

**Town of Moultonborough
Board of Selectmen Meeting
APRIL 20, 2023**

MEETING MINUTES

Present: Selectmen Kevin D. Quinlan Chair, Shari Colby Vice-Chair, Jean M. Beadle, and James Gray. Staff members present were Town Administrator Charles Smith and Executive Administrative Assistant Angela Bovill.

I. CALL TO ORDER: Town of Moultonborough Chairman of the Board Kevin Quinlan called the meeting to order at 4:00 p.m. at the Moultonborough Town Hall in the Ernest Davis meeting room. Chair Quinlan announced Selectman Crawford was excused with prior notice.

II. PLEDGE OF ALLEGIANCE: The Board recited the pledge of allegiance.

III. PUBLIC HEARING

A. Warrant Article for Meals on Wheels: Chair Quinlan read the Public Hearing Notice for the purpose of adding a warrant article for the Meals on Wheels Program “*To see if the Town will vote to raise and appropriate a sum of forty-six thousand dollars (\$46,000), for the purpose of providing funding to Meals on Wheels*” in the FY 2023-2024 budget. The Chair introduced members of the ABC committee to include Kay Peranelli, Chair of the ABC, Kathy Gerry, Jean Beadle, Linda Murray; Joseph Adams was present via telephone. The Chair also introduced the Board of Selectmen and gave an overview of tonight’s request for the Selectmen to add this warrant article. Chair Quinlan spoke to the rules of order for the public hearing then opened the public hearing at 4:05 pm for public comment. Approximately 20 residents provided input, asked questions, discussed the importance of this program and how critical it is to recipients. Others discussed agencies that also missed the petition warrant article deadline and what their options would be along with various questions and discussion on the subject. Each Selectmen gave their input on whether to vote yes or no and their reasoning for doing so. All Selectmen stressed the importance of the agency in the community. After much passionate discussion Chair Quinlan delayed the vote until 6:45 pm in order to try and reach Selectman Crawford by telephone and suspended the public hearing at 5:03 pm. The Board took a 5-minute recess. Selectman Colby excused herself for the remainder of the meeting.

IV. CONSENT AGENDA:

A. Board Signature File: The Board signed the following forms.

- i. Dock Lease Agreement
- ii. Veterans Tax Credit
- iii. Elderly Tax Exemption
- iv. Charitable Exemption
- v. Driveway Permit Application
- vi. Application for Current Use

Motion: Selectman Beadle

To approve the signed items as presented.

Seconded: Selectman Gray

Vote: 3 - 0

Motion passed.

V. NEW BUSINESS:

A. Town Moderator

- i. Town testing new ballot counting machine made by Voting Works: Town Moderator Paul Punturieri discussed testing the ballot machines and that this machine was used other towns. We are a test site, and this will be the primary machine on voting day, May 9, 2023. Voting Works staff will be onsite for this primary machine and the town will have a secondary machine on standby. Moderator Punturieri announced that they need volunteers to help with the recount. There will be a meeting on April 25 for voting machine testing here at town hall in the Ernest Davis meeting room. *“A pre-election test of the ballot counting device to be used at the Town and School Election on May 9th, 2023 will take place on Thursday, April 27th at 9:45 am at the Moultonborough Town Hall. The ballots to be used at this election will be counted at the same time to establish a starting inventory per RSA 658:31.”* The moderator reminded the audience that Elections will be held on Tuesday, May 9, 2023 from 7am to 7pm at the Moultonborough Academy on Blake Road and Town meeting will be held on Thursday, May 11, 2023 at 6pm at the Moultonborough Academy on Blake Road.

B. Department of Public Works

- i. RFP for FY'24 Road Program: The Board reviewed the Invitation For Bids put together by Public works Director Chris Theriault. This is to advertise for bids.

Motion: Selectman Beadle

To approve the invitation for bids as presented and advertise accordingly.

Seconded: Selectman Gray

Vote: 3 - 0

Motion passed

- ii. Approval to allow temporary boat docking at town docks for island residents until new island docks are delivered and installed: This is the same request that came before the board last year to allow island residents to use the town docks until the new docks are installed. Resident Al Hoch asked when this will take place. The Board was not sure when, they were just giving permission. Mr. Hoch asked about signage at the Board asked TA Smith to speak with the DPW Director to address.

Motion: Selectman Gray

To allow island residents to use the town docks temporarily and only until the new docks are installed.

Seconded: Selectman Beadle

Vote: 3 - 0

Motion passed

C. Town Assessor

- i. Land use change tax map 147, Lot 026-001: The Board reviewed a memo from Town Assessor Thomas Hughes regarding the history used to determine the parcel no longer qualifies for current use assessment and as such, a land use tax change must be assessed. Discussion ensued.

Motion: Selectman Beadle

To approve a land use change tax of \$13,000, for the change in use of the property owned by David & Christine Hart and located on Wentworth Shores Road (Map 147, Lot 026-001).

Seconded: Selectman Gray

Vote: 3 - 0

Motion passed

- ii. Cartographic Associates Inc. (CAI) 2023 – 2024 tax map maintenance Contract: The Board reviewed a memo from Town Assessor Thomas Hughes regarding the 2023-2024 tax map maintenance proposed contract. The terms of the proposal are the same as in the 2022-23 contract. Assessor Hughes further stated there are two cost components in the contract and the fees for both have increased from the last contract as outlined in his memo.

Motion: Selectman Beadle

To approve the tax map maintenance proposal for the town of Moultonborough, 04/01/2023 through 03/31/2024 for \$5,900 as presented.

Seconded: Selectman Gray

Vote: 3 - 0

Motion passed

D. The Sandwich Fair Association

- i. Permission to have temporary “Fairgrounds” signs at locations in town: The Board review a request from the Sandwich Fair Association President Bryan Peaslee to allow temporary sigs in town at the locations and dates outlined in his letter dated 04/04/23. (Same annual request)

Motion: Selectman Beadle

To approve the request from the Sandwich Fair Association and allow the temporary signage as presented.

Seconded: Selectman Gray

Vote: 3 - 0

Motion passed

E. Fishing Tournament Launch Requests:

- i. New Hampshire Bass Nation May 7, 2023: The Board reviewed the request along with recommendation from the Police and Fire Departments

and discussion on island residents using docks (signage that was discussed earlier)

Motion: Selectman Gray

To approve the fishing tournament launch request for May 7, 2023 as presented.

Seconded: Selectman Beadle

Vote: 3 - 0

Motion passed

- ii. New Hampshire Bass Casters: May 13, and August 26, 2023: The Board reviewed the request for both dates along with recommendation from the Police and Fire Departments and discussion on island residents using docks (signage that was discussed earlier)

Motion: Selectman Gray

To approve the fishing tournament launch request for May 13 and August 26, 2023 as presented.

Seconded: Selectman Beadle

Vote: 3 - 0

Motion passed

VI. OLD BUSINESS

There was none.

VII. OTHER BUSINESS

Chair Quinlan discussed an email the Board received regarding a tree cutting ordinance due to issues with utility companies' removal of trees on or near resident property, (right of way) etc. and information provided to the resident.

VIII. CITIZEN INPUT

Russ Wakefield, Mountain Road spoke to the Board regarding his pending building permit and his dissatisfaction with the procedure and time frame. Discussion ensued and the Board will have the Town Administrator follow up with the code office and Mr. Wakefield.

IX. NON-PUBLIC SESSION

Motion: Selectman Beadle

To enter non-public session per RSA 91-A:3, II (a).

NOTE: Chair Quinlan announced the Selectmen would re-adjourn the public hearing for the vote at 6:45 pm

Seconded: Selectman Gray

Roll Call Vote: 3 – 0

Motion passed.

Entered: 5:25 pm

Reconvened: 5:45 pm

Chair Quinlan recessed the meeting until 6:45 pm.

X. PUBLIC HEARING RECONVENED

Chair Quinlan reconvened the public hearing at 6:45 pm and closed the public comment portion and called for the Board vote **to add to the 2023 warrant article** “*To see if the Town will vote to raise and appropriate a sum of forty-six thousand dollars (\$46,000) in funding for Ossipee Concerned Citizens, for the purpose of providing funding to Meals on Wheels*” in the FY 2023-2024 budget. (Attempts to reach Selectman Crawford for the vote were unsuccessful)

Motion: Chair Quinlan

To add to the 2023 warrant article “To see if the Town will vote to raise and appropriate a sum of forty-six thousand dollars (\$46,000) in funding for Ossipee Concerned Citizens, for the purpose of providing funding to Meals on Wheels” in the FY 2023-2024 budget.

Seconded: Selectman Gray

Vote: 2 - 1

Motion passed (to add as a warrant article)

Chair Quinlan called for a vote **to recommend the article:** “*To see if the Town will vote to raise and appropriate a sum of forty-six thousand dollars (\$46,000) in funding for Ossipee Concerned Citizens, for the purpose of providing funding to Meals on Wheels*” in the FY 2023-2024 budget.

(Recommended by Selectmen – 2 Yes – 1 No)

(Recommended by Advisory Budget Committee – 4 Yes – 1 No)

Chair Quinlan closed the public hearing at 6:48pm.

XI. ADJOURNMENT

Motion: Selectman Beadle

To adjourn the meeting.

Seconded: Selectman Gray

Vote: 3 – 0

Motion passed.

The Board of Selectmen adjourned their meeting at 6:48 p.m.

*Written on behalf of the Selectmen
Angela Bovill, Executive Administrative Assistant*

Kevin D. Quinlan

May 4, 2023

Approved

Date

Kevin D. Quinlan, Chairman