

**Invitation for Bids**  
**Sale of Surplus Property**  
**Moultonborough, NH**  
**June 2, 2016**



**Christopher P. Shipp, Chairman**  
**Board of Selectmen**

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## Town of Moultonborough

### Sale of Surplus Property

The Town of Moultonborough is seeking sealed bids for the sale and removal of surplus property. All bids must be received by 2 p.m. on June 2, 2016 in the Offices of the SelectBoard, 6 Holland Street, PO Box 139, Moultonborough, NH 03254 at which time they will be opened and publicly read aloud.

- Viewing Site: Public Works Complex  
68 Highway Garage Road  
Moultonborough, NH 03254
- Viewing Date: Saturday, May 21, 2016, 10:00 A.M. to Noon
- Items Available: One (1) 2005 Ford Taurus Sedan 117,000 +/- miles; One (1) 2003 Ford F-350 Pickup with plow 81,500 +/- miles; One (1) 2007 Ford Expedition 115,423 +/- miles; One (1) lot of ten (10) 50' 2 1/2" hose; One (1) lot misc. computer equipment.
- Instructions: Property may only be viewed at the date and time above. Proposals must be on a form provided by the Town which also contains additional instructions. A detailed package with information on the items to be sold, the conditions thereof, and bid forms, is available at [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov) (click on Paid, Volunteer and Contract Opportunities), the SelectBoard offices during normal business hours, or the viewing site on the viewing date.
- Deposit: A Fifty Dollar (\$50.00) deposit, in the form of a bank check or money order made payable to the Town of Moultonborough, must accompany each bid to be applied against any successful bid.
- Bid Format & Submission: Each submitted bid should be in a sealed envelope marked, Town of Moultonborough, Sale of Surplus Property, with the due date clearly marked. If mailed, the bid submission should be in a similarly marked separate sealed envelope to protect against the actual bid being opened in error. Any questions with respect to this invitation must be received, in writing by mail (above address), by email ([wjohnson@moultonboroughnh.gov](mailto:wjohnson@moultonboroughnh.gov)), or fax (603.476.5835) by Walter Johnson, Town Administrator, no later than 2:00 p.m. on May 26, 2016. It is the bidder's responsibility to view and account for any addendums relating to this request. The addendums will be posted on the Town web site no later than 4:00 p.m. on May 31, 2016.

The town reserves the right to reject any and all bids, and waive any minor or non-material informalities if deemed to be in its best interests.

**PLEASE NOTE:** This sale will be held on a secured facility. **UNDER NO CIRCUMSTANCES** will any bidder be allowed onto the site prior to the sale date and time.

/s/ Christopher P. Shipp, Chairman  
Board of Selectmen

Posted: Town Bulletin Boards (7) & SAU

Advertised: Meredith News & Carroll County Independent 05/05/2016 & 05/12/2016  
Mailed: Town Clerk, Public Agencies w/in 45 minute radius  
Web: Town

## SALE OF SURPLUS ADDITIONAL BID CONDITIONS

**All surplus property will be sold as is, where is. The Town of Moultonborough makes no express or implied warranties beyond the face thereof, including, but not limited to, “suitability for use”, “merchantability” or “fitness for particular purpose”.**

- Indemnification:** The purchaser shall be solely responsible for any loss, claims or damages arising out of the removal or transportation of property from the sale site or the use of the same thereafter. The purchaser further agrees to indemnify and hold harmless the Town of Moultonborough against any and all losses, claims or damages arising from the removal or transport of any property, or any other actions arising out of this transaction.
- Bidding:** The bid documents are attached to this solicitation. Additional bid documents will be available at the sale site. **Bids must be submitted to the offices of the SelectBoard in Town Hall as indicated in the offering notice.** Interested bidders are advised to inspect all property prior to submitting their bids (note the inspection date and time in the offer).
- Payment:** The winning bidder(s) will be notified and be required to submit a bank check, made payable to the Town of Moultonborough, for payment of any balance due. Such payment must be delivered, to a location to be directed, where it will be accepted by a Town official. When payment has been received the Town official will authorize the release of the purchased property. Full payment must be made prior to the removal of any property.
- Equipment & Availability:** Prior to the removal of the various rolling stock items they will have been stripped of decaling, navigation, radio and communication gear, and specialized gear unless noted in the advertisement or at the viewing as remaining with equipment. The rolling stock items will remain in continued, but limited, use until the date of delivery of the new equipment.
- Removal:** Unless otherwise noted, purchased property must be removed within seven (7) business days of the sale. If an item is not removed by this deadline, a storage fee of \$10.00, per day, per item or lot will be assessed. Removal will be allowed only between the hours of 8:00 a.m. to Noon Monday through Thursday. No removal will be permitted on weekends or holidays. The Town of Moultonborough is not responsible for damage to sold equipment. Upon payment to the Town of Moultonborough, it is advised that purchased items be removed immediately.
- Deposit:** A Fifty Dollar (\$50.00) deposit in the form of a bank check or money order made payable to the Town of Moultonborough must accompany each bid to be applied against any successful bid. The deposit may be held for forty five (45) days and will be returned if the bidder is not the successful high bidder. The deposit is forfeited if the successful bidder does not complete the sale.
- Right of 1<sup>st</sup> Refusal** The Town reserves the right to sell any item, at the highest price bid for it, to any other Town, City, Prudential District, School District or equivalent public entity, should one have bid on the item at a lower price and be willing to pay the higher price.
- Contact:** Questions relating to this surplus property should be directed to:

Mr. Walter Johnson, Town Administrator  
Town of Moultonborough  
6 Holland Street - PO Box 139  
Moultonborough, NH 03254  
Phone (603) 476-2347 \* Fax (603) 476-5835  
eMail [wjohnson@moultonboroughnh.gov](mailto:wjohnson@moultonboroughnh.gov)

**Surplus Sale 2016**  
**Viewing Date May 21, 2016**  
**Further Description of Lots & Items**

**Item #1: 2005 Ford Taurus**  
**Mileage: 117,000 +/-**



**Item #2: 2003 Ford F-350 Pickup w/plow**  
**Mileage: 81,500 +/-**



**Item #3: 2007 Ford Expedition**  
**Mileage: 115,423 +/-**



**Item #4**

One (1) lot of ten (10) 50' 2 ½ hoses

**Item #5**

One (1) lot of misc. computer equipment

**Town of Moultonborough  
Sale of Surplus Property**

**June 2, 2016**

**Bid Form**

Name of Bidder: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

\_\_\_\_\_ eMail

ATTENTION:  
Mr. Christopher P. Shipp, Chairman  
Board of Selectmen  
PO Box 139  
Moultonborough, NH 03254

Dear Mr. Shipp:

Having examined the documentation provided with the subject request for bids and having had an opportunity to inspect the subject surplus property, the undersigned proposes to acquire and remove from your premises one or more items in accordance with the subject documents.

The undersigned acknowledges Addenda # \_\_\_\_\_  
(In none, write none.)

If I am notified my proposal is accepted, within forty-five (45) days of the proposals having been opened, I will pay the balance of any amount due and remove the item(s) within seven (7) days thereafter. I propose to acquire each item for the following unit pricing (in words and numbers):

<u>Item</u>	<u>Proposed Price</u>
1.) One (1) 2005 Ford Taurus, 117,000 +/- miles. _____ (In Words) Dollars and _____ Cents	(\$_____) (In Numbers)
2.) One (1) 2009 Ford F-350 pickup with plow, 81,500 +/- miles. _____ (In Words) Dollars and _____ Cents	(\$_____) (In Numbers)
3.) One (1) 2007 Ford Expedition, 115,423 +/- miles. _____ (In Words) Dollars and _____ Cents	(\$_____) (In Numbers)

4.) One (1) Lot of ten (10) 50' 2 ½ hoses.

\_\_\_\_\_ Dollars and \_\_\_\_\_ Cents (\$\_\_\_\_\_)  
(In Words) (In Numbers)

5.) One (1) Lot of miscellaneous computer equipment.

\_\_\_\_\_ Dollars and \_\_\_\_\_ Cents (\$\_\_\_\_\_)  
(In Words) (In Numbers)

I understand that (a) the sales will be awarded on the basis of the highest single bid for all items or the highest total of the bid(s) for each individual item (b) the words will prevail in the case of a discrepancy between the words and the written figures, the words will prevail, (c) the town reserves the right to reject any and all bids, and waive any minor or non-material informalities, if deemed to be in its best interests and (d) I must submit my bid deposit to be considered responsive.

I certify, under the penalties of perjury, that (1) I have had an opportunity to view the full bid package and am aware it was my responsibility to perform my own due diligence appropriate to submitting this bid, (2) I am fully authorized to submit this bid, (3) I have not engaged in discussions, negotiations, or collusion with any person to determine what my bid will be and (4) that I, to the best of my knowledge and belief, have paid all taxes, fees, assessments, betterments or other municipal charges that I owe to the Town of Moultonborough or have a payment agreement in place or have filed an appeal over the same.

\_\_\_\_\_  
Signature of Bidder

\_\_\_\_\_  
Title of Bidder

Corporate  
Seal  
If Applicable

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_