

MEMORANDUM – OFFICE OF THE TOWN ADMINISTRATOR

TO: Board of Selectmen
FROM: Walter P. Johnson, Town Administrator
RE: Weekly Report
DATE: September 6, 2016



Town Administrator: This past week's activities included an orientation meeting with new DPW Director Chris Theriault and Road Agent Scott Kinmond on Monday morning, a pre-State primary election meeting with Moderator Harry Blood, Chiefs Wetherbee and Bengtson and Mike Kepple of Facilities, to prepare for the elections on September 13th at the Public Safety Building; a meeting with Marcus Weeks from MVSF regarding an increase in the bank's interest rate for the Town's cash fund account to .40%, and to discuss bank service to the Town; Wednesday included a meeting with the Village Sidewalk Project team to discuss the status of the project with the Town Engineer and Interim Town Planner; a project review meeting with the Town Engineer and DPW Director Theriault; a pre-construction meeting on the 2016 Road Program projects; and the grant for the TAP (Transportation Alternative Program) for Phase III of the Pathway project was worked on during the week with Donna Kuethe and the Town Engineer and submitted to the NHDOT on Friday. I also attended the regular Select Board's meeting on Thursday evening. This coming week includes the September Department Head meeting on Tuesday, preparation for the Select Board's regular meeting on Thursday evening, a meeting with School Superintendent Noyes, and ongoing meetings with our new DPW Director. Have a great week everyone!

Finance: Nothing to report this week.

Assessor: Nothing to report this week.

Tax Collector: Nothing to report this week.

Town Clerk: Nothing to report this week.

Public Works & Facilities: This week the crews did some tree trimming on States Landing and Lunt Roads and picked up wood left by the utility tree crews along Sheridan Road. Road grading was conducted on Blake, Lee Mills, Castle Shore, and Sibley, and Singing Eagle Roads. Calcium was spread on Castle Shores and Tara Roads for dust control. Service work was completed on the van and fleet #4 had front and rear brakes replaced. The chipper was repaired and picked up from Nortrac. Two loads of woodchips were hauled away. Crews also did some ditching work on Sheridan Road and placed gravel in the new culvert crossing trenches to smooth out for the weekend. Long Island beach was raked, and the milfoil trailer was emptied. Additionally, firewood was cut in preparation for winter.

Waste Management: This past week we shipped out 2 msw, 2 single stream recycle, and 2 demo. The propane company Mighty Flame recycled 900-1# tanks, 94-20# tanks and 1-250# tanks. Waste Management delivered 2-42 yd. packer boxes in preparation for a very busy Labor Day weekend. Facilities and Grounds staff worked at the WMF this past weekend to direct traffic and help residents with trash and recyclables.

Moultonborough Police Department: The Police Department recorded 418 log entries, which included the following calls for service, 38 motor vehicle stops, 17 assists to Fire/EMS, 2 Directed Patrols, 4 arrests, 5 complaints, 3 MV Accidents, 4 MV Complaints, 5 residential alarms, 6 commercial alarms, and 5 K-9 complaints.

Moultonborough Fire Department: Year to date there has been 625 calls for emergency service. For the period of 8/26/16 to 9/01/16, there were 24 calls for service: (1) Dumpster fire, 10-yard, building materials, (10) EMS incidents, (1) Power line down, (1) Arcing, shorted electrical equipment, (3) Assist the physically disabled, (2) No incident found upon arrival at dispatched address, (2) Alarm system sounded due to malfunction, (2) Carbon monoxide detector sounded due to malfunction, (1) Smoke detector activation, no fire-unintentional, (1) Carbon monoxide activation, no carbon monoxide found. There were two instances of overlapping incidents (2 incidents ongoing simultaneously) and one instance of three incidents occurring simultaneously. Moultonborough received automatic mutual aid from Center Harbor once and once from Meredith during this period.

Overall Average Response Time (Time of dispatch to apparatus/rescue on scene) 10:41 min/sec
Overall Average Manpower per incident: 4 Firefighters/Incident
Day Time Average Response Time (Time of dispatch to apparatus/rescue on scene) 7:48 min/sec
Overall Average Day Time Manpower per incident: 4 Firefighters/Incident
Night/Weekend Average Response Time (Time of dispatch to apparatus/rescue on scene) 12:25 min/sec
Overall Average Manpower per incident: 4 Firefighters/incident

Office of Development Services Planning: Nothing to report this week.

Human Services: Nothing to report this week.

Recreation Department: Saturday, September 10, is opening day for all levels of youth soccer and volleyball. There will be a player/parent meeting on Friday evening, September 9 at the Playground beginning at 6 p.m. Expectations and sportsmanship will be the focus of the meeting. Uniforms are also due to arrive this week and will be distributed at the meeting. Last Tuesday, August 30, a group of adults toured the Moffat-Ladd House & Gardens in Portsmouth, NH. After the tour, guests enjoyed lunch and time to shop in the downtown Market Square area. The next adult trip will take place on October 5. Guests will enjoy a scenic fall foliage ride through Franconia Notch, visit the Old Man of the Mountain Historic Site, and then enjoy a Harvest Lunch at Clark's Trading Post. After lunch, guests will have time to explore several museums at Clark's, take in the bear show, and venture into the Wolfman's Land - if they dare. Registrations for this trip are now being accepted at the Recreation Department. MRD is once again planning to offer an after school program, beginning on September 20. Details for the program will be distributed through MCS in the coming days.

Important Dates to Remember

Board of Selectmen's Meeting, September 8, 2016, 7 PM
State Primary Elections, Tuesday, September 13, 2016, Public Safety Building, 7 AM-7PM
Board of Selectmen's Meeting, September 15, 2016, 7 PM
Board of Selectmen's Work Session, September 22, 2016, 4 PM
Department Head Meeting, Tuesday – September 6, 2016, 9 AM