

MEMORANDUM – OFFICE OF THE TOWN ADMINISTRATOR

TO: Board of Selectmen
FROM: Walter P. Johnson, Town Administrator
RE: Weekly Report
DATE: May 31, 2016
CC: All Departments



Town Administrator: This past week’s activities included a tour and inspection of the Town owned Taylor property with representatives from the Heritage Commission. A report with recommendations from the group will be forwarded to the Select Board with recommendations in the near future. On Monday I met with the Lions Club Finance Committee along with Select Board members Jean Beadle and Paul Punturieri to begin discussions on renewing the Club’s property lease with the Town. On Tuesday I attended the monthly Milfoil Committee meeting. Also on Tuesday a very robust group of Town Office staff members all worked together to weed and restore the large flower garden in front of Town Hall. The crew did a terrific job and the island looks awesome! Thanks to all who were able to participate or who held down “the fort” inside! On Wednesday I met with Superintendent Noyes, attended the retirement luncheon for Ginny Welch at the Public Safety Building, and that evening attended the Planning Board meeting for the site plan review of the proposed improvements to States Landing Beach and Park area. On Thursday I participated in the CIPC meeting, conducted the bid opening for the new tanker firetruck and the proposals for Town legal services and attended the Select Board’s work session. This week includes a meeting and museum tour with representatives from the Historical Society, the Town surplus property bid opening and a regular Select Board meeting at 7 p.m. A special thanks to all the Adopt a Spot folks and Facility Maintenance staff for all their efforts to beautify all our Town properties and cemeteries for Memorial Day! Have a great week everyone!

Finance: Nothing to report this week.

Assessor: Nothing to report this week.

Tax Collector: Nothing to report this week.

Town Clerk: Nothing to report this week.

Public Works & Facilities: Nothing to report this week.

Moultonborough Police Department: Nothing to report this week.

Moultonborough Fire Department: Year to date there has been 306 calls for emergency service. For the period of 5/20/16 to 5/26/16 there were 22 calls for service: (2) Brush/Grass fires, (7) EMS, (6) Service Calls, (2) Dispatched & Cancelled En-Route, (5) Fire Alarms.

Moultonborough received automatic aid from Center Harbor on 3 incidents.

Overall Average Response Time (Time of dispatch to apparatus/rescue on scene): 11:41 minutes
Overall Average Manpower per incident: 4 Firefighters/Incident

Day Time Average Response Time (Time of dispatch to apparatus/rescue on scene): 10:00 min.
Overall Average Day Time Manpower per incident: 3 Firefighters/Incident
Night/Weekend Average Response Time (Time of dispatch to apparatus/rescue on scene): 12:22 min.

Overall Average Night/Weekend Manpower per incident: 4 Firefighters/Incident

There were 5 instances of overlapping incidents (two incidents ongoing simultaneously)

Operations: 5/23 Water Supply operation training was conducted at Lee's Mills using the TurborDraft and the fireboat. 5/26 The Fire Chief met with the CIPC to review and discuss the fire department 6-year plan. 5/27 Four life safety inspections were conducted.

Office of Development Services Planning: Nothing to report this week.

Human Services: Nothing to report this week.

Recreation Department: The last day for Youth Softball will be this Thursday, June 2. The major team will play in Tamworth, and the two minor teams will play each other at Playground Dr. T-ball also wraps up this week, as Saturday, June 4 is the last day for that team. The first local Granite State Track meet is on Tuesday, May 31, 2016 at The Nick in Wolfeboro. This Saturday, June 4, many of our summer counselors will attend The Wink Tapply Playground Leaders' Workshop and will be able to choose from sessions to include Positive Behavior Strategies, Water Safety/Camp 101, Active Adventure, Project Adventure: Problem Solving & Initiatives, and Transitions: The Games We Play. This annual workshop is always a great learning experience for counselors, and is a beneficial preparatory training tool. The Adult Fitness schedule at the Recreation Department is expanding for the summer. Details are being finalized for several classes from Yoga, Pilates, and Strength & Toning to Saturday morning Outdoor Boot Camp. Our website will be updated this week with the dates and times for the classes being offered. The June 8, Early Bird registration day is fast approaching and MRD anticipates receiving many summer registrations in the next week.

Important Dates to Remember

Board of Selectmen's Work Session, June 2, 2016, 6 PM

Board of Selectmen's Meeting, June 2, 2016, 7 PM

Board of Selectmen's Meeting, June 9, 2016, 7 PM

Board of Selectmen's Meeting, June 16, 2016, 7 PM

Board of Selectmen's Work Session, June 23, 2016, 4 PM

Staff Meeting, Tuesday – June 7, 2016, 9 AM