

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen

**FROM:** Charles F. Smith, MPA, ICMA-CM  
Town Administrator

**RE:** Weekly Report

**DATE:** August 29, 2023



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The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### Administration

**Assessing:** Whitney Consulting Group (WCG) has provided the *preliminary values* for the 2023 town-wide revaluation. Informal hearings will be held Monday, August 28<sup>th</sup> thru Friday, September 1<sup>st</sup>. The letters with the preliminary values and details for scheduling a hearing time, were mailed out on August 10<sup>th</sup>. Hard copies of the preliminary values can be viewed in the town hall lobby and at the library. Electronic copies can be found on the town website – Assessor – Value Update Information. As always, if property owners have any questions or concerns regarding assessing, please do not hesitate to contact the Assessor’s Office, Monday through Friday 7:30am to 4:00pm, 603-476-2347 or email [assessing@moultonboroughnh.gov](mailto:assessing@moultonboroughnh.gov).

### Department of Public Works

**Facilities/Grounds:** The Facilities and Grounds crew continues with weekly cemetery and grounds maintenance, as well as boat ramp and beach clean-up. The Public Safety Building roof project is tentatively scheduled to begin the week of September 4<sup>th</sup>.

**Fleet:** Staff worked on Car 223 change/rewire headlight/strobes; Eq16 road call-limp mode/diagnose def system; Trk8 PM service; Eq14 def/head unit issue; Trk5 PTO issue; Trk9 replace tires; Car171 tire leak.

**Highway:** The highway crew continues with grading, shoulder, and ditch work along several roads. Also did some tree work. Road work last week included Sibley, Ossipee Park Rd, Ferry Rd, Smith Rd, Blake Rd. Burial at Shannon cemetery.

**Transfer Station:** This week we shipped out 3 containers of municipal solid waste (36 tons), 4 containers of single stream recycling (20 tons), and 9 containers of construction and demolition (45 tons). The brush pile was burned, and the compost pile turned.

Car counts Monday 584, Tuesday 543, Friday 525, Saturday 460, Sunday 410 total 2522 vehicles.

## Moultonborough Public Safety

### Moultonborough Police Department: 08/21/2023 – 08/27/2023

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Log Entries	297	330	+10%	9050	8549	-5.86%
Calls for Service	158	168	+5.95%	4661	5014	+7.04%
Arrests	3	2	-50%	87	72	-20.83%
MV Accidents	2	4	+50%	117	96	-21.87%
MV Stops	18	29	+37.93%	782	745	-4.96%
Offense Reports	0	1	+100%	91	67	-35.82%

### **Calls For Service Breakdown**

Activity	This Week	Activity	This Week
911 Hang Up	5	Good Morning Program	5
Abandoned MV	1	Grand Jury	0
Admin Services	12	Gunshot Report	0
Assist Fire/EMS	10	IEA	0
Alarm Commercial	1	Juvenile Matter	2
Alarm Residential	0	MV Complaint	5
Animal Complaint	1	MV Unlock	0
Assist Citizen	26	Noise Complaint	3
Assist Other Agency	5	Pistol Permit	0
BOLO	0	Found/Lost Property	2
CAC Interview	0	Parking Complaint	2
Business Check	0	Paperwork Service	1
House Check	1	Relay	0
Civil Matter	1	Restraining Order Service	1
Complaint	4	Scam Attempt	0
Civil Standby	0	Sex Offender Registration	1
Death Investigation	0	Suspicious Activity	1
Directed Patrol	1	Town Ordinance Violation	0
Disabled M/V	2	Training	0
Dog Complaint	7	VIN Verification	2
Domestic Disturbance	1	Vehicle Off Road	0
Fire Permits	0	Warrant Check	2
Follow Up	14	Welfare Check	4

**Training:** MPO Michalski attended Less Lethal Impact Munitions Instructor, Chemical Munitions Instructor and FSDD (Flash Sound Diversionary Device) Instructor training this past week.

**Moultonborough Fire Rescue:** For the period of 08/21/2023 to 08/27/2023, there were **26** calls for service: There was:

Fires	0
Overpressure, Explosion, Overheat – No Fire	0
EMS & Rescue Incidents	10
Hazardous Conditions – No Fire	1
Service Calls	4
Good Intent	5*
False Alarms & False Calls	6
Severe Weather & Natural Disaster	0
Special Incident Type	0

\*5 – Dispatched, No Fire Department Response – EMS

**Total YTD 2023 Incidents: 746**      **Percent of increased from 2022      7.5%**

**Automatic Aid:** Five times from Stewart's Ambulance, twice from Center Harbor.

**Mutual Aid:** none

**Overlapping Incidents: 9    Year to Date: 103    Percentage of Call Volume: 13.8%**

Overlapping incidents are where two or more incidents are occurring simultaneously.

#### Staffing

Average Daytime (7 AM-5 PM, Mon-Fri) staffing	2.1 firefighters.
Average Night	1.6 firefighters*
Weekend	1.3 firefighters*

#### Response Times

Average Daytime (7 AM-5 PM, Mon-Fri) response time	09:38 mins/sec.
Average Night	11:12 mins/sec.*
Weekend	08:36 mins/sec.*

\*      Dispatched, No Fire Department Response – EMS

#### Operations

8/21    The Day Shift installed a Supra box at a residential occupancy.

8/23 The vehicle exhaust removal system in the fire apparatus bays was finally repaired and is back in service. The Day Shift installed a Supra box at a residential occupancy.

**Burning Permits:** The fire danger level remains at “Low.” Fire permits are required for open burning, including campfires, and burning brush. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at [www.NHFirePermit.com](http://www.NHFirePermit.com). Or at <https://nh.burnsafeamerica.com/>



### Moultonborough Recreation Department

Moultonborough Recreation will be closed on Monday, September 4 in observance of Labor Day.

MRD is pleased to offer Adult Instructional Pickleball opportunities in September at Kraine Meadow Park. September 5 offers Pickleball 101 and Pickleball 102. Pickleball 101 covers the basics you need to know as a novice player – from basic strokes, serving, positioning, and playing games, you’ll be court ready in 90 minutes! Pickleball 102 is for players who know the basics and are ready to know how the game is played out. Learn about strategy, positioning, transition, kitchen play & teamwork. September 12 offers Intermediate Skills & Drills: Beat the Bangers – drop shots, transition shots, strategy, and placement. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD for more info. 603/476-8868

MRD is currently accepting applications for after school counselors for our Beyond the Bell program. See our website and/or ad on Indeed for more information or call MRD at 603/476-8868

Registrations opened for Beyond the Bell, our after-school program and filled to capacity within 2 days. We will expand the roster for this program as staffing levels allow.

### Updates/Reminders

- Adult Outdoor Pickleball continues at KMP. There are limited openings in our Adult Outdoor Pickleball program for September. Sign up online or in the recreation office.
- Adult Cornhole League concludes @ KMP this week.
- CoEd Youth Soccer programs begin practices the week of September 11.
- Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation Department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one.
- Drop-in Bridge continues Mondays @ 10am at the Recreation Department at 10 Holland

Street. This is a drop-in group, no registration required and no fee.

- Logistics and planning are ongoing for fall programming, trips, and events.

MRD staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov)

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Moultonborough Public Library**

Thank you so much to all the wonderful volunteers who made this year's Used Book Sale a success. Kudos to Ginger and Mark Ishkanian for chairing the committee, and to Louise Elliot for coordinating the sorting of the books, to the Friends of the Moultonborough Library for organizing a basket raffle, and to the Moultonborough Women's Club for setting up the bake sale on Saturday. We greatly appreciate your time, energy, and unstinting support.

We wish you a very happy Labor Day weekend. The library will be closed on Monday, September 4 and will re-open on September 5.

#### **Upcoming Adult Programs:**

- Tuesday, September 5, 9 am to 2 pm: **Granite VNA Foot Clinic.** Book an appointment directly with the Granite VNA for a session of foot care, blood pressure screening, and medical/nutritional education. (800) 924-8620, ext. 85815
- Thursday, September 7, 10 to 11:30 am: **Friends of the Library Meeting.**
- Friday, August 8, 5 to 6 pm. **Humanities @ Home: What Post-Apocalyptic Fiction Reveals About Us.** [Register with NH Humanities here.](#)
- Wednesday, September 13, 10 am to 12 pm. **Friends of the Library Craft: Fabric Wreath.** [Register here.](#)
- Thursday, September 14, 10:30 am to 12 pm. **Monthly Book Talk.**
- Thursday, September 14, 5 to 7 pm. **Thursday Movie Night: I Wanna Dance with Somebody.** [Register here.](#)
- Tuesdays, 5 to 6:30 pm: **Craft and Chat** - September 5 canceled.
  - September 19: **Cross-stitch NH.** [Register here.](#)

#### **Upcoming Youth Programs:**

- Wednesday, September 6, 3 to 4 pm. **Teens and Tweens Crafternoon: Make A Journal**
- Saturday, September 16, 10:30 am to 12 pm. **Family Movie: Moana**
- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.

- Fridays, 10:30-11 am. **Storytime**. Join us for stories, music, and fun!

Please note that the library has a delayed opening on Friday, September 22, to allow for staff training. The library will be open 10 am to 5 pm that day.

Follow us on Facebook and Instagram to keep up to date with our news.  
@MoultonboroughPublicLibrary

### **Upcoming Public Meetings**

#### Board of Selectmen

- Thursday, September 7, 2023 at 5:00 p.m. at Town Hall
- Thursday, September 21, 2023 at 5:00 p.m. at Town Hall
- Thursday, September 28, 2023 Work Session at 5:00 p.m. at Town Hall

### **Holiday Closure**

Monday, September 4, 2023 - All Town Offices, Library and Transfer Station will be closed in observance of Labor Day.

### **Other Important Dates/Reminders**

- The Town Clerk's office will be closed on Thursday, October 12, 2023 to attend a statewide training.
- The library has a delayed opening on Friday, September 22, to allow for staff training. The library will be open 10 am to 5 pm that day.