

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen

**FROM:** Charles F. Smith, MPA, ICMA-CM  
Town Administrator

**RE:** Weekly Report

**DATE:** September 11, 2023



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The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### Department of Public Works

**Facilities/Grounds:** The crew continues with weekly cemetery and grounds maintenance, as well as boat ramp and beach clean-up. Met with PSB roof contractor and the roofing project was completed on Friday. Dug cremation burials at Shannon and Middle Neck Cemetery.

**Fleet:** Trk 15 Lower shaft. Trk 15 diagnosed electrical issue. Trk 6 state inspection repaired lights and air leaks. 15-e-3 state inspection. Sandblast Trk 24 sander stand. Trk 9 engine trouble codes. 15-e-3 replaced front passenger wheel seal.

**Highway:** The highway crew continues with grading, tree work and ditching along several roads. Road work last week included Sibley Road. Cremation Burial at Shannon and Middle Neck.

**Transfer Station:** This week we shipped out 3 containers of municipal solid waste = 36 tons, 3 containers of single stream recycling = 15 tons and 8 containers of construction and demolition = 40 tons. Car counts Monday (Labor Day), Tuesday 820, Friday 600, Saturday 428, Sunday 280 total 2128 vehicles. The brush pile was burned, and compost turned.

### Moultonborough Public Safety

**Moultonborough Police Department:** 09/04/2023 – 09/10/2023

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-To-Date	Yearly Difference
Log Entries	306	265	-15.47%	9543	9120	-4.63%
Calls for Service	175	152	-15.13%	4880	5341	+8.63%
Arrests	2	3	+33.33%	92	77	-19.48%
MV Accidents	1	2	+50%	126	99	-27.27%
MV Stops	28	25	-12 %	798	798	0%
Offense Reports	3	1	-200%	94	71	-32.39%

## Calls For Service Breakdown

Activity	This Week	Activity	This Week
911 Hang Up	0	Fish & Game Call	2
Abandoned MV	0	Follow Up	4
Admin Services	11	Found / Lost Property	3
Alarm Commercial	4	Good Morning Project	4
Alarm Residential	2	Harassing Message	1
Assault	0	Juvenile Issue	0
Assist Citizen	30	Lost / Missing Person	1
Assist Motorist / Disabled MV	2	Medical Emergency	6
Assist Other Agency	5	Motor Vehicle Complaint	1
BOLO	0	OHRV Incident	0
Boating Incident	0	Parking Complaint	2
Building Check	0	Police Information	0
Burglary	0	Repossession	0
Burn Permit	1	Road Hazzard	1
Call for Local PD / Officer	0	Paperwork Service	0
Civil Standby	1	Sex Offender Registration	1
Community Policing	0	Stalking	0
Complaint	0	Suicide / Attempted	0
Criminal Mischief	0	Suspicious Activity	4
Criminal Records Check	2	Theft / Larceny / Fraud / Forgery	1
Criminal Threatening	0	Training	1
Criminal Trespass	0	Untimely / Unattended Death	0
Custody Issue / Complaint	1	VIN Verification	1
Detail	0	Violation of Protection Order	0
Directed Patrol	7	Warrant Check	1
Disturbance	2	Welfare Check	7
Domestic Animal Related Call	6		
Domestic Disturbance	0		

**Community Policing:** None to report.

**Training:** Thursday September 7<sup>th</sup>, 2023, MPO Michalski and other members of the Belknap Regional Special Operations Group conducted a training exercise on Long Point Road here in Moultonborough. This lasted from 1200-1700 and included classroom training as well as scenarios. While training, the BSOG group was activated for a call out.

**Upcoming Events:** None to report.

**Moultonborough Fire Rescue:** For the period of 08/28/2023 to 09/03/2023, there were twenty-one calls for service: There was:

Fires	0
Overpressure, Explosion, Overheat – No Fire	0
EMS & Rescue Incidents	6
Hazardous Conditions – No Fire	1
Service Calls	6
Good Intent	6*
False Alarms & False Calls	1
Severe Weather & Natural Disaster	1
Special Incident Type	0

\*4– Dispatched, No Fire Department Response – EMS

**Total YTD 2023 Incidents: 790**

**Percent of increased from 2022 7%**

**Automatic Aid:** four times from Stewart's Ambulance.

**Mutual Aid:** none

**Overlapping Incidents: 9    Year to Date: 103    Percentage of Call Volume: 13.8%**

Overlapping incidents are where two or more incidents are occurring simultaneously.

#### **Staffing**

Average Daytime (7 AM-5 PM, Mon-Fri) staffing	2.1 firefighters.
Average Night	2.5 firefighters*
Weekend	2.5 firefighters*

#### **Response Times**

Average Daytime (7 AM-5 PM, Mon-Fri) response time	06:43 mins/sec.
Average Night	08:24 mins/sec.*
Weekend	11:40 mins/sec.*

\*        Dispatched, No Fire Department Response – EMS

**Operations:** 9/5 Chief Bengtson, Lt. Frangelli along with Chief Beede and Lt. Cavic met with the Town Administrator and the Town Planner to discuss Capital Improvement Plans for their respective departments. 9/8 The Day Shift installed a Supra box at a Ossipee Mountain Road residence. They also witnessed fire/evacuation drills at Moultonborough Academy and the Central School.

**Burning Permits:** The fire danger level remains at “Low.” Fire permits are required for open burning, including campfires, and burning brush. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at [www.NHFirePermit.com](http://www.NHFirePermit.com). Or a <https://nh.burnsafeamerica.com/>

### **Moultonborough Recreation Department**

Moultonborough Recreation is pleased to offer a trip to Encore Boston Harbor Casino! Join us as we travel by town bus to Encore Boston Harbor Casino where there's relaxation, fun and excitement at every turn. Casual and fine dining, thrilling games, and chic shopping. We will enjoy an all you can eat buffet meal at Night Shift Brewing Kitchen & Tap, featuring elevated takes on pub food. We will depart from MRD at 3:00pm on Saturday September 23 with a return time of approximately 10:30pm. Pre-registration is required, and space is limited. Cocktail costs and gambling monies are not included. You must be 21 or older to attend this trip. Call MRD for more info 603/476-8868.

Tai Chi is back at MRD! Board Certified Instructor Ernie Graffam returns for an autumn session of Tai Chi. Tai Chi is a series of gentle physical exercises and stretches. Sometimes called “Meditation in Motion” promoting serenity through gentle movements, connecting the mind and body. The focus of this eight-week program is arthritis and fall prevention. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Moultonborough Recreation Department and Moultonborough Conservation Commission are teaming up to organize a Community Cleanup Day in Moultonborough. Our goal is to rid our roadways of trash, debris, etc. on Saturday, September 30, 10am-noon. An informational meeting will be held on Tuesday, September 26, 5-6pm at Moultonborough Recreation (10 Holland Street). Families, friends, neighbors, residential & community groups, Boy and Girl Scouts, Moultonborough Academy classes and teams are encouraged to participate. Call MRD for more info. 603/476-8868.

MRD is pleased to once again partner with Castle in the Clouds and Lakes Region Conservation Trust to offer Jack O Lantern Lane - a free family friendly Halloween stroll around Shannon Pond on the Castle grounds. Join us on Friday, October 13, 5:00-6:30pm. The trail around Shannon Pond will be lit with Jack O Lanterns and you'll see some not-so scary surprises along the way. This is not a “haunted walk.” The easy, family friendly hike is less than a mile. Proper footwear and headlamps/flashlights are recommended. Halloween costumes are encouraged, but not required. After your hike, warm up by the fire pit and enjoy some goodies. Registration for this popular annual event is encouraged but not required. See the Castle in the Clouds website to sign up ([castleintheclouds.org](http://castleintheclouds.org)) Carved and uncarved pumpkin donations are welcome! Contact Moultonborough Recreation for donation information 603/476-8868.

MRD is currently accepting applications for after school counselors for our Beyond the Bell program. See our website and/or ad on Indeed for more information or call MRD at 603/476-8868.

Adult Outdoor Pickleball continues at KMP. There are limited openings in our Adult Outdoor

Pickleball program for September. Sign up online or in the recreation office.

Beyond the Bell, after school program continues with registrations at capacity.

CoEd Youth Soccer programs begin this week.

Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation Department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one.

Drop-in Bridge continues Mondays @ 10am at the Recreation Department at 10 Holland Street. This is a drop-in group, no registration required and no fee.

Logistics and planning are ongoing for fall and winter programming, trips and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov)

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Moultonborough Public Library**

We're excited to see how quickly our copies of *The Bear* are being checked out. Be sure to check out the many events planned by the One Book One Valley initiative and New Hampshire Humanities. We will highlight the events being held at the library in this and upcoming town updates.

Our Artist of the Month is Molly Stark. A Holderness artist, she creates realistic and abstract paintings inspired by nature. Her realistic paintings reflect organic, textural, peaceful scenes, while her abstract paintings are done in many layers of inks and acrylics, building texture and allowing underlying images to shine through. The artist, with tongue in cheek, describes her works as organic abstracts, and welcomes visitors to her studio by appointment. Stop by to see her work displayed in the Program Room during the month of September.

#### **Upcoming Adult Programs:**

- Wednesday, September 13, 10 am to 12 pm. **Friends of the Library Craft - Fabric Wreath.** [Register here.](#)
- Thursday, September 14, 10:30 am to 12 pm. **Monthly Book Talk.**
- Thursday, September 14, 5 to 7 pm. **Thursday Movie Night: I Wanna Dance with Somebody.** [Register here.](#)
- Tuesdays, 5 to 6:30 pm: **Craft and Chat**
  - September 19: **Cross-stitch NH.** [Register here.](#)

- Wednesday, September 20, 10:30 to 11:30 am. **Mystery Book Club.** [Register here.](#)
- Thursday, September 21, 9 to 11 am. **Board of Trustees' Meeting.**
- Saturday, September 23, 7 to 8 pm. **NH Big Read "A Year Under the Stars" at the McAuliffe-Shepard Discovery Center, Concord.** [Register here.](#)
- Monday, September 25, 3:30 to 4:30 pm. **Diabetic Recipe Club.** [Register here to receive notifications.](#)
- September Tech Workshop: Phoneography - Tips for better photos on your phone
  - Tuesday, September 26, 2 to 3:30 pm. [Register here.](#)
  - Friday, September 29, 10 to 11:30 am. [Register here.](#)
- Tuesday, September 26, 7 to 9 pm. **An Evening of Poetry and Music.** [Register here.](#)
- Wednesday, September 27, 6:30 to 7:30 pm. **The Bear Book Discussion with NH Humanities Expert Carrie Brown.** [Register here.](#)
- Thursday, September 28. 10:30 am to 12:30 pm. **Friends of the Library Literary Discussion Series: A Single Thread.** [Register here.](#)

#### **Upcoming Youth Programs:**

- Saturday, September 16, 10:30 am to 12 pm. **Family Movie: Moana**
- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Fridays, 10:30-11 am. **Storytime.** Join us for stories, music, and fun!

Please note that the library has a delayed opening on Friday, September 22, to allow for staff training. The library will be open 10 am to 5 pm that day.

Follow us on Facebook and Instagram to keep up-to-date with our news  
 @MoultonboroughPublicLibrary

#### **Upcoming Public Meetings**

##### **Board of Selectmen**

- Thursday, September 21, 2023 at 5:00 p.m. at Town Hall
- Thursday, September 28, 2023 Work Session at 5:00 p.m. at Town Hall

#### **Other Important Dates/Reminders**

- The Administration Office will be closed on Friday, September 15, 2023. Transfer Station Permits can be purchased at the Transfer Station.
- The library has a delayed opening on Friday, September 22, 2023, to allow for staff training. The library will be open 10 am to 5 pm that day.
- The Town Clerk's office will be closed on Thursday, October 12, 2023, to attend a statewide training.