

Invitation for Bids
Street Signs & Brackets
Moultonborough, NH
October 8, 2009



Karel A. Crawford, Chairman
Board of Selectmen

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PLEASE POST
TOWN OF MOULTONBOROUGH

Invitation for Bids

Street Signs and Brackets

Sealed proposals for the provision of Street Signs and Brackets will be accepted until 4:00 p.m. on Thursday, October 29, 2009 in the Offices of the SelectBoard, 6 Holland Street, PO Box 139, Moultonborough, NH 03254. They will be opened and publicly read aloud at 7:00 p.m. that day or as soon thereafter as the SelectBoard's agenda allows.

A detailed package with information on the equipment to be delivered, the conditions thereof, and bid forms, is available at www.moultonboroughnh.gov (click on Paid, Volunteer and Contract Openings) or said offices during normal business hours.

Your bid envelope must be marked with the project, item or service being sought, and the date the bids are due. If you send your bid by mail you should put it into a separate sealed envelope, marked as required, inside the mailing envelope to safeguard against it being opened in error. Any questions with respect to this invitation must be received, in writing by mail (above address), fax (603.476.5835) or email (cterenzini@moultonboroughnh.gov), by Carter Terenzini, Town Administrator, no later than 4:00 p.m. on October 22, 2009.

The town reserves the right to reject any and all bids, and waive any minor or non-material informalities, if deemed to be in its best interests.

Karel A. Crawford, Chairman/s/
Board of Selectmen

Posted: Town Bulletin Boards (7)
SAU

Advertised: Meredith News & Carroll County Independent 10/08/09 & 10/15/09

Mailed: Vendors List

Web: Town; Craigslist; winnipesaukee.com; NHLGC

Scope of Work or Specifications and Conditions

1.) General Description of the Project, Materials and Quantities

The Town is soliciting proposals for the furnishing and installation of street signs and mounting brackets

Your bid price is all inclusive of the product and pre-paid freight to our location. Progress payments will be made.

2.) Specifications & Certification

See Exhibit A for the specific scope of the product which must be manufactured in accordance with specified codes and in a work-manlike manner.

3.) Delivery Location and Timing

All equipment is to be shipped to the Moultonborough Highway Garage at 68/30 Highway Garage Road within ninety (90) days of the placement of the order.

4.) Term of Contract

The contract will end on February 28, 2010 unless completed sooner, terminated for cause, or extended by agreement of the two parties.

5.) General Conditions

~~a.) Upon the execution of the contract you must produce a certificate of insurance, naming the town, its officers, employees and assigns, as Certificate Holder and Additionally Named Insured, for the following types and levels of coverage:~~

Workers Compensation	Statutory
Automobile and Equipment	\$1 Million/\$2 Million
Property Damage	\$1 Million/\$2 Million
General Liability	\$1 Million/\$2 Million

~~If you use a sub-contractor for any portion of the work you must obtain from them, and provide to us a similar certificate in similar amounts.~~

b.) Payments will be made within thirty (30) days of the submission of a bill showing conformance with all work requirements. Any progress payments made on each item will have a 15% retainage until all work is completed and fully certified by the end user as represented by the Highway Agent.

c.) The term "days" shall mean calendar days.

6.) Site Inspection, Questions and Supplements

No site inspection is required.

Any questions with respect to this invitation must be received, in writing by mail at 6 Holland Street, PO Box 139, Moultonborough, NH 03254, by fax (603.476.5835) or by email (cterenzini@moultonboroughnh.gov), by Carter Terenzini, Town Administrator, no later than 4:00 p.m. on October 15, 2009.

The answers, and any other changes or supplements to this document, will be posted on the Town web site as an Addendum no later than 4:00 p.m. on October 19, 2009. It is the bidder's responsibility to check and verify any such changes in order to account for them in their bid.

6.) Bid Due Date and Methods of Delivery

Bids will be accepted until 4:00 p.m. on October 29, 2009 in the Offices of the SelectBoard, 6 Holland Street, PO Box 139, Moultonborough, NH 03254. They will be opened and publicly read aloud at 7:00 p.m. that day or as soon thereafter as the SelectBoard's agenda allows. Any bids received after that date and time will be rejected and returned unopened.

Your bid envelope must be marked with the name of the project, item or service being sought by the Town, and the date the bids are due. If you send your bid by mail you should put it into a separate sealed envelope, marked as required, inside the mailing envelope to safeguard against it being opened in error.

Exhibit A - Scope of Work

1.) Street Signs

The Contractor shall provide two sided street signs for the attached list. Prior to production the Contractor shall submit a final proof set of names and three mock-ups for approval by the town. All signs shall be:

- a.) 9" Extruded aluminum panel green color reflective sheeting with
- b.) 6" white reflective bold block style lettering and be of sheeting material
- c.) in accordance with MUTC standards.

2.) Mounting posts and brackets per lot of 100.

1. 10' and 3' Break-away U-channel steel posts color green.
2. Aluminum single sign panel mounts for U-channel posts.
3. Aluminum double sign panel mounts for U-channel posts.

Road Name	Phase	Quantity	Class VI	TOTAL	Documentation Included?
Berry Pond Way	0	0			
Academy Dr	1	1			
Adams Shore Rd	1	1			
Aldrich Rd	1	1			
Alpine Park Rd	1	1			
Ames Rd	1	1			
Bald Peak Rd	1	1			
Barrett Pl	1	1			
Bartlett Landing Rd	1	1			
Bean Cove Rd	1	1			
Bean Road	1	4			
Beede Rd	1	1			
Belden Rd	1	1			
Ben Ayers Rd	1	1			
Ben Berry Rd	1	2			
Bentley Rd	1	1			
Birch Lane	1	1			
Black Bear Rd	1	1			
Black Cat Island Rd	1	1			
Blackadar Ln	1	1			
Blackey Cove Rd	1	1			
Blacks Landing Rd	1	2			
Blake Rd	1	2			
Bodge Hill Rd	1	3			
Bosn Wy	1	1			
Breakdown Ln	1	1			
Butternut Lane	1	1			
Castle Shore Rd	1	3			
Churchwood Ln	1	1			
Clarks Landing Rd	1	1			
Clement Rd	1	1			
Colby Rd	1	2			
Colonial Dr	1	1			
Cook Ln	1	1			
Country Side Ln	1	2			
Crosswinds Dr	1	2			
Crowley Cir	1	1			
Daigneau Dr	1	1			

Davis Lane	1	1		
Deep Woods Lodge Rd	1	1		
Deer Crossing	1	1		
Deer Run La	1	2		
Deerhaven Rd	1	2		
Dr F S Lovering Ln	1	1		
Driftwood Dr	1	1		
Duck Trap Cove Rd	1	1		
Dufault Rd	1	1		
Eagle Shore Rd	1	2		
Emerson Path	1	1		
Evans Rd	1	2		
Far Echo Rd	1	2		
Farm Rd	1	1		
Ferry Rd	1	3		
Forty Acre Field Rd	1	1		
Fox Hollow Rd	1	1		
Garland Pond Rd	1	1		
Geneva Point Rd	1	2		
Glidden Rd	1	1		
Gov. Wentworth Hwy	1	6		
Granny Hill Rd	1	1		
Grassy Pond Rd	1	1		
Hanson Dr	1	2		
Hanson Mills Rd	1	1		
Harbourside Dr	1	2		
Hare Farm Rd	1	1		
Hauser Estates Rd	1	2		
High Haith Rd	1	2		
Highway Garage Rd	1	1		
Holland Street	1	3		
Holland Hill Rd	1	1		
Hoyt Mill Rd	1	1		
Indian Carry Rd	1	1		
Iroquois La	1	1		
Jacobs Rd	1	2		
Jennifers Path	1	1		
Jeremiah Smith Rd	1	2		
Kanasatka Rd	1	1		
Kelsea Ave	1	1		
Kerri Court	1	1		

Kimball Dr	1	2			
Kings Ct	1	1			
Knoll Point Dr	1	1			
Koenig Rd	1	1			
Kona Farm Rd	1	1			
Krainewood Dr	1	3			
Lake Shore Dr	1	3			
Lands End Ln	1	1			
Lee Rd	1	3			
Lees Mill Rd	1	2			
Leeward Shores Rd	1	1			
Lighthouse Ln	1	1			
Lincoln Dr	1	2			
Lindas Way	1	1			
Locke Ln	1	1			
Long Island Rd	1	5			
Long Point Rd	1	3			
Lower Meadow Rd	1	1			
Lunt Rd	1	1			
Mahala Rd	1	1			
Marthas Lane	1	1			
Marvin Rd	1	1			
Mccormack Ln	1	1			
Merrivale Rd	1	1			
Moulton Dr	1	1			
Moultonborough Neck Rd	1	5			
Morrill Dr	1	1			
Myers Rd	1	1			
Nelson Rd	1	1			
Oak Landing Rd	1	1			
Old Long Island Rd	1	2			
Old Nh 109	1	3			
Orchard Dr	1	1			
Ossipee Mtn Rd	1	4			
Ossipee Park Rd	1	2			
Panther Path	1	1			
Paradise Dr	1	2			
Patten Hill Rd	1	2			
Pineridge Rd	1	1			
Playground Dr	1	1			
Pot O Beans Rd	1	1			

R O Brown Rd	1	2			
Randall Rd	1	2			
Red Hill Rd	1	3			
Redding Ln	1	3			
Reedy Rd	1	1			
Rivers Rd	1	1			
Rory Ln	1	1			
Ross Path	1	1			
Rustic Ln	1	1			
Sawmill Way	1	3			
Schoolhouse Hill Rd	1	1			
Schulz Farm Rd	1	1			
Severance Rd	1	3			
Shaker Jerry Rd	1	4			
Sheridan Rd	1	2			
Shorewood Ln	1	1			
Sibley Rd	1	4			
Skyline Dr	1	2			
Smart Dr	1	1			
Smith Rd	1	1			
Spaulding Cir	1	1			
Stage Rd	1	1			
Stanyan Rd	1	2			
States Landing Rd	1	2			
Steamboat Landing Rd	1	1			
Sticks And Stones Rd	1	1			
Stuart Cir	1	1			
Sturgeon Ln	1	1			
Suissevale Ave	1	3			
Swallow Point Rd	1	2			
Tamwood Rd	1	1			
Tanglewood Shores Rd	1	1			
Tommy Lot Rd	1	1			
Vappi Vale Ln	1	1			
Victory La	1	1			
Wakondah Rd	1	2			
Watson Shore Rd	1	1			
Wentworth Shores Rd	1	2			
West Point Rd	1	1			
Wharf Rd	1	1			
Whitehouse Farm Rd	1	1			

Whittier (Rt. 25) Hwy	1	10			
Wiggin Farm Rd	1	1			
Wildwood Dr	1	1			
Winaukee Rd	1	3			
Windermere Rd	1	2			
Wool Wakefield Ln	1	1			
Wylie Way	1	1			
Yankee Way	1	1			
Phase #1		267			

**Town of Moultonborough
Street Signs and Brackets**

Bid Form

(Please Print or Type)

Name of Bidder: _____

Address: _____

Contact Person: _____
Telephone _____ Fax _____

Email

ATTENTION:

Ms. Karel A. Crawford, Chairman
Board of Selectmen
PO Box 139
Moultonborough, NH 03254

Dear Ms. Crawford:

Having examined the documentation provided with the subject Invitation for Bids the undersigned proposes to furnish all materials as requested in accordance with the subject documents.

The undersigned acknowledges Addenda # _____
(If none, write none).

If I am notified my proposal is accepted within forty five (45) days of the bids having been opened, I will execute a contract for the work within fourteen (14) days thereafter.

1.) I propose to provide item #1 for the lump sum total price of:

In Words: _____

In Numbers: \$ _____

2.) I propose to provide item #2 (in sets of 100) for the lump sum total price of:

In Words: _____

In Numbers: \$ _____

I understand that the town reserves the right to reject any and all bids, and waive any minor or non-material informalities, if deemed to be in its best interests. I understand that the Town may hold my bid for forty five (45) days prior to awarding a contract.

I certify, under the penalties of perjury, that (1) I have had an opportunity to view the full bid package and am aware it was my responsibility to perform my own due diligence appropriate to submitting this proposal, (2) I am fully authorized to submit this bid, (3) I have not engaged in discussions, negotiations, or collusion with any person to determine what my bid will be and (4) that I, to the best of my knowledge and belief, have paid all taxes, fees, assessments, betterments or other municipal charges that I owe to the Town of Moultonborough or have a payment agreement in place or have filed an appeal over the same.

Signature of Bidder

Corporate
Seal

Title of Bidder

Signed this _____ day of _____, _____.