

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen

**FROM:** Charles F. Smith, MPA, ICMA-CM  
Town Administrator

**RE:** Weekly Report

**DATE:** October 30, 2023



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The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### Department of Public Works

**Facilities/Grounds:** The crew continues with weekly cemetery and grounds maintenance. Repaired door opener at the Public Safety Building. Leaf removal on the bike path as well as the pickleball and basketball courts. Oven service at the Lions Club and removed the Sun Shade Shelter. Repaired the Neck Station air hose. Addressed the bee issue at the library. HVAC Tech and generator tech. Demo sweeper and cleaned the Ice Rink.

**Fleet:** Paperwork parts. Invoicing. Load chip trailer. Trk1 repaired bent trip edge on plow. Work on R.O.S. Picked up Trk9 at New England Kenworth and parts at Chadwick BaRoss. Pick up Trk1 from Crest Auto World and worked on plow. Trk24 installed oil pressure sender. Trk24 installed dust shields. Repair orders. Trk1 straighten out moldboard. Trk24 mount snow tires, torque wheels mount plow frame and set up plow reset trip edge springs.

**Highway:** The highway crew continues with grading, tree work and ditching along several roads. Firewood. Phone calls from plow contractors. Road work this week consisted of Old Harvard, Glidden, Far Echo, Velma, Von Hurst, Ferry, Cottage Road, and Lunt Road.

**Transfer Station:** This week we shipped out 2 containers of municipal solid waste = 24 tons, 2 containers of single stream recycle = 10 tons, 9 containers of construction and demolition = 45 tons and 1 container of mixed scrap metal. 36 solar panels shipped to recycler, compost pile turned, brush pile burned. Car counts: Monday 340, Tuesday 375, Friday 400, Saturday 365, Sunday 220 total 1700 vehicles.

## **Moultonborough Public Safety**

**Moultonborough Fire Rescue:** For the period of 10/23/2023 to 10/29/2023, there were twenty-two calls for service: There was:

Fires	1
Overpressure, Explosion, Overheat – No Fire	0
EMS & Rescue Incidents	12
Hazardous Conditions – No Fire	0
Service Calls	3
Good Intent	5
False Alarms & False Calls	1
Severe Weather & Natural Disaster	0
Special Incident Type	0

**Total YTD 2023 Incidents: 939**

**Percent of increased from 2022 6.9%**

**Automatic Aid:** given to Sandwich, cancelled en-route. Tuftonboro, Gilford, Meredith, and Center Harbor activated for a water rescue on Lake Winnipesaukee, all units cancelled en-route.

**Mutual Aid:** given to Meredith for a building fire on Quarry Road.

**Overlapping Incidents: 7 Year to Date: 129 Percentage of Call Volume: 13.3%**

Overlapping incidents are where two or more incidents are occurring simultaneously.

### **Staffing**

Average Daytime (7 AM-5 PM, Mon-Fri) staffing	3.4 firefighters.
Average Night	2.0 firefighters
Weekend	3.75 firefighters

### **Response Times**

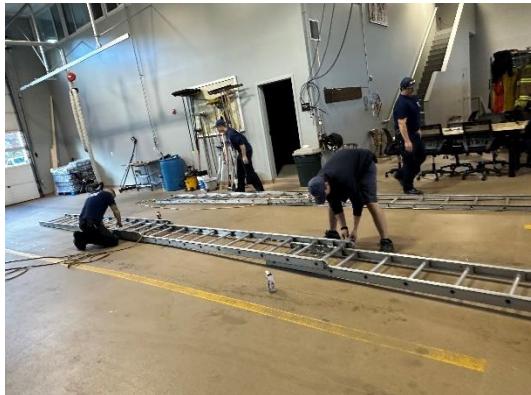
Average Daytime (7 AM-5 PM, Mon-Fri) response time	06:51 mins/sec.
Average Night	08:40 mins/sec.
Weekend	07:30 mins/sec

**Operations:** 10/23 Rescue 2 was sent to Lakes Region Fire Apparatus for repair of the compressed air foam system. The Day Shift changed batteries and checked the smoke detectors at senior citizen residence on Paradise Drive. Chief Bengtson conducted an inspection of oil burning equipment at a Beede Road residence. The Department conducted joint training with Center Harbor and Sandwich at Camp Tecumseh drilling on search and rescue techniques, firefighter rescue, ladders, and self-contained breathing apparatus. 10/24 The Day Shift swapped out keys in a Supra box at an

Alpine Park Road residence. 10/25 Chief Bengtson and Lt. Frangelli conducted a meeting with the full-time staff to review operational issues prior to beginning 24-hour staffing on October 30, 2023. 10/26 Chief Bengtson and fulltime firefighters Brown, Manville, Eldridge and Luikmil jointed Code Enforcement Office Dvorak on an inspection of an underground propane storage tank and fuel lines at a residential dwelling under construction on Eagle Shore Road. The Day Shift performed ladder maintenance, washing, inspecting and lubricating the department's ladders. 10/28 Firefighters Brown, Cavic, Luikmil, Eldridge, and Manville joined Chief Bengtson in attending a safety meeting at Moultonborough Airport in preparation for the Fly-In event to be held later in the day. Airport Manger Derick Jones conducted the safety meeting outlining the events taking place, aircraft participating, designated hazard and safe zones, and emergency access routes. Mr. Jones also provided portable radios to the fire and police departments to facilitate better communications with airport personnel. On-Duty and Call personnel participated in the Recreation Department's Halloween Boo-Levard at Kraine Meadow Park on Playground Drive. Personnel handed out fire prevention materials, gave tours of the fire trucks and handed out candy of course.

**Burning Permits:** The fire danger level remains at "Low." Fire permits are required for open burning, including campfires, and burning brush. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at [www.NHFirePermit.com](http://www.NHFirePermit.com). Or a <https://nh.burnsafeamerica.com/>

### Your Firefighters in Action this Week



Ladder Maintenance



Candy Assembly Line



Handling out treats & Fire Prevention Swag



Tours of the Trucks

### **Moultonborough Recreation Department**

Moultonborough Recreation Department and Moultonborough Public Library hosted the annual Halloween Boo-levard event over the weekend at Krain Meadow Park. This family friendly event is offered annually to Moultonborough residents and their little ghouls and goblins thru Grade 5, preschoolers and toddlers too. The costume contest, costume parade, games, frightfully fun famer's market, candy caravan and more provided an evening of free family fun. Over 150 children and their mummies, deadies, family and friends brought the attendance at this popular event to 350+. Moultonborough Recreation would like to thank our co-sponsor, Moultonborough Public Library, for working with us on this large-scale event. We are grateful for their partnership and collaboration on this and other community events. Many thanks to our costume judges and all the volunteers - from serving food, to taking photos, running games and more – we could not provide this community event without you! We would also like to thank everyone who joined the fun in the Candy CARavan with tasty tailgate treats. Thanks also go to Moultonborough Fire Rescue, Moultonborough Volunteer Firefighter's Association and Moultonborough Police Department for their assistance and participation. We also want to thank Stevens Landscaping, Heath Market, and Moulton Farm for donating pumpkins as well as Cider Bellies Doughnuts and Meredith Hannaford for donating snacks and treats. Special thanks go to Dave Houghton for providing his beautiful custom wagon to serve as an awesome backdrop for our photos. We at Moultonborough Recreation are truly fortunate to have these awesome community partners and we look forward to seeing you all at next year's event!

Saturday was a beautiful day for the Donna J. Kuethe Soccer Tournament. We had 5 communities participating. Moultonborough's team made it to the finals but came up short against Sandwich. Thank you to Moultonborough Academy for letting us use their fields and to Humble Grunt Work for providing the concessions.

Moultonborough Recreation Department invites you to get your holiday season off to a rockin' start with Trans-Siberian Orchestra's "Ghosts of Christmas Eve – the Best of TSO & More" concert. We will depart from MRD @ 10:30am, with a return drop off time of approximately 6:30pm. This trip takes place on Friday, November 24 (the day after Thanksgiving). We will travel by town bus to The Farm Bar & Grille in Manchester for a buffet-style lunch before heading over to the

3:00 show at the SNHU Arena. Please note: Trans-Siberian Orchestra performances feature loud noises, flashing lights, lasers, and pyrotechnics. Pre-registration is required, and space is limited. The trip fee includes transportation, lunch, and the concert! Sign up online or in the Recreation office during business hours. Call MRD for more info 603/476-8868

MRD is offering Adult CoEd PickUp Volleyball. Join us Wednesday evenings November 8-December 20 at Moultonborough Central School gym, 7:30-8:30pm. There is no volleyball on November 22. Participants must be 18 years or older. This is a free program. However, pre-registration is required to participate. Sign up online or in the Recreation office.

Registrations for Adult Indoor Pickleball are open to Moultonborough residents. Adult Indoor Pickleball will take place Sunday mornings 9-11am at Moultonborough Academy Gym, November 5 thru May 19 (no pickleball Dec. 24 & 31 and March 31). Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868

Registrations are open for Youth Co-Ed Volleyball. Children in grades K thru 6 can sign up online or in the Recreation office during business hours. Schedule: Wednesday evenings @ MCS November 8 thru December 20. No Volleyball on November 22. Call MRD for more info. 603/476-8868

Moultonborough Recreation is hard at work planning our annual holiday events! Details for Brighten the Borough, Holiday Open House, school holiday break activities and more will be coming soon!

Adult Chair Yoga continues this week.

Adult Tai Chi begins continues week with registrations at capacity.

Beyond the Bell, after school program continues with registrations at capacity.

CoEd Youth Soccer programs concluded last week.

Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation Department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one.

Logistics and planning are ongoing for winter and holiday programming, trips, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov)

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

## **Moultonborough Public Library**

The Santa Fund application deadline is Monday, November 6 at 12 pm. Application forms are available at the Moultonborough Public Library and the Moultonborough Central School. The form can also be filled out online [here in English](#) and [here in Spanish](#).

Please note that on November 3, the library will open at 10 am instead of 9 am to allow for staff training. We will be closed for Veterans' Day on November 11 and for Thanksgiving on November 23 and 24.

### **Upcoming Adult Programs:**

- Tuesday, November 2, 7 pm. *The Bear* Author Talk, Conway Majestic Theatre. [Register here for the live stream](#). This culminates the 2023 One Book, One Valley initiative. Print books still available at the library for checkout.
- Tuesday, November 7, 9 am to 2 pm: **Granite VNA Foot Clinic**. Book an appointment directly with the Granite VNA for a session of foot care, blood pressure screening, and medical/nutritional education. (800) 924-8620, ext. 85815.
- Wednesday, November 8, 10:30 am to 12:30 pm. **Friends of the Library Literature Discussion: Mrs. Dalloway**. [Register here](#).
- Wednesday, November 8, 6 to 7:30 pm. **Soothing Herbs and Gut Repair Class**. [Register here](#). (Snow date: November 15)
- Thursday, November 9, 12 to 2:30 pm. **Thursday Movie Matinée: Are You There God? It's Me, Margaret (2023)** [Register here](#).
- Friday, November 10, 1 to 2:30 pm. **Let's Talk About Grief: An Open Conversation**. [Register here](#).
- Wednesday, November 15, 10:30 to 11:30 am. **Mystery Book Club: Everyone in the Family has Killed Someone**. [Register here](#).
- Thursday, November 16, 9 to 11 am. **Library Trustees' Meeting**. Open to the public.
- Thursday, November 16, 1 to 2:30 pm. **Tech Workshop: Photo Editing with Snapseed**. [Register here](#).
- Thursday, November 16, 3 to 4 pm. **Castle in the Clouds: Restoration and Future Projects**. [Register here](#).
- Tuesdays, 5 to 6:30 pm: **Craft and Chat**. Bring a craft project and work on it alongside other Moultonborough crafters.
  - November 21 - Temari Ball Ornaments. \$10 materials fee. [Register here](#).

### **Upcoming Youth Programs:**

- Thursday, November 9, 9:30 to 10:30 am. **Galaxy Play Dough**. [Register here](#).
- Saturday, November 18, 10:30 am to 12 pm. **Family Movie: Encanto**. Bonus: Enjoy authentic Venezuelan arepas just like Mirabel and the Madrigals do in the movie. [Register here](#).
- Friday, November 30, 10 to 10:30 am. **'Ready to Hatch' Prenatal Reading Readiness Class**. [Register here](#).
- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime**. Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.

- Tuesdays, 6 to 6:30 pm. **PJ Storytime**. Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Fridays, 10:30-11 am. **Storytime**. Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news.

@MoultonboroughPublicLibrary

### **Upcoming Public Meetings**

Board of Selectmen Meetings

- Thursday, November 2, 2023, at 5:00 p.m.
- Thursday, November 16, 2023, at 5:00 p.m.
- Thursday, November 30, 2023, at 5:00 p.m. (Work Session if needed)

### **Holiday Closures**

- Veterans Day – Friday, November 10, 2023 – All Town Offices and Transfer Station CLOSED
- Thanksgiving & Day After Thanksgiving – Thursday, November 23<sup>rd</sup> & Friday, November 24th – All Town Offices, Library and Transfer Station CLOSED