

**Master Plan Steering Committee
P.O. Box 139
Moultonborough, NH 03254
603-476-2347**

**MEETING NOTES
Monday, April 12, 2021
6:00 P.M.**

I. The Chair called the meeting to Order at 5:37pm and called the Roll.

Members or alternates present were Paul Punturieri, Chair and Citizen rep., Sandra Kelly, PB rep., Anni Jakobsen, ConCom rep. Alternate, Kevin Quinlan, BoS rep., and Cristina Ashjian, Heritage rep. Others present: Bruce W. Woodruff, Town Planner and Norman Larson, draft chapter co-author.

II. The Meeting Notes of March 30, 2021 were discussed and accepted.

III. Committee Organization: The Chair asked if anyone was interested in chairing the committee. Kevin made a motion for Sandra Kelly to chair the committee, seconded by Cristina. Sandra was unanimously elected Chair. It was determined that there was no need to have a secretary because the Planner will do the meeting notes. Sandra assumed the Chair.

IV. Review of draft Historical and Cultural Resources Chapter: The Chair invited the authors to provide an overview of the chapter. Cristina spoke about the different sections, framed by the introduction and conclusion, and noted that there was an overview history in the appendix with the Community Landmarks list as a placeholder for a survey. She stated that this is the only Corona Virus master plan chapter and was updated to address new realities. Norm said that the committee should ensure the goals and strategies laid out in the chapter are correct. The authors took comments on the draft chapter.

There was discussion by all members on what the review process would be. It was decided by consensus that the committee members would review the chapter and mark up areas of concern and/or suggest edits and send them to the authors. These would be discussed at the next meeting.

V. The next meeting date/time was set as Monday, April 19, 2021 at 6:00pm using the Zoom remote platform.

VI. The meeting was adjourned at 7:09pm.

Sandra Kelly
Chairperson