

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen

**FROM:** Charles F. Smith, MPA, ICMA-CM  
Town Administrator

**RE:** Weekly Report

**DATE:** December 18, 2023



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### **Department of Public Works**

**Facilities/Grounds:** Worked on Budget with Chris. Addressing a leaky valve. Set up the side boards for Trk24. Replaced water valve on apparatus bay. Replaced zone valve for Town Clerks office. Reset water pressure. Stained side boards. Dropped lift off at the academy. Picked up new valves for heat. Filled drain holes at the rink and blew out before the rain. Building checks. Trash and cardboard pick up. Fence repair.

**Fleet:** Paperwork. Trk19 brakes. Trk 1 wipers. Went to Viking to pick up Trk2 and get Trk5 repaired under warranty. Trk5 performed PM-B service. Set up belt on shoulder machine. Set up of new Trk2. Facility audit. Trk5 make bracket for sander control. Inventory. Closed out work orders.

**Highway:** The highway crew checked roads from the heavy rain. Filled potholes and graded. Looked at dead trees to cut. Checked beaver pipes. Marked trees for cutting. Went over budget with Chris. Painted Trk2 wheels. Salted roads from snow squalls. Cutting edge on Trk2. Calibrated sander. Shoulder work on Krainewood.

**Transfer Station:** This week we shipped out 2 containers of municipal solid waste = 24 tons, 2 containers of single stream recycle = 10 tons, 6 containers of construction and demolition = 30 tons and 1 container of mixed scrap metal. 52 Freon containing units were recycled, compost pile turned, and brush pile burned. Car counts: Monday 285, Tuesday 300, Friday 340, Saturday 310, Sunday 200 total vehicles 1435.

### **Moultonborough Public Safety**

**Moultonborough Police Department:** 12/11/2023 – 12/17/2023

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Log Entries	253	244	-3.68%	12655	12742	+0.68%
Calls for Service	119	128	+7.03%	6486	7233	+10.32%
Arrests	1	0	-100%	112	95	-17.89%
MV Accidents	1	4	+75%	167	121	-38.01%
MV Stops	15	127	+44.44%	919	1127	+18.45%
Offense Reports	5	1	-400%	126	103	-22.33%

## Calls For Service Breakdown

Activity	This Week	Activity	This Week
911 Hang Up / Wrong Number	1	Good Morning Project	4
Admin Services	13	Juvenile Issue	1
Assault	1	Medical Emergency	8
Assist Citizen	17	Motor Vehicle Complaint	3
Assist Motorist / Disabled MV	2	Police Information	3
Assist Other Agency	14	Road Hazzard	2
Building Check	6	Paperwork Service	2
Criminal Mischief	1	Suicide / Attempted	1
Directed Patrol	5	Suspicious Activity	5
Domestic Animal Related Call	1	VIN Verification	1
Follow Up	1	Welfare Check	3

**Community Policing:** None to report.

**Training:** None to report.

**Upcoming Events:** None to report.

**Moultonborough Fire Department:** For the period of 12/11/2023 to 12/17/2023, there were nineteen calls for service: There was:

Fires	0
Overpressure, Explosion, Overheat – No Fire	0
EMS & Rescue Incidents	11
Hazardous Conditions – No Fire	0
Service Calls	4
Good Intent	2
False Alarms & False Calls	2
Severe Weather & Natural Disaster	0
Special Incident Type	0

**Total YTD 2023 Incidents: 1,027**                      **Percent of increased from 2022      1%**

**Automatic Aid:** Once from Center Harbor

**Mutual Aid:** Once from Center Harbor

**Overlapping Incidents: 1      Year to Date: 134      Percentage of Call Volume: 13%**  
Overlapping incidents are where two or more incidents are occurring simultaneously.

**Call Staff participation:** Call firefighters responded on for incidents, providing an average of 2.75 firefighters per incident.

**Response Times with 24-hour Coverage:** Average Response Time (minutes)      9:00

**Operations:** 12/15 Monthly Department will Call firefighting staff. 12/15 Firefighter Houghton picked up Santa Claus and delivered him to Lake Life Realty for a fundraiser to benefit the Moultonborough Children's Christmas Fund.

**Burning Permits:** The fire danger level remains at "Low." Residents and property owners are still required to obtain fire permits for all open burning, including campfires, and brush burning until snow covers the ground. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at [www.NHFirePermit.com](http://www.NHFirePermit.com) or at <https://nh.burnsafeamerica.com/>.

Fire permits are not required when there is snow covering the ground. If snow cover is not present, a fire permit is required.

### **Moultonborough Recreation Department**

Our Jolly Judges toured the holiday light displays registered in our Brighten the Borough Holiday Lights Challenge. Best in Show trophies were awarded in the residential and business categories and Bright Spot Awards were given in numerous categories. Thank you to everyone who participated in keeping spirits bright in Moultonborough. A list of displays is listed on our website for all to enjoy!

MRD's free winter concert series returns in January! Join us at Moultonborough Academy auditorium on Wednesday evenings, 6:00-7:30pm. The January 10 concert features The Sweetbloods, an acoustic duo based in Meredith whose music centers around acoustic versions of classic rock, folk rock and country tunes intermingled with bluegrass, reggae, calypso, blues, and jazz. Our concert series is free and open to the public. See our website for the full schedule of January's performers. Call MRD for more info 603/476-8868.

Moultonborough Recreation is pleased to offer a trip to Encore Boston Harbor Casino! Join us as we travel by town bus to Encore Boston Harbor Casino where there's relaxation, fun and excitement at every turn. Casual and fine dining, thrilling games, and chic shopping. We will enjoy an all you can eat buffet meal at Night Shift Brewing Kitchen & Tap, featuring elevated takes on pub food. We will depart from MRD at 3:00pm on Saturday January 27 with a return time of approximately 10:30pm. Pre-registration is required, and space is limited. Cocktail costs and gambling monies are not included. You must be 21 or older to attend this trip. Call MRD for more info 603/476-8868.

MRD is offering Teen Nights Out in December. Youth in grades 6-8 can choose single activities or sign up for all! Wednesday, December 27 offers Nerf Night at the Moultonborough Function Hall, 6-8pm. Bring your own nerf gun or use one of ours. Thursday, December 28 brings an Open Gym Party at the MA gym 6-8pm. Basketball, cornhole, volleyball, snacks, music and more. Friday December 29 provides a trip to Altitude Trampoline Park followed by a video game/board game pizza party at MRD. The bus will depart MRD at 12:15pm. Parent pickup will be at MRD at 6pm. Pre-registration is required for all activities. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Registrations are open for Adult Pick Up Cornhole. Beginning January 2 and running through February 20, Adult Pickup Cornhole will meet at Moultonborough Central School on Tuesdays 6:00-7:30pm. Pre-registration is required, and space is limited. Sign up online or in the Recreation

office. This is a free program, and no experience is needed. Call MRD for more information 603/476-8868.

Moultonborough Recreation is offering instructional pickleball opportunities. See our website for session details and schedule specifics. Pre-registration is required, and space is limited in all pickleball programs. Sign up online or in the Recreation office. Call MRD for more information. 603/476-8868.

Adult Indoor Drop In Basketball continues. This free program runs on Sunday's noon to 2pm at the Moultonborough Academy gym through June 23. Pre-registration is required, and participants must be 18 years or older. Call MRD for more info 603/476-8868.

Adult Indoor Pickleball continues. Dates are still available. Sign up online or in the Recreation office. Pre-registration is required, and space is limited.

Chair Yoga concludes this week. Logistics and planning are ongoing for a January session of chair yoga.

CoEd Adult Volleyball concludes this week.

CoEd Youth Volleyball concludes this week.

Beyond the Bell, after school program continues this week.

Drop In Bridge is back! Learn to play or play a few hands @ MRD, Tuesdays 1:00-3:00pm. This is a drop-in group – no registration and no fee. Call MRD for more information 603/476-8868.

Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation Department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one.

Logistics and planning are ongoing for programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov).

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Moultonborough Public Library**

Thanks to everyone who attended last week's Holiday Fare organized by the Friends of the Moultonborough Library, or the Merry and Bright Family Event in collaboration with the Rec Department, and of course, a big thank you to the volunteers who set up and ran the events. It was

wonderful to fill the library with cheerful patrons, delicious treats and the laughter of happy children. May your holidays continue to be as merry!

Looking for holiday gifts? The library is holding its December Holiday Sale with gently used seasonal books, CDs, DVDs, and puzzles, all at low, low prices. Also for sale at the library is *Images of America: Moultonborough*, by Cristina Ashjian and Jane Rice. Copies are now available at the Old Country Store and at the library, so stop by to pick up a copy or two for family and friends who love Moultonborough.

The Youth Services Department has planned activities for the school holiday week. Most of the programs, all listed below, will require registration to ensure we have enough adult supervision and refreshments. As with the adult programs listed, the registration links are included next to each program. You can also call the library, 603-476-8895, to make your reservations.

Please note that the library will close for Christmas from December 22 at 12 pm to December 26 at 9 am. We will be closed on January 1 for New Year's Day.

### **Upcoming Adult Programs:**

- Wednesday, December 20, 10:30 to 11:30 am. **Mystery Book Club: *The Hunting Party* by Lucy Foley.** Print copies of the book are available at the library for check out. It is also available as an ebook and digital audiobook on Hoopla. [Register here.](#)
- Thursday, December 21, 9 to 11 am. **Library Board of Trustees Meeting.** Open to the public.
- Tuesday, December 26, 5 to 6:30 pm. **Craft and Chat: Bring Your Own Project.** Our last of 2023!

### **Upcoming Youth Programs:**

- Wednesday, December 20, 3 to 4:15 pm. **Lego Club.**
- Tuesday, December 26, 11:30 am to 2:30 pm. **Bag Lunch Teen Movie.** [Register here.](#)
- Wednesday, December 27, 5:30 to 7:30 pm. **Grades 1 and 2 Read-A-Thon.** [Register here.](#)
- Thursday, December 28, 11 am to 12:30 pm. **Vacation Fun: Teen Christmas Movie Trivia.** [Register here.](#)
- Friday, December 29, 2 to 3 pm. **Cocoa, Cookies and Snow Globes.** [Register here.](#)
- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Fridays, 10:30-11 am. **Storytime.** Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news. @Moultonborough-PublicLibrary

### **Upcoming Public Meetings:**

#### **Board of Selectmen Meetings**

- Thursday, December 21, 2023, at 5:00 p.m.
- Thursday, December 28, 2023, at 5:00 p.m. (if needed)

**Holiday Closures:**

- Friday, December 22<sup>nd</sup> - Town Hall Offices Close at 12:00 p.m.
- Monday, December 25<sup>th</sup> - Christmas Day Closed
- Monday, January 1<sup>st</sup> – New Years Day