

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA, ICMA-CM
Town Administrator

RE: Weekly Report

DATE: July 13, 2023



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Department of Public Works

Transfer Station: This week we shipped out 7 containers of municipal solid waste (84 tons), 5 containers of single stream recycling (25 tons) and 10 containers of construction and demolition (50 tons). The brush pile was burned, and compost pile was turned.

Car counts Monday 825, Tuesday closed 4th of July, Friday 1200, Saturday 626, Sunday 450 total 3101 vehicles. The Transfer Station was open 29.50 hrs. divided into 3101 = 105 vehicles per hour.

I would like to thank the Transfer Station staff for their hard work in the safe operation of the facility under very demanding conditions. Thank you to all of the residents who used the facility for being patient and understanding of the long lines and long wait time to offload their trash and recyclables.

Facilities/Grounds: The crew continues with weekly cemetery and grounds maintenance, as well as boat ramp and beach clean-up. We also adjusted the boat docks and assembled the raft for Long Island beach.

Fleet: Worked on Eq14 Loader road call for blown hyd. hose; Trk24 overheating issue/turbo hose/clean radiator; Car223 state inspection; 15E1 charging system/replace batteries; Trk1 auxiliary tank repair; Eq27 trailer light repair; Trk6 brakes; replace sweeper brushes;

Highway: The highway crew continued with grading, shoulder, and ditch work along several roads, and repaired several washouts from the heavy rain events. Road work last week included Bodge Hill Rd, Hanson Dr, Krainewood, Glidden, Lees Mill, Tara Rd, Winaukee Rd. Drainage improvements were made in Middle Neck Cemetery with the installation of an underdrain around the perimeter of the cemetery. We also had one cemetery burial.

Road Program: The asphalt rubber chip seal was completed last week on Paradise Dr, Severance Rd, Red Hill Rd.

Moultonborough Public Safety

Moultonborough Police Department: 07/03/2023 – 07/09/2023

| Activity | Last Week | This Week | Weekly Difference | Last Year To Date | This Year to Date | Yearly Difference |
|-------------------|-----------|-----------|-------------------|-------------------|-------------------|-------------------|
| Log Entries | 218 | 312 | +30.12% | 7092 | 6260 | -13.29% |
| Calls for Service | 135 | 200 | +32.5% | 3661 | 3677 | +0.43% |
| Arrests | 0 | 1 | +100% | 68 | 56 | -21.42% |
| MV Accidents | 4 | 7 | +42.85% | 99 | 69 | -43.47% |
| MV Stops | 11 | 31 | +64.51% | 702 | 577 | -21.66% |
| Offense Reports | 1 | 1 | 0% | 80 | 51 | -56.86% |

Calls For Service Breakdown

| Activity | This Week | Activity | This Week |
|----------------------|-----------|---------------------------|-----------|
| 911 Hang Up | 0 | Good Morning Program | 4 |
| Abandoned MV | 2 | Grand Jury | 0 |
| Admin Services | 7 | Gunshot Report | 0 |
| Assist Fire/EMS | 14 | IEA | 0 |
| Alarm Commercial | 2 | Juvenile Matter | 1 |
| Alarm Residential | 4 | MV Complaint | 6 |
| Animal Complaint | 5 | MV Unlock | 0 |
| Assist Citizen | 14 | Noise Complaint | 2 |
| Assist Motorist | 3 | Police Info | 2 |
| Assist Other Agency | 2 | Pistol Permit | 0 |
| BOLO | 0 | Found/Lost Property | 5 |
| CAC Interview | 0 | Parking Complaint | 8 |
| Business Check | 0 | Paperwork Service | 10 |
| House Check | 0 | Relay | 0 |
| Unsecured Premises | 0 | Repossession | 0 |
| Civil Matter | 0 | Restraining Order Service | 0 |
| Community Policing | 1 | Road Hazard | 2 |
| Complaint | 0 | Scam Attempt | 0 |
| Court | 0 | School Zone | 0 |
| Civil Standby | 1 | Sex Offender Registration | 0 |
| Death Investigation | 0 | Suspicious Activity | 4 |
| Directed Patrol | 3 | Town Ordinance Violation | 0 |
| Disabled M/V | 0 | Training | 0 |
| Dog Complaint | 0 | VIN Verification | 7 |
| Domestic Disturbance | 1 | Vehicle Off Road | 0 |

| | | | |
|----------------|---|-----------------|---|
| Fingerprinting | 0 | Warrant Service | 0 |
| Fire Permits | 0 | Warrant Check | 0 |
| Follow Up | 3 | Welfare Check | 4 |

Moultonborough Fire Rescue: For the period of 07/03/2023 to 07/09/2023, there were forty-one calls for service: There was:

| | |
|---------------------------------------------|-----|
| Fires | 0 |
| Overpressure, Explosion, Overheat – No Fire | 0 |
| EMS & Rescue Incidents | 12 |
| Hazardous Conditions – No Fire | 1 |
| Service Calls | 8 |
| Good Intent | 13* |
| False Alarms & False Calls | 5 |
| Severe Weather & Natural Disaster | 2 |
| Special Incident Type | 0 |

*8 – Dispatched, No Fire Department Response – EMS

Total YTD 2023 Incidents: 546 **Percent of increased from 2022** **10.5%**

Automatic Aid: eight times from Stewart's Ambulance.

Mutual Aid: none.

Overlapping Incidents: 11 **Year to Date: 71** **Percentage of Call Volume: 14%**

Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

| | |
|-----------------------------------------------|-------------------|
| Average Daytime (7 AM-5 PM, Mon-Fri) staffing | 3.2 firefighters. |
| Average Night | 4.3 firefighters* |
| Weekend | 3.2 firefighters* |

Response Times

| | |
|----------------------------------------------------|------------------|
| Average Daytime (7 AM-5 PM, Mon-Fri) response time | 06:47 mins/sec. |
| Average Night | 08:20 mins/sec.* |
| Weekend | 09:00 mins/sec.* |

*Dispatched, No Fire Department Response – EMS

Operations

- 7/1 The Fire Department participated in the Balmoral Independence Day parade, sending several trucks. The Fireboat provided coverage in Moultonborough Bay for a fireworks display being launched from a barge offshore of Balmoral Beach.
- 7/4 The Fire Department provided a color guard and multiple fire trucks for the Town's Independence Day. The Fireboat was relocated and stationed at Center Harbor Town Docks for the annual fireworks display. The boat and crew were on site for the unloading and transport by barge of the fireworks, then were on duty during the display to provide fire protection and enforce the 200-foot safety zone around the barge.
- 7/6 Lt. Frangelli has been working online with Vector Solutions to build the shift scheduling system in preparation for moving to 24-hour shift coverage. Two residential Supra box installations were performed.

Burning Permits: The seemingly endless rain has fire danger level at "Low." Fire permits are required for open burning, including campfires, and burning brush. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at www.NHFirePermit.com. Or a <https://nh.burnsafeamerica.com/>

The Daily Fire Danger forecast can be obtained by calling the Division of Forests and Lands wild-fire information line (toll free): 1-866-NH-FIRES (866-643-4737). The Daily Fire Danger is also posted on the Smokey Bear sign outside the Public Safety Building.



Moultonborough Recreation Department

Moultonborough Recreation Department (MRD) summer staff were pleased and excited to participate in Moultonborough's 4th of July parade and proudly took home the Best Formations award.

MRD invites you to join us on a trip to Anheuser Busch Brewery Biergarten for the Great American Ribfest and Food Truck Festival. On Saturday, July 22, we will depart MRD at 9:00am and make our way to Merrimack, NH on the town bus. Our VIP Platinum package includes transportation, VIP entry, executive bathroom access, 1st beverage free, and 2 ribs from 5 BBQ vendors (10 ribs total). We'll enjoy live music all day, ribs and other BBQ food trucks, drinks, desserts, products & service vendors and more! Our return time to Moultonborough is approximately 4:30pm. Pre-registration is required, and space is limited. Register online or in the Recreation

office. Call MRD for more information. 603/476-8868

MRD's free Summer Concert Series continues! Join us Wednesday evenings at the Moultonborough Function Hall gazebo 6:00-7:30pm, through August 23. We have lined up some awesome local talent to entertain you all summer long – there's something for everyone! July 12 will feature Bryan Conway – fun & memorable music from the 50's through the 80's. Bring a picnic dinner and lawn chairs or a blanket. Relax and enjoy the show. All concerts are free and open to the public. The Moultonborough Function Hall is located at 139 Old Route 109. A complete schedule of performers is available on our website. Call MRD for more information 603/476-8868

The start date for the July session of Chair Yoga has been postponed to July 17. There is still time to sign up! This 4-week session will meet on Mondays, 10:30-11:30am at MRD. Chair yoga uses gentle mindful movements to gain flexibility and core strength. We will be using a mat, yoga blocks, and a yoga strap – you are welcome to borrow ours or bring your own. Register online or in the Recreation office. Call MRD for more information. 603/476-8868

MRD is offering instructional pickleball opportunities. Pickleball Instruction will be offered in July @ Kraine Meadow Park. Pickleball 101 covers the basics, from basic strokes to serving to positioning, to playing games, you'll be court ready in 90 minutes! Pickleball 102 instructs strategy, positioning transition play, kitchen play and teamwork. Intermediate Clinics are offered for specific skills and Intermediate Coach & Play provides tips on communication, transition shots, court positioning, shot selection and the do's and don'ts of pickleball. Please see our website for full details. Pre-registration is required, and space is limited in all pickleball programs. Sign up online or in the Recreation office. Call MRD for more information. 603/476-8868

Updates/Reminders

- Registrations for August and September Adult Outdoor Pickleball open on Tuesday, July 11. Adult Outdoor Pickleball continues at KMP. Adult Instructional Pickleball continues through July.
- Session 3 of our summer camp program begins this week with registrations at capacity. Adult Cornhole League begins this week.
- RECsploration program trips begin this week. There is still time to register your 12–15-year-old for these awesome trips. See our website for details.
- Tod Squad, MRD's collaborative preschool camp program with Moultonborough Public Library, began last week with a penny carnival at MRD. This week's activity, Mad Science, will take place at MPL.
- Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation Department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one.
- Drop-in Bridge continues Mondays @ 10am at the Recreation Department at 10 Holland Street. This is a drop-in group, no registration required and no fee.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: www.moultonboroughnh.gov For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

Museum passes are available for many different local attractions. New passes in July are to Canterbury Shaker Village and The John Hays Estate at the Fells. Visit our library website, moultonboroughlibrary.org, to see available passes and to reserve online. Find the museum passes page under the “Library Services” menu on the top navigation bar.

Please note that the Tech Workshop: What is AI? scheduled for July 14, 10 to 11:30 pm has been canceled. Interested in learning more about AI or need help with tech? Schedule an appointment with our tech librarian, Josianne Fitzgerald, adultservices@moultonboroughlibrary.org.

Upcoming Adult Programs:

- July 13, 10:30 am to 12 pm. **Monthly Book Talk.**
- July 13, 5 to 7 pm. **Thursday Movie Night: Cyrano**
- July 18, 5 to 6:30 pm. **Essential Oils for Summer.** [Register here.](#)
- July 19, 10:30 to 11:30 am. **Mystery Book Club: *The Bangalore Detectives Club*.** [Register here.](#)
- July 20, 9 to 11 am. **Board of Trustees Meeting**
- July 20, 2 to 3 pm. **An Allagash Haunting - A Radio Classic with Tim Caverly.** [Register here.](#)
- July 24, 3:30 to 4:30 pm. **Diabetic Recipe Club - Focus on Vegetable Side Dishes.** Drop-in or [register here to receive notifications.](#)

Upcoming Youth Programs:

- July 13, 2 to 3 pm. **Painting Kindness Rocks.** [Register here.](#)
- July 15, 10:30 am to 12 pm. **Family Movie - *Wonder***
- July 17, 1 to 2 pm. **Summer Reading Program Crafts - Children’s Friendship Bracelets.** Ages 2 to 6. [Register here.](#)
- July 19, 1 to 2 pm ages 3 to 8; 3 to 4 pm ages 9 to 13. **4H Summer Science Fun - Environmental Science.** [Wait list here.](#)
- July 21, 9:30 to 10:30 am. **Tod Squad - Obstacle Course.** Register with [the Rec Department here.](#)
- July 21, 2 to 3 pm. **Summer Reading - Pollinators with Jerry Schneider.** [Register here.](#)
- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library’s children’s area to play with a wide variety of children’s toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.

- Mondays, 11 to 11:30 am. **Story Time at Castle in the Clouds.** At the Picnic Pavilion at Shannon Pond. [Register with the Castle here](#), or simply drop in. Rain or shine.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds and a craft.
- Fridays, 10:30-11 am. **Storytime.** Join us for stories, music, and fun!
- Wednesdays, 3:00 to 4:45 pm - **Dungeons and Dragons for Teens (now on summer hours starting June 28).** Discover your inner storyteller in this exciting role-playing game. No experience required. Led by a master player.

Follow us on Facebook and Instagram to keep up to date with our news
@MoultonboroughPublicLibrary

Upcoming Public Meetings

Board of Selectmen

- Thursday July 20, 2023 at 5:00 p.m. at Town Hall
- Thursday, July 27, 2023 Work Session at 5:00 p.m. at Town hall
- Thursday, August 3, 2023 at 5:00 p.m. at Town Hall
- Thursday, August 17, 2023 at 5:00 p.m. at Town Hall