

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA, ICMA-CM
Town Administrator

RE: Weekly Report

DATE: March 14, 2023



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Department of Public Works

Transfer Station: This week we shipped out 2 containers of municipal solid waste = 24 tons, 1 container single stream recycle = 5 tons and 3 containers of construction demolition = 18 tons.

Car counts Monday 254, Tuesday 204, Friday 278, Saturday 292, and Sunday 214, Total 1242.

Fleet: Week of 02/27-03/05/2023: Trk7 2020 Western Star 4700 SF finish auger chain install. Adjust as required. TRK24 2009 Freightliner 916A3 dump truck replaced main hydraulic line to valve body. Refill system. TRK1 2019 Ram 3500 repaired sander plugs bad connection. CAR161 2016 Ford Police Interceptor picked up from P.D. to check out battery issue. 15-E-1 08 H.M.E. pumper checked out an air leak at fire dept. TRK11 2016 F350 replaced spinner motor and shaft and spinner for the sander. TRK10 2021 Western Star 4700 SF repaired oil leak at the valve body. TRK2 2011 F550 dump truck repaired wing mount and replaced lower arm. Also had Windshield doctor replaced broken windshield. TRK9 2014 Kenworth T470 repaired front wing mount and weld up wing. Replaced cutting edge. Plowed during storm events on throughout the week. Replaced fuel hose on unleaded pump at fuel island.

Week of 03/06/-03/12/2023: TRK2 2011 F550 weld wing plate and repair pivot bolt. CAR161 2016 Ford Police Interceptor free up l.f. brakes. Road test. Install battery tender. TRK8 2022 Ram 3500 set up and inspect. CAR181 2018 Ford Police Interceptor performed PM service. TRK11 2016 F350 washed off truck to replace p/s lines and brake booster assembly put together and check for leaks. Cleaned off trailer and stripped truck 6 to haul EQ40 to Chadwick Baross for warranty repair. EQ12 2009 John Deere 310 backhoe road call to Clearwater in Crane wood to repair blown hydraulic line. Made line and refilled system. 15-E-1 08 H.M.E. pumper replaced purge valve assembly in the air dryer and check for leaks. TRK15 2020 Ram 5500 replaced sander power solenoid. 15-R-2 checked for p/s leak. Found leak and being sent to Irwin's for warranty. EQ17 Bandit Chipper replaced ripped boot on winch assembly. Wire plugs on cold patch trailer. Road call for tire issue. CAR221 2022 Ford Police Interceptor repaired tire.

Public Safety

Moultonborough Police Department: 03/06/23 – 03/12/23

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Log Entries	178	228	22%	2429	2158	-13%
Calls for Service	102	130	22%	1302	1272	-2%
Arrests	3	2	-50%	21	21	0%
MV Accidents	2	2	0%	24	27	11%
MV Stops	18	21	14%	321	182	-76%
Offense Reports Taken	0	1	100%	25	17	-47%

Calls For Service Breakdown 03/06/23 – 03/12/23

Activity	This Week	Activity	This Week
911 Hang Up	0	Good Morning Program	7
Abandoned MV	0	Grand Jury	0
Admin Services	5	Gunshot Report	0
Assist Fire/EMS	5	IEA	0
Alarm Commercial	0	Juvenile Matter	1
Alarm Residential	3	MV Complaint	3
Animal Complaint	3	MV Unlock	0
Assist Citizen	29	Noise Complaint	0
Assist Motorist	2	Police Info	2
Assist Other Agency	8	Pistol Permit	0
BOLO	0	Found/Lost Property	1
CAC Interview	0	Parking Complaint	0
Business Check	0	Paperwork Service	7
House Check	0	Relay	0
Unsecured Premises	0	Repossession	0
Civil Matter	0	Road Hazard	5
Community Policing	1	ERO/TRO/RO Service	0
Complaint	0	Scam Attempt	0
Court	0	School Zone	0
Civil Standby	0	SO Registration	0
Death Investigation	0	Suspicious Activity	3
Directed Patrol	2	TO Violation	0
Disabled M/V	0	Training	0
Dog Complaint	0	VIN Verification	1

Domestic Disturbance	0	Vehicle Off Road	0
Fingerprinting	0	Warrant Service	0
Fire Permits	0	Warrant Check	0
Follow Up	4	Welfare Check	4

Moultonborough Fire Department: For the period of 03/06/2023 to 03/12/2023, there were fifteen calls for service: There was: 8 EMS incidents, two of the eight incidents, no Fire Dept. response, Stewart's Ambulance only, 1 Gasoline or other flammable liquid spill, 1 Public service assistance, 2 Dispatched and cancelled en-route-Fire call, 2 Dispatched, No Fire Department Response – EMS, 1 Smoke detector activation, no fire, unintentional. **Total YTD 2023 Incidents: 188. Percent of increased from 2022 26%.** **Automatic Aid:** twice from Stewart's Ambulance and once from Tuftonboro. **Mutual Aid:** given once to Sandwich and once to Wolfeboro. **Overlapping Incidents:** 4. **Year to Date:** 28. **Percentage of Call Volume:** 16%. Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

Average Daytime (7 AM-5 PM, Mon-Fri) staffing	2.5firefighters.
Average Night	2.0 firefighters
Weekend	3.0 firefighters

Response Times

Average Daytime (7 AM-5 PM, Mon-Fri) response time	04:15 mins/sec.
Average Night	09:00 mins/sec.
Weekend	09:48 mins/sec.

Operations: 3/6 - Chief Bengtson and firefighter Brown performed an inspection of an East Spur Road residence for home healthcare service. Chief Bengtson participated in a Teams meeting online for the Central NH Hazardous Materials Team Oversight Committee.

3/7 - Chief Bengtson and Lt. Frangelli met with Chief Driscoll and Chief Call regarding mutual aid issues. Firefighters Caleb Beede and Brandon Flanagan began Firefighter 2 class in New Hampton. They be attending classes every Tuesday and Thursday for the next several months.

3/10 - Firefighters Chris Bassett, Caleb Beede, David Houghton and Chief Bengtson attended the Three State Weekend at the National Fire Academy/ National Emergency Training Center in Emmitsburg Maryland. Firefighters Bassett and Beede attended strategy & Tactics for Initial Company Operations. Firefighter Houghton and Chief Bengtson attended Exercising Leadership within Communities. The group left on Friday and returned early Monday morning.

Burning Permits: Property owners are not required to obtain fire permits when the ground is covered by snow. RSA 125-N:4 prohibits the residential open burning of combustible domestic waste. " Combustible domestic waste " means combustible waste such as, but not limited to, household trash, packaging materials, plastics, coated or laminated papers, rubber, painted, or treated wood, coated, or treated cardboard, oily rags, and animal, vegetable, and kitchen waste. The term does not include untreated wood, leaves, brush, or paper products generated at a residence.

New Category 1 & 2 fire permits are required for 2023. Fire Permits for 2023 may be obtained at the Public Safety Building from 8a.m. to 5p.m. Monday through Friday or online at <https://nh.burnsafeamerica.com/>

Moultonborough Recreation Department

Moultonborough Recreation Department (MRD) will be transitioning to new registration software in the coming weeks. We are pleased to offer our community an upgraded registration process for our events, programs, and activities. More info to come!

MRD hosted our annual father daughter dance on Friday March 10. The Sham-Rockin' Father Daughter Semi-Formal Dance was held at the Moultonborough Function Hall. Over 110 fathers & daughters dressed in their best and brought their finest moves for dancing, dessert bar, photos, and fun. MRD would like to extend sincere thanks to EM Heath Supermarket for donating long stem carnations for each young lady in attendance, as well as Meredith Hannaford for donating delicious baked goods for all to enjoy.

MRD is offering Adult Billiards & Games Nights. Join us Tuesday evenings at Moultonborough Recreation Department (10 Holland Street) 6 - 8pm for poker, cribbage, air hockey, billiards/pool, skeeball, foosball and more. Have a favorite card game or board game? Bring it along! This is a "drop in" activity – no registration needed and no charge. Call MRD for more info 603/476-8868.

MRD is pleased to team up with Moultonborough Public Library to offer an Egg Hunt. Bring your basket and join us on Saturday, April 1 @ Kraine Meadow Park for candy, fun, prizes, pictures with a Happy Bunny and some April Fool's Day mischief! Who will find the golden ticket for a special prize?? The egg hunt begins at 1:00pm. Families are asked to arrive at 12:30 and park in the main KMP parking lot accessed from Route 25. This event is free and open to Moultonborough children in grade 5 & below (preschoolers too!) Call MRD for more info 603/476-8868.

MRD will open registrations soon for an exciting adult trip opportunity. On Saturday, April 15 we will journey to Gilmanton Winery for brunch and wine tasting, followed by a stop at Gilmanton's Own Market. The 5-course brunch will take place at the beautiful rustic Gilmanton Winery, followed by a tasting of 3 or 6 wines. Gilmanton's Own Market offers locally produced meat, fruits, vegetables, flowers, honey, maple syrup and handmade items. The town bus will depart MRD at 11:00am. Pre-registration will be required, and space is limited. Trip registrants must be at least 21 years of age. Call MRD for more info 603/476-8868

Coming soon - program information regarding some exciting adult fitness opportunities. Moultonborough Recreation will offer Tai Chi and Chair Yoga starting in April. Schedules and final details are currently being put in place and registrations will open soon!

MRD is actively seeking to hire After School Counselors for our Beyond the Bell program as well as our summer camp program, swim instructors and lifeguards. Call MRD for more information 603/476-8868 or see our listings on Indeed.

MRD's trip to Boston's TD Garden on Saturday March 25 has sold out. Session 4 of Beyond the Bell, MRD's after school program continues. Logistics and planning continue for the Memorial

Day Parade and Remembrance Ceremony and are ongoing for spring and summer programming and events as well.

Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one. Call MRD for more info 603/476-8868.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: www.moultonboroughnh.gov/recreation-department

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

The community is welcome to join us for “**Soups and Sweets**” on **Friday, March 24th**. Drop in anytime between 11:30 and 1pm. There will be a variety of soups and sweets provided by the Friends of the Library, the Board of Library Trustees, and the Library Staff. This is an appreciation event for all our patrons. No registration is required.

Tech Workshop for March is “**Using YouTube to Learn ANYTHING.**” Two identical sessions: Tuesday, March 14 at 2pm ([Registration Link](#)), and Friday, March 17 at 10am ([Registration Link](#)).

The **Mystery Book Club** will be discussing Louise Penny’s *The Madness of Crowds* on **Wednesday, March 15 at 10am**, in-person, and at **7pm**, on Zoom. You must register to receive Zoom link for the evening time. ([Zoom Registration Link](#))

Family Movie, “Bear Snores On,” will be shown on Saturday, March 18 at 10:30am. Popcorn will be provided. The movie is 1hr and 6min.

The popular **Toddler Music and Movement** starts back up on **Monday, March 20 at 9:15am**. This is followed by the **Toddler Drop-In at 9:45am**.

Toddlers’ Messy Art is on Wednesday, March 22 at 11am. The theme is “Painting with Frozen Paint.” Parents are asked to dress children in old clothing that they don’t mind getting dirty.

Students in grades 1- 2 are invited to a **Read-A-Thon** at the library on **Friday, March 24**, from 5:30 to 7pm. Silent reading, book discussions, and refreshments will be provided. Children are requested to bring a book to read, dress in comfortable clothing, and bring a blanket or pillow (optional). ([Registration Link](#))

“**Artist of the Month**” for March is Paul Foote. There will be an artist **reception** and presentation on **Thursday, March 23 at 7pm**. Light refreshments will be provided.

As always, please check the library's website, www.moultonboroughlibrary.org, [Facebook](#) and [Instagram](#) pages, and [sign up](#) for our monthly email newsletter and email updates.

Important Dates to Remember

- Board of Selectmen Meetings
 - Thursday, March 16, 2023, at 4:00 pm
 - Work Session (if needed) - Thursday, March 30, 2023, at 4:00 pm
 - Thursday, April 6, 2023, at 4:00 pm
 - Thursday, April 20, 2023, at 4:00 pm
- Upcoming important dates:
 - Town Election Day is Tuesday, May 9, 2023 from 7am to 7pm at Moultonborough Academy
 - Town Meeting is Thursday, May 11, 2023 at 6pm at Moultonborough Academy in the Auditorium
- Open Positions: The Town is currently seeking applicants for the following open positions:
 - Police Lieutenant
 - Full-Time Police Officer (s)
 - DPW Laborer / Truck Driver
 - Part-time Transfer Station Attendant
 - Part-time Park Ranger/Enforcement Officer
 - Public Works Seasonal Laborers
 - Part-time Code Enforcement Officer – Land Use Office
 - Part-time Building Clerk – Land Use Office