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**Town of Moultonborough
Board of Selectmen Meeting
September 21, 2023**

MEETING MINUTES

Present: Chairman of the Board Jon Tolman, Vice Chairman of the Board Shari Colby, Selectmen Kevin D. Quinlan, Jean M. Beadle, and Karel Crawford were present.

I. CALL TO ORDER: Chairman Tolman called the meeting to order at 5:00 p.m. at the Moultonborough Town Hall in the Ernest Davis meeting room.

II. PLEDGE OF ALLEGIANCE: The Board recited the Pledge of Allegiance.

III. APPROVAL OF MINUTES

Motion: Selectman Beadle

To approve the meeting minutes and non-public session minutes from September 7, 2023.

Seconded: Selectman Crawford

Vote: 4 – 0 – 1 (Vice Chairman Colby abstained; absent for meeting)

Motion passed.

IV. CONSENT AGENDA

A. Board of Selectmen voted to approve the signature(s) of the following forms.

- i. 2023 NH DRA (Department of Revenue Administration) MS1 – Summary Inventory of Valuation
- ii. Disposal Agreement
- iii. Driveway Permit Applications
 - a) Paradise Drive
 - b) Lake Shore Drive
- iv. Driveway Permit at Orchard Drive – to pave a private road; Board approved through the following motion.

Motion: Selectman Quinlan

To approve the Orchard Drive permit as requested to pave roadway as a condition of permit approval. The approval of the permit to pave shall not be construed as to the Town acceptance of the road, the suitability for paving of the underlying roadbed or its location or drainage, nor anything related to town commitments, guarantees or warranties. This is a privately owned road, and all responsibility shall remain in the hands of the private owners.

Second: Vice Chairman Colby

Vote: 5 – 0

1 **V. NEW BUSINESS**

2 **A. Moultonborough Public Works**

- 3 i. Bid award: 2011 Ford F550 dump w/plow and sander. The town received two
4 bids; 1) \$20,000 and 2) \$26,200.88 and trade-in with auto dealership was \$8,000.
5 Board approved the highest bid.
6

7 **Motion:** Selectman Beadle

8 *Motion to accept the bid for the sale of Vehicle #1 to William Coutts*
9 *(\$26,200.88). The truck is being sold as, as seen, with no warranty. And*
10 *authorize the Town Administrator to sign all documents related to the sale*
11 *of this vehicle."*

12 **Seconded:** Selectman Crawford

13 **Vote:** 5 – 0

14 **Motion passed**
15

16 **B. Moultonborough Fire Department**

- 17 i. Waive Competitive Bidding – Motorola Portable Radios
18

19 **Motion:** Selectman Quinlan

20 *"A motion to approve the recommendation of the fire chief and waive the*
21 *Competitive Bidding Policy requirements to allow the purchase of 33*
22 *Motorola APX 6000XE portable radios, 6 single unit Impres 2 chargers, 2*
23 *Impres 2 multi-unit chargers, 33 XE500 Remote speaker microphones, 35*
24 *Impres 2, batteries, and one programming cable from Motorola Solutions,*
25 *Inc. under NH Dept. of Administrative Services Bid #8003026, NASPO*
26 *#00318, in an amount not to exceed \$174,305.36. And further to waive the*
27 *competitive bid policy #23 to allow the purchase from Ossipee Mountain*
28 *Electronics as OME is a locally owned and operated business and author-*
29 *ized reseller listed in the NH DAS contract #8003026 and currently per-*
30 *forms service, support, and installation of Motorola products to the Fire*
31 *Department. And further to authorize the Town Administrator to sign all*
32 *required documents."*
33

34 **Seconded:** Selectman Beadle

35 **Vote:** 5 – 0

36 **Motion passed**
37

- 38 **C. Lakes Region Visiting Nurse Association – the Board received a letter from LRVNA to**
39 **liquidate the Visiting Nurse Service fund reserve. Funds to be used for hospice and**
40 **homecare supplies with clients of LRVNA.**
41

42 **Motion:** Selectman Quinlan

43 *As authorized in the amended and reauthorized Visiting Nurse Trust dated*
44 *13 December 2013, move to make payable all funds in the Visting Nurse*
45 *Service Trust in the approximate amount of \$46,631.30 as formally re-*
46 *quested per LRVNA letter dated September 20, 2023 and further to close*
47 *the trust and authorize the Town Administrator to sign all necessary*

documents.

Seconded: Vice Chairman Colby

Vote: 5 – 0

Motion passed

- D. Temporary Use Permit-Commercial Use – the Board approved a temp use permit for the Castle Car Show on September 30th. Moultonborough Police and Fire details to be at the event, which expects to have 400 cars and 1,500 people.

Motion: Vice Chairman Colby

To approve the Temporary Use Permit-Commercial Use for the Castle Car Show on Saturday, September 30th, 2023.

Seconded: Selectman Beadle

Vote: 5 – 0

Motion passed

VI. OTHER BUSINESS

- A. Chairman Tolman read a letter the town received from the Town of Alton and their Public Works Department for the towns Public Works Department for the mutual aid assistance from a flooding event this past summer.

- B. Town Assessor Tom Hughes was nominated as county director for assessing official. Board approved the vote of the Chairman for Tom Hughes on NH Assessing Officials.

Motion: Selectman Quinlan

To authorize the Chairman of the Board to vote for Tom Hughes as county director on NH Assessing Officials.

Seconded: Selectman Beadle

Vote: 5 – 0

Motion passed

- C. New Hampshire Department of Transportation – the Chairman read NHDOT’s announcement for an informational meeting to be held on Tuesday, October 3rd from 5:30 p.m. to 8 p.m. at Moultonborough Town Hall. Purpose of the meeting is to provide information about road improvements along Rt 25 at the intersection of Lakeshore and Glidden Roads.

VII. CITIZEN INPUT

- A. Town resident Joe Cormier – requested that the Board of Selectmen at a future work session begin a discussion about a warrant article for the 2024 Town Meeting to increase the Veterans Tax Credit from \$500 to \$750.

VIII. NON-PUBLIC SESSION

Motion: Selectman Crawford

To entered nonpublic session pursuant to RSA 91-A: 3, II (a), then reentered under (b), and after (a).

Seconded: Selectman Beadle

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Entered at: 5:18 p.m.
Reconvened: 6:45 p.m.

Vote: 5 – 0

Motion passed

Decision(s): The Board agreed to reclassify an employee at MPD from par-time to full-time, new youth soccer hires at Recreation, and hire a financial assistance on an as needed basis.

IX. ADJOURNMENT

Motion: Selectman Beadle
To adjourn the meeting.


Seconded: Selectman Quinlan

Vote: 5 – 0

Motion passed.

Board of Selectmen adjourned their meeting at 6:45 p.m.

Written on behalf of the Selectmen by Charles Smith, Town Administrator



Approved
Jon Tolman, Chairman



Date