

**Town of Moultonborough
Board of Selectmen Meeting
August 17, 2023**

MEETING MINUTES

Present: Selectmen Jon Tolman Chairman, Shari Colby Vice-Chair, Kevin D. Quinlan, and Jean M. Beadle, Selectman Karel Crawford was absent with prior notice.

I. CALL TO ORDER: Town of Moultonborough Chairman of the Board Jon Tolman called the meeting to order at 5:00 p.m. at the Moultonborough Town Hall in the Ernest Davis meeting room.

II. PLEDGE OF ALLEGIANCE: The Board recited the Pledge of Allegiance.

III. APPROVAL OF MINUTES

A. Chair Tolman asked if there were any changes. Selectman Quinlan had one correction on page 3 of 4.

Motion: Selectman Beadle

To approve the meeting minutes as amended and non-public session minutes from August 3, 2023.

Seconded: Selectman Quinlan

Vote: 4 – 0

Motion passed.

IV. CONSENT AGENDA

A. Board Signature File: The Board signed the following forms.

i. Driveway Permit Applications

a) Ossipee Park Road: Board reviewed/discussed said there is significant work being done, not just a driveway. Discussion ensued.

Motion: Selectman Quinlan

To table the driveway permit application as submitted and send to Land Use for review as a prudent measure.

Seconded: Vice Chair Colby

Vote: 4-0.

Motion passed.

b) Ossipee Mountain

ii. Disposal Agreement

Motion: Selectman Quinlan

To approve and sign (the other items) as presented

Seconded: Vice Chair Colby

Vote: 4 – 0

Motion passed.

V. NEW BUSINESS

A. Department of Public Works

- i. Requests for Proposals – Transfer Station Feasibility Study: Public Works Director Chris Theriault reviewed the RFP with the Board. Discussion ensued. The selectman would like hours of operation included (under task #1) and recommend the due date be changed to September 21, 2023. Town Administrator Smith edited a few grammatical edits as well.

Motion: Selectman Quinlan

To approve the Request for Proposals Feasibility Study – Waste Management Facility as amended.

Seconded: Selectman Beadle

Vote: 4 – 0

Motion passed.

- ii. Invitation for Sealed Bid – Sale of DPW Truck Application for a permit to conduct a raffle: Public Works Director Chris Theriault reviewed the ad to post for the sale of a town vehicle (2011 19.5K GVW Ford F550 Dump, VIN# 1FDUF5HT2BEB07211).

Motion: Selectman Quinlan

To approve/advertise the bid as presented.

Seconded: Vice Chair Colby.

Vote: 4 – 0

Motion passed.

The Board of Selectmen congratulated Stephen McGinnity, Equipment Operator for obtaining his Road Scholar I certificate!

B. Moultonborough Transfer Station – Lakes Region Dance Fundraiser

- i. The Board reviewed a request from the Lakes Region Dance competition team asking permission to have a fundraiser at the transfer station. The Board discussed with Supervisor Ken Filpula and does not see an issue. He and his staff will supervise to keep everyone safe, and will have them set up away from traffic, wear safety vests and have proper supervision.

Motion: Vice Chair Colby

To approve the request from Lakes Region Dance Competition team as presented.

Seconded: Selectman Beadle

Vote: 4 – 0

Motion passed.

- C. Lake Kanasatka – Eric Carlson, Camp Quinebarge: Camp Quinebarge owners Eric Carlson and Leslie Carlson gave the Board a handout (taken from the Town of Meredith) relative to Regulations pertaining to certain subsurface wastewater disposal systems in Lake Kanasatka watershed in an effort to address the Cyanobacteria crisis. This would be a “septic ordinance” for Lake Kanasatka type of proposal as the blooms are harmful to all. Discussion ensued and the Board asked Mr. Carlson various questions. The Carlson’s are looking for help with the septic piece as a focus for an ordinance. Discussion ensued. Public comment from Joseph Cormier,

Moultonborough Neck Road regarding HB276, in committee and Representative Wrung also the Kanasatka report (91-page report online). The Board support looking into and consulting with Land use for feedback etc. The Carlson's thanked the Board for their time and consideration of this important issue.

D. New Hampshire Department of Revenue Administration (DRA)

- i. 2023 MS-434-R 9Revised estimated revenues adjusted): This was the most recent submission to DRA (draft) for the Revised Estimated Revenues for July 1, 2023 to June 30, 2024. TA Smith indicated there will be another chance to revise when DRA calls to finalize. Discussion ensued,

Motion: Selectman Quinan

To approve the 2023 MS-434-R form and authorize the Town Administrator to sign.

Seconded: Vice Chairman Colby

Discussion:

Vote: 4 – 0. (TA Smith said they are shooting for mid-October to finalize).

Motion passed.

E. Application to conduct a Raffle permit

- i. Moultonborough/Sandwich - Meals on Wheels: The Board reviewed the application for permit to conduct a raffle from the Moultonborough/Sandwich Senior meals program.

Motion: Selectman Beadle

To approve the raffle permit application as presented and authorize the Town Administrator to sign.

Seconded: Vice Chairman Colby

Vote: 4 - 0.

Motion passed.

- F. Moultonborough Holland Hill Cemetery – lot buyback: The Board reviewed a memo from Administration with a request for the Town of Moultonborough to buy back cemetery lots at Holland Hill Cemetery from the Young Family. Discussion ensued.

Motion: Selectman Quinlan

To approve the request from the Young Family for the town of Moultonborough to buy back the following lots at the Holland Hill Cemetery: Lot #172, Lot #168, Lot #141, and Lot #126, originally purchased by M June Young at \$100 per lot, for the total purchase amount of \$400, and to instruct the Administration Office to prepare the necessary Deeds for the Board of Selectmen signatures.

Seconded: Vice Chairman Colby

Vote: 4 - 0.

Motion passed.

VI. **OTHER BUSINESS**

- A. Board of Selectmen – “Conference of the Committees”: Town Administrator Charles Smith reports he has heard from quite a few committee members. Discussion

ensued and it was the unanimous consensus of the Board to Town Administrator Smith and Chair Tolman to attend each internal Towns committee and give a quick presentation in an effort to all work collaboratively together.

- B. Moultonborough Fire Department – loan fire apparatus to Town of Tuftonboro: Town Administrator Charles Smith briefed the Board that Tuftonboro is down a truck, and our Fire Chief is seeking approval to loan one of ours to them, which we would send anyway if there is an incident.

Motion: Selectman Beadle

To approve the request to loan a truck to the Town of Tuftonboro while they are down a truck, as presented.

Seconded: Selectman Quinlan

Vote: 4 – 0

Motion passed.

- C. Chair Tolman recognized Town employees Julia Marchand, Charles Smith and Thomas Hughes who were recently appointed and nominated to their professional organization and committees. Congratulations to all.

VII. NON-PUBLIC SESSION

Motion: Selectman Quinlan

To enter nonpublic session pursuant to RSA 91-A: 3, II (b)

Seconded: Selectman Beadle

Entered at: 6:00 p.m.

Reconvened: 6:15 p.m.

Roll Call Vote: 4 – 0

Motion passed

Motion: Chair Tolman

To enter nonpublic session pursuant to RSA 91-A: 3, II (a)

Seconded: Vice Chair Colby

Entered at: 6:15 p.m.

Reconvened: 6:30 p.m.

Vote: 4 – 0

Motion passed

Motion: Selectman Beadle

To enter nonpublic session pursuant to RSA 91-A: 3, II (l)

Seconded: Vice Chair Colby

Entered at: 6:30 p.m.

Reconvened: 6:45 p.m.

Vote: 4 – 0

Motion passed

Motion: Selectman Beadle

To enter nonpublic session pursuant to RSA 91-A: 3, II (c)

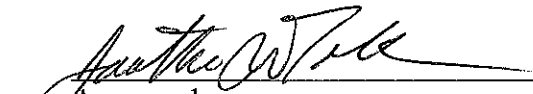
Seconded: Vice Chair Colby
Entered at: 6:45 p.m.
Reconvened: 6:55 p.m.
Vote: 4 – 0
Motion passed

Motion: Selectman Beadle
To enter nonpublic session pursuant to RSA 91-A: 3, II (a)
Seconded: Vice Chair Colby
Entered at: 6:55 p.m.
Reconvened: 7:01 p.m.
Vote: 4 – 0
Motion passed

VIII. ADJOURNMENT

Motion: Selectman Beadle
To adjourn the meeting.
Seconded: Selectman Quinlan
Vote: 4 – 0
Motion passed.
Board of Selectmen adjourned their meeting at 7:01 p.m.

Written on behalf of the Selectmen by Angela Bovill, Executive Administrative Assistant


Approved
Jon Tolman, Chairman

9/7/23
Date