett; Chris Shipp; Cristina Ashjian; Richard Murphy, Clerk; Stephen Holden; Joanne Coppinger; Jim Zelek

Absent (Excused): Don Muscavitz

Others: Carter Terenzini (Town Administrator); Bruce Woodruff (Town Planner); Nancy Wright

The meeting began at 7:00 PM.

All stood for the Pledge of Allegiance. The committee members identified themselves.

The draft minutes of March 4, 2014 were approved as written in a motion by J. Coppinger, seconded by R. Murphy. Vote U/A.

B. Woodruff explained that the committee is being asked to participate in a visual preference survey so that elements that the committee liked could be known in determining the vision. The visual preference tool is a method of assessing community/committee preference regarding the form and appearance of buildings, their relationship to roads, landscaping, lighting, signs and the overall streetscape of a specific neighborhood, such as a village center. The committee members filled out survey sheets that contained a sliding scale for dislike to neutral to like for specific photos shown on the wall by PowerPoint presentation with 65 pictures from various towns and cities. The surveys were handed in to be analyzed, with a report submitted to the committee at the next meeting. The committee repeated this process a second time viewing their own photo submissions, the results of the committee's homework from the kickoff meeting "to take pictures of places and buildings, here, but not exclusively in Moultonborough, where they like what they see or perhaps don't like".

B. Woodruff presented several documents and maps that could be used by committee members as a source of information and/or guidance, explaining each. They were: Design Manual for Small Towns; Village Land Use Maps from Town's GIS system; 2006 Smart Growth Audit; and other maps and demographic information sheets.

C. Terenzini presented on the possible roles of government in economic development, noting that the extent of which would be up to the committee recommendation, BoS and legislative body.

B. Woodruff spoke on the need for the committee to discuss and decide on what the committee will define as the village as one of the first steps in determining the vision. He talked about the Village C zoning district boundaries, Chief Wetherbee's 30MPH to 30 MPH sign definition for his village boundary, and the sidewalk group's village boundary definition, noting that this committee may come up with something completely different. C. Terenzini reminded that committee that staff have flooded you with all kinds of studies, reports, maps, plans and reference materials, and that the time to review these and begin discussions will be over the next several meetings, but that you should have a discussion on what your work product will consist of. Defining the village was reiterated by Town Administrator Carter Terenzini as the next logical step before the committee develops a work plan.

Chair Ken Bickford opened the meeting up at the end to public comment before scheduling the next meeting which will be two weeks from today, April 8th at 7pm with the location to be determined because that day the meeting room in Town Hall will be used by the School Board.

Citizen Input: P. Punturieri stated that the committee shouldn't be constrained by what the zoning ordinance says today, because after you determine your vision, those requirements can be molded to fit your vision. N. Wright whether a needs assessment would be done as part of this effort. C. Terenzini answered that this was a vision effort, and such detailed analyses could be done once things get to a design stage. A citizen asked if the committee chooses to expand the village area, does the zoning ordinance have to be changed or expanded. Woodruff answered that it could be the case, but not necessarily. C. Ashjian noted that zoning could be replaced with a historic district and suggested that Maggie Stier from the NH Preservation Society be invited to present on adaptive reuse of historic buildings opportunities. She also spoke about the Village C zoning on why it was done and when it was accomplished. N. Wright stated that after viewing the photos tonight, she has realized just how important street trees are for the Town. K. Prause stated that historic buildings are a two-sided coin; how can the vacant, under-used facilities be adapted for re-use? A sidewalk proponent noted that the photos showed sidewalks a lot and that he feels they can define a town. A citizen noted that there needs to be more flowers in the village.

J. Bartlett made a motion to adjourn the meeting. J. Coppinger seconded and the motion was unanimously approved. The meeting was adjourned at 9:13 PM.

Respectfully Submitted,

Bruce W Woodruff,
Town Planner

**MOULTONBOROUGH, NEW HAMPSHIRE
VILLAGE VISION COMMITTEE MINUTES**

Draft

Minutes of March 25, 2014

Members Present: Ken Bickford, Chair; Josh Bartlett; Chris Shipp; Cristina Ashjian; Richard Murphy, Clerk; Stephen Holden; Joanne Coppinger; Jim Zelek

Absent (Excused): Don Muscavitz

Others: Carter Terenzini (Town Administrator); Bruce Woodruff (Town Planner); Nancy Wright, videographer.

The meeting began at 7:00 PM.

All stood for the Pledge of Allegiance. The committee members identified themselves.

The draft minutes of March 4, 2014 were approved as written in a motion by J. Coppinger, seconded by R. Murphy. Vote U/A.

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Respectfully Submitted,

Bruce W Woodruff,
Town Planner

**MOULTONBOROUGH, NEW HAMPSHIRE
VILLAGE VISION COMMITTEE MINUTES**

Draft

Minutes of April 8, 2014

Members Present: Josh Bartlett; Chris Shipp; Cristina Ashjian; Richard Murphy, Clerk; Joanne Coppinger; Jim Zelek; Don Muscavitz, Jr.

Absent (Excused): Ken Bickford, Chair; Stephen Holden

Others: Bruce Woodruff (Town Planner); Nancy Wright, videographer; Paul Punturieri, Selectman; Linda Punturieri; Joanne Farnham; Pete Strople; Diane Bartlett; Jay O'Donald

The meeting began at 7:00 PM.

All stood for the Pledge of Allegiance.

The draft minutes of March 25, 2014 were approved with two changes in a motion by J. Bartlett, seconded by J. Zelek. Vote U/A.

B. Woodruff explained that the committee's visual preference surveys that were handed in to be analyzed for most liked, least liked and neutral examples would be shown on the projector and discussed by the members so that these likes and dislikes could solidify in the committee's minds. Discussion ensued on each photo. The results will be placed on the web page if the size is not too large. Members spoke about planning for realistic possibilities, not things that aren't attainable; that we can't make it like other existing village paradigms because Moultonborough is unique. C. Ashjian pointed out the Dublin Study that showed in the teens, village improvement societies were created that undertook concerted efforts to revitalize villages even back then. J. Bartlett spoke about our assets while noting that there are real challenges so we have to be realistic with our work. Other comments were; we have to have a vision of the future, however; so it is all right to plan our vision. The village may not stay the same size as it currently is now, and our ideas shouldn't be limited.

In the discussion on defining what the village boundaries are, members spoke about their thoughts on boundaries, about Moultonborough Falls, the zoning district boundaries, Chief Wetherbee's 30MPH to 30 MPH sign definition for his village boundary, and the sidewalk group's village boundary definition. Some thought that looking at what actually belongs in a village or what one actually sees and feels should be the criteria. There was some discussion about transition areas. J. Bartlett moved to set the village area as the Chief's 30 to 30 along Whittier Highway, up Holland Street to the cemetery, and Old 109 to Lee Road. This was seconded by J. Farnham. Discussion on these and other suggestions went on for some time, which led to the motion maker and seconder withdrawing their motion to allow members to

think about this and email their thoughts to Planner Woodruff, who will bring back some possibilities at the next meeting for the committee to decide upon.

B. Woodruff reviewed the answers to committee requested information on similar towns' traffic data on their main streets; the Bay Sewer expansion question; the school architect question; the septic system/well location mapping request; and the storm drain/culvert near the General Store questions. The last two are now on-going and need some time to get done or get answers from the code enforcement officer and town engineer, respectively.

Clerk R. Murphy opened the meeting up at the end to public comment before scheduling the next meeting which will be held on April 21st at 7pm in Town Hall. The committee will finish the village area question, discuss work plan and focus on the Whittier Highway right of way on the big map.

Citizen Input: none, however several citizen questions were asked and answered during the course of the meeting.

C. Shipp made a motion to adjourn the meeting. J. Zelek seconded and the motion was unanimously approved. The meeting was adjourned at 9:01 PM.

Respectfully Submitted,

Bruce W Woodruff,
Town Planner

**MOULTONBOROUGH, NEW HAMPSHIRE
VILLAGE VISION COMMITTEE MINUTES**

Approved

Minutes of April 8, 2014

Members Present: Josh Bartlett; Chris Shipp; Cristina Ashjian; Richard Murphy, Clerk; Joanne Copping; Jim Zelek; Don Muscavitz, Jr.

Absent (Excused): Ken Bickford, Chair; Stephen Holden

Others: Bruce Woodruff (Town Planner); Nancy Wright, videographer; Paul Punturieri, Selectman; Linda Punturieri; Joanne Farnham; Pete Strople; Diane Bartlett; Jay O'Donald

The meeting began at 7:00 PM.

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Citizen Input: none, however several citizen questions were asked and answered during the course of the meeting.

C. Shipp made a motion to adjourn the meeting. J. Zelek seconded and the motion was unanimously approved. The meeting was adjourned at 9:01 PM.

Respectfully Submitted,

Bruce W Woodruff,
Town Planner

**MOULTONBOROUGH, NEW HAMPSHIRE
VILLAGE VISION COMMITTEE MINUTES**

Draft

Minutes of April 21, 2014

Members Present: Ken Bickford, Chair; Josh Bartlett; Chris Shipp; Cristina Ashjian; Don Muscavitz, Jr.

Absent (Excused): Stephen Holden; Richard Murphy, Clerk; Joanne Coppinger; Jim Zelek

Others: Bruce Woodruff (Town Planner); Hollis Austin, videographer; Paul Punturieri, Selectman; Diane Bartlett; Mark Movsesian

The meeting began at 7:08 PM.

All stood for the Pledge of Allegiance.

Chair Bickford seated alternate D. Muscavitz. It was determined there was a quorum present.

The draft minutes of April 8, 2014 were approved with one change in a motion by C. Shipp, seconded by D. Muscavitz. Vote U/A.

Defining the Village Boundaries. B. Woodruff explained the village area boundary maps to the members that may be used as aids for the committee to define the village. Members who had individually contacted the Planner with their definition of the village had their boundaries defined on the map handouts. There was general discussion on this topic. C. Shipp disagrees with the smaller, more compact view of the village, and feels it should be larger for the future. C. Ashjian spoke on how we have already increased the village boundaries with our efforts so far. Discussion ensued. D. Muscavitz thought that the committee should not be making the box too small for our vision. In the discussion on defining what the village boundaries are, members spoke about their thoughts on eventual development opportunities and what the village feels like today. There was some discussion about the committee's charge and how it fit in with the Planning Board's work on the Master Plan (vision). B. Woodruff spoke about how the Planning Board may craft transition highway commercial zoning districts to address linear areas outside the village area, but where there were highway commercial uses today. Chair Bickford agrees with expanding the village area to the intersection with NH Rte. 109 along Whittier Highway, but feels it should end approximately at the 30 MPH sign on the west side of the village along Whittier Highway; that there is no need to go all the way to Sheridan Road. He felt doing this was expanding the scope of our charge and that if we did that, can we get that enlarged set of tasks done? J. Bartlett stated the Nature Conservancy after the school to the west was never going to be developed. C. Ashjian spoke about what makes a village; a reasonable walking distance for residents, the walkability, not a drive in the car. The committee continued to make points and discuss specific boundaries for the village area. C. Ashjian moved to pin the

western boundary at roughly (+/- 200 ft.) the 30 MPH speed limit sign west of the Central School; seconded by Chair K. Bickford. Discussion. Vote 3-2, approved. There was a comment about the expansion of the village area to the north and south and what exactly were the traffic counts on NH Rte. 109 north on Holland Street.

Mission Statement and Work Plan Development. After the committee reviewed the draft mission statement, it was agreed by consensus that the draft was in line with the charge and was general enough to allow the committee flexibility in their work, therefore they were in agreement on the document as written. It was felt by the committee that the framework (outline) for the report was generally okay. The committee did not discuss a specific schedule for the work plan, but did discuss asking a NHDOT representative to speak, as well as inviting New Hampshire Preservation Alliance Executive Director, Maggie Stier to speak with the committee for the next meeting to held on May 6th. It was suggested to finish Whittier Highway right of way on the big map during the DOT presentation next meeting.

C. Ashjian indicated she would also be prepared to present a then and now photo slideshow of buildings and places in town for the committee at that meeting as well. C. Ashjian spoke about NH RSA 79E, downtown revitalization opportunities, and gave the members a hand out for review for the next meeting. She gave an explanation about locally designated Heritage Districts and what that may mean for the village. There was a discussion on the need for looking at utilities and for considering a plan for moving the above ground power and communications infrastructure underground, who the committee could ask to speak to them, and ways these things may be accomplished.

The committee discussed at length the need for public input and how that could be accomplished in an optimal way. The development of survey questions was discussed, and Chair K. Bickford indicated he would work on the survey for next time, asking other members to send the Planner their ideas for survey questions. He said he would have a draft for mark up at the next meeting.

Chair Bickford opened the meeting up at the end to public comment before scheduling the next meeting which will be held on May 6th at 7pm in Town Hall if available. P. Punturieri suggested the committee prepare a formal work plan. He indicated that the committee may wish to come up with a list of all the things they'd like to know or learn about, then bring in those experts, first before starting on the conclusions. You may want to bring in as many folks as you can over the next few months, then begin the crafting of your report.

C. Shipp made a motion to adjourn the meeting. J. Bartlett seconded and the motion was unanimously approved. The meeting was adjourned at 8:45 PM.

Respectfully Submitted,
Bruce W Woodruff,
Town Planner

**MOULTONBOROUGH, NEW HAMPSHIRE
VILLAGE VISION COMMITTEE MINUTES**

Draft

Minutes of May 6, 2014

Members Present: Ken Bickford, Chair; Josh Bartlett; Chris Shipp; Cristina Ashjian; Stephen Holden; Richard Murphy, Clerk; Joanne Coppinger; Jim Zelek

Absent (Excused): Don Muscavitz, Jr.

Others: Bruce Woodruff (Town Planner); Nancy Wright, videographer; Paul Punturieri, Selectman; Diane Bartlett; Others

The meeting began at 7:08 PM.

All stood for the Pledge of Allegiance.

It was determined there was a quorum present.

The draft minutes of April 21, 2014 were approved in a motion by C. Ashjian, seconded by J. Bartlett. Vote U/A.

The Town Planner presented C. Ashjian's then and now photo slideshow of an inventory of buildings and places in town for the committee. There were some comments and discussion on several of the slides shown.

New Hampshire Preservation Alliance Representative, Maggie Stier presented a PowerPoint on the different historic preservation and heritage statutes and programs that may be employed when revitalizing a village center. She discussed the concepts of Local Heritage Districts and Certified Local Government program and the advantages afforded by each. She spoke about how architectural design review can either be binding or advisory, and told the committee where models could be had. She also spoke about NH RSA 79E, downtown revitalization and its opportunities for village property owners. She told members that she and the NHPA were available to the Town as a resource. M. Stier also told the committee that the LCHIP Planning Grant Program next round was open and that they were willing to assist the Town if it chose to apply for a Reuse Study for the Taylor Property. Committee discussion on current Site Plan Review regulations, including the section on architectural design guidelines, ensued. The committee thanked M. Stier for her presentation and attendance.

C.R. Willeke, NHDOT Project Manager and Mike Izard, LRPC Senior Planner were introduced to the committee. Susan Soucie, Assistant District Engineer from DOT District III sent her regrets, but will be available as the committee needs her in the future. C.R. Willeke's main message to the members was that his Department was more than willing to support and

collaborate on local, contextual projects on the state highway and right of way through the village so long as they passed muster with engineering (including design exceptions if needed) and DOT's mission to move vehicles and freight. He made it clear that the DOT recognized that there should be a balance between the needs of the community and the mission of the agency. DOT has been embracing collaborative, context sensitive design more and more lately, and he spoke about several examples of where this has happened. There were several questions and answers on funding, grants, collaboration, cooperation, project review timing, and the State Ten Year Plan. There was discussion on the extent and boundaries of the Whittier Highway right of way. It was suggested that Joanne Coppinger bring the 1940 design layout plans to the next meeting for the committee's review.

The draft survey questions were discussed, with C. Ashjian submitting suggestions and revisions. Chair K. Bickford indicated that it would be good to have a small sub-committee to work on the survey for next time, and C. Shipp and R. Zelek volunteered. They will report back to the committee with a final draft next meeting. There was additional discussion on what kind of information/presentations the committee needs next, including hearing from an expert on small community septic systems and small community water systems and if they would be feasible/affordable for the village area. The Planner will look into setting this up for a future meeting.

Chair Bickford opened the meeting up at the end to public comment before scheduling the next meeting which will be held on May 20th at 7pm in Town Hall if available. Planner B. Woodruff informed the committee that he would not be able to attend the next meeting, but would ensure that it received all the pertinent materials.

R. Zelek made a motion to adjourn the meeting. J. Bartlett seconded and the motion was unanimously approved. The meeting was adjourned at 9:15 PM.

Respectfully Submitted,
Bruce W Woodruff,
Town Planner

Village Vision Committee Minutes- Draft
May 20, 2014

MOULTONBOROUGH, NEW HAMPSHIRE
VILLAGE VISION COMMITTEE

Minutes of May 20, 2014 Meeting

Members present: Ken Bickford, Chris Shipp, Steve Holden, Josh Bartlett, Joanne Coppinger

Members excused: Christina Ashjian, Don Muscavitz, Richard Murphy

Also present: Nancy Wright, videographer

The meeting was called to order at or around 7:00 p.m.

All stood for the Pledge of Allegiance.

A moment of silence was observed for committee member Jim Zelek, who passed away over the weekend.

The minutes of the May 6, 2014 meeting were accepted as amended, with the only correction being that "R. Zelek" be changed to "J. Zelek."

The informational survey was fine-tuned as to the exact wording of some of the questions, with no major changes, and was voted on unanimously by all members in the affirmative.

How the survey will be distributed, to whom the survey will be distributed, and the cost of the various options for distribution (web survey, mass mailing via regular mail, email alert, make paper copies available at library, tax payer list, voter list, etc.) was discussed at length, with public input being sought.

Chris Shipp made a motion to send out paper surveys via regular mail, seconded by Josh Bartlett. Discussion ensued regarding the benefits of paper and the associated costs, versus web-based surveys. The motion passed with a vote of 4 yes, and one no, with J. Coppinger voting in the negative.

It was noted that Bruce Woodruff should be asked about the pros and cons of using web-based informational surveys, as he has experience with them (this would be in addition to the paper surveys.)

It was also noted that advertising of the survey is necessary, via posters, newspaper articles, etc.

Although there was an agenda item for tonight to hear about the NHDOT Town of Dublin, NH project, it was noted that there was no response from Dublin in this regard.

There are a number of handouts on community sewer systems, etc. for committee members to digest prior to the next meeting.

The "Village Vision Questions to Discuss & Answer" prepared by Bruce Woodruff will be reviewed at the next meeting.

Village Vision Committee Minutes- Draft
May 20, 2014

Filling of the committee vacancy left by Jim Zelek's passing was discussed, noting that he was a "citizen at large" alternate member. The vacancy will likely be filled in the same manner (appointed by the BoS) by which the original members were selected, with community members submitting a letter of interest.

The next meeting was decided to be held on Tuesday, June 3, 2014.

C. Shipp motioned to adjourn the meeting, J. Coppinger seconded, with all members in agreement.

MOULTONBOROUGH, NEW HAMPSHIRE
VILLAGE VISION COMMITTEE

Minutes of June 03, 2014 Meeting

Members present: Ken Bickford, Chris Shipp, Steve Holden, Josh Bartlett, Joanne Coppinger, Richard Murphy, Cristina Ashjian

Members excused: Don Muscavitz

Also present: Nancy Wright, videographer; Kathy Garry; Bill Gassman; Sally Carver; Kevin Quinlan, 2 unidentified women

The meeting was called to order at or around 7:05 p.m.

All stood for the Pledge of Allegiance.

The minutes of the May 20, 2014 meeting were accepted as is, moved by Joanne Coppinger, seconded by Chris Shipp. (Approved 5-0; 2 abstained)

There was a presentation on small community sewer system infrastructures. Please refer to Ray Korber's Memo to the Committee on this subject, attached to these minutes. The committee had several questions.

Survey discussions: Chris Shipp and Carter Terenzini

C. Shipp votes to move forward, not revisit things; K. Bickford feels that cost and time are an issue. See the attached finalized survey.

The "Village Vision Questions to Discuss & Answer" prepared by Bruce Woodruff was reviewed.

K. Bickford want to hear from the people; J. Bartlett feels that the infrastructure is critical; C. Shipp feels that the village is dormant; R. Murphy said it will take changing zoning and land use regulations to bring back any vitality to the village.

Role of governance – C. Ashjian said new uses to bring life back in or under – utilized buildings – no empty museums, village needs work; S. Holden also stated parking issues – there is no municipal parking; J. Bartlett – no argument on role of government from this committee – infrastructure is key. Dormant is a good phrase; he is not happy with the way it is. Sewer is top of C. Shipp's list; Coppinger stated that she is frustrated by the process so far and wants an outline of work plan (report outline). She wants to go back and finish the work plan outline.

B. Woodruff told the committee they might consider a work plan list that has major topics to explore and decide upon that would look something like this:

Work Plan List: unique aspects
Anchor development?-how much do we assist?
Municipal Parking (park to walk to stores, restaurants, services, parks-greens)

Village Vision Committee Minutes- Draft
June 03, 2014

Dealing with highway
Sewer
Water
Internet
Underground electric
Other Infrastructure-lighting, amenities, walk connectivity from parking
to park/greens and inside public spaces
Landscaping-street trees, greens

S. Holden stated that there are very few actual residents; we are short of people; no sidewalks system (safe crossings).

Work plan discussion and recommendations ensued.

The next two meetings are scheduled for Tuesday, June 17 and Tuesday, July 1.

- Water infrastructure (questions on cost, etc.)
- Lakes Region Water *Suissevale
* Balmoral – K. Quinlan
- SAU Water
- Water Division DES
- Consultant

J. Coppinger motioned to adjourn the meeting, S. Bartlett seconded, with all members in agreement.

MOULTONBOROUGH, NEW HAMPSHIRE
VILLAGE VISION COMMITTEE

Minutes of June 17, 2014

Members present: Ken Bickford, Steve Holden, Joanne Coppinger, Richard Murphy,
Josh Bartlett

Members excused: Chris Shipp, Beverly Nelson

Also present: Nancy Wright, videographer, Paul Punturieri

The meeting was called to order or around 7:00 p.m.

All stood for the Pledge of Allegiance.

The minutes of June 3, 2014 were amended and approved, moved by Steve Holden; seconded by Richard Murphy. (Approved 5-0)

Ken Bickford discussed the Dublin Project, reviewed the procedure, history. Cost not available. K. Bickford also discussed the SAU water supply, K. Bickford met with Kay Peranelli.

Discussion on Draft Action Plan:

- I. Mixed us should be encouraged in the village – all in agreement.
 - Zoning changes to allow smaller lot sizes/higher density
 - Water & sewer systems will help with reducing lot sizes
 - Zoning parking requirements should be examined & public parking places/locations should be examined
 - Encourage re-use or re-development of existing buildings
 - Thru Zoning make sure aesthetics of community development are such that it blends with residential

- II. Unique Aspects: (to be emphasized or saved)
 - Old Country Store
 - Library
 - Methodist Church
 - Bank of New Hampshire building (aesthetically)

Tools:

- 79E/tax incentives/can town make percentage more?
- Marketing (Cornish, ME brochure was passed around)

- Skating pond at the old school - has potential
- Grange Hall - has potential – owned by Historical Society (bought around 2005)

- The Lamprey House
- The Old Town House and Middle Neck School
- Farm stand and the building that it's in (however underutilized)

III. What kind of community businesses/anchor development fit the Village?

- We shouldn't target or favor certain types of development
- Restaurants/food and beverage service businesses are very desirable for the Village
- Antique shops

IV. Parking:

- Making municipal/library parking public parking
- Taylor property has potential for public parking
- UMChurch – Mon-Sat only

Tangent – Public Restrooms are needed

V. Walking paths are supported by the committee 100%. Great idea.

VI. NH Route 25:

- Getting people to stop as they pass thru the village is a vital element of re-vitalization
- No choice but to collaborate with NH DOT
- Need for a cross road – a good idea to branch out from being a linear strip, but not sure how to accomplish “If you don't know where you are going, you might end up someplace else”. K. Bickford likes the idea of going straight off Blake Road and coming out at Holland Street.
- Shared facility?

Is Village a different kind of highway?

- Physically the road itself is the same except for the speed limit. The experience of driving thru it is very different than the rural sections
- Streetscape, trees, landscaping all desirable

VII. R. Murphy, J. Bartlett, S. Holden and K. Bickford

- Sewer system is paramount and more important than a community water system

P. Punturieri – inventory of businesses might be helpful

Item IV needs to be finished/resumed at the next meeting.

J. Bartlett motioned to adjourn the meeting at 9:02 p.m., seconded by J. Coppinger, with all members in agreement.

Draft
Village Vision Action Plan
Categories to Focus on

- I. A place is not a place without people: decide whether you want people to live in the Village or if you simply want the Village to be a place where people want/need to come to work or play. How can a Village “place” meet the needs of residents in the next ten, twenty or more years, given the demographic profiles for NH that many of you have seen presented recently? Decide these things first.
- II. Identify unique aspects of the Village that you want to emphasize or save.
- III. If your vision includes facilitating vitality or common sense development, look at what kind of draw fits the Village. i.e. anchor development? (such as the approved plan for a micro-distillery at the former Townsend property) knowing that, do you want to identify other potential properties for complimentary or similar development. (Idea: would a micro-distillery and the potential for a micro-brewery just down the road in the Village make sense?) How much does the Town assist?
- IV. Municipal Parking central to the Village so that one may park to walk to any planned outside public spaces or inside public places such as parks or greens, stores, banks, post offices, restaurants, services, farmers’ markets or special venues like special events, museums or monuments.
- V. If so, consider walking paths for interconnectedness, not necessarily just linear sidewalks along the road. i.e. parking to the places mentioned above.
- VI. Dealing with the highway: is simply getting the vehicles through from point a to point b (no village destination) the most important thing?
 1. Collaboration with NHDOT
 2. Is there a need for a cross road? Who could plan it? Who could build it or fund it? Developers? Town?
 3. Providing for a shared facility
 4. Is the Village a different kind of highway than more rural sections?
 5. How can the message that the Village is a different kind of place be strengthened to those just passing through? Streetscape, street trees, entry treatments, landscaping? Parking on the street, people presence?
 6. How does safety for other users of the highway facility fit in to number 4, above?
- VII. Is Village Sewer needed? If so, is it doable, affordable, phasable? Who could build it, potential partners, grant money?

MOULTONBOROUGH, NEW HAMPSHIRE
VILLAGE VISION COMMITTEE

Minutes of July 1, 2014

Members present: Ken Bickford, Chair, Chris Shipp, Joanne Coppinger, Richard Murphy, Josh Bartlett, Beverly Nelson,

Members excused: Kathy Garry, Steve Holden

Also present: Nancy Wright, videographer, Paul Punturieri

The meeting was called to order at or around 7:01 p.m.

All stood for the Pledge of Allegiance. The Chair seated Bev Nelson in place of S. Holden.

The minutes of June 17, 2014 were tabled until next meeting by consensus because they had not been formalized from the handwritten notes. It was noted that they were still available for viewing or copying in Town Hall.

Ken Bickford discussed the Dublin Project, reviewed the procedure, history. Cost not available. K. Bickford also discussed the SAU water supply, K. Bickford met with Kay Peranelli.

The discussion on the Draft Action Plan continued as follows:

Village entrance treatment/signs were discussed – all in agreement that these are needed.

- Names of the village for the signs was discussed at length and it was decided that more research needs to be done to get it right. (Moultonborough Center Village-Moultonborough Corner Village-Moultonborough Village)

Unique Aspects: (to be emphasized or saved)

- The Methodist Church (and shared parking opportunities), nearby pond and the potential for a continuation of the academy road through to Old Route 109 was again discussed.
- A plea was made to get out of automobiles and walk the village area as the first part of a future meeting.
- Skating pond at the old school - has potential for a park or Town green area.
- A footpath between these unique aspects and existing and envisioned businesses was discussed
- Restaurants/food and beverage service businesses are very desirable for the Village
- Antique shops

NH Route 25:

- There was a long discussion about DOT cooperation and collaboration

- Planner was asked what “shared facility” meant. He answered that the right of way used to be for all kinds of transportation, such as walking, and other kinds of getting from place to place. Today it is just vehicles. The highway should be shared by pedestrians, bikes, autos, etc. with safety in mind.
- Need for visuals such as concept level alternatives was discussed.
- Streetscape, trees, landscaping all desirable

Discussion on #VII resumed.

- Sewer system is paramount and more important than a community water system because it was felt that there is more development potential with a sewer system in place, than with just a water system.
- The Chair reported that he had spoken with Bruce Glasky, the superintendent for the Sandwich sewer system. He spoke about how to pay for a system and what it could cost in 2014 dollars, and that there appeared to be very little to no funds available to help pay for one from the state or feds. There was discussion on how many connections were needed, etc. More information is needed before any decision is made, but a system is important to the committee. Smaller lots or more uses per lot would be the result (more density).

Inventory of businesses would be helpful including buildings and land use, sizes of parcels, vacant parcels, and identifying suitable leach field land. Josh Bartlett will work with the Planner on this.

The Chair reported on a conversation he had with Scott Lamprey regarding suitable leach field land, where he stated that the use of his land was possible in future. There was discussion on an existing hydrogeological survey regarding this land and that it could also be a possible site for a community water system well. The land behind the frontage lots on Rte. 25 was also mentioned by J. Bartlett as a possibility.

The inventory, principles, water panel setup and minutes of the previous meeting will be taken up at the next meeting. P. Punturieri made comments regarding the future vision and how long a view that vision could plan for.

C. Shipp motioned to adjourn the meeting at 8:42 p.m., seconded by J. Bartlett, with all members in agreement.

Respectfully Submitted,
Bruce W. Woodruff
Town Planner



Village Vision Committee

A sub-committee of the Planning Board

July 29, 2014 Minutes

Present: Ken Bickford, Chair; Richard Murphy, Vice-Chair; Josh Bartlett; Stephen Holden; Cristina Ashjian; Joanne Coppinger; Kathy Garry; Al Hume; Nancy Wright, videographer; Bruce Woodruff, Town Planner

Excused: Chris Shipp; Bev Nelson

The Committee met at Town Hall at 6:00PM for a walk of the village, and then reconvened at Town Hall in the Ernest Davis Meeting Room for the regular meeting at 7:15 PM.

Introductions were made by all, and the Pledge was recited.

Draft minutes of June 17th were reviewed. Minor corrections were noted. R. Murphy moved and S. Holden seconded approving the minutes as corrected. Vote U/A. Draft minutes of July 1st were reviewed. Minor corrections were noted. J. Bartlett moved and S. Holden seconded approving the minutes as corrected. Vote U/A.

The Chair welcomed the water system panel, Rick Skarinka and Christine Bowman from NHDES, Water Quality Bureau and Ken Miller from Capital Well. The Chair also welcomed Donna Young, Executive Director of the Eastern Lake Region Housing Coalition.

The Expert Panel on small community water/filtration systems began with a presentation from each panel member prior to committee questions. R. Skarinka spoke on funds being available to build water systems if there were documented health issues. He talked about fire protection and economic development reasons for water systems. He then spoke about how it could be set up, as a user only town or village district or with the whole town where even those who do not have the water would still pay for the system. The efficacy of the district is dependent on the residential component for governance. He suggested the committee speak with the Town of Raymond, which has water only, and not a sewer utility. The committee had questions regarding what needed to be tested in the water such as metals, organics or VOCs, such as iron, manganese, arsenic, bacteria, nitrates, etc. There was a question on these requirements and what it would take to accomplish them for a small system operator. C. Bowman commented that these requirements enhance the health benefits of community water system. It was noted that there are no requirements for testing private wells, but that some communities like Tuftonboro and Bow have special testing days sponsored by the Town. It was asked why the Town Hall water could not be consumed. The answer was that it had been tested and it didn't meet standards, but the Planner didn't know what exactly the issue was.

C. Bowman asked the committee what they would like the village to become, because that would have a direct bearing on whether a small water system was required. She said that well siting was key, that the standards required come from the safe water drinking act (federal) and state RSAs and regulations. She said that the well site and a 150 ft. to 400 ft. radius around the well

would have to be owned by the district or town. What could be done now to get ready if this is your vision would be these things: reserve protected conservation land with water rights; manage potential issues such as land use, contaminants, etc.; begin training in best management practices for inspecting groundwater. She said fire protection flow considerations can be planned to get to storage requirements, and consider what regulations you'd need for water conservation methods. She reiterated that the water source cannot be in the village because of the highway and its decades of salt use. There was a question about using lake or pond water (surface) for a source and was told that it would be cost prohibitive for a small system because of the treatment required. Knowing that the source should be 1000 to 2000 ft. from the village, the town should do an audit of already owned town property to see if some meet criteria, such as not being junkyards, orchards or cemeteries, etc.

Ken Miller spoke to the committee about individual wells and how they seem given our circumstances to meet the needs of the village without the cost, liability or regulation of a small water system.

Donna Young, Exec. Dir. Of Eastern Lakes Region Housing Coalition spoke to the committee about the Low Income Housing Tax Credit Grant/ Affordable Housing Programs and the LCHIP Grant programs. She also talked about the CLG Grant, Moose plate Program monies uses and requirements, and RSA 79-E , but didn't know if the % tax discounts could be increased to 50% or 75% from our current low 15% or not? She will find out for the committee.

The Chair indicated that the survey subcommittee had met twice, were making progress after some glitches with the postal service, but that there was no substantive update at this time on the Survey Status.

J. Bartlett spoke about the concept of a non-street sidewalk pathway that would be constructed behind the businesses on the north side of the highway and go from Southerland Park to the Schools. He also told the committee about the concept of a parallel road corridor that might go from Blake road to Old Route 109 using existing Academy Drive for a segment. The committee discussed these ideas. It was noted by C. Ashjian that these were good ideas and that they were also put forth in the charrette as well.

The discussion on schedule, meeting times and dates resulted in the next meeting being scheduled for Tuesday, August 26th at 7PM.

S. Holden moved and J. Bartlett seconded a motion to adjourn at 9:02pm. Vote U/A.

Respectfully Submitted,
Bruce W Woodruff
Town Planner

MEMORANDUM

To: B. Woodruff, Moultonborough
From: R. Korber, KVPartners
Date: 6/2/14
Re: Small Community On-Site Wastewater Systems

The following is a brief outline of key considerations and success factors for constructing, operating and maintaining a community on-site wastewater system. This outline is intended as general background information only.

What are the choices?

- Decentralized on-site wastewater treatment systems include individual systems (1 service connection), small cluster systems (2-5 service connections) or large cluster systems (over 5 service connections). Systems typically include conveyance structures, septic tank(s) and soil treatment/dispersal unit(s). Conveyance structures can be gravity pipe (typically PVC) or pressure pipe (typically HDPE) with grinder pumps or some combination of both. Pre-treatment (between the septic tank and soil treatment/dispersal unit) may be required or desired and typically includes aeration, constructed wetlands or media filters.
- A good community wastewater treatment system doesn't necessarily mean one wastewater treatment option. A combination of individual and group systems may be the best solution. Communities may incorporate individual systems and cluster systems under one management plan.
- The best solutions incorporate management and long-term maintenance of all systems in the area under a well defined legal authority (property owners association, district, municipality). All customers should be expected to participate in a structured management program that includes monitoring and maintenance and that ensures the long-term financial viability of the system.

Key considerations:

- The community character (urban, rural, etc.) and values (natural resource protection is priority, pro- or anti-growth/development), etc.
- Management plan; how will the system be maintained and managed in the long-term?
- Alternate technologies including individual and cluster systems, gravity and low pressure sewer systems, etc. Consider combinations of technologies that will be efficient in cost and operation.
- A full assessment of the current situation including but not limited to: status of current systems, soil conditions, lot sizes, issues related to surface and groundwater in the area, topography, environmental constraints, service area, land use, property ownership and easements/acquisitions requirements, property owner cooperation, ability to establish viable management structure, financial capability to build and operate the system, etc.

- A look at the future including but not limited to: community goals, land use planning, potential growth of service area, etc.
- Regulatory compliance requirements (design, construction, operation).

General community wastewater management goals:

- System has adequate capacity for the immediate and predicted future service area.
- Cost (capital and operation/maintenance) is affordable.
- System protects the environment and public health.
- System is consistent with community character, values and goals.
- System is well managed. Well managed systems: provide access to all system components by qualified/trained wastewater systems personnel; reduce the long-term costs of operation and maintenance; lengthen the system life-cycle; increase system reliability and improve system performance.
- System is financially viable for the long-term.
- System users/rate payers are well informed.

Process for project implementation:

- Complete necessary evaluations to document public health and environmental issues/concerns and project benefits, challenges and opportunities.
- Develop a public education and outreach program to garner community support for a community wastewater project. Educate and inform the public and solicit feedback. Select a community "champion" for the project who will serve as the local representative for moving the initiative forward.
- Establish and commit to a management structure (private or public) for facility construction, operations and maintenance.
- Complete a facilities plan outlining project requirements and basis of design of the preferred wastewater system.
- Evaluate financing requirements and third party funding opportunities for facility construction.
- Upon community and regulatory agency acceptance of facilities plan, proceed with design development of the selected wastewater system.
- Complete all design, permitting and regulatory compliance requirements.
- Advertise the project for bid, select a contractor and complete the construction of the wastewater system.
- Complete an operations and management plan for the facilities.

Town of Dublin, New Hampshire

Concept – Pedestrian safety and reducing traffic speed

Information not contained in the Dublin Project Development Report

I spoke with Dublin Road Agent – Brian Barden

Dublin worked with NHDOT for 1 ½ to 2 years

Actual construction took 4 – 5 months to complete

NHDOT paid for approximately 90% of the total cost – This included a 500' sidewalk

Majority of feedback has been positive – in fact it led town to increase the length of the sidewalk to 3000'. To accomplish this the town obtained a construction easement permit from NHDOT. The additional 2500' were paid for by the town of Dublin.

I asked Brian for the total cost of the additional 2500 feet of sidewalk. Since it was completed in segments the only cost available to him was the last 600' of sidewalk which cost the town \$32,000 including granite curbing.

SAU Water Supply

I met with Kay Peranelli, Business manager, at her SAU office.

The school district currently has two systems, one for the central school which is located inside the school itself and one at the high school.

The Central school's well is over 30 years old and working well (pun intended). It pumps at 5 gals/minute. There is a 10,000 gallon storage tank at the school.

Both wells are 600 feet deep. The Academy's well required hydrofracing to find water.

The Academy produces 9 gals/minute. They have a 10,000 storage tank (inground).

The State and Federal Regulations require quarterly testing. Currently the strictest part of the test is for arsenic as that will immediately shut down the well if the tested "counts" are too high. There will soon be strict testing requirements for Iron and Manganese.

Both schools have an "arsenic" system to reduce the levels of arsenic. This system costs \$10,000. It lasts 3 - 5 years and then needs to be "rebedded" at a cost of \$3,000 each.

Kay feels that both schools do not have any need for additional wells or water supplies.

Additional information can be found at the DES website under "one stop data".

MOULTONBOROUGH, NEW HAMPSHIRE
VILLAGE VISION COMMITTEE

Minutes of August 26, 2014

Members Present: Ken Bickford, Chair; Richard Murphy, Vice-Chair; Josh Bartlett, Stephen Holden; Beverly Nelson; Joanne Coppinger; Chris Shipp; Al Hume; Bruce Worthen

Excused: Kathy Garry

Others: Bruce Woodruff, Town Planner; Nancy Wright, videographer; Paul Punturieri, Selectman; Linda Punturieri

The meeting began at 7:00 p.m.

All stood for the Pledge of Allegiance. The Chair recognized and welcomed new Heritage Commission representative, Bruce Worthen to the committee. The Chair seated Bev Nelson in place of S. Holden, who arrived a bit later.

The draft minutes of July 29, 2014 were approved with one change (to add "of Allegiance" in a motion by A. Hume, seconded by J. Bartlett. Vote U/A.

Review & Discussion on the Draft Guiding Principles document:

- Stress/consider discussions on #8 Guiding Principles
- Underground Utilities engineer to present at September 9th meeting
- Question about crossing community lines

Discussion on #X, XI, XII & XIII resumed.

Pond: Ice skating etc. was done years ago near the 1901 school.

Ratsep possibilities for development and the need for access and access management planning were discussed.

Public Restrooms, need park, common denominator for many successful villages.*there are alternatives that can be explored. Adaptive reuse was the preferred alternative for existing historic village buildings, not moving or demolishing them.

Protect rural "Moultonborough" character. Tighten up the design requirements. Historic Buildings discussion: What buildings are on the list? Register? B. Worthen will find out

Unit density/mixed use problem and incentive zoning are potential amendments.

Discussion on Report preparation: Committee to do homework on vision documents for next meeting.

Reports: Survey Status: prices \$4400 for 4000 surveys. J. Bartlett is willing to manually input. Consensus is to move forward with this as expeditiously as possible.

Citizen Input: none, however several citizen questions were asked and answered during the course of the meeting.

Chairman K. Bickford confirmed the next meeting date which will be held on September 9, 2014 at 7pm in Town Hall. Work for next meeting will include reviewing proposed changes to the vision documents (homework assignment), a presentation on underground utility infrastructure, and meeting with the landscape architect on potential concept plans, and the survey status.

C. Shipp motioned to adjourn the meeting at 8:58 p.m., seconded by S. Holden. Vote U/A.

Respectfully Submitted,
Bruce W. Woodruff
Town Planner

MOULTONBOROUGH, NEW HAMPSHIRE
VILLAGE VISION COMMITTEE

Minutes of September 23, 2014

Members Present: Ken Bickford, Chair; Stephen Holden; Joanne Coppinger; Chris Shipp; Al Hume; Bruce Worthen

Excused: Kathy Garry; Richard Murphy, Vice-Chair; Josh Bartlett; Beverly Nelson

Others: Bruce Woodruff, Town Planner; Nancy Wright, videographer; Paul Punturieri, Selectman; Kyle Barker, AIA.

The meeting began at 7:00 p.m.

All stood for the Pledge of Allegiance. The Chair recognized and welcomed new Heritage Commission representative, Bruce Worthen to the committee. The Chair seated Al Hume in place of J. Bartlett.

There are no draft minutes of the September 8, 2014 meeting, therefore no action was taken.

Kyle Barker, AIA from WarrenStreet Architects, and a member of the PlanNH professional team that worked on the concepts and report derived from the 2012 Village Vitality Charrette, made a presentation to the committee on village appropriate housing possibilities, including his take on how supporting compact, community-centric housing that incorporates certain design elements could help the village become a more vibrant place. An extensive discussion and question/answer period took place. Some discussion on design standards, or at the very least requirement of certain design elements in exchange for zoning incentives also took place. Questions as to whether this type of development was desired by developers, and whether the lack of sewer and water would preclude this was also broached. It was noted by J. Coppinger that there can be a viable septic system on a half-acre lot if there is some kind of community water system in place.

It was noted that the Committee should continue to do its homework on vision documents for next meeting.

The survey status was discussed. P. Punturieri spoke about the other survey being planned to go out and that we should not overlap them. That survey's schedule was discussed along with the planned schedule for the village vision survey, which was pushed back to accommodate successful surveys all around. J. Bartlett's draft cover letter was reviewed and discussed.

The committee discussed the viewshed along Whittier Highway in and near the village and how it is unique and important to Moultonborough. The viewshed has been compromised by a lack of maintenance trimming. J. Coppinger and K. Bickford volunteered to survey the area and possibly prepare a plan for submittal to the Code Enforcement Officer so that said maintenance could be accomplished while meeting the Town's Zoning Ordinance requirements.

Citizen Input: none, however some citizen questions were asked and answered during the course of the meeting.

Chairman K. Bickford confirmed the next meeting date which will be held on October 7, 2014 at 7pm in Town Hall. Work for next meeting will focus mainly on reviewing proposed changes to the vision documents (homework assignment, and the survey status.

J. Coppinger moved to adjourn the meeting at 8:40 p.m., seconded by C. Shipp. Vote U/A.

Respectfully Submitted,
Bruce W. Woodruff
Town Planner

DRAFT



Recardo "Rick" Segallini and Alicia Segallini, elected Belmont officials serving on Planning Board and as Treasurer, literally "dug in" to their community this month, adding colorful plantings to the new entrance signs at Route 140-Main Street intersection and Concord Street. The signs, and information kiosks throughout the National Register of Historic Places eligible "Factory Village District" feature an updated Town logo highlighting the 1833 Mill bell tower. Perennial grasses, hosta, shasta daisies and colorful annual flowers will welcome greet citizens and visitors to upcoming events including a July 10 celebration at the historic Main Street Library and Old Home Day on August 9. (Courtesy photo Linda Frawley-Belmont Heritage Commission)



Village Vision Committee
A sub-committee of the Planning Board
Moultonborough, NH 03254

Minutes
Tuesday, October 7, 2014
7:00 P.M.

Members Present: C. Ashjian; J. Bartlett; J. Coppinger; S. Holden; R. Murphy; B. Nelson; K. Garry

Members Excused: K. Bickford; C. Shipp; A. Hume

Others Present: Bruce Woodruff, Town Planner; Nancy Wright, Videographer

The meeting was called to order at 7:08 PM by acting Chair J. Bartlett. Introductions were made, and there was a determination of a quorum of the committee being present. B. Nelson was seated. The Pledge of Allegiance was recited by all.

S. Holden moved to approve the September 23, 2014 Draft Minutes; seconded by J. Coppinger. There was no discussion and no changes were proposed. The minutes were approved 5-0 with one abstention (Ashjian).

The committee reviewed and discussed each of the draft Village Vision documents using the homework assignment documents prepared by R. Murphy and K. Bickford. Changes were made by the committee to each of the documents. The committee decided by consensus to have Planner Woodruff take these and prepare a draft report for review at the next meeting scheduled for October 28th.

The survey status was discussed. J. Bartlett spoke about his many hours spent working on a unified taxpayer/resident/citizen mailing list, and expressed a hope that further refinement was on-going. He asked, and was told that the cover letter he prepared for the survey was reviewed at the previous meeting, and that the Chair would be contacting him with some small changes. It was stated that the target date for the village survey to go out is around the first of November.

During Citizen Input, Nancy Wright expressed her feeling that much of what the committee was considering was like a dream, but that she agreed with the vision of making the village more vibrant.

The committee confirmed the next meeting date of Tuesday, October 28, 2014 at 7pm, but then set a tentative date for the meeting after that for November 11th, noting that it is a holiday.

S. Holden moved for adjournment, R. Murphy seconded. Vote U/A.
The meeting was adjourned at 8:40pm.

Posted this 9th day of October, 2014

/s/ Bruce W Woodruff
Town Planner

Experts Interviewed by the Committee**Submitted by Chair Ken Bickford**

1. Community Septic Ray Korber, PE 6/3/14
 - a. Due to the soils and lot sizes in the Village area it is difficult to build and/or maintain a septic system
 - b. It would be difficult for any type of residential development without some sort of community septic – whether it be private or publicly funded
 - c. The committee received input from Bruce Glaski 6/3/14
 - i. Bruce is on the board of the Sandwich Community Sewer System
 - ii. The Sandwich system was built in 1987 at a cost of \$2.3 million. The Federal Government paid for ½ (that support is no longer available). It serves 50 businesses/residential. It is built on 5 acres. It costs \$20K/yr. to maintain. These systems usually last 20 – 30 years.
 - d. The committee received information from the Bay Sewer System.
 - i. Currently the system runs as far north as the new CruCon building on Route 25.
 - ii. Ron Ulm, Chairperson, stated that the board never foresees expansion beyond its current termination point.
2. Community Water 7/29/14
 - a. Most of the private wells in town supply undrinkable water.
 - b. The water at the Town Hall is not potable.
 - c. The school System has two wells both are tested quarterly
 - i. Each system has a 10,000 gal storage tank.
 - ii. Both wells have an arsenic reduction system. This system costs \$10K to install. It lasts 3-5 yrs. and then costs \$3K to “re-bed”
 - d. The committee heard from Ken Miller, Capital Well in Gilford, Hydrologist (Christine Bowman DES) and Rick Skarinka (DES) expert on Public and Private drinking water systems.
 - e. For Community Water Systems
 - i. The well site must be owned
 - ii. There is a large radius around the well that must not be developed or disturbed, 150 – 400 feet depending on the volume.
 - iii. It requires BMT inspections to protect against contaminate ground infiltration.
 - iv. The State requires “low flow conservation” and other controls.
 - f. The Town of Hill, NH has a Community Water System.
 - g. Water System Funding can come from Low Interest Loans for Capital Improvements only, not eligible for future expansion.
 - h. Senior Housing Water Systems with over 15 units requires state testing.
3. Sidewalks CR Willeke, PE (DOT) and Mike Izard, PE (LRPC) 7/1/14
 - a. Willeke (DOT) said that DOT would collaborate with Town in roadway and sidewalk projects along Route 25 in Moultonborough Village
 - b. The committee interviewed (by phone) Brian Barden, Road Agent for the Town of Dublin, NH
 - i. The town desired to improve Pedestrian Safety and reduce traffic speed.
 - ii. Project took 1 ½ - 2 years from inception
 - iii. NHDOT paid for 90%
 - iv. Town of Dublin extended sidewalk 600’, at a later date, at a cost of \$32,000 incl. granite curbing

4. Grants and Funds

- a. Maggie Stier (NH Preservation Alliance), 5/6/14 following 'Moultonborough Village Views' PP overview
 - i. RSA 79-E (adopted 2009), CLG, LCHIP, Moose Plate Grants
 - ii. Neighborhood Heritage District, Locally Designated Historic District, National Register Historic District (handouts)
 - iii. Architectural Design Review, Demolition Review Ordinance
 - iv. NHPA/LCHIP building condition assessment/feasibility study grants; NHPA as resource available for planning; National Trust preservation planning grants available

- b. The town heard from Donna Young, Eastern Lakes Region Housing Coalition, 5/29/14
 - i. LIHTC – Low Income Housing Tax Credit
 1. For a housing development at the Federal level
 2. Must be for median income or below in area
 - ii. LCHIP – Land and Community Heritage Investment Program
 1. Matching grants available for studies and rehabilitation work on historic properties, aka Adele Taylor Property; late summer/fall annual deadline for applications
 - iii. CLG – Certified Local Government
 1. Town must be a CLG town (NH DHR: New Hampshire Division of Historical Resources)
 2. Currently Moultonborough does not qualify because we do not have an historic district (consult HC)
 - iv. Moose Plate (consult HC)
 1. NH Division of Historical Resources
 2. For Restoration, Renovation and Conservation
 3. Deadline to apply is September 26th in 2014
 4. For Municipal Buildings Only

5. Residential Units Kyle Barker, AIA, 10/23/14

- a. Over 55
- b. Affordable lower income housing – young families

Notes on Village Existing and Needed Amenities

Submitted by Vice-Chair Richard Murphy

Notes on Village Amenities

We have:

- A beautiful little park set on the side of a nice pond
- A Church
- A library with lots of offerings to the community
- Town offices
- Life Safety building
- A recreation dept.
- A historically registered “Old Country Store” store
- Two full service banks
- An in-town post office
- A payroll services and financial services business
- A food pantry with a thrift store
- A gas station convenience store
- An automotive repair facility
- A couple of home building general contractors
- An attorney’s office
- A health care facility
- A restaurant
- A banquet facility
- A couple of Landscaping businesses
- An elementary school and high school
- An outdoor running/walking track
- A day care center
- An antique business
- A paint store
- A farm stand
- Historically significant buildings
- Apartment buildings
- A yoga studio
- Insurance agency
- Barber
- A storage facility
- A motel
- Development vacant land
- An airport nearby
- Winter ice racing club

We do not have:

- Adequate residential inventory – both 55 plus and affordable units for young families
- A playground
- Tennis courts

- A supermarket
- A Credit Union
- A pharmacy
- A pub
- A gym
- A swimming pool
- A community meeting place – outdoor facility
- Public parking area
- Public restrooms
- Sewer system
- Water system
- Sidewalks
- Bike path
- Mixed use zoning
- Zoning that allows for higher density
- Incentives to develop
- Traffic controls that would calm through traffic
- Underground utilities

Summary:

A village is made up of many different aspects. The most important being one of residents. People who live in a village setting require many different things, housing, services, transportation, safe roads and walkways.

When those things are present there is little need to travel outside of the village for goods and services. In a traditional village there were people of all ages. Each age group has their own different needs that the village needed to provide. The youth need schools and athletic facilities whereas the older folk need convenience and local services such as health care facilities. All this used to be provided by the village until people became more mobile due to the fact that business saw the efficiency of bigger stores and more selection in the offerings but at the expense of the local store and the start of the demise of the village as we remember it. Now people expect to travel long distances to get what they need and for their health care as well as entertainment etc.

To revive the village to one that is vibrant will require much help from the community and the local government. Housing will have to be affordable and attractive to the residents with many of the daily requirements of life being accessible right there in the village. The young family would have the healthcare in the village, the preschool daycare and schooling right through high school. The working residents would be able to find a job in the village and not have to travel long distances to find work. The elderly retired residents would feel safe in the village setting and have safe passage to the different services they need right there in the village. Where our village is on a major throughway across the State there are special requirements that need to be met. The most important being one of traffic control and calming as it flows through the village. The addition of sidewalks and the burying of overhead utilities would be the first steps to get the village on a path to being user friendly.

Sewer service would be one of the next things to be considered as well as zoning to allow the necessary mixed use and density that would make it economical to develop in the village. Where there are buildings of historical significant value they should be put to re adaptive use so they are part of the community and contribute to its vibrancy.



Village Vision Committee
A sub-committee of the Planning Board
P.O. Box 139
Moultonborough, NH 03254
(603) 476-2347

Minutes
Tuesday, October 28, 2014

Members Present: K. Bickford; B. Worthen; J. Bartlett; J. Coppinger; S. Holden; R. Murphy; B. Nelson; A. Hume

Members Excused: C. Shipp; K. Garry

Others Present: Bruce Woodruff, Town Planner; Nancy Wright, Videographer

The meeting was called to order at 7:04 PM by Chair K. Bickford. Introductions were made, and there was a determination of a quorum of the committee being present. B. Worthen was seated. The Pledge of Allegiance was recited by all.

R. Murphy moved to approve the October 7, 2014 Draft Minutes as written; seconded by S. Holden. There was no discussion and no changes were proposed. The minutes were approved 8-0.

The committee reviewed and discussed the draft Village Vision report. B. Woodruff went over each section briefly, and underscored which sections were not complete. He stressed to the committee that some of the sections should be prepared by committee members, especially the strategy section. The zoning review section was discussed extensively with members asking questions as to the timing of any zoning amendments, and as to the positives or negatives to property owners with existing businesses or buildings. Planner Woodruff explained about grandfathering and how the changes should increase property and business value. He also told the members that their boundary could be the first change to the zoning, and that requirements for the village zone could be done afterwards. The Chair indicated that a smaller group would review the draft report and add and revise as necessary. Woodruff stated that he would continue with draft report sections and send to the members for review over the next two weeks. There followed a short discussion on pathways and sidewalks between members, with the Chair suggesting that both could be incorporated into the vision concept. The Chair indicated that we had not heard from the DPW Director about maintenance costs and asked if he could be available at the next meeting, first on the agenda. He stated he would contact S. Kinmond for this.

The importance of the survey results was discussed. Members noted that while we could move forward with the report preparation process, some issues may be influenced by the survey results. It was decided to continue with the development of the report. The survey will be ready to go out by November 1st, with results back two weeks after that according to the Chair. There were questions on how it would be mailed and to how many and whom? J. Bartlett answered these questions. J. Bartlett asked if the survey was planned to be available online as well, and it was answered that it could be. The committee felt that was a good idea.

It was noted that the building and land assessment still needed to be accomplished, and to that end a time was established for the Planner and J. Bartlett to meet in two days at 9:30am to survey the village so that the data would be available for the report.

It was suggested that each member take a boundary map and prepare their idea of the vision on the map in advance of the next meeting where all members would participate in a roundtable exercise to prepare the committee consensus vision concept plan for the report. The meeting was set for Thursday, November 20th at 5:30pm, and planned for the Library Program Room. Woodruff will check for availability. Woodruff inquired if the committee wanted the draft, unfinished report added to the web page, and the consensus was not to do that until the report was substantially complete. Map copies were made and given to the members.

During Citizen Input, Nancy Wright stated that she had heard that the Sandwich Community Sewer System was not working properly. Members noted that the system is over 25 years old, and that this is to be expected given the life of these types of systems.

J. Bartlett moved for adjournment, J. Coppinger seconded. Vote U/A.
The meeting was adjourned at 8:34pm.

Posted this 29th day of October, 2014

/s/ Bruce W Woodruff
Town Planner



Village Vision Committee
A sub-committee of the Planning Board
P.O. Box 139
Moultonborough, NH 03254
(603) 476-2347

Meeting Minutes
Thursday, November 20, 2014

Members Present: K. Bickford; C. Ashjian; J. Bartlett; J. Coppinger; C. Shipp; B. Nelson
Members Excused: R. Murphy; K. Garry; S. Holden; A. Hume

Others Present: Bruce Woodruff, Town Planner; Norman Larson

The meeting was held in the Program Room of the Library. The Chair opened the meeting at 5:37pm. Introductions were made and it was determined there was a quorum. The Pledge of Allegiance was recited by all.

J. Bartlett moved to approve the October 28, 2014 Draft Minutes as written; seconded by J. Coppinger. There was some discussion about the section regarding whether the survey could be available online or not, but no changes were proposed. The minutes were approved by a vote of 6-0.

The committee then began a discussion on what kind of a concept plan they wanted for their report. Several members brought their 11 x 17 concept plans and compared them with the large format map submitted by the Chair for discussion. The committee discussed each item at length, relying on the yellow sticky notes on the plan sheet. After considerable discussion on most of the sticky notes, the consensus was that the plan and smaller plans would be given to the landscape architect to prepare a more readable, draft for the committee to review, possibly change or revise and then approve for the next meeting.

The committee also discussed methods that could be used to implement the vision, including zoning ordinance change strategies and other steps such as village alternative zoning, heritage district overlay and adaptive reuse zoning sections. The Planner suggested that the members take a look at draft and model ordinances contained in the addenda of the draft report to help in the decision-making process.

A Survey Status report was given by the Chair and J. Bartlett, as they have been inputting the responses from the roughly thousand or so returned surveys into the web-based data entry survey site. A synopsis of responses from the 355 surveys entered so far was given to members to get a snapshot of what the trends were so far. There was some discussion about those trends, while noting that this is not complete yet. It was noted that the data entry will take some time to complete.

The committee discussed and decided that their next meeting will be held in Town Hall on Monday, December 8th at 6:00 PM.

J. Coppinger moved to adjourn with J. Bartlett seconding. Vote U/A at 6:58PM.

Respectfully Submitted, Bruce W. Woodruff, Town Planner

DRAFT

Town Greens



Village greens—and just about every other part of New England’s built environment—have been grabbing **Bruce Irving’s** attention for a long time. He produced television’s *This Old House* for 17 years before launching a career in the Cambridge, Massachusetts, area as a real-estate agent and home-renovation consultant. His book *New England Icons* reveals the hidden histories of the region’s familiar sights. If he had a spare moment to spread out a picnic, here’s where he’d go ...



Cambridge, Massachusetts

In the center of a hotbed of modern innovation is a site with roots in the historic hotbed of Revolutionary America. On July 3, 1775, General George Washington rode onto Cambridge Common and assumed command of the Continental Army. Hard by Harvard Yard, it’s a great place to stroll, and this spring is slated to witness the workings of a major renovation, its first since the Bicentennial.

Woodstock, Vermont

Standing in this lovely ellipse, a visitor can, in one rotation, take in a dozen examples of great American architecture. Exquisite Georgian, Federal, and Greek Revival homes line the green, the centerpiece of a streetscape declared one of the “Great Places in America” by the American Planning Association. After rotating, tuck into Richardson’s Tavern at the Woodstock Inn, fronting on the green.

Amherst, New Hampshire

This is a village that keeps its heritage alive, with two museums and the largest historic district in the state: 120 buildings on 1,600 acres. In the middle of it all, Amherst’s beautiful oval green is as hardworking as ever, hosting a Christmas-tree lighting, band concerts, an antiques show, farmers’ markets, an Easter-egg hunt, and a big July 4th celebration.

Craftsbury Common, Vermont

Perched on a hilltop, this two-acre rectangle has escaped the heavy-traffic necklace so many greens suffer, thanks to the rerouting of a state highway back in the 1950s. Featured in Hitchcock’s *The Trouble with Harry*, the common is ringed by a bright-white three-rail fence, faithfully maintained since the early 1900s by Village Improvement Society volunteers. The second Saturday of every August finds townspeople at Old Home Day, complete with potato-sack races.

New Haven, Connecticut

The Puritans measured the settlement’s green to hold 144,000 people. Why? Such was the number of souls prophesied to be saved in the Rapture, and the town fathers wanted a good spot for the airlift. When Hurricane Sandy descended in the fall of 2012, it toppled an old oak tree. Among its roots was a human skeleton, likely dating to Colonial times, when the green was the town’s burying ground. Pondering this, visit nearby Sally’s, Frank Pepe’s, and Modern to decide who makes the best pizza in New England.



Editors’ Alternative Favorites

Though it’s easy to see the merits in Bruce Irving’s choices, it’s impossible for us to leave off two of Connecticut’s gems—Guilford (ABOVE) and Litchfield—while those who’ve visited Longmeadow, Massachusetts’s green will certainly want their votes tallied, too. View photos of some of our favorites and join the town-green conversation at: YankeeMagazine.com/town-greens

H APPLE FESTIVAL
*Monday in September**



Savings!
You matter
150 Maple Street, Cornish
www.bangor.com

CORNISH STRAWBERRY FESTIVAL
(Last Saturday in June)*



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207 490 3919
www.blueberrybasket.com
please call for hours
Map No. 6.8.9

WHAT YOU WILL FIND IN AND AROUND CORNISH

Cornish is located in the foothills of the White Mountains, midway between the coastal city of Portland and the picturesque Mt. Washington Valley of New Hampshire. It is one of the five towns that make up what is called the Sacopee Valley. The other towns are Baldwin, Hiram, Parsonsfield and Porter. The word "Sacopee" is derived from Sen and Ojipwe, the two major rivers that flow along our borders. You also can visit the nearby towns of Limerick and Limerick.

Cornish has become an antique hunter's destination. Not interested in antiques, you will find unique craft and artists shops here. Local craftsmen and artists make quilts, fated goods, jewelry, forged steel, stained glass, "puffon jewelry", beaded rug, tape, paintings, hand-decorated furniture, and more. Local farms raise livestock: horses, dairy cattle, beef critters, swine, sheep and alpacas. Other farms specialize in apples, seasonal produce, perennials and herbs some even offer botanical/spice/tea shops, classes and apprenticeships. In the Cornish area there are picturesque views and waterfalls. If you are looking for unique dining or to stay awhile, there are a wide variety of restaurants and accommodations. The crown of the season, maple syrup, photography buffs and artists. Rivers, lakes and bays offer fishing, boating and swimming. Hiking trails offer a challenge to everyone. Cross country skiing and ice fishing are local snowy weather sports with downhill skiing nearby. Cross-country skiing has come to the area and there are interesting trails nearby. Several internationally acclaimed skiers are situated here.

For those interested in history, we have an active historical society and what genealogical resources survived the big fire are open for your research. This area includes the nation's "homestead of Henry Wadsworth Longfellow and the Willow Brook Museum in Newfield. Porter and Parsonsfield offer a historic covered bridge, golfing, and Parsonsfield Seminary for destination weddings, conferences, seminars, and graduations.

Local Annual Events*

- ME Maple Syrup Sunday - March
- Spring Celebration - April or May
- Kears Falls Lullie Festival - June
- St. Anne's Bandaged Cancer - July
- Strawberry Festival - June
- Ojipwe Valley Fair - July
- Trouting Race Events
- Music Festival - July
- Cornish Apple Festival - Sept.
- Pheasant Fair - Oct. (see 20 members page)
- Christmas In Cornish - Nov. or Dec.

Near By Activities*

- Downhill & Cross-Country Skiing
- Fly & Keel Fishing
- All Levels of Jilting
- Race & Snow Fishing
- Agricultural Tours
- National Scenic Highways
- Scenic Interpretation & Parks
- Snowmobiling
- Swimming at Long Pond
- RV & Tent Camping
- Kayak & Canoeing
- Golfing
- Quilts Shopping - North Conway 45 minutes, on the Property (house of U. Burt, 1 hour)

*Visit our Web site for more information.

WHAT IS CAB?

The Cornish Association of Businesses (CAB) was established in 1990 to promote business and community welfare in the Town of Cornish and the surrounding area.



CAB sponsored the first annual Cornish Apple Festival in 1989 as a fundraiser and opportunity to showcase the area when the hillsides are glowing with fall colors. News of the event has spread over the years and throngs of people descend on Cornish the last Saturday in September to enjoy this truly community event.

CAB holds a Spring Celebration each year featuring a silent auction, local cuisine and live entertainment. The Cornish Strawberry Festival is held when strawberries are ready to harvest. (Last Saturday in June or first of July) Profits from CAB events are used to help the community and promote Cornish and neighboring towns.

For the convenience of visitors to Cornish, CAB built and maintains public rest-rooms adjacent to the Old Fellows Hall across from the Thompson Park. CAB organizes volunteers for maintaining the painted brick cross walks and displaying American flags throughout Cornish. Events sponsored by CAB provides donations for community projects such as: the wrought iron fence around Thompson Park, renovation of Pike Hall, local food pantries, expansion of Bonney Memorial Library, decorating the park seasonally and Christmas in Cornish. CAB also provides an annual scholarship to a local high school senior.

CAB maintains an active Web site where members can advertise their businesses and provides a calendar of local events.

Annual dues are \$60 and entitle the member to a listing on the CAB web site, a listing in this brochure and others through out the season, a listing on the member location map on the Thompson Park kiosk, a reduced table rate at the CAB sponsored events, opportunities to promote their business, an invitation to a festive holiday party in December, and more. We encourage any business in the Sacopee Valley area to join.

Monthly meetings are held on the second Tuesday of the month at 7:00 p.m. at the United Church of Christ.

Cornish Association of Businesses

Promoting Business and Community Welfare in the Town of Cornish since 1990
A 501(C)(3) Non-Profit Corporation

207.625.4993

Cornish, Maine 04020

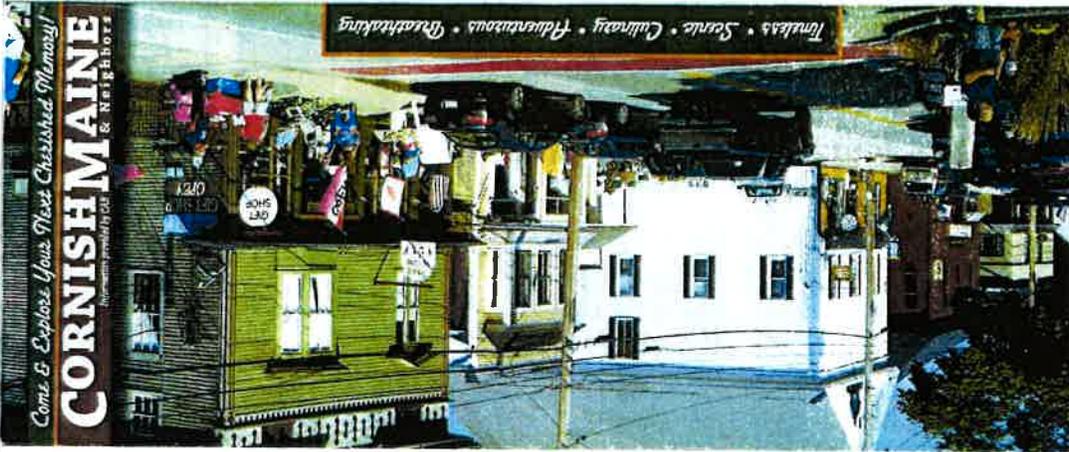
www.cornish-cab.com • Follow us on Facebook

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Consignment dress shop for ladies formal wear
accessories • wedding gowns • brides maid prom • cocktail dresses & the perfect little black dress
26 Main St. (2nd Floor) • Cornish, ME 04020
207-625-3500 • www.katsaltdc.vpweb.com
Map No. 20

BOLT
A nice variety of 100% cotton fabrics, sewing patterns, classes, quilting tools, patterns, kits, gifts & more!
12 Main Street • Cornish
207-625-4355
www.boltdesignstudio.com
Map No. 7

UTS Premium Chocolates Weddings Favors
193 Spectacle Pond Road • Porter, ME 04908
207 490 3919
www.blueberrybasket.com
please call for hours
Map No. 6.8.9



Photos By Rowley
207.625.4993
www.nationalphotowalk.com
www.photosbyrowley.com
Map No. 2



Shopping — Analyzes

1. Cornish Trading Company
www.cornishtrading.com
207-625-3138
2. Cornish Vintage Fabric
www.cornishvintagefabric.com
207-625-7700
3. Cottage Treasures
cottagejournal.com
207-625-2301
4. Red House Antiques
RedHouse31@aol.com
207-625-8322
5. The Smith Co
207-625-6030
6. Blubberr Baker
207-408-1919
www.blubberrbaker.com
7. Bell
207-625-4235
www.bellshenanigans.com
8. Best Vintage Collections
societyfarm.com
207-625-8766
9. Finding the Needle
207-625-8766
www.findingtheneedle.com
10. Fall Creek Antiques Gallery
& Book Emporium
207-625-7725
11. Lily's Fine Flowers
www.lilysflowers.com
207-625-2366
12. Old Kasaan Antiques Barn
207-625-4823
www.oldkasaan.com
13. Primitive Days
primivedays@gmail.com
207-625-8669
14. Stone Hill Creation
www.stonehillcreation.com
207-625-4609
15. Terry's Unique Cleaners
207-625-7079 & 207-625-3032
16. Village Jeweler
207-625-8938



Donuts

1. 365 Donuts
www.365donuts.com
207-445-7775
2. 176 9:00 PM
Map No. 11



NSFIELD NARY

BOOKING EVENT

35-4449
Map No. 26



Dinner & Lodging

1. The Grand Lodging
www.grandlodging.com
207-625-8766



22

Map No. 29



ine STATE

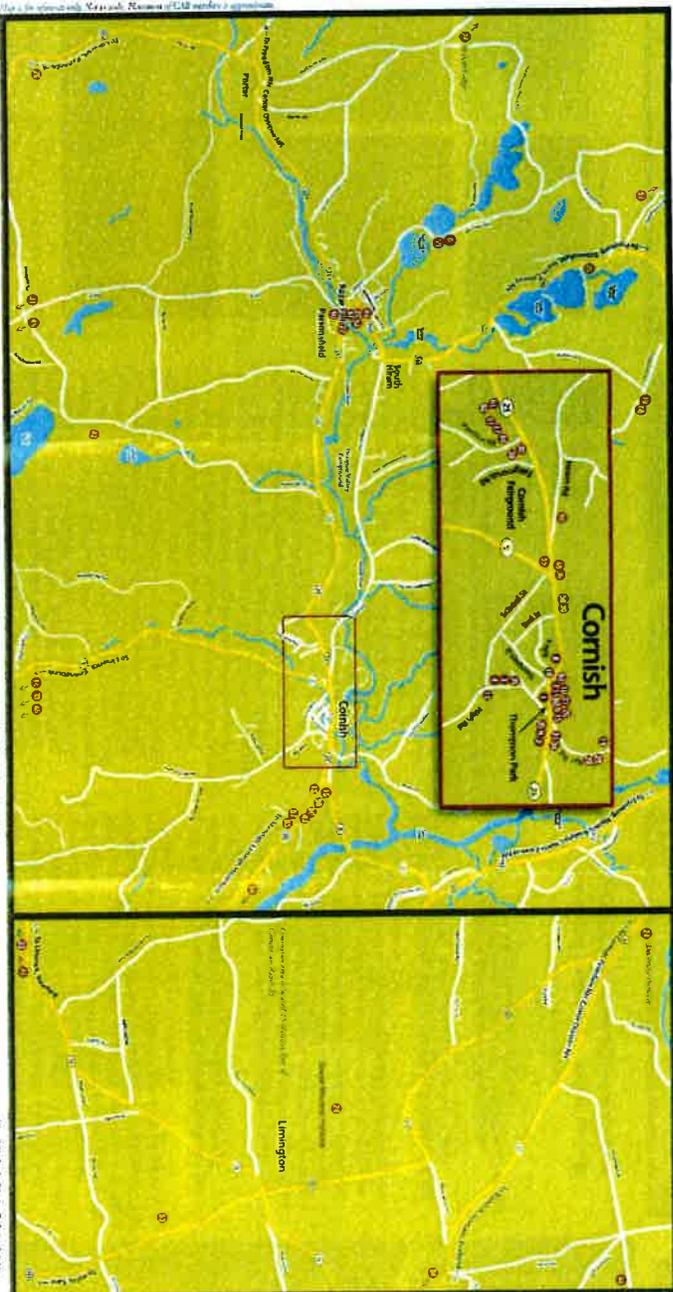
REALTY BROKER

21. sirs, Broker
207-625-3551
www.sirs.com



Come & Explore Your State's Cheesecake Museum!

2014 Cornish Association of Businesses Members* — www.cornish-maine.org



1607 Pleasant Place of Business, downtown Cornish, from Thompson Park — 2009

- Recreation & Event Facilities**
23. Cornish Spa-Cubers
www.cornishspa.com
207-252-9549
 24. French Small Heritage Trust
www.frenchsmall.com
207-221-0853
 25. Maine Ken Camp
www.mekencamp.com
207-625-9494
 26. Parsonfield Seminary
www.parsonfieldseminary.org
207-625-8126
- Services**
27. ABS Computers
www.abscomputers.com
207-625-5870
 28. Allen The Hair Cutting & Waxing
www.allenthehaircutting.com
207-625-3100
 29. Arc Collaborative and School Advancement Program
www.arcmaine.org
207-625-9750
 30. Burger, Sealing, Bank
www.burgersealing.com
207-625-0750
 31. Bonney Memorial Library
www.bonneylibrary.com
207-625-8084
 32. Bunde & Cozer
www.bundeandcozer.com
207-370-9038
 33. Cloud Nine Massage, LLC
www.cloudninemassage.com
207-619-3999
 34. Cornish Historical Society
www.cornishhistoricalsociety.com
207-625-4095
 35. Cornish United Church of Christ
www.cornishunitedchurch.com
207-401-5333
 36. Carr & Howe Realty
www.carrandhowe.com
207-625-5222
 37. Dismore Tree Removal, LLC
www.dismoretreeremoval.com
(603)844-0487
 38. Fowhith Physical Therapy
www.fowhithphysicaltherapy.com
207-625-8480
 39. Karma Salon & Day Spa
www.karmasalonspa.com
207-625-8377
 40. Kegan Falls Business Assoc.
www.keganfalls.org
 41. Law Office of Paul B. Wason
www.paulb.wason.com
207-625-2825
 42. Linda Helle Garton-Curtain
www.lindahelle.com
207-625-7317
 43. Nicky's Hair Salon 2000
www.nickyshair.com
207-625-2333
 44. Nurturing Transplant Skin & Spine
www.nurturingtransplant.com
207-625-1300
 45. Orlupe Wald Christian School
www.orlupewaldchristianschool.org
207-793-0003
 46. Paul Wason
www.paulwason.com
207-625-9162
 47. Photo by Kenley
www.photo-by-kenley.com
207-625-8493
 48. Sirope Valley Eye Care
www.siropevalleyeyecare.com
207-625-8200
 49. Sirope Valley Health Center
www.siropevalley.com
207-625-8126
 50. Sirope Veterinary Clinic
www.siropevet.com
207-625-8386
 51. Sirel Auto Parts Co.
www.sirelautoparts.com
207-625-6268
 52. Sore Design, LLC
www.soredesign.com
207-625-8100
 53. Sirope Sign Works
www.sirope.com
207-293-8040
 54. The Main Red Team Bookend
www.themainred.com
207-643-2100
 55. W. L. Sturgeon, Inc.
www.wl-sturgeon.com
207-625-5861
 56. Widesorb Woodlands, Inc.
www.widesorb.com
207-625-2068
 57. William A. Doyle & Sons Inc.
www.williamadoyle.com
207-625-8100
 58. Your Wedding Shopping Guide
www.yourwedding.com
207-625-8334

- Dining & Lodging — Dining & Other**
59. Blubberr Basket
www.blubberrbasket.com
207-625-7919
 60. Cafe 22
www.cafe22.com
207-625-4449
 61. Cornish Sirope
www.cornishsirope.com
207-625-4277
 62. Dunbar Downs
www.dunbar.com
207-627-7775
 63. Ketchikan
www.ketchikan.com
207-625-6200
 64. Sirope Valley House
www.siropevalleyhouse.com
207-625-2727
 65. Stone Ridge Inn
www.stoneridgeinn.com
207-625-2009
 66. Conger at Oak Hill Farm
www.congerat.com
207-625-7151
 67. Stone Ridge Restaurant & Lodge
www.stoneridge.com
207-625-2009
 68. The Midway Cottage Lodge
www.themidwaycottage.com
207-625-5855

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HOUSE OF PIZZ
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Sunday - French Brdg
207-625-2777
Cotton Pines Drive
Cornish, Maine

STURGEON
SIGNWORK
REPRESENTATIVE
793-4447

W.L. Sturgeon,
Excavating Contractor
207-625-8100

MAINE TEEN CAMP

KARMA
Sala de Yoga
207-625-8126

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200 • www.NailnHairFraternity.com
Lumington, Maine

Finding the Puddles

Maine Made Gift Shop
Gifts for all occasions

Custom orders
Local Honey

Felling supplies
& Workshops

THE Maine REAL ESTATE NETWORK

Serving buyers and seller in the Cornish area and beyond as part of Maine's largest real estate community

Hazardous Tree Removal Experts

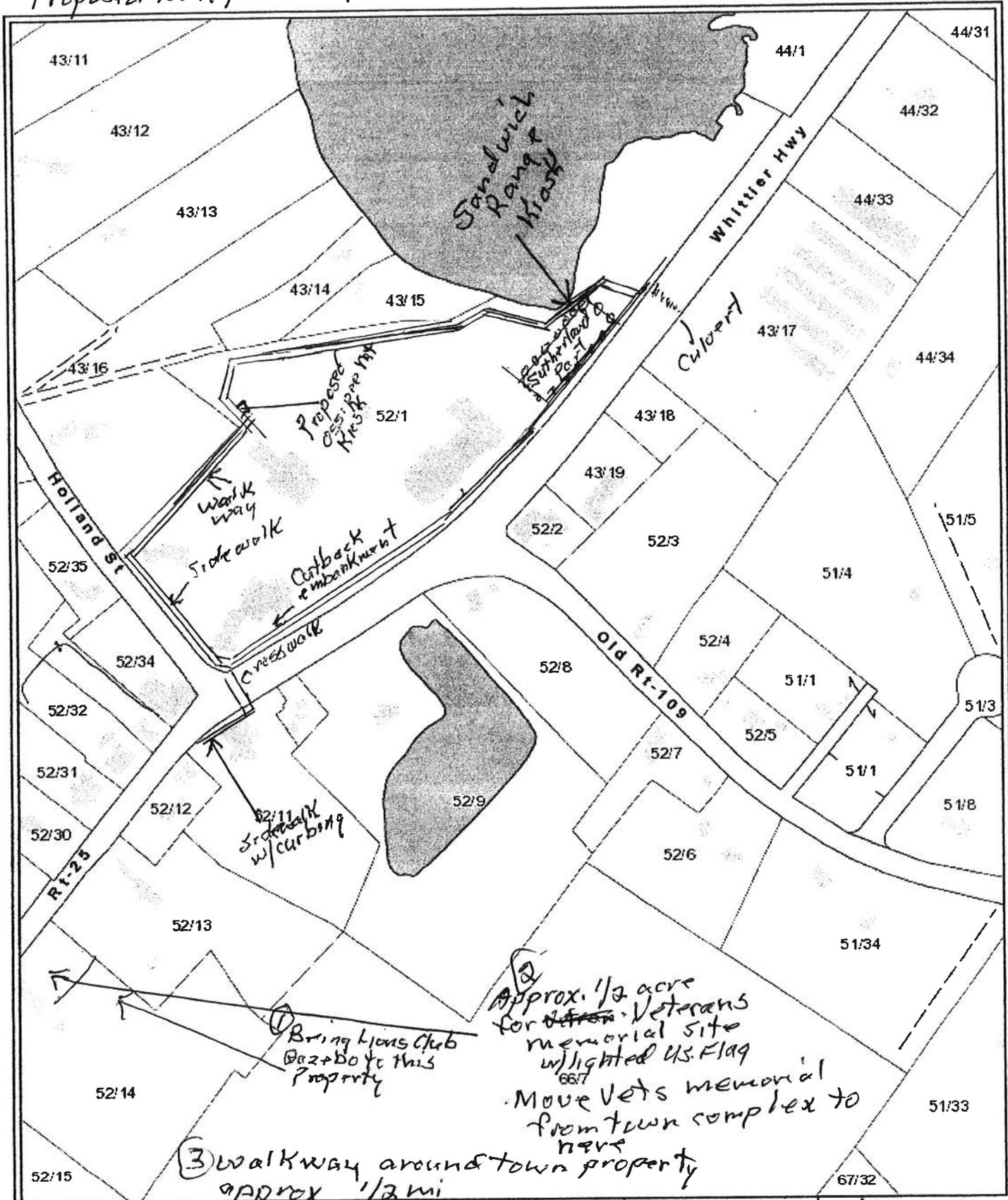
PARSONFIELD SEMINARY

Let us host your event in a elegant and historic building with scenic and spacious grounds.

- Weddings
- Receptions
- Graduations
- Birthdays
- Anniversaries
- Seminars
- Conventions

Parsonfield Seminary, opened in 1823 is the first Free Will Baptist Seminary in the United States. It is now operated by the Friends of Parson, a 501(c)(3)

Proposed Town pathway + Veteran memorial



① Bring Lions Club Gazebo to this property

② Approx. 1/2 acre for Veterans memorial site w/ lighted US Flag
 Move Vets memorial from town complex to here

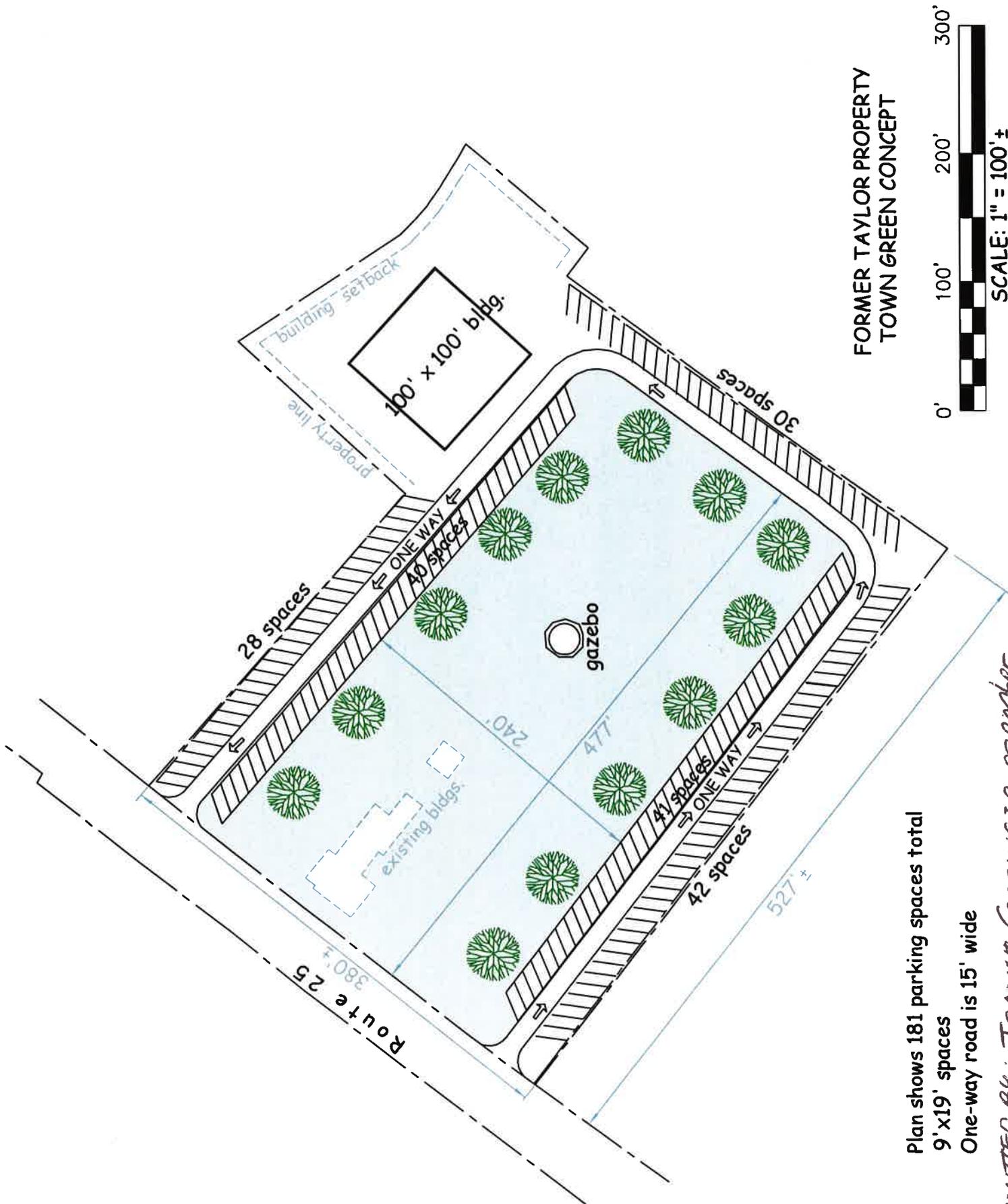
③ walkway around town property approx 1/2 mi

④ Possible to add 2 other Vets memorials to proposed vets site

Moultonborough, NH
 1 Inch = 286 Feet
 December 29, 2014
 SUBMITTED BY:
 STEVE HOLDEN, member



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.



FORMER TAYLOR PROPERTY
TOWN GREEN CONCEPT

Plan shows 181 parking spaces total
9' x 19' spaces
One-way road is 15' wide

SUBMITTED BY: JOANNE COPPINGER, MEMBER



Village Vision Committee
A sub-committee of the Planning Board
P.O. Box 139
Moultonborough, NH 03254
(603) 476-2347

Meeting Minutes
Monday, December 8, 2014

Members Present: K. Bickford; C. Ashjian; J. Bartlett; J. Coppinger; R. Murphy; B. Nelson; S. Holden; A. Hume; C. Shipp

Members Excused: K. Garry

Others Present: Bruce Woodruff, Town Planner; Scott Kinmond, Public Works Director; Nancy Wright, Videographer

The meeting was held in the Ernest Davis Meeting Room at the Town Hall. The Chair opened the meeting at 6:07pm. Introductions were made and it was determined there was a quorum. The Pledge of Allegiance was recited by all.

J. Bartlett moved to approve the November 20, 2014 Draft Minutes as written; seconded by J. Coppinger. There was no discussion and no changes were proposed. The minutes were approved by a vote of 8-0.

Scott Kinmond spoke on trail/path construction, surface types, lighting needs all depending on where the path was and what it is intended to be used for. He talked about the difference between winter maintenance of sidewalks and paths/trails. Scott then discussed issues with liabilities and the state RSA's that give partial protection for trail/path easements to private owners and full liability protection (like roads) for sidewalk facilities. He indicated that he had preliminary discussions with both Chiefs about alternate access to the Academy through the Taylor property for emergency services only. He stated he envisions the original driveway, used and extended.

A School path discussion ensued by the committee.

Following that, a Gazebo/band stand/public parking design and feasibility discussion ensued. It was agreed that public parking signage needed, especially for the shared church parking lot.

After much discussion on individual elements of the draft concept vision plan, the committee agreed that the draft did represent the committee's vision. The Planner will now take the concept vision plan and from it develop a spreadsheet matrix with each element on it along with columns for priority, who is responsible, estimated cost, etc. for review by the committee at the next meeting.

A Survey Status report was given by the Chair and J. Bartlett. There was a lively discussion about survey results and what they meant to the committee. The committee will revisit this once all the respondents' surveys are entered. It was noted that the group's Vision should be longer than 2-3 years, that it is an overall vision, and that the Town's leaders need a blueprint to work

towards. Once again, the village boundaries issue was discussed, and it concluded with comments about a lengthened village area equating to the potential for strip development. Members then reviewed the answers in the survey (so far) about the boundaries.

The committee had the following general comments about the draft concept vision plan:

- There is some Line work that needs to be added to the legend
- The leader lines need to pop, so a color like red was suggested.

The matrix will be next meeting's main topic. The committee will fill in the who is responsible, when, and how much columns and it will become part of the committee's report.

The committee discussed and decided that their next meeting will be held in Town Hall on Monday, December 16th at 6:00 PM.

R. Murphy moved to adjourn with J. Coppinger seconding. Vote U/A at 7:24PM.

Respectfully Submitted, Bruce W. Woodruff, Town Planner

VILLAGE VISION COMMITTEE

Meeting Minutes

Tuesday, December 16, 2014

Members Present: K. Bickford, C. Ashjian, J. Bartlett, J. Coppinger, A. Hume, R. Murphy, B. Nelson, S. Holden, C. Shipp

Members Absent: K. Garry

Others Present: Nancy Wright, Videographer

The meeting was held in the Meeting Room at the Town Hall. Chair Ken Bickford opened the meeting at 6:05 PM. Introductions were made and it was determined that there was a quorum. The Pledge of Allegiance was recited by all.

Al Hume moved to approve the December 8 draft minutes with minor edits for clarification as proposed by Joanne Coppinger; this motion was seconded by Steve Holden, and approved unanimously by the committee.

The draft Village Vision Element Matrix was then reviewed and revised by the committee, which discussed priorities and timeframes for each recommendation. A revised version will be discussed at the next meeting, along with the revised draft Village Vision Concept Plan or Map. Steve Holden distributed a template for pedestrian crossing signs, and briefly discussed his marked-up Village map. At 7:25, the committee moved on to the draft Village Vision report; Cristina Ashjian offered to start to re-organize the report and to integrate committee members' comments. It was agreed that committee members should leave their marked-up draft reports with Planner Bruce Woodruff. At 7:30, the committee briefly discussed the survey, with Chris Shipp offering to process the last batch of returned surveys to complete the process. The final survey results will be discussed at the next meeting.

The committee decided that their next meeting will be held in Town Hall on Monday, December 29th, at 6 PM, with Planner Woodruff present. Chris Shipp moved to adjourn with Josh Bartlett seconding. Vote U/A at 7:35 PM.

Respectfully submitted, Cristina Ashjian

**Town of Moultonborough
VILLAGE VISION COMMITTEE**

**Meeting Minutes
Monday, December 29, 2014**

Members Present: K. Bickford, C. Ashjian, J. Bartlett, J. Coppinger, R. Murphy, B. Nelson, S. Holden, C. Shipp; K. Garry

Members Absent: B. Nelson (excused), A. Hume

Others Present: Bruce W. Woodruff, Town Planner

The meeting was held in the Meeting Room at the Town Hall. Chair Ken Bickford opened the meeting at 6:03 PM. Introductions were made and it was determined that there was a quorum. The Pledge of Allegiance was recited by all.

J. Coppinger moved to approve the draft December 16th minutes; seconded by S. Holden, and approved unanimously by the committee.

The draft Village Vision Element Matrix was then reviewed by checking the revisions made by the committee at the previous meeting on December 8th. Planner Woodruff briefly explained the methodology for determining the estimated costs of each element, noting that they are conceptual estimates and that many if not all costs are interrelated. He also noted that the costs are total potential costs that do not indicated that funds may be from either the private sector (developers), the Town, or from grants. The committee asked that additional rows of information be added to the matrix showing this funding breakout. This will be done for the next meeting. An extensive pro and con discussion ensued on several elements of the matrix, including narrowing lanes on Rte. 25 through the village, with no clear majority either supporting or not supporting the element. It was decided by consensus to reduce the priority from high to medium, and that other planned traffic calming techniques and treatments should get first priority for implementation, and also to note that there are concerns about doing this by some committee members. Also, speed limit signage and speed indicator signs were discussed, specifically having a recommendation that the Town purchase one or two more to install permanently at each end of the village. There was further discussion on Steve Holden's distributed marked-up Village map. The consensus was that these ideas are a

good idea. Additionally, there was consensus that view shed cleanup at Berry Pond and the wetland area along Rte. 25 was a priority as well. Discussion turned to veteran's memorials and where they may best be located, noting that the Old Town House or the Taylor property may be appropriate. The Taylor property may be premature, but if a Town green, common or park is eventually located there, it would be a good idea. Other changes were made to the draft Village Vision Element Matrix that will be made and submitted to the committee at the next meeting for approval.

The committee then moved on to the survey, noting that all the data from every survey had now been entered, that over 1600 had been tallied. Final survey results will be prepared and sent to members and discussed at the next meeting. There was some discussion by members of specific written comments such as the need for more police presence and others.

The committee decided that their next meeting will be held in Town Hall on Monday, January 12, 2015, at 6 PM. C. Ashjian moved to adjourn with J. Bartlett seconding. Vote U/A at 7:35 PM.

Respectfully submitted,

Bruce W. Woodruff, Town Planner

**Town of Moultonborough
VILLAGE VISION COMMITTEE**

**Meeting Minutes
Monday, December 29, 2014**

Members Present: K. Bickford, C. Ashjian, J. Bartlett, J. Coppinger, S. Holden, C. Shipp

Members Absent: B. Nelson (excused), A. Hume, R. Murphy

Others Present: Bruce W. Woodruff, Town Planner; K. Garry

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are a good idea. Additionally, there was consensus that view shed cleanup at Berry Pond and the wetland area along Rte. 25 was a priority. Discussion turned to veteran's memorials and where they may best be located, noting that the Old Town House or the Taylor property may be appropriate. The Taylor property may be premature, but if a Town green, common or park is eventually located there, it would be a good idea. Other changes were made to the draft Village Vision Element Matrix that will be made and submitted to the committee at the next meeting for approval.

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The committee decided that their next meeting will be held in Town Hall on Monday, January 12, 2015, at 6 PM. C. Ashjian moved to adjourn with J. Bartlett seconding. Vote U/A at 7:35 PM.

Respectfully submitted,

Bruce W. Woodruff, Town Planner

MEMORANDUM – OFFICE OF DEVELOPMENT SERVICES

TO: Carter Terenzini, Town Administrator
FROM: Bruce W. Woodruff, Town Planner
RE: Village Area Highway Lane Width Narrowing
DATE: October 15, 2013
CC: Chief Wetherbee; Chief Bengtson, Road Agent Kinmond



The Highway Safety Committee has researched the concept of narrowing the travel lanes on NH Rte. 25, Whittier Highway within the limits of the Village area with the goal of reducing the speed of free-flowing traffic. This memo will update you on the findings and committee recommendation on this.

Staff contacted the NHDOT District III Engineer's Office to inquire if the Department supports narrowing travel lanes in general and here in the Village in specific. Their answer was yes, and yes, conditioned upon the following: that the lanes be no less than 11 ft., that the total roadway width (travelled lanes and paved shoulders) not be reduced, that appropriate MUTCD compliant signage be erected, and that the state would not pay the cost to effect the change. They stated that the Village area, with its 30 MPH speed limit and characteristics was an appropriate place to narrow lanes with the intent to improve safety by reducing overall speed in the corridor segment.

Staff research reveals that the width of a travel lane on a roadway greatly influences the safety and speed of driving, as well as the total width of a roadway. The roadway width in turn determines the pedestrian crossing distance and the roadway width potentially available for other uses such as bike lanes, parking lanes, or landscaped curb extensions.

Despite recent accepted engineering wisdom, narrower lane widths are actually associated with fewer traffic injuries and fatalities. A large study [1] of crash data from all 50 U.S. states over 14 years revealed the following:

- Those states with more arterial roads with lane widths 10 feet or 11 feet are associated with fewer injuries and fatalities compared to 12 foot lanes.
- For collector streets (residential streets that provide vehicle access to large arterial roads), the same pattern is found. That is, 12 foot wide lanes are associated with more injuries and fatalities.

These results are surprising, as it has been the general practice to improve the safety of roads by increasing lane widths. One possible behavioral response is that drivers increase their speed when lanes are wider and offset any safety benefit from increased lateral spacing. Another possibility is that drivers may feel safer and reduce cautionary behavior.

In another study [3], a researcher found that two segments of the same road, that differed primarily in lane width and adjacent land uses, had 31% fewer crashes during the five years of 1999-2003. The lane width of the narrower section was 11 feet, while it was 12.5 feet in the wider section. Traffic was faster on the wider section, which undoubtedly added to the crash risk.

The Committee has recommended that this strategy be implemented as time and money allow. Chief Wetherbee is concerned, however, that with a one foot lane reduction, the dedicated cyclists (everyday) will tend to travel more closely to or in the narrowed travel lane; looking for the "clean" lane that is devoid of debris and uneven surfaces. He recognizes that the occasional cyclist will travel to the right of the white fog line on the paved shoulder area.

A rough estimate for accomplishing this work is as follows:

Assuming a distance through the Village area of 5,400 linear feet, thereby grinding off 10,800 LF of white fog lines at \$0.60 per LF = \$6,480.00. Say \$7,000.00.

Striping of 10,800 LF of white fog lines at \$0.22 per LF = \$2,376.00. Say \$2,400.00.

Installation of two MUTCD compliant Narrow Lanes Ahead signs at \$175.00 per sign = \$350.00.

Construction of two Welcome to Moultonborough Village signs with appropriate landscaping at approximately \$4,500.00 each = \$9,000.00.

Contingency of \$1,650.00.

Total Cost of \$20,400.00.

REFERENCES

[1] 231.3 Lane Width, MoDOT Engineering Policy Guide.

[2] Noland, R. 2002. Traffic fatalities and injuries: the effect of changes in infrastructure and other trends. *Accident Analysis and Prevention*, 35: 599-611.

[3] Dumbarugh, E. Safe streets, livable streets. *Journal of the American Planning Association*, 71(3): 283-300.

 **Table of Contents**
Mitigation Strategies for Design Exceptions

Excerpt from Chapter 3

Lane Width

The adopted criteria describe design values for through travel lanes, auxiliary lanes, ramps, and turning roadways. There are also recommended widths for special-purpose lanes such as continuous two-way left-turn lanes. AASHTO also provides guidance for widening lanes through horizontal curves to provide for the off-tracking requirements of large trucks. Lane width does not include shoulders, curbs, and on-street parking areas. Table 3 summarizes the range of lane widths for travel lanes and ramps.

TABLE 3

Ranges for Lane Width

Type of Roadway	Rural		Urban	
	US (feet)	Metric (meters)	US (feet)	Metric (meters)
Freeway	12	3.6	12	3.6
Ramps (1-lane)	12-30	3.6-9.2	12-30	3.6-9.2
Arterial	11-12	3.3-3.6	10-12	3.0-3.6
Collector	10-12	3.0-3.6	10-12	3.0-3.6
Local	9-12	2.7-3.6	9-12	2.7-3.6

(Source: A Policy on Geometric Design of Highways and Streets, AASHTO)

It is FHWA policy that the requirement of a formal design exception for lane width is applicable for all travel lanes, including auxiliary lanes and ramps. With respect to the practice of widening lanes through horizontal curves, a formal design exception is not necessary for cases not providing additional lane width, but the decision should be documented in project records. Exhibit 7-3 in the *Green Book* describes minimum lane widths for two-lane rural highways for a range of design speeds and design-year traffic. The table entries show a 24-foot traveled way (12-foot lanes) for most conditions. Careful inspection of this table (see subnote [a]) shows that 11-foot lanes are acceptable and within policy for reconstruction projects in which an existing 22-foot dimension is operating in a satisfactory manner. For such cases the designer should document this is the case, but retention of the 11-foot width would not require a design exception.

Safety

Speed is a primary consideration when evaluating potential adverse impacts of lane width on safety. On high-speed, rural two-lane highways, an increased risk of cross-centerline head-on or cross-centerline sideswipe crashes is a concern because drivers may have more difficulty staying within the travel lane. In a reduced-speed urban environment (45 MPH or less), the effects of reduced lane width are different. On such facilities, the risk of lane-departure crashes is less. The design objective is often how to best distribute limited cross-sectional width to maximize safety for a wide variety of roadway users. **Narrower lane widths may be chosen to manage or reduce speed and shorten crossing distances for pedestrians. Lane widths may be adjusted to incorporate other cross-sectional elements, such as medians for access control, bike lanes, on-street parking, transit stops, and landscaping. The adopted ranges for lane width in the urban, low-speed environment normally provide adequate flexibility to achieve a desirable urban cross section without a design exception.**

Designers should understand the interrelationships among lane width and other design elements. Horizontal alignment is a factor that can influence the safety of lane width reductions. Curvilinear horizontal alignments increase the risk of lane departure crashes in general, and when combined with narrow lane widths, the risk will further increase for most high-speed roadways. It is important to understand this interaction of design elements when a design exception for lane width is being evaluated.

Substantive Safety

Figure 6 shows accident modification factors for variations in lane width on rural two-lane highways. **Note that there is little difference between 11- and 12-foot lanes.**

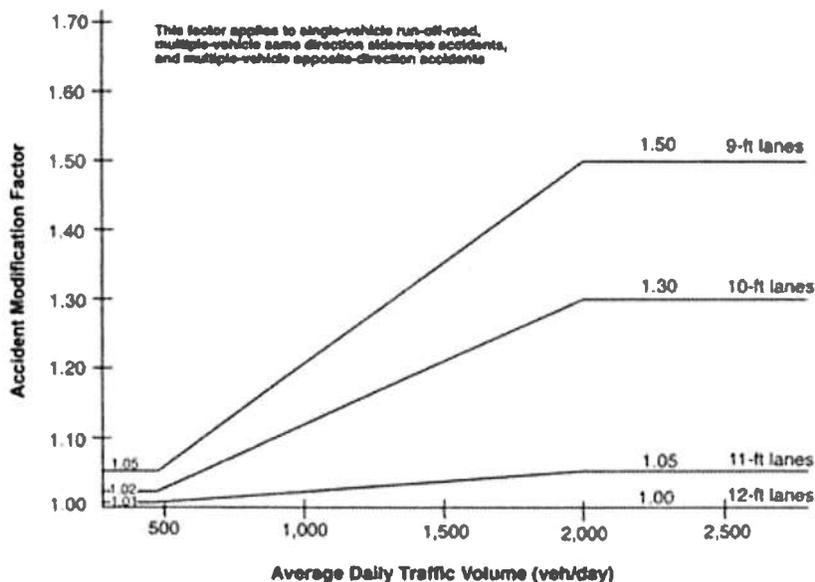


FIGURE 6

Accident Modification Factors for Lane Width on Rural Two-Lane Highways.

(Source: Prediction of the Expected Safety Performance of Rural Two-Lane Highways, FHWA)

Figure 6 is a graph. The "x" axis is labeled "Average Daily Traffic Volume (veh/day)," and is marked in increments of 500; 1,000; 1,500; 2,000; and 2,500. The "y" axis is "labeled Accident Modification Factor," and is marked in decimal increments of 1.00, 1.10, etc., through 1.70. A note at the top of the "x" axis states, "This factor applies to single-vehicle run-off-road, multiple-vehicle same direction sideswipe accidents, and multiple-vehicle opposite-direction accidents." The accident modification factors for the various lane widths begin as horizontal lines showing a very minor difference in crash risk. As traffic exceeds 500 vpd, the AMFs increase linearly and at 2000 vpd, the AMFs return to horizontal lines. At this point the AMF for 12-foot lanes is 1.00, for 11-foot lanes is 1.05, for 10-foot lanes is 1.30, and for 9-foot lanes is 1.50, illustrating that the expected crash risk is significantly higher for 9- and 10-foot lanes on rural two-lane highways.

For multilane urban arterials and multilane rural arterials, the expected difference in substantive safety for variations in lane width is much less on the order of a few percentage points when comparing lane widths of 10 to 12 feet.

Traffic Operations

Lane width has an effect on traffic operations and highway capacity, particularly for high-speed roadways. The interaction of lane width with other geometric elements, primarily shoulder width, also affects operations.

When determining highway capacity, adjustments are made to reflect the effect of lane width on free-flow speeds. Lane widths of less than 12 feet (3.6 meters) reduce travel speeds on high-speed roadways, as summarized in Tables 4.

Source: Highway Capacity Manual

TABLE 4

Operational Effects of Lane and Shoulder Width on Two-Lane Highways

Lane width (ft)	Reduction in Free-Flow Speed (mi/h)			
	Shoulder Width (ft)			
	≥0<2	≥2<4	≥4<6	≥6
9<10	6.4	4.8	3.5	2.2
≥10<11	5.3	3.7	2.4	1.1
≥11<12	4.7	3.0	1.7	0.4
≥3.6	4.2	2.6	1.3	0.0

Source: Highway Capacity Manual

Lane Width Resources

- *A Policy on Geometric Design of Highways and Streets*, AASHTO, 2004.
- *Effective Utilization of Street Width on Urban Arterials*, NCHRP Report 330, Transportation Research Board, 1990.
- *FHWA Roadside Hardware Web site*
http://safety.fhwa.dot.gov/roadway_dept/policy_guide/road_hardware/

been filled by the Sargent (\$5k stipend) and that is working extremely well. As to patrol officers, much more time is being spent on community policing. Motor vehicle stops and arrests are down 50%, but positive neighborhood interaction is up dramatically. Accident rates are not popping up. Road safety is all about Education, Engineering, and Enforcement. Once Enforcement maxes out (and he feels it has) everything after that just drives negatives about the police and their interactions and image with the community. Mileage on back roads has been doubled. Chief Wetherbee asked that the Selectmen to please bear in mind that the future may change and we may have to revisit this at some point. Carter said that while the public does not see it, this type of activity review is done at every job opening and annually. Chris commented that 50% less arrests is a good thing, but wondered if it was a bad thing when related to motor vehicle issues. The Chief said the arrests had been mostly drivers' license issues and the like.

Chief Wetherbee went on to say that he anticipated the police dog will be retired by the end of 2014. While he had promised a comprehensive study he felt he really did not need to once he saw the activity logs. He said that dogs are great when you need them, but our uses are in the low single numbers. He continued that going back to a specific handler on patrol with the dog goes back on the philosophy we are now employing. Also the dog needs a specific match with the personnel and their home life. He said the future might be different, but for now he just can't justify it based on usage. Chris asked and learned that if a dog is needed, the closest option is the State Police or Ossipee. Joel asked if the Board needed to go back to Town Meeting as they approved the program and Chris thought it wouldn't hurt. Chief Wetherbee said that if it is voted, then he is in the tough position of having to say to the meeting he doesn't want one. Other Board members felt this was in the BoS prerogative. The Town Administrator said that at the budget public hearing he would call attention to the cut in funding for the last quarter of the year as a way to let people know.

The Chief reported on the Substance Abuse Fund. While he had the Draft guidance together he couldn't move all the parties to making a formal request for a 2014 program. So we may still face the annual debate (prom transportation) in the spring of 2014. Carter spoke to the issue being larger than just police or just school children, but a community wide issue affecting all ages. He said there had been discussions of whether or not a larger effort was needed and who would undertake this. He said that it was clear there was a philosophical divide that needed to be dealt with. Joel suggested – and it was agreed by consensus – to try for a joint meeting with the School Board (2nd Thursday in January) to further discuss this.

12:00 p.m. the Selectmen took a lunch recess and reconvened at 12:35 p.m.

3. Office of Development Services: The budget is up .21%. Code Enforcement Officer Don Cahoon has reviewed the statistics on the building permits and they are about the same, though for larger projects and dollar values are up. Bruce Woodruff reviewed the several accounts and some movement of specific items between them. He also gave an overview of our continuing progress on the GIS system.

LRPC's Kimon Koulet thanked the Selectmen for all of their support over the years, as he is retiring end of 2013. Mr. Koulet gave a presentation of the overall scope of LRPC's mission and some specific projects from the fiscal year such as the preparation of the

recent Hazard Mitigation Plan (value of \$9,600). He spoke to the managing of the dues requests of members (FY 2014 is up 1.4% or \$140). Discussion then turned to a number of projects and policies.

Demolition Permit Guidance: Don reviewed the draft that would go with the application and on the website. There was a question on interior work and why we are not requiring holding to minimums, after getting other work with permits. The fee would be nominal, with a baseline now at \$30. It was the Board's consensus that it was ripe for action and asked that it be polished for the Selectmen to act upon it in the next few weeks.

Repeat Offenders of the Zoning/Planning Ordinances: There has been an increase in the number of high profile incidents of building without a permit or zoning approvals. There is no basis found in the statute or building code for "repeat offenders". It was the consensus of the Board that it would be good to polish what had been prepared to date for formal action.

Foundation Surveys: There had been problems over buildings being built and then finding they were in violation of the set-backs. Don spoke to the several levels of surveys and certifications. Bruce suggested that if we were going to do it we need to follow the mid-level of a foundation certificate. Discussion occurred about the varying circumstances under which one might or might not require a survey before issuing a building permit. Jon thought there was a responsibility here that the owners need to accept for themselves. After lengthy discussion it was the consensus for a letter to be sent to Ms. Coppinger, who had suggested a foundation survey requirement, that the Board will not require foundation surveys as it is the owner's personal responsibility, and will ask ODS to be clearer on their advice to undertake such a survey.

Lane Width Narrowing: Bruce said that this really starts with the idea from Chief Wetherbee that enforcement has reached its saturation point. The real question becomes, is this an issue (speeds) and that is up to the Board to decide. The proposal moves fog lines in, so lanes are 11'. Studies show it does have the effect of lowering speeds by 3-5 m.p.h. Chris said he struggles with the idea that narrowing lanes actually reduces speed. Joel was concerned over the conflict with mirrors (large trucks) for those walking or biking on the white line and in breakdown lane. Ed felt that anything that slows people down and reduces the speed is worthwhile and Russ said he wasn't sure it would solve any problems for us. Ed thought it was worth a try. Placed on hold for "Village" issue discussion (see below).

Conservation Commission: Chair Marie Samaha spoke to the commission's activities. Peter Jensen spoke to the work of the Town and IMA milfoil groups. Carter said the initial hope was that we could reduce the \$200,000 budget annually by \$5,000 to \$175,000 based upon progress that we made. However, based upon finding large new areas, the Town committee had asked for an increase from \$195,000 back to \$200,000 and he had honored that. Chris asked if every community on the lake was taking some type of action and learned that they were.

Heritage Commission: Chair Cristina Ashjian spoke on behalf of the commission. Carter spoke to the issue of do we have a village issue (some think we do) or don't we (as some think we don't), the role of government in implementing what it wanted to happen (as

reactor or active participant). Bruce spoke to the work flowing out of the Master Plan and the need for getting universal support at Town Meeting. Chris thought that the warrant articles for this year (Sidewalk Study and the Taylor property) may give the Board some guidance on the community's attitude toward the Village. Russ spoke to surveys and efforts now underway (Master Plan) as giving us much information and characterized much of the 2012 Village Charrette as "Pie in the Sky." Carter pointed out that Master Plans were really a function of the Planning Board and while there was often substantial input many were never formally submitted to the Town (meeting) for endorsement. Ed thought the role of government was to help people have a vision. Chris felt it was simply our job to make sure the needed infrastructure is there. Jon spoke to the results of the survey and agreed with Carter that there was a lot of disparity over what people think. He said that he believes that the only survey that counts is what the voters decide at Town Meeting. Paul Punturieri told the Selectmen what the Master Plan Implementation Committee was doing and the possibility of developing a plan for the village for adoption at Town Meeting in 2015. Bud Heinrich commented that we have a number of studies and said that he did not want to see more disparate cherry picking of ideas. Cristina Ashjian said she had been working on this since 2006 and agreed there had been a number of studies with no coordination. Carter said the issue is, does he Town believe there is a Village to revitalize and what is to be our role. He said that if people think the market place will deliver the vision they want on its own they may be unpleasantly surprised. There is a great risk of a lot of inappropriate development unless the Town works together to develop and deliver a vision. Carter asked the Selectmen what they wanted to do. Joel suggested the Board put the fund request for lane narrowing as a warrant article and it is up to the voters at town meeting. Russ said he understands what Carter is saying and said the question is if the Board wants to use some judgment or go to Town Meeting with the question. He thought they were stuck between a rock and a hard place. By consensus of 3 to 2 it was decided to put the funds for narrowing of lanes and signs. The TA asked if he had the Board's support to meet with Mr. Woodruff and Mr. Punturieri to see if we could develop a program and timeline such that the governing body, the Planning Board, and the community could come together on a consensus approach as to its position on the level of effort the community and staff would expend upon the future of the village. The Board agreed.

4. Miscellaneous: Joel asked that we calculate the impact of the proposed \$10 Minimum Wage for consideration when we discuss the proposed Thornton update in case that would impact the timing of the study. Jon Tolman advised the CIPC would like to present to the BoS. It was agreed they would do so at 8:30 a.m. on 12/13. Carter asked if the BoS would like to discuss the Taylor appraisal further given some concerns expressed on 12/05. It was agreed that this would follow the CIPC presentation. Joel asked if we could take advantage of the winter ice at States Landing to get some soil samples to make sure the dredging would produce a swimming area bottom (sand/gravel and not just more "muck") that was envisioned.

VI. ADJOURNMENT: There being no further business the Chair adjourned at 3:30 p.m.

Approved

Respectfully Submitted
Carter Terenzini

Date

VILLAGE VISION COMMITTEE

Meeting Minutes

Tuesday, January 20, 2015

Members Present: K. Bickford, C. Ashjian, J. Bartlett, J. Coppinger, A. Hume, R. Murphy, B. Nelson, C. Shipp

Members Absent: S. Holden

Others Present: K. Garry, Patrick Moynihan from Zelek Associates

Chair Ken Bickford opened the meeting at 6:30 PM; it was determined that there was a quorum, and the Pledge of Allegiance was recited by all.

The Committee reviewed and discussed the December 29th draft Minutes and made necessary edits. Al Hume moved to approve the revised Minutes; this motion was seconded by Josh Bartlett, and approved unanimously by the committee.

The draft Executive Summary was then reviewed and discussed by the committee at length, and clarifications and edits were made with all VVC members in agreement. A revised version will be discussed and finalized at the next VVC meeting, along with the finalized Village Vision Element Matrix and Village Vision Concept Plan or Map. The Executive Summary and attachments will be then ready for review by the Moultonborough Planning Board and Board of Selectmen at the end of the month.

The Committee briefly discussed the final survey results, and the best format for their distribution. Input on this and the Summary will be sought from Town Planner Bruce Woodruff. The next meeting will be on Monday, January 26th, at 5:30 PM.

Chris Shipp moved to adjourn with Al Hume seconding. Vote U/A at 7:45 PM.

Respectfully submitted, Cristina Ashjian