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**Town of Moultonborough
Board of Selectmen Meeting
July 27, 2023**

WORK SESSION MEETING MINUTES

Present: Selectmen Jon Tolman Chairman, Shari Colby Vice-Chair, Kevin D. Quinlan, and Jean M. Beadle, Selectman Karel Crawford was absent with prior notice.

I. CALL TO ORDER: Town of Moultonborough Chairman of the Board Jon Tolman called the meeting to order at 5:00 p.m. at the Moultonborough Town Hall in the Ernest Davis meeting room.

II. PLEDGE OF ALLEGIANCE: The Board recited the Pledge of Allegiance.

III. NEW BUSINESS:

A. Spring Island – Overnight parking at States Landing

- i. Board of Selectmen discussed an issue for a property owner on Spring Island with overnight parking at States Landing. Parking at States Landing has become a significant issue after the area was redeveloped, previously vehicles and trailers would park in the wooded area. Consensus of the Board was to allow one designated parking spot at the end of the lot reserved for Spring Island and for a specific permit and sign to that affect be made. Board to vote at next regular meeting.

B. Lees Mill Road

- i. Board continued their discussion about parking at Lees Mill. To address the issue of illegal parking the Selectmen asked Highway Department to review the area for placing a new “No Parking” signs along the exit side of the parking lot.

C. Board of Selectmen policies review

- i. Capital Improvements Program Committee (CIPC): Charge and Composition

A. Board reviewed recommended policy changes from CIPC members and staff to the CIPC charge and composition. Board agreed to increase the CIPC composition to include alternate members from the Select Board, Advisory Budget Committee, Planning Board and At-large Residents. Seating and Capacity of Alternate Members was removed after the prior change. Board updated the policy deadlines to reflect Town Meeting now being in May and made grammatical changes.

- ii. Statement of Policy No. 16 – Business Credit Card Policy

A. Board received requests from Departments to have individual credit cards for their respective departments. Credit cards would be for Town Hall, Police Department, Fire Department, Recreation Department and Public Works. Board did not object to the request and will finalize the policy at next regular meeting.

