



Town of Moultonborough
Joint Loss Management Committee
6 Holland Street – P. O. Box 139
Moultonborough, NH 03254
(603) 476-2347 - Fax (603) 476-5835

JLMC Meeting Minutes
09-12-2025 @ 0930
Ernest Davis Meeting Room

Call to Order: 0930 by Chair Ashley Kenney

Members Present: *Outgoing Chair* Ashley Keeny, Tom Hughes, Ashley Pouliet, Brandon Page, Jo-Ann Roy, Robin Reade, *Incoming Chair* Austin Wakefield

Public Present: Nicole Armanaganian (Primex)

Old Business: Acceptance of the Prior Meeting Minutes

New Business:

- 1) Voting for new Chair. A. Wakefield nominated and unanimously approved, effective immediately.
- 2) Presentation and overview of JLMC requirements and process by Nicole Armanaganian. Nicole explained the resources available to the JLMC and Primex's invested interest in the JLMC's success.
- 3) Chair requested loss reports 1 week prior to next meeting to include the 4th quarter report and the 2025 calendar year report, allowing for time to review.
- 4) Discussion of building inspection program, R. Reade to supply current list of town owned property. Program to be established once full list is compiled
- 5) JLMC Member discussion on program/recommendation ideas for the '26 Calendar Year.
Items Discussed:
 - Fire Drills
 - CPR Class
 - Water Quality Program
 - Land Use/Accessing Archive Safety Hazard
 - Upcoming Events discussed
 - January Active Shooter Program
 - December Meeting, Review of Cyber Security Policy
- 6) Review of 3rd Quarter Loss Report. Noted two preventable injuries, (PD Glove) and (Admin Box Opener). Chair to follow up with respective department heads.

New Business Continued:

- 7) Chair to reorganize JLMC prior to next meeting to better distribute employee to supervisor ratio. New roster to be presented at 12-12-25 meeting and appointment of Vice Chair to follow.
- 8) Next JLMC meeting to be **Friday December 12th at 1000** in Ernest Davis Meeting Room

Meeting Adjourned: 09-12-2025 @ 1115

Austin Wakefield
Austin Wakefield
Chairman
Joint Loss Management Committee