

# MEMORANDUM

**To:** C. Terenzini, Moultonborough  
**From:** R. Korber, KVPartners  
**Date:** August 12, 2013  
**Re:** Technical Memorandum #4 – Meeting Notes  
Village Sidewalk Study

---

The following are notes from the Design Charrette held at the Public Safety Building on August 7, 2013 for the subject project. The notes are summarized by individual attendee and represent the key talking and discussion points.

1. Attendees: See attached sign-in sheet.
2. Purpose: To obtain information from attendees regarding preferences for sidewalk alignments.
3. C. Terenzini:
  - a. Reviewed the project history, objectives and process. In summary, in accordance with Town Meeting, Town staff are to develop a plan for a sidewalk network in the Village area for presentation at the 2014 Town Meeting. Key items of work completed to date: selection of study area; establishment of criteria and definitions (“givens”); data collection and review; and development of base plans.
  - b. Reviewed comments on the village sidewalk project received to date.
4. B. Woodruff:
  - a. Reviewed preliminary results of survey completed to date by Town staff for the Planning Board consideration on village sidewalks. Survey is scheduled to close August 26<sup>th</sup>.
  - b. Reviewed the Town's Master Plan regarding objectives for developing sidewalks and pathways in Moultonborough. These documents represent the strategic goals previously established for sidewalks in the Town.
5. R. Korber and D. Greiner (g2+1) facilitated the comment period. The following summarizes comments articulated by attendees.
  - a. Keep children safe. Connect the schools to the Town Library and Recreation Department buildings. Children from the Central School use the Route 25 corridor almost exclusively. Children from the Academy use the trail from the school through the Bank of NH property. Children cross Route 25 everywhere and anywhere. Put sidewalks where the children are and are likely to migrate to and have a defined crossing. Suggested crosswalk locations included: Route

25 drive into Central School; Blake Rd intersection; Bank of NH property; Murphy's Store; Route 109 intersection.

- b. Address business owner concerns. Major concerns cited: maintain parking in front of Arties; maintain sign at Country Store; ensure access and deliveries to Lacewood Group.
- c. Alignments to consider: within the Route 25 corridor (both sides); north and south corridor through existing wooded areas behind lots that front Route 25; and informal walking paths that currently exist from the Academy through the Bank of NH property.
- d. The Village is disjointed and there is a need to make the "downtown area" more pedestrian friendly and "walkable" between businesses. This is seen as a positive for bringing customers to the "downtown area".
- e. Complete sidewalks in such a way so as not to constrain future development of the Village area.
- f. Provide connection to the Public Safety Building.
- g. Ensure roadway is wide enough so as not to interfere with emergency response.
- h. Be practical and cost effective.
- i. Develop a program that can get Town Meeting support.
- j. Phase the construction; set priorities for a multi-year build-out.
- k. A suggestion was made to survey business owners regarding the sidewalk alignments.
- l. There was concern expressed regarding how the sidewalk project ties into the Planning Board efforts with respect to the Town Master Plan and Village Charrette completed in July 2012. Coordination with the Planning Board is seen as important to the process. The study also needs to be completed in accordance with Town Meeting instructions.