

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen

**FROM:** Charles F. Smith, MPA, ICMA-CM  
Town Administrator

**RE:** Weekly Report

**DATE:** July 24, 2023



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The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### Department of Public Works

**Transfer Station:** This week we shipped out 3 containers of municipal solid waste = 36 tons, 4 containers of single stream recycle = 20 tons, 9 containers of construction and demolition = 45 tons and 1 container of mixed scrap metal. The compost pile was turned, and the brush pile was burned.

Car counts Monday 525, Tuesday 566, Friday 650, Saturday 525, Sunday 348 total 2614 vehicles.

**Facilities/Grounds:** The crew continues to mow and trim cemeteries and town facilities, maintain boat ramps and beaches.

**Fleet:** Worked on Trk7 air dryer/governor/Pm/fuel filters; Trk18 strip for trade-in; Eq14 replaced cutting edges; 15-f-2 PM/tire issue; Eq25 PM/repair latches/chain case; WMF snow pusher repair.

**Highway:** The highway crew continues with grading, shoulder, and ditch work along several roads, and repaired several washouts from the heavy rain events. Also replaced street signs, placed cold patch, and did some tree work. Road work last week included Winaukee, Far Echo, Lees Mill, Red Hill, Sibley, Singing Eagle, Eagle Shores, Long Point, Harvard Camp.

**Public Works Mutual Aid:** Our highway team assisted the Town of Alton who encountered significant damage to several of their roads during the major rainstorm event over the weekend of July 15<sup>th</sup>. Monday July 17<sup>th</sup> – Thursday July 20<sup>th</sup>, we sent 2 staff along with our excavator and 10-wheel dump truck to assist with road repair work. Several other communities from around the state sent dump trucks and manpower to assist as well. The Town of Alton greatly appreciated our assistance.

## **Moultonborough Public Safety**

**Moultonborough Fire Rescue:** For the period of 07/17/2023 to 07/23/2023, there were thirty-six calls for service: There was:

Fires	2
Overpressure, Explosion, Overheat – No Fire	1
EMS & Rescue Incidents	8
Hazardous Conditions – No Fire	1
Service Calls	8
Good Intent	14*
False Alarms & False Calls	2
Severe Weather & Natural Disaster	0
Special Incident Type	0

\*11 – Dispatched, No Fire Department Response – EMS

**Total YTD 2023 Incidents: 607**      **Percent of increased from 2022**      **4.3%**

**Automatic Aid:** eleven times from Stewart's Ambulance, twice from Tuftonboro.

**Mutual Aid:** once give to Center Harbor

**Overlapping Incidents: 17 Year to Date: 88      Percentage of Call Volume: 14%**

Overlapping incidents are where two or more incidents are occurring simultaneously.

## Staffing

#### Average Daytime (7 AM-5 PM, Mon-Fri) staffing

### 2.3 firefighters.

## Average Night

3.5 firefighters\*

Weekend

### 3.1 firefighters\*

## Response Times

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#### Average Daytime (7 AM-5 PM, Mon-Fri) response time

09:08 mins/sec.

## Average Night

08:00 mins/sec.\*

## Weekend

12:50 mins/sec.\*

\* Dispatched, No Fire Department Response – EMS

## **Operations**

- 7/17 Lieutenant Frangelli continues to meet regularly with Vector Solutions on setting up the scheduling software for the full-time staff.
- 7/18 Chief Bengtson and Lt. Frangelli met with Stewart's Ambulance to discuss changes coming with the addition of full-time staff. The station was toured, and arrangements of staff quarters were reviewed...
- 7/19 The Day Shift installed three Supra boxes at residential locations.
- 7/20 Chief Bengtson and the Day Shift met with Code Enforcement Officer Dvorak to learn how to inspect propane lines being installed. A Supra box was installed at a residential property on Windward Way.

**Burning Permits:** The seemingly end rain has fire danger level at "Low". Fire permits are required for open burning, including campfires, and burning brush. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at [www.NHFirePermit.com](http://www.NHFirePermit.com). Or a <https://nh.burnsafeamerica.com/>

The Daily Fire Danger forecast can be obtained by calling the Division of Forests and Lands wildfire information line (toll free): 1-866-NH-FIRES (866-643-4737). The Daily Fire Danger is also posted on the Smokey Bear sign outside the Public Safety Building.



## **Moultonborough Recreation Department**

MRD's free Summer Concert Series continues! Join us Wednesday evenings at the Moultonborough Function Hall gazebo 6:00-7:30pm, through August 23. We have lined up some awesome

local talent to entertain you all summer long – there's something for everyone! July 26 will feature Tim Hazelton, a singer/songwriter from Holderness playing selections ranging from rock & roll to old time country folk on guitar, ukulele and vocals. Bring a picnic dinner and lawn chairs or a blanket. Relax and enjoy the show. All concerts are free and open to the public. The Moultonborough Function Hall is located at 139 Old Route 109. A complete schedule of performers is available on our website. Call MRD for more information 603/476-8868.

Moultonborough Recreation is offering instructional pickleball opportunities. Pickleball Instruction will be offered in July @ Kraine Meadow Park. Pickleball 101 covers the basics, from basic strokes to serving to positioning, to playing games, you'll be court ready in 90 minutes! Pickleball 102 instructs strategy, positioning transition play, kitchen play and teamwork. Intermediate Clinics are offered for specific skills and Intermediate Coach & Play provides tips on communication, transition shots, court positioning, shot selection and the do's and don'ts of pickleball. Please see our website for full details. Pre-registration is required, and space is limited in all pickleball programs. Sign up online or in the Recreation office. Call MRD for more information. 603/476-8868.

Moultonborough Recreation staff and their registered guests attended the Great American RibFest at the Anheuser Busch Biergarten in Merrimack NH over the weekend. Good food, good music and good company was shared by all – and the free samples were much appreciated.

There are limited openings in our Adult Outdoor Pickleball program for August & September. Sign up online or in the recreation office.

Session 4 of our summer camp program begins this week with registrations at capacity.

Adult Outdoor Pickleball continues at KMP.

Adult Instructional Pickleball continues through July.

Adult Chair Yoga continues @ MRD this week.

Adult Cornhole League continues @ KMP this week with registrations at capacity.

RECsploration program trips conclude this week with a tram ride at Cannon Mountain and a trip to Whales Tales Water Park.

Tod Squad, MRD's collaborative preschool camp program with Moultonborough Public Library, concludes this week with Cooperative Games at MPL.

Inferno Soccer camp program has been canceled due to low registration numbers. Refunds have been issued to registrants.

Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation Department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one.

Drop-in Bridge continues Mondays @ 10am at the Recreation Department at 10 Holland Street. This is a drop-in group, no registration required and no fee.

Logistics and planning are ongoing for summer and fall programming and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov) For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Moultonborough Public Library**

The warmest days of summer are finally here and even better, there's still plenty of time to enjoy the events and activities of our Summer Reading Program "All Together Now." Log your reading on the Beanstack app or [moultonboroughlibrary.beanstack.com](http://moultonboroughlibrary.beanstack.com) to earn rewards and prizes.

### **Upcoming Adult Programs:**

- Friday, July 28, 11 am to 1 pm: **2023 FIFA Women's World Cup USA vs Netherlands.** The game will be played on Thursday, July 27 in New Zealand and we will watch the recording on Friday so do not tell us the score!!! The US is a favorite to win the World Cup and defending champions, but the Netherlands is a strong team so anything can happen.
- Tuesday, August 1, 9 am to 2 pm: **Granite VNA Foot Clinic.** Book an appointment directly with the Granite VNA for a session of foot care, blood pressure screening, and medical/nutritional education. (800) 924-8620, ext. 85815
- Friday, August 4 through October 13, 10 am to 12 pm: **Mahjongg for Beginners Class.** Registration is possible only until the second class of the 8-class series. [Register here](#).
- Wednesday, August 9, 6:30 to 7:30 pm. **A Hidden History of Lake Winnipesaukee with Glenn Knoblock.** [Register here](#).
- Tuesday, August 15, 1 to 2:30 pm, and Friday, August 18, 10 to 11:30 am. **Password Managers - Do I need one?** [Register here](#).
- Tuesdays, 5 to 6:30 pm: **Craft and Chat** - Bring a craft project and work on it in company with other Moultonborough crafters. August 22: **Upcycling - t-shirt yarn** [Register here](#).
- Please note, the library will have a delayed opening on August 11 for staff training. The library will open at 10 am.

### **Upcoming Youth Programs:**

- Friday, July 28, 9:30 to 10:30 am: **Tod Squad.** Summer camp experience for toddlers. Register online at the [Rec Department website](#).
- Friday, July 28, 2 to 3 pm: **Summer Reading Program - Friendship Bracelets.** For ages 7 and up.
- Thursday, August 3, 2 to 3 pm: **Wildlife Encounters - Junior Zookeepers.** [Register here](#).
- Friday, August 4, 2 to 4 pm: **Family Movie - Ron's Gone Wrong**
- Friday, August 11, 2 to 3 pm: **Summer Reading Event: Make Playdough**
- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Fridays, 10:30-11 am. **Storytime.** Join us for stories, music, and fun!
- Tuesdays, 3:00 to 4:45 pm - **Dungeons and Dragons for Teens (now on summer hours starting June 28).** Discover your inner storyteller in this exciting role-playing game. No experience required. Led by a master player.

Follow us on Facebook and Instagram to keep up-to-date with our news.  
@MoultonboroughPublicLibrary

### **Upcoming Public Meetings**

#### Board of Selectmen

- Thursday, July 27, 2023 Work Session at 5:00 p.m. at Town hall
- Thursday, August 3, 2023 at 5:00 p.m. at Town Hall
- Thursday, August 17, 2023 at 5:00 p.m. at Town Hall
- Thursday, August 24, 2023 Work Session at 5:00 p.m. at Town hall