

**Moultonborough Conservation Commission Meeting Minutes**  
**Monday July 10, 2023**  
**10:00 AM**  
**Moultonborough Town Hall**

Present: Marie Samaha, Bill Gassman, Steve King Max Hoene, Sandra Kelly, Anni Jakobsen, Max Hoene

Absent: Jim Nelson

Guests:

1. Approve June 5th, 2023, meeting minutes.  
The minutes were approved with addendum under item #9, second bullet should have read.
  - ConCom voted and approved \$300 for membership in NH Lakes.
2. Updated By-Laws  
Marie Samaha chair stated that By Laws had been amended and approved November 7, 2022, a copy will be shared with Allison.
3. Applications/Permits
  - a. Monthly review 125 Buzzell Cove Rd application will be visited by ConCom. Concern regarding steep incline on site
  - b. Zoning Board. \Applicant site inspections ongoing. Will report next month.
  - c. Planning Board. Sandra reports that the planning Board is working on tightening up some regulations for clarity and where there may be conflicts in regulations.
  - d. Other: Subject was raised concerning recent heavy rain events and associated issues with private road washout, erosion, and associated maintenance.

**Action item:** Bill will draft letter reminding road associations of responsibility for maintaining roads and following best management practices especially in environmentally sensitive areas. The letter will be mailed and emailed to private road associations and an article placed in local papers. ConCom will check with the town if there is a updated primary contact list (address, email address) for each private road association.
  - e. Other: Subject was raised that Con Com page on town website needs to be updated to make associated subject matter easier to find and to be more user friendly. Perhaps a FAQ page.
4. Moultonborough Bay Inlet Watershed Plan.
  - a. **Action item:** In addition to this watershed plan, ConCom will compile a list of recommendations made in various watershed plans for listed remediation sites. Example, what has been done – like fixing culverts, erosion issues, stabilization etc. – what needs to be done for easy reference.
5. Goodwin Property Survey.
  - a. **Action item.** Anni will secure two (2) bids from surveyors to survey Goodwin property.

6. Water Testing Program  
Operating budget allotted \$800, LWA estimate is for \$864. ConCom will advise LWA that the testing budget was already established at \$800 for the year. LWA will need to work within an established budget. Budget can be reconsidered next year if not enough to cover costs.
7. NHDES Meeting. Scheduling this initiative is ongoing.
8. Green's Basin Road Project. ConCom inspected the site for proposed work by NHDOT and made recommendations to the DOT.
9. CC Website listing of cyanobacteria warnings/advisories.
  - a. **Action item.** ConCom will post a link on the town ConCom website page with a link to NH DES cyanobacteria advisories.
10. Membership
  - a. Proper protocols have been followed for following ConCom member positions.  
Max Hoene, Member and secretary  
Brian Sanford has resigned his position while he is on his sabbatical.  
ConCom will entertain other volunteers for member or alternate positions.
11. Insurance Responsibilities of Bulk Fuel Facilities Ongoing. Report anticipated next meeting.  
Other: A oil sheen has been observed in the first flush of storm water runoff from a fuel facility within the town during recent heavy rains. **Action item.** Max to draft a friendly letter to the management of the gas station across from Lake Kanasatka to possibly schedule meeting with management to assess their site and to confirm that they are following best practices in managing storm water runoff. Such BMP may include installing a collection system for gas/oil that runs from the paved area during rain events.
12. Future Business
  - a. Trash Pickup Day 2023 Ongoing planning by Steve King. Date Sept 30<sup>th</sup>, rain date October 1.
  - b. Bioblitz event for MFCA 2023
13. Con Com Finances: Con Com and MFCA Fund balance  
Conservation Commission Fund - \$52,677.37 + \$20,000 (deposited by town for share of Land Use Change tax) = \$72,677.37, MFCA - \$18,675.18
14. Other business  
ConCom to post more updates and hot topics of the town ConCom Facebook page.
15. Adjourn  
The meeting was adjourned at 11:40AM.  
  
Next meeting: August 7<sup>th</sup> at 10:00AM