**TOWN OF MOULTONBOROUGH**

**A Resolution Creating**
**a**
**Sub-Committee on a Village Vision**

## 1.) Purpose and Intent

The purpose of this resolution is an order to create a broad based sub-committee to undertake a singular process to review and assess the many plans, reports and opinions related to the future of the area generally known as the "The Village" as generally identified in the Town's Zoning Ordinance; and to prepare a report, which includes a vision for the future of the Village and recommendations for attaining the vision, to advise the Planning Board.

## 2.) Authority

This resolution is adopted pursuant to the authority of the Planning Board to prepare plans for the orderly development of the community.

## 3.) Definitions

Words used in this Order shall be defined by the common usage under New Hampshire Statute unless otherwise defined herein. Wherever the masculine gender is used it shall include the feminine and vice-versa. Shall is mandatory; may is permissive or discretionary

## 4.) Composition & Term

### a. Members, Appointment and Removal

The Committee is to be comprised of seven full members and two alternates drawn from and appointed as follows:

One from and appointed by each of the following boards:
- Planning Board
- Board of Selectmen
- Heritage Commission

Property Owner from "Village"*
Business Owner from "Village"*
2 Citizens*** At Large*
2 Alternates drawn from Citizens At Large**

* Appointed by majority vote of the Planning Board
** Appointed by majority vote from the SelectBoard
*** The term "citizens" means residents or taxpayers

Note: Appointments designated * and ** are to be made from persons other than those sitting on any of the three boards from whom specific representation has been designated.

Members may be removed for cause, after notice and a hearing, by the appointing authority.

**b. Term of Office**

The term of office shall not commence until the member is sworn to the faithful performance of their office by the Town Clerk. The term of office shall expire upon the discharge of the Committee following the filing of its final report.

**c. Officers**

The Committee shall elect a Chair at their first meeting from amongst the members. The Chair shall prepare an agenda, preside at meetings, and act as spokesman for the Committee when so authorized. The Committee shall elect a Clerk who shall give notice of all meetings, record all proceedings, act as the keeper of the records, and act as Chairman in the absence of the Chair. Neither the Chair nor the Clerk may be from amongst the members who have been appointed to represent their respective boards.

**5.) <u>Powers and Duties</u>**

1.) Receive a briefing from the Planning Board Chair and Town Planner as to the reasons for its creation, the intent of the charge, the intended timeline, NH RSA 91-A, the use of emails, and the like, and the staff support which will be made available to it.

2.) Receive a briefing from staff on numerous reports and studies, including but not limited to, the:

Zoning Ordinance, land use regulations;
2014 Master Plan Vision Statement;
Master Plan '13 survey and '08 decisions;
Village Sidewalk Study & Safe Routes to Schools;
2012 Village Charrette;
Rt. 25 Corridor Study;
Blue Ribbon Commission on Community Services & Facilities and
Adele Taylor Property Use Committee

3.) Become familiar with how other communities may have addressed similar situations and what – if any lessons can be learned from their efforts.

4.) Conduct an input public hearing for the community at large and undertake such firsthand interviews of staff, business and property owners, state agencies and others as it shall deem warranted with which to prepare a plan for the Village.

5.) Deliver a Report, which has been the subject of at least one public hearing, which:

a.) Outlines guiding principles of the effort.

b.) Catalogs and assesses the studies, interviews, testimony, and personal observations received and made;

c.) Sets forth a boundary description of and a vision for the future of the Village;

d.) Establishes Goals to be achieved;

e.) Identifies alternatives for achieving the Vision;

f.) May include the following:

- Specific Action Steps with rationale;
- Priorities;
- Timeline;
- Costs;
- Sources of Funding; and
- Estimates of Impacts upon the property tax.

**6.) <u>Staff Support</u>**

The Sub-Committee shall receive its primary staff and financial support through the Office of Development Services and such other support as it shall request through the Town Administrator.

**7.) Time for Completion**

The Sub-Committee shall prosecute its work with all due diligence. The intent is for the final report to be submitted to a joint meeting of the Planning Board and SelectBoard no later than January 6, 2015.

Approved and adopted this 29th day of January, 2014 by a unanimous vote of the Planning Board.

Certified as To a True and Accurate Vote

Thomas A. Howard

Tom Howard, Chairman
Moultonborough Planning Board