Line Item 64

FORM A
CAPITAL PROJECT REQUEST
Excluding Equipment

Department & Acitivity **Recreation** Date Prepared **5/11/16**

Contact Person **Donna Kuethe** Phone Number **476-8868**

Project Title Baseball Field update

3. Department Priority in CIP already

4. Location Moultonborough Rec. Area

2. Purpose of Project Request Form (Check One)

☐ Add a new item to the program

☐ Delete an item in a year already a part the program

☒ Modify a project already in the adopted program

5. Description Revised figures - see attached

5.a. Decribe Alternatives Considered:

6. Justification & Useful Life See attached

7. Cost & Recommended Sources of Financing

BUDGET FY	TOTAL*	RECOMMENDED SOURCES OF FINANCING
Program year FY **_2017**	75,000.00	Taxation
Program year FY _____		
Program year FY _____		
Program year FY _____		
Program year FY _____		
Program year FY _____		
TOTAL SIX YEARS		
After Sixth Year		

If adjusted for inflation, indicate adjustment percentage here:

*Interest cost not included.

8. Net Effects on Operating Costs (+/-)

Direct Costs

personnel: number _____

$ amount _____

purchase of service _____

materials & supplies _____

equipment purchases _____

utilities _____

other _____

Subtotal ( ) _____

Indirect Operating Costs

fringe benefits _____

general admin. Costs _____

other _____

Subtotal ( ) _____

Total Operating Cost _____

Debt Service (P&I) _____

Total Operating Cost _____

9. Net Effect on Municipal Income (+/-)

taxes _____

other income _____

Subtotal _____

gain from sale of replaceable assets _____

Total _____

10. Submitting Authority

Recreation Dept.

Submitted by Donna Kuethe Date 5

Position Recreation Director

Recreation Director

Signature *Donna J. Kuethe*

11. Reserved

Line Item 67

2016 FORM A
CAPITAL PROJECT REQUEST
Excluding Equipment

Department & Activity Recreation States Landing — Date Prepared 4/15/2015

Contact Person Donna Kuethe — Phone Number 476-8868

1. Project Title States Landing Project

3. Deparment Priority - 2

4. Location States Landing Beach

2. Purpose of Project Request Form (Check One)
   - Add a new item to the program
   - Delete an item in a year already a part the program
   - X Modify a project already in the adopted program

5, Description - This is a revised approach to the States Landing Beach and Park Project

5.a. Decribe Alternatives Considered:
See attached

6. Justification & Useful Life - see attached

7. Cost & Recommended Sources of Financing

BUDGET FY	TOTAL*	RECOMMENDED SOURCES OF FINANCING
Program year FY 2016	50,000.00	Taxation
Program year FY 2016	75,000.00 (est. CRF)	Taxation
Program year FY 2017	TBD	Taxation
Program year FY 2017	75,000.00 (CRF)	Taxation
Program year FY 2018	TBD	Taxation and grant funding
Program year FY 2018	75,000.00 (CRF)	Taxation
Total 6 years	TBD	Taxation and grant funding
After Sixth Year	TBD	see attached

If adjusted for inflation, indicate adjustment percentage here: N/A

*Interest cost not included.

8. Net Effects on Operating Costs (+/-)

Direct Costs - see attached

personnel: number
$ amount
purchase of service
materials & supplies
equipment purchases
utilities
other
Subtotal ( )

Indirect Operating Costs - see attached

fringe benefits
general admin. Costs
other
Subtotal ( )
Total Operating Cost
Debt Service (P&I)
Total Operating Cost

9. Net Effect on Municipal Income (+/-)

taxes (+)
other income 50/1,000
Subtotal
gain from sale of replaceable assets
Total

10. Submitting Authority

Submitted by — Date
Donna Kuethe — 4/15/15
Position
Recreattion Director
Donna J. Kuethe

11. Reserved

FORM C
CAPITAL IMPROVEMENT PROGRAM DETAILED PROJECT DESCRIPTION
(May be filled out by CIP Committee to summarize Project Information)

A. IDENTIFICATION & CODING INFORMATION

1. Date: 4/15/2015
2. Project Name: States Landing
3. Program:
4. Department: Recreation

B. EXPENDITURE SCHEDULE (000'S)

Cost Elements $ Total	Fy 2015	Est. FY	Total 6 Years	2016	2017	2018	2019	Year 5 FY	Year 6 FY	Beyond 6 Years
1. Planning Design & Supervision	$ 50,000.00		TBD	$125,000.00	$75,000.00	$75,000.00	$75,000.00	TBD	TBD	TBD
2. Land										
3. Site Improvements & Utilities					TBD	TBD	TBD	TBD	TBD	TBD
4. Construction					TBD	TBD	TBD	TBD	TBD	TBD
5. Furniture & Equipment										
6. Total	$50,000.00			$125,000.00	$75,000.00	$75,000.00	$75,000.00	TBD	TBD	TBD

C. FUNDING SCHEDULES (000'S)

GO Bonds:
State Aid:
General Fund: See attached
Capital Reserve: * this reflects establishing a CRF for 75,000.00 for dredging
Grant Funding: See attached

D. DESCRIPTION & JUSTIFICATION

See Attatched

E. ANNUAL OPERATING BUDGET IMPACT (000'S)

ram Costs: Staff See attached
Other
ility Costs: Maint.
Other
Debt Service
Total Costs
Other Revenue
or Cost Savings

F. MAP Reference Code:

Capital Project Request Form A Attachments

Project Description: This was proposed in 2014 as follows: This is a multi-phased project with a rough estimate of the following occurring: Design and Engineering – 2015; Dredging Swim Area and Boat Launch 2016; Parking Area – 2016; Creating half of the Park and further parking 2017; Finish the park area 2018.

This request reflects a revised approach to the States Landing Project for the immediate future and requests the establishment of a Capital Reserve Account for the dredging. Our original thought had been that the dredging and addressing the boat launch issues needed to occur first with park development after. However, with the greatest one time estimated cost being the dredging (with no practical way to phase this), this request is being revised to allow for park development – in phases – while establishing a CRA to offset the onetime cost of the dredging.

The States Landing Project has involved the public and intends to continue to do so. On May 30, 2015 we have scheduled the third annual States Landing Clean-up Green Up Day and at that time will discuss updated plans and concepts regarding the park and beach area. The public's input will play an important role in the decisions to be made for the next phase of the project.

Alternatives Considered: A recommendation to do an engineering study to determine the future of the States Landing Swimming Area was included in the 2007 Recreation Dept. Strategic Plan. This study had been proposed by the Recreation Dept. in the past several budget years, but did not make it through the budget process.

During the Strategic Plan process many alternatives were considered including selling the property, not continuing to maintain it as a swimming area and to move towards only a park area with no swimming area; to turn the beach area in to a canoe/kayak launch.

Justification and Useful Life: States Landing is a 6.2 acre park with 279 feet of beachfront. There is also a public boat launch. The use of the beach has declined year by year as a result of aquatic growth and mucky lake conditions. The swimming area has been treated two times (successfully) for milfoil, but other problems have increased over time. The swimming area has been reduced greatly and docks and rafts removed. In 2009 the decision was made to no longer guard the beach due to an average of less than 9 swimmers per day.

However, the interest in this facility and the recognition of its potential as a prime recreation area has remained a priority for the Recreation Department. The Recreation Dept. has continued through the years to hear from residents in the vicinity of the beach requesting more attention be paid to the area.

In January 2013 a "Neighborhood Meeting" was held with between 35-50 people in attendance where we brainstormed ideas for the future of the area. See attachment. It was apparent from that meeting that the beach was very important to many residents.

We enlisted the state arborist and representative from NH Cooperative Extension to identify and recommend trees on the property that needed to be removed and have done so, as well as protecting the trees that remain.

On May 11, 2013 a very successful States Landing "Clean Up Green Up Day" was held with approximately 25-30 people in attendance. The day started with work – clearing brush, raking, picking up trash, cutting branches etc. Landscape Architect, Doug Greiner, talked with the workers and had done a lot of preliminary work. At lunch he presented some ideas on the future of the area. Police Chief Wetherbee and TA, Carter Terenzini all spoke to the group as well. We had a barbecue.

At the 2014 Town Meeting Article 16 passed in the affirmative which designated $25,000.00 for improvements at the States landing Park and Beach Facility.

At the 2015 Town meeting $50,000.00 was approved for continued study and improvements at States Landing.

Another Clean-up Day was held on May 31, 2014, with approximately 40+ people in attendance and working on improvements. Fences were installed, trees, plants and shrubs planted as well as a thorough sprucing up – raking, picking up trash, clearing brush etc. The improvements were notable. At the end of the work party, Landscape Architect, Doug Greiner presented an updated version of plans.

The 2015 Clean-Up Green-Up Days is scheduled for May 30, 2015. This year we plan to prep the area for the next phase of work that we anticipate will be establishing the rain gardens as well as doing general clean up and preparation for the upcoming swimming season.

There is significant back up material about the States Landing Project available on the Town's website. \

Funding – Much of this project will be eligible for Land and Water Conservation Grant Funding. However, the amount that will be available through this federal grant source is unknown at this time – as is the future of the grant. Based on the most recent grant funding available, I anticipate that the bulk of this project will be funded through taxation.

Direct and Indirect Costs – There will be additional Operating Costs associated with the beach and park as the facility is improved including bringing lifeguards back on the beach, more maintenance etc. however, these are not known at this time and cannot be estimated.

Line Item 7:

FORM B

CAPITAL PROJECT REQUEST FOR EQUIPMENT PURCHASE OR MAJOR RENTAL

Department & Activity Recreation Play Equipment
Date Prepared 4/14/2014
Contact Person Donna Kuethe
Phone Number 476-8868

1. Project Title & Reference No.

Purchase Play Equipment - 2017

2. Form of Acquisition (check appropriate)

Purchase

3. Number of Units Requested - 1

4. Cost

		Per Unit	Total
Purchase price or annual rental	$	75,000.00	75,000.00
Plus: Installation or other costs	$	volunteers -0	volunteers - 0
Less: Trade-in or other discount	$	n/a	n/a
Net purchase cost or annual rental	$	75,000.00	75,000.00

5. Purpose of Expenditure (check appropriate)

- ☐ Schedule replacement
- ☐ Present equipment obsolete
- ☒ Replace worn-out equipment
- ☐ Reduce personnel time
- ☐ Expanded service
- ☐ New operation
- ☐ Increased safety
- ☐ Improve proceedures, records, etc.

5a. Describe Alternatives Considered:

see attached

6. Number of Similar Items in Inventory 1

7. Estimated Use of Requested Item(s)

8	Months per year	Estimated useful life in years
32	Weeks per year	
7	Days per week	25 +
varies	Hours per day	

8. Replaced Item(s)

Item	Make	Age	Maint Costs	Prior Year's Breakdowns	Prior Year's Rental Costs
A. Play Equipment (LS '90)		24	varies		
B.					
C.					
D.					
E.					

9. Recommended Disposition of Replacement Item(s)

☐ Possible used by other agencies ☐ Trade-in ☐ Sale

10. Sumitting Authority

Submitted by: Donna Kuethe Date: 4/14/2014

Position: Recreation Director

11. Reserved

Line Item 7

FORM A
CAPITAL PROJECT REQUEST
Excluding Equipment

Department & Acitivity _Recreation/ Park Improvements Date Prepared 4/11/16/Revised 5/2/16

Contact Person Donna Kuethe Phone Number 476-8868

1. Project Title Pavilion/Bathrooms

3. Department Priority #1

4. Location **Moultonborough Recreation Area**

2. Purpose of Project Request Form (Check One)

☐X Add a new item to the program

☐ Delete an item in a year already a part the program

☐ Modify a project already in the adopted program

5. Description **See attached**

5.a. Decribe Alternatives Considered:

See attached

6. Justification & Useful Life **See attached**

7. Cost & Recommended Sources of Financing

BUDGET FY	TOTAL*	RECOMMENDED SOURCES OF FINANCING
Program year FY 2017	3500.00	Taxation/volunteer
Program year FY 2018	102,170.00	Taxation/volunteer
Program year FY		
Program year FY		
Program year FY		
Program year FY		
TOTAL SIX YEARS	105,670.00	
After Sixth Year		

If adjusted for inflation, indicate adjustment percentage here: _____

*Interest cost not included.

8. Net Effects on Operating Costs (+/-)

Direct Costs

personnel: number _____

$ amount _____

purchase of service _____

materials & supplies **approximately $100.00/year**

equipment purchases _____

utilities _____

other **(janitorial)** **approximately $600.00**

Subtotal ( ) _____

Indirect Operating Costs

fringe benefits _____

general admin. Costs _____

other _____

Subtotal ( ) _____

Total Operating Cost _____

Debt Service (P&I) _____

Total Operating Cost _____

9. Net Effect on Municipal Income (+/-)

taxes __(+) approx.,04/yr ___

other income _____

Subtotal _____

gain from sale of

replaceable assets **$2,310.00 (see attach.)**

Total _____

10. Submitting Authority

Recreation

Submitted by Date

Donna Kuethe **4/14/16/rev. 5/3/16**

Position

Recreation Director

Signature *Donna Kuethe*

11. Reserved