

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA, ICMA-CM
Town Administrator

RE: Weekly Report

DATE: November 6, 2023



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Department of Public Works

Facilities/Grounds: The crew continues with weekly cemetery and grounds maintenance. Replaced 3 toilets. Turned heat on at the Lions Club. Checked heat at the Public Safety Building and the Transfer Station. Brought batteries to Tamworth. Blew off bike path. Fixed shower at the Police Department. Changed faucet at the Public Safety Building. Library heat downstairs.

Fleet: Loaded chip trailer. Road call to Bartlett Hill Road. Trk24 lost air pressure, found ruptured line and ordered line. Trk24 worked on getting the air line apart. Car223 picked up at OME to check battery. Car223 replaced battery. Started on tires, checked plow controls. Eq23 repaired driver sidestep assembly. 15-r-3 checked oil leak. Trk10 restraighten onspot mount. Trk10 install onspots and replaced wheel bearings in chain head. 15-r-3 check on oil leak. Parts invoices. Eq13 loader went into full derate checked system. Took Eq14 up to the Transfer Station.

Highway: The highway crew continues with grading, tree work and ditching along several roads. Roads this week consisted of Lunt Road, Redhill, Blake Road, and Kona. Firewood. Driveway Permits. Checking private roads for plowing.

Transfer Station: This week we shipped out 2 containers of municipal solid waste = 24 tons, 2 containers of single stream recycle = 10 tons, 7 containers of construction and demolition = 35 tons and 1 container of mixed scrap metal. The compost pile was turned, and the brush pile was burned. Car counts Monday 250, Tuesday 400, Friday 406, Saturday 375, Sunday 300 total vehicles 1713.

Moultonborough Public Safety

Moultonborough Police Department: 10/30/2023 – 11/05/2023

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Log Entries	329	268	-22.76%	11430	11175	-2.28%
Calls for Service	174	136	-27.94%	5843	6456	+9.49%
Arrests	1	3	+66.66 %	104	87	-19.54%
MV Accidents	2	1	-100%	153	111	-37.83%
MV Stops	32	25	-28%	869	959	+9.38%
Offense Reports	5	1	-400%	115	93	-23.65%

Calls For Service Breakdown

Activity	This Week	Activity	This Week
911 Hang Up / Wrong Number	0	Fish & Game Call	0
Abandoned MV	0	Follow Up	7
Admin Services	12	Found / Lost Property	0
Alarm Commercial	3	Good Morning Project	1
Alarm Residential	6	Harassing Message	0
Assault	0	Juvenile Issue	0
Assist Citizen	20	Lost / Missing Person	0
Assist Motorist / Disabled MV	2	Medical Emergency	3
Assist Other Agency	12	Motor Vehicle Complaint	2
BOLO	0	OHRV Incident	0
Boating Incident	0	Parking Complaint	0
Building Check	1	Police Information	6
Burglary	0	Repossession	0
Burn Permit	0	Road Hazzard	0
Call for Local PD / Officer	0	Paperwork Service	0
Civil Standby	0	Sex Offender Registration	0
Community Policing	2	Stalking	0
Complaint	0	Suicide / Attempted	0
Criminal Mischief	0	Suspicious Activity	6
Criminal Records Check	4	Theft / Larceny / Fraud / Forgery	1
Criminal Threatening	0	Training	0
Criminal Trespass	0	Untimely / Unattended Death	0
Custody Issue / Complaint	0	VIN Verification	0
Detail	0	Violation of Protection Order	0
Directed Patrol	8	Warrant Check	1
Disturbance	0	Welfare Check	1
Domestic Animal Related Call	5		
Domestic Disturbance	0	SWAT Call – Out	0

Community Policing: On October 28th, 2023, the police department participated in a few community events. First, we had DEA National Take Back Day at the Police Department. We collected

4 boxes of unused and unneeded medication which totaled 112 pounds. We then assisted Moultonborough Airport with their Fly In Day. Our last event was the Trunk-Or-Treat on Playground Drive. On Tuesday October 31st, 2023, members of the Police Department attended Trick-Or-Treating and passed out candy to community members.

Training: None to report.

Upcoming Events: None to report.

Moultonborough Fire Rescue: For the period of 10/30/2023 to 11/05/2023, there were ten calls for service: There was:

Fires	1
Overpressure, Explosion, Overheat – No Fire	0
EMS & Rescue Incidents	5
Hazardous Conditions – No Fire	1
Service Calls	2
Good Intent	1
False Alarms & False Calls	0
Severe Weather & Natural Disaster	0
Special Incident Type	0

Total YTD 2023 Incidents: 950

Percent of increased from 2022 6.1%

Automatic Aid: None

Mutual Aid: given twice to Sandwich for EMS incidents needing additional personnel. One incident Moultonborough companies were cancelled en-route.

Overlapping Incidents: 4 Year to Date: 133 Percentage of Call Volume: 14%
Overlapping incidents are where two or more incidents are occurring simultaneously.

Staffing

“A” Group Firefighter’s Cavic & Manville
“B” Group Firefighter’s Driscoll & Moar
“C” Group Firefighter’s Brown & Eldridge
“D” Group Lt. Frangelli & FF. Luikmil

Call firefighters responded on four incidents, providing an average of 1.5 firefighters per incident.

Response Times with 24-hour Coverage: Average Response Time (minutes) 9:00

Operations: 10/30 The Department began 24-hour coverage at 7am, Lt. Frangelli and firefighter Luikmil worked the first shift. Shifts will run from 7AM to 7AM with four groups of two firefighters on duty, twenty-four hours a day, seven days a week, three hundred and sixty-five days a year.

Lt. James Frangelli and firefighter Andrew Brown have been training and working with the six new firefighters since late August to learn the community, become competent on the Department's apparatus and equipment. James and Andrew are to be commended for their time, efforts, dedication, and commitment to train and prepare these new personnel to provide the Town with full-time fire protection coverage around the clock. 11/1 The Day Shift swapped out keys in a Supra box at a Ruppert Road residence. 11/3 Chief Bengtson conducted an inspection of oil burning equipment at a Whittier Highway residence. Call firefighter Brandon Flanagan was the Mystery Reader at Moultonborough Central School. He was joined by call firefighter Adam Gravelle and firefighters Tyler Driscoll and Tim Moar, who helped demonstrate the personal protective clothing worn by firefighters and the equipment and apparatus used by the fire department. Chief Bengtson conducted a final inspection of a NFPA 13D residential fire sprinkler system at a Jermiah Smith Road residence.

Burning Permits: The Division of Forest and Lands has suspended daily fire danger announcements for the season. The fire danger level remains at "Low." Fire permits are still required for all open burning, including campfires, and burning brush until snow covers the ground. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at www.NHFirePermit.com or at <https://nh.burnsafeamerica.com/>.

Fire permits are not required when there is snow covering the ground. If snow cover is not present, a fire permit is required.

Your Firefighters in Action this Week



Firefighters Flanagan & Tim Moar talk about the protective clothing of firefighters.



Firefighter Moar donning self-contained breathing apparatus

Moultonborough Recreation Department

Moultonborough Recreation Department invites you to get your holiday season off to a rockin' start with Trans-Siberian Orchestra's "Ghosts of Christmas Eve – the Best of TSO & More" concert. We will depart from MRD @ 10:30am, with a return drop off time of approximately 6:30pm. This trip takes place on Friday, November 24 (the day after Thanksgiving). We will travel by town bus to The Farm Bar & Grille in Manchester for a buffet-style lunch before heading over to the 3:00 show at the SNHU Arena. Please note: Trans-Siberian Orchestra performances feature loud

noises, flashing lights, lasers, and pyrotechnics. Pre-registration is required, and space is limited. The trip fee includes transportation, lunch, and the concert! Sign up online or in the Recreation office during business hours. Call MRD for more info 603/476-8868.

Registrations for Adult Indoor Pickleball are open to Moultonborough residents. Adult Indoor Pickleball will take place Sunday mornings 9-11am at Moultonborough Academy Gym, through May 19 (no pickleball Dec. 24 & 31 and March 31). Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Adult Indoor Drop In Basketball is back! This free program runs on Sunday's noon to 2pm at the Moultonborough Academy gym through June 23. Pre-registration is required, and participants must be 18 years or older. Call MRD for more info 603/476-8868

Youth Basketball Registrations open this week for Pre-K through Grade 6. Sign Up online or in the Recreation office. Registration Deadline is November 21! Call MRD for more info 603/476-8868.

Save the Date! Moultonborough Recreation and Moultonborough Public Library are partnering once again to offer Merry & Bright Family Fun Night! Join us on Friday December 8 for an evening of free festive family fun at our holiday open houses. The fun begins at 5:30pm at MRD with Happy Holi-games, scavenger hunt, prizes, and game room fun. Festivities continue at the library with a craft, scavenger hunt, goodies, photos and more! An evening filled with free holiday excitement for the whole family – dinner and dessert included! Call MRD for more info 603/476-8868.

Moultonborough Recreation is hard at work planning our annual holiday events! Details for Brighten the Borough, school holiday break activities and more will be coming soon!

CoEd Adult Volleyball begins this week with registrations at capacity.

CoEd Youth Volleyball begins this week with strong registration numbers.

Adult Chair Yoga continues this week. Logistics and planning are ongoing for another session of Chair Yoga for December.

Adult Tai Chi begins continues week with registrations at capacity.

Beyond the Bell, after school program continues with registrations at capacity.

Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation Department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one.

Logistics and planning are ongoing for winter and holiday programming, trips, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people

of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: www.moultonboroughnh.gov.

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

A big thank you to everyone who helped the library and the Recreation Department put on the Halloween Boo-levard on October 28. Over 150 children participated on Saturday, and it was a blast! We are now looking forward to our next collaboration, the Merry and Bright Holiday Open House on December 8. Stay tuned for details.

The application process for the Santa Fund is now complete. Patrons who wish to make a donation to support this holiday assistance can do so at the library.

Please note that on November 3, the library will open at 10 am instead of 9 am to allow for staff training. We will be closed for Veterans' Day on November 11 and for Thanksgiving on November 23 and 24.

Upcoming Adult Programs:

- Thursday, November 9, 12 to 2:30 pm. **Thursday Movie Matinée: Are You There God? It's Me, Margaret (2023)** [Register here](#).
- Friday, November 10, 1 to 2:30 pm. **Let's Talk About Grief: An Open Conversation.** [Register here](#).
- Wednesday, November 15, 10:30 to 11:30 am. **Mystery Book Club: Everyone in the Family has Killed Someone.** [Register here](#).
- Thursday, November 16, 9 to 11 am. **Library Trustees' Meeting.** Open to the public.
- Thursday, November 16, 1 to 2:30 pm. **Tech Workshop: Photo Editing with Snapseed.** [Register here](#).
- Thursday, November 16, 3 to 4 pm. **Castle in the Clouds: Restoration and Future Projects.** [Register here](#).
- Tuesdays, 5 to 6:30 pm: **Craft and Chat.** Bring a craft project and work on it alongside other Moultonborough crafters.
 - November 21 - Temari Ball Ornaments. \$10 materials fee. [Register here](#).
- Monday, November 27, 3:30 to 4:30 pm. **Diabetic Recipe Exchange: Treat Exchange.** Bring holiday treats (sweet or savory) to share and exchange. [Register here](#).
- Tuesday, November 28, 7 to 9 pm. **Open Mic: An Evening of Poetry and Music.** [Register here](#).
- Wednesday, November 29, 3 to 6 pm. **Book Launch and Open House - Images of America: Moultonborough.** No registration required. Come meet the book's local authors, Cristina Ashjian and Jane Rice. Copies of the book will be available for purchase and signing by the authors. Refreshments will be provided by the Friends of the Library.

Upcoming Youth Programs:

- Saturday, November 18, 10:30 am to 12 pm. **Family Movie: Encanto.** Bonus: Enjoy authentic Venezuelan arepas just like Mirabel and the Madrigals do in the movie. [Register here.](#)
- Friday, November 30, 10 to 10:30 am. ‘Ready to Hatch’ Prenatal Reading Readiness Class. [Register here.](#)
- Thursday, December 7, 1 to 1:30 pm. **Special Story Time & Kids’ Craft: Felt Gingerbread Decorating.**
- Friday, December 8, 5:30 to 7 pm. **Family Winter Gathering.** Hosted by the library and the Rec Department. Potluck dinner at the Rec building, followed by dessert, holiday photo op, seasonal craft and more at the library.
- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library’s children’s area to play with a wide variety of children’s toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Fridays, 10:30-11 am. **Storytime.** Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news.

@MoultonboroughPublicLibrary

Upcoming Public Meetings

Board of Selectmen Meetings

- Tuesday, November 14, 2023, at 7:00 p.m. (Joint Meeting with SAU, ABC & CIPC at Moultonborough Academy, Auditorium)
- Thursday, November 30, 2023, at 5:00 p.m.

Holiday Closures

- Veterans Day – Friday, November 10, 2023 – All Town Offices and Transfer Station CLOSED
- Thanksgiving & Day After Thanksgiving – Thursday, November 23rd & Friday, November 24th – All Town Offices, Library and Transfer Station CLOSED