

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA
Town Administrator

RE: Weekly Report

DATE: November 28, 2022



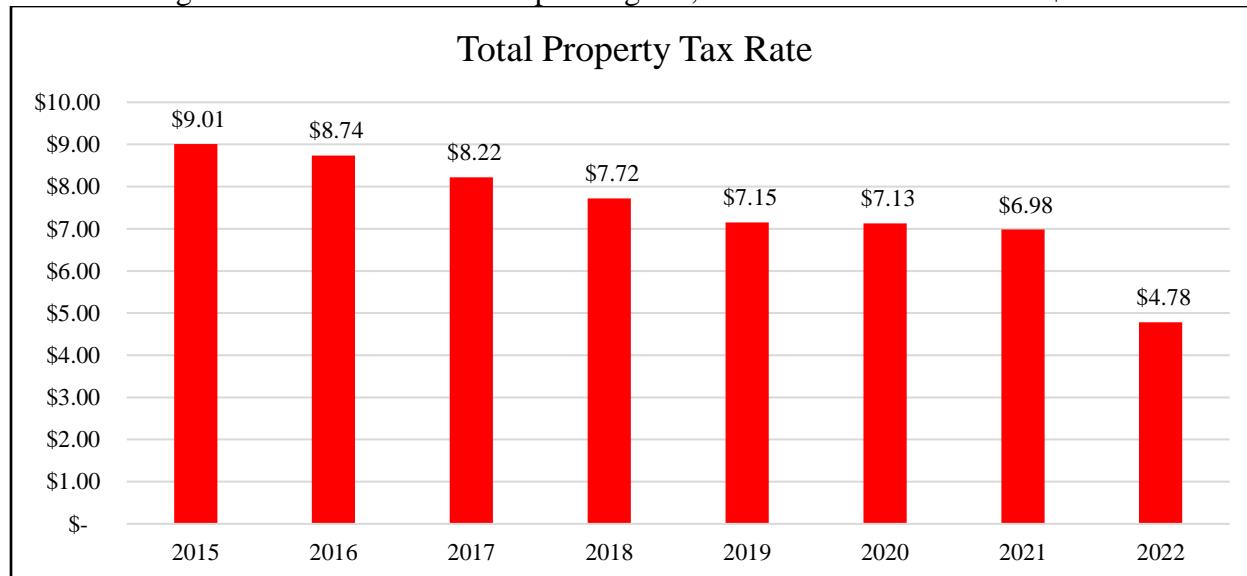
The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Administration and Finance

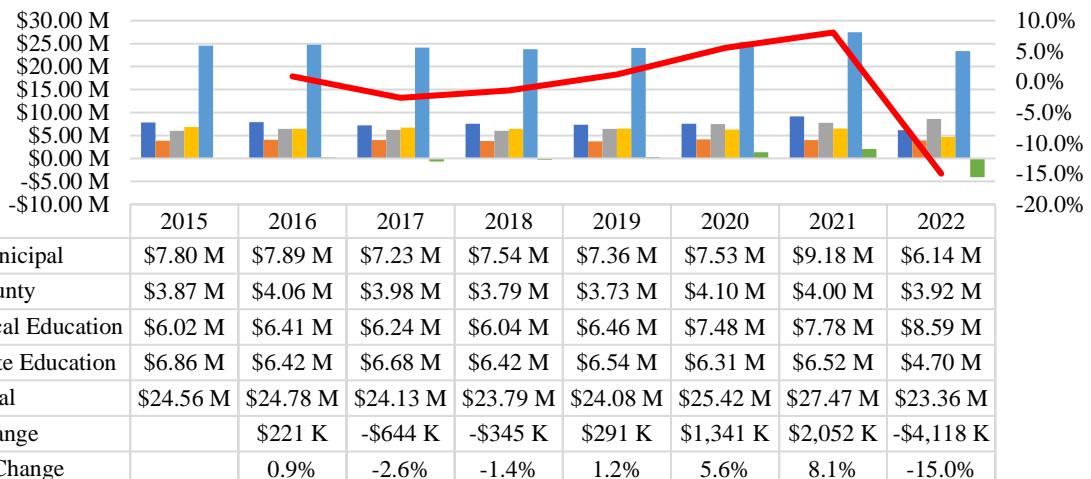
Town Administrator: Our 2022 property tax rate was finalized on Friday, November 18th by NH Department of Revenue Administration (DRA) and the Board signed the tax warrant last week, in which our Tax Collector then started the process of mailing tax bills.

The total property tax rate for 2022 is \$4.78 per \$1,000 of assessed value, which is a \$2.20 total reduction or 32% from last years rate of \$6.98. A few factors worth noting that went into the reduction; first being the lower tax efforts for the town, county, and state education, and second the town total valuation increasing 24% from \$3.94B to \$4.89B (\$948M increase). *Note: the property tax rate is calculated by dividing the tax effort into the total valuation and multiplying by (\$1,000).*

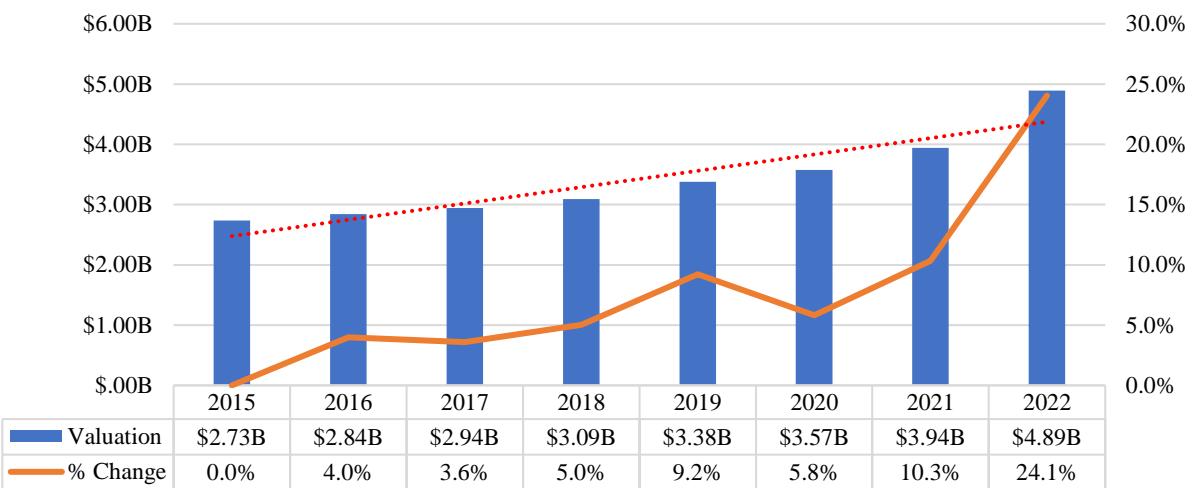
Our municipal tax effort was reduced \$3M from \$9.1M to \$6.1M as the town completed the fiscal year transition from an 18-month budget to a new budget year and further the Board voting to use \$2.65M of the unassigned fund balance. By using this amount (\$2.65M) the municipal rate for 2022 was reduced \$0.54. It is also worth noting that while the local education tax effort was not lower than years past the school did receive a one-time education grant (revenue) of \$1.795M that if it was not received then the local education rate would have increased \$0.37. If we combine the use of unassigned fund balance and receipt of a grant, both reduced the total rate \$0.91 or 16%.



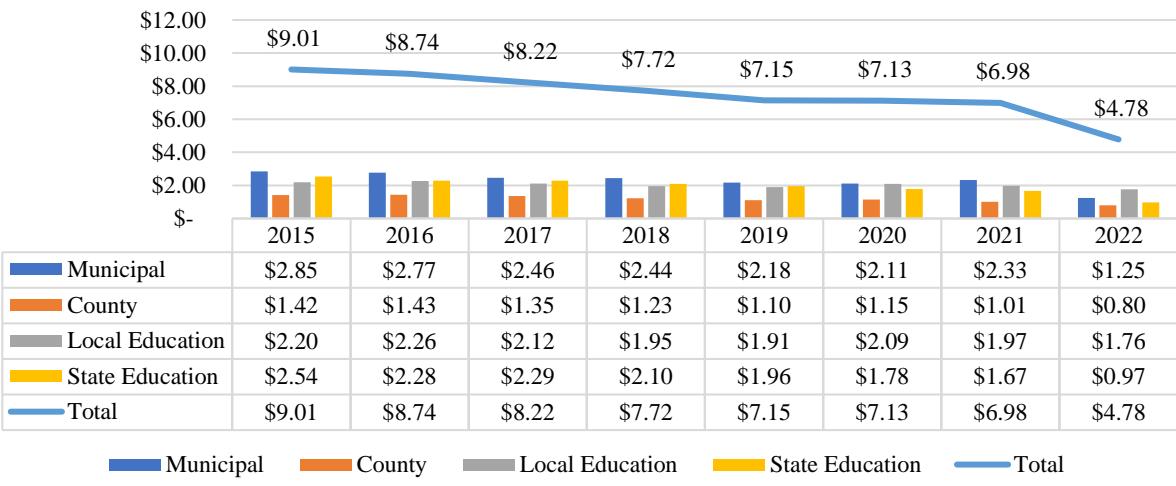
Tax Effort

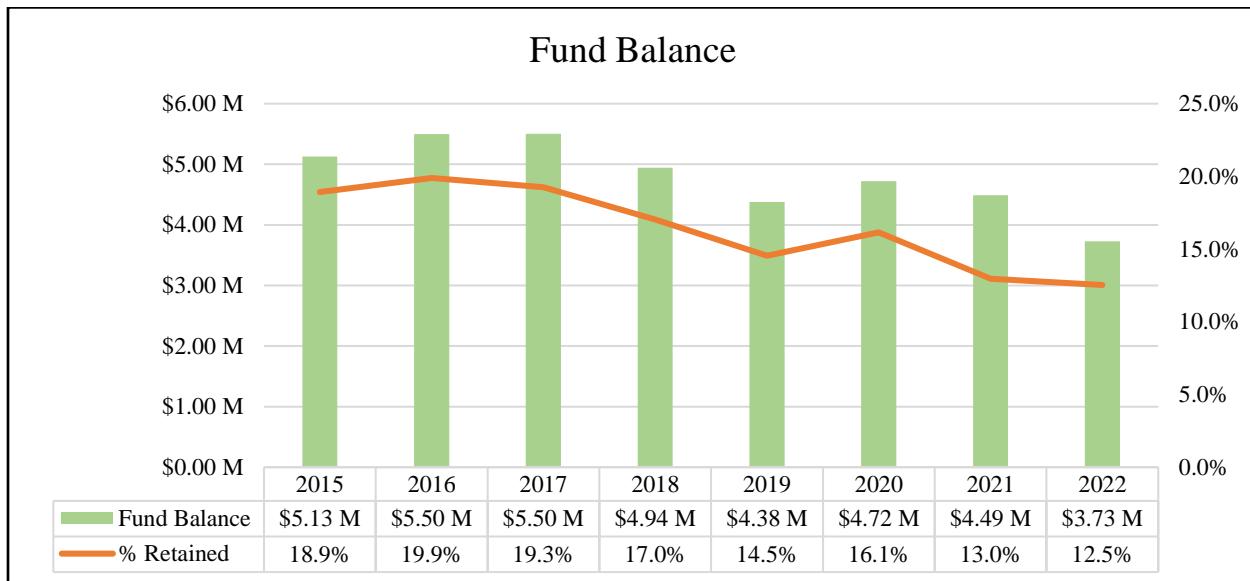


Assessed Valuation



Property Tax Rates





Department of Public Works

Transfer Station: This week we shipped out 2 containers of municipal solid waste=24 tons, 2 containers of single stream recycle=10 tons, 5 containers of construction and demolition=25 tons and 1 container of mixed scrap metal. Compost pile was turned, and brush pile was burned. Car counts Monday 375, Tuesday 360, Friday CLOSED, Saturday 575, Sunday 302 total of 1612 residents served.

Public Safety

Moultonborough Police Department: 11/21/22 to 11/27/22

Activity	This Week	Last Week	Year-to-Date	Last Year-to-Date	% +/-
Log Entries	169	233	11657	11359	+2.55%
Calls For Service	100	111	5951	5938	+0.21%
M/V Accidents	4	5	157	148	+5.73%
Arrests	3	1	113	111	+1.76%
Offense Reports Taken	2	3	126	154	-22.22%
Domestic Disturbances	1	0	21	34	-61.90%
Alarms-Commercial	0	1	57	58	-1.75%
Alarms-Residential	4	10	187	232	-24.06%
Assist Citizens	32	59	640	389	+39.21%
Assist Fire/EMS	8	13	574	564	+1.74%
Assist Other Agency	8	3	220	174	+20.90%
Directed Patrols	6	7	105	65	+38.09%
Dog Complaints	1	0	120	96	+20%
M/V Complaints	2	0	166	189	-13.85%
M/V Stops	7	7	867	1053	-21.45%
M/V Unlocks	1	1	53	53	0%
Welfare Checks	1	1	88	90	-2.27%

Community Policing: None

Training: School Resource Officer Cloutier attended 4-hour “Active Shooter Training for School Resource Officers” at Prospect Mountain High School in Alton.

Upcoming Events: Department Civil Liability Training is scheduled for Wednesday, November 30th.

Moultonborough Fire Rescue Department: For the period of 11/21/2022 to 11/27/2022, there were twenty-one calls for service: There was: 1 – Chimney fire, 1 – Vehicle fire, 8 – EMS incidents, 1 – Motor vehicle accident with injuries, 1 – Assist the physically disabled, 1 – Cover assignment -Wolfeboro, 2 – Dispatched and cancelled en-route, 1 – No incident found at dispatched location, 1 – Steam, vapor, fog or dust thought to be smoke, 1 – Hazardous materials release investigation with no hazard materials found, 3 – Alarm system activation, no fire, unintentional. **Total 2022 Incidents: 958.** **Automatic Aid:** received twice from Stewart's Ambulance and given once to Center Harbor. **Mutual Aid:** Given to Sandwich for carryout of injured hiker at Beede Falls. Given to Wolfeboro, cover station while Wolfeboro operating on first alarm building fire **Overlapping Incidents:** 4. **Year to Date:** 167. **Percentage of Call Volume:** 17.4%. Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

Average Daytime (7 AM-5 PM, Mon-Fri) staffing	4.5 firefighters
Average Night	2.8 firefighters
Weekend	N/A firefighters

Response Times

Average Daytime (7 AM-5 PM, Mon-Fri) response time	15:13 mins/sec.
Average Night	12:24 mins/sec.
Weekend	N/A mins/sec.

Operations: **11/21** Firefighters Caleb Beede, Andrew Brown, Tim Gatherum and Chief Bengtson attended training in Wolfeboro on Fire Service Mental Health & Career Survival. The training was sponsored by Wolfeboro Fire Rescue. Dr. Nicole Sawyer, a clinical psychologist and Clinical Director of the PFF-NH Peer Support Team led a lively discussion stress and mental health in emergency services. Stress training is now mandated for all New Hampshire First Responders.

11/23 The Day shift performed a place of assembly inspection for a Bean Road occupancy and a Supra Box check. Lt. Frangelli met with a potential dry hydrant installation contractor to review a planned hydrant and push line installation.

11/24 Day shift coverage provided by Call company firefighters due to the holiday.

11/25 Day shift coverage provided by Call company firefighters due to the holiday.

COVID-19 Status Report: The New Hampshire Department of Health and Human Services COVID-19 Dashboards located at <https://www.covid19.nh.gov/> indicate that as of 11/23/2022, Moultonborough currently is shown as having six new cases in the last 14-days and has had a cumulative total of 824 cases. 19.9 % of the Town's population has contracted COVID-19 virus. 73.3% of the Town's population have completed the Primary Series. 44.2% have received a booster shot.

Vaccinations and Testing: Information on vaccinations can be found at <https://www.vaccines.nh.gov/?vaccinated> and testing guidance can be found at <https://www.covid19.nh.gov/resources/testing-guidance>.

If you have any questions, call **2-1-1** to access the New Hampshire Department of Health and Human Services COVID-19 hotline.

New Hampshire currently 67.1% of the population has completed the Primary series vaccinations.

Burning Permits: Fire permits are required for all open burning. If you are burning wood, you need a fire permit. 2022 Fire permits are available at the Public Safety Building and on-line at www.NHFirepermit.com. The fee for an online fire permit is \$5.50. Property owners with rental properties are reminded that “written permission” must be given to anyone renting the property to kindle a fire on the property being rented. The letter of permission must indicate the category of fire allowed and the duration in which the renter is permitted to kindle the fire.

No fire permits are required when the ground is covered by snow.

New fire permits are required January 1, 2023.

Moultonborough Recreation Department

Moultonborough Recreation and Moultonborough Public Library have teamed up to offer Moultonborough residents a Merry & Bright Family Fun Night. Join us on Friday, December 9th for this free festive family fun event. Start your evening at 5:30pm at Moultonborough Recreation Department for a crock pot variety dinner, Bingo, prizes, scavenger hunt and Happy Holi-games. Then, make your way over to the library for dessert, games, crafts, lighted holiday stroll and the man himself: Santa! One festive night – two free fun events. Call MRD for more info 603-476-8868.

MRD's Brighten the Borough Holiday lights challenge is back! Many people celebrate the season with outdoor lights and festive decorations. Once you've finished decorating your home, yard, or business, enter our Brighten the Borough challenge by registering online or in the Recreation office. Our jolly judges will visit registered locations to view each display and will name winners in several categories as well as Best in Show for the top Business and top Residential entries. Registration deadline is December 9th. Judging will take place the week of December 12th. Call MRD for more info 603-476-8868.

Moultonborough Recreation Department is pleased to present a holiday concert for all to enjoy! Deep Blue C Studio Orchestra will perform classic, new, and traditional Christmas favorites on Sunday December 18th, 3:00pm at the Moultonborough Academy Community Auditorium. Deep Blue C is a 17-piece orchestra with 4 vocalists, directed by “Doc” Vose. Advance purchase online or in the Recreation office by noon on December 16th. Advance price is \$15 per person. The price at the door will be \$20 per person, cash only. Call MRD for more info 603-476-8868.

MRD is offering free Teen Game Nights for grades 6-9. Thursday evenings starting Dec. 29th, 6:00-8:00pm at M’boro Recreation. Video games, board games and retro games. Use our consoles or bring your own. Pre-registration is required. See our website for more information or call 603-476-8868.

Moultonborough Recreation is offering Adult Billiards & Games Night on Tuesday evenings January 3rd -24th. Join us from 6:00-8:00pm for Billiards, Air Hockey, Card Games, Foos Ball, Skee Ball, Hot Shot Basketball and more! Drop In style: no pre-registration and no fee. Participants must be 18 years or older. Call MRD for more information 603-476-8868.

Moultonborough Recreation is offering a Youth Learn to Skate program at the Kraine Meadow Park ice rink for boys & girls aged 5-12. Hockey and figure skates are welcome. Classes will take place on Tuesdays & Thursdays, 4:00-5:00pm January 3rd -19th with weather/ice make-up dates

on January 24th & 26th. Lessons are weather and ice condition permitting. Registration information will be provided soon.

MRD is actively seeking to hire After School Counselors for our Beyond the Bell program. Call MRD for more information 603-476-8868.

MRD Youth Volleyball program continues this week.

Session 2 of Beyond the Bell, MRD's after school program continues.

Yoga and Tone & Stretch classes with Felicia conclude this week.

Drop-in Mah Jong continues Wednesdays @ 10:00am at the Recreation department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one. Call MRD for more info 603-476-8868.

Logistics and planning are ongoing for holiday and winter programming.

As always, your Moultonborough Recreation staff is hard at work designing and planning programs for people of all ages. See our website at www.moultonboroughnh.gov for information on MRD activities or call us at 603-476-8868. Check our FaceBook page for cancelations or updates regarding our events and programs. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

The library will be opening at noon on Friday, Dec. 2 to allow for staff training.

We hope to see many of you at the PTA Holiday Craft Fair this Sat. Dec 3. Stop by and say hello!

Upcoming Adult Programs: Join the **1st Annual Cookie Swap on Mon. December 5 at 5:30pm.** Bring 2 dozen cookies and go home with a great variety of cookies! [REGISTRATION LINK](#) The **Thursday Movie Night is December 8 at 5:30pm.** The movie this month is Scrooged! [REGISTRATION LINK](#)

Mark your calendars for this special event. The Pontine Theatre is back by popular demand and will be presenting Donald Hall's **"A Christmas Snow"**. This is an adult program and will be held on **Monday, Dec. 19 at 5:30pm.** Refreshments will be served at 5pm. [REGISTRATION LINK](#)

Upcoming Youth Programs: **PJ Story Time** is still happening every **Tuesday** night from **6-6:30pm.** Kids are welcome to wear their jammies. Mark your calendar for Wed. **Dec 7 at 3pm for the Nailed It! Cupcake Decorating for Grades 4 & 5.** You must register so we can plan accordingly. [REGISTRATION LINK](#)

Merry & Bright Family Fun Night is in just a few weeks! We are partnering once again with the Moultonborough Recreation Department to host a free, fun evening for families. It will be held on **Friday, Dec. 9 from 5:30pm-7:30pm.** The evening will begin at 5:30pm at the Moultonborough Rec Building. There will be photos, Bingo, Happy Holi-games, scavenger hunt and more! There will also be crock-pots of food for dinner. At 6:30pm, families will come to the library and enjoy our lighted Holiday stroll, crafts, a snowflake scavenger hunt and of course,

photos with Santa! There will also be desserts and hot cocoa. No registration required! We hope you and your family will come and enjoy some holiday fun with us!

Important Dates to Remember

- Board of Selectmen Meetings
 - Thursday, December 1, 2022 at 4:00 pm
 - Thursday, December 15, 2022 at 4:00 pm
- Open Positions: The Town is currently seeking applicants for the following open positions:
 - Full-Time Police Officer(s)
 - Public Works Mechanic
 - Part-time Code Enforcement Officer – Land Use Office
 - Part-time Transfer Station Attendant
 - Part-time Park Ranger/Enforcement Officer
 - Public Works Seasonal Laborers