

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA, ICMA-CM
Town Administrator

RE: Weekly Report

DATE: January 22, 2024



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Department of Public Works

Facilities/Grounds: The crew repaired the circulator at the Public Safety Building. Flooded the Ice Rink. Took wreaths down. Transfer Station & Neck Fire generator. Winter maintenance. Scraped and treated roads, parking lots and buildings. Repaired Town Clerks office door.

Fleet: Crew checked out Car151 charging/battery issue. Replaced Trk15 defective power relay. Worked on rear wiper issue. Trk7 spinner quit, started replacing unit. CDL training. Trk10 sander repair. Trk7 set up spinner motor to work in truck. Facility Audit. Trk7 check engine light scan system and do regen. Car151 finish wiper and drop off Trk5 sander loose wires. Trk15 plow. Eq16 wiring. Trk15 sander bearings. 15-F-2 tire monitor system. Eq12 bucket lock and heat.

Highway: The highway crew continues with roads maintenance. Treating roads and storm clean-up. Marking trees. Cleaning trucks and shop. Loaded wood chip truck. Grease loader, waste oil, split kindling for wood stove and filling wood stove. Mix sand & salt. Checking roads and cleaning up intersections.

Transfer Station: This week we shipped out 1 container of municipal solid waste=12 tons, 1 container of single stream recycle=5 tons, 3 containers of construction and demolition=15 tons and 1 container of mixed scrap metal. The compost pile was turned, and the brush pile burned. Car counts: Monday 118, Tuesday 210, Friday 425, Saturday 280, Sunday 175 total of 1208 vehicles served.

Public Safety

Moultonborough Fire Rescue: For the period of 01/15/2024 to 01/21/2024, there were eighteen calls for service: There was:

Fires	0
Overpressure, Explosion, Overheat – No Fire	0
EMS & Rescue Incidents	9
Hazardous Conditions – No Fire	0
Service Calls	3
Good Intent	5
False Alarms & False Calls	1
Severe Weather & Natural Disaster	0
Special Incident Type	0

Total 2024 Incidents: 57

Percent of increased from 2023 3.6%

Automatic Aid: None

Mutual Aid: to None

Overlapping Incidents: 2 Year to Date: 8 Percentage of Call Volume: 14%

Overlapping incidents are where two or more incidents occur simultaneously.

Call Staff participation: Call firefighters responded on six incidents, providing an average of 2.2 firefighters per incident.

Response Times with 24-hour Coverage: Average Response Time (minutes) 12:00

Operations: 1/15/2024 D-Group (Frangelli & Luikmil) performed a Supra Box key swap at a Kona Farm Road residence. Department training was held, members reviewed the ice rescue equipment. Personnel donned the ice rescues suits, deployed 75-foot rope throw bags and reviewed the use of the inflatable ice rescue boat being kept on Rescue 1. 1/16/2024 The Chief performed an inspection of an underground LPG tank and piping at 178 Castle Shore Road. 1/17/2024 Call firefighter Tim Gatherum received his Advanced Emergency Medical Technician Providers license. Congratulations Tim! 1/18/2024 The D-Group (Frangelli & Luikmil) and Chief Bengtson performed an inspection of an underground LPG tank and piping at 14 Hillcrest Road. 1/19/2024 The chief and firefighter Driscoll of B-Group performed an inspection of an underground LPG tank and piping at 32 Lady Slipper Lane, a reinspection will be required. Fire Tech & Safety of NE. has begun hydro-testing of the department's self-contained breathing apparatus cylinders. Forestry 2 was sent to the Town Mechanic for a tire pressure sensor issue.

Burning Permits: All persons wishing to kindle fires will need new 2024 fire permits. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at www.NHFirePermit.com. Or a <https://nh.burnsafeamerica.com/>.

Fire permits are not required when there is snow covering the ground. If snow cover is not present, a fire permit is required.

Moultonborough Recreation Department

Moultonborough Recreation is offering a trip to see the Maine Celtics take on the Westchester Knicks. Join us on Sunday, February 25 as we travel to the Portland Expo Center. We will stop at Portland Pie Company before the game for a family style lunch of pizza and appetizers. Registrants will receive a free Maine Celtics hat! Space is limited and pre-registration is required. Call MRD for more info 603/476-8868.

Moultonborough Recreation's free winter concert series concludes soon! Join us at Moultonborough Academy auditorium on Wednesday evening 6:00-7:30pm. The January 31 concert features Bryan Conway, performing fun & memorable music from the 50's through the 80's. You are sure to clap and sing along. Concerts are free and open to the public. Call MRD for more info 603/476-8868.

Registrations are open for Adult Pick Up Cornhole. Adult Pickup Cornhole will meet at Moultonborough Central School on Tuesdays 6:00-7:30pm through February 20. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. This is a free program, and no experience is needed. Call MRD for more information 603/476-8868.

Logistics and planning are ongoing for MRD's Annual Semi Formal Father Daughter Dance.

Adult Indoor Drop In Basketball continues. This free program runs on Sunday's noon to 2pm at the Moultonborough Academy gym through June 23. Pre-registration is required, and participants must be 18 years or older. Call MRD for more info 603/476-8868.

Adult Indoor Pickleball continues. Dates are still available. Sign up online or in the Recreation office. Pre-registration is required, and space is limited.

Adult Chair Yoga continues this week.

Beyond the Bell, after school program Session 3 continues this week.

Youth Basketball programs continue this week.

Drop In Bridge is back! Learn to play or play a few hands @ MRD, Tuesdays 1:00-3:00pm. This is a drop-in group – no registration and no fee. Call MRD for more information 603/476-8868.

Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation Department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one.

Logistics and planning are ongoing for programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: www.moultonboroughnh.gov.

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

Stop by Cup & Crumb on January 24 (TODAY!), mention that you are a friend of the library, and they will donate 10% off your bill to the Friends of the Moultonborough Library. Win-win for everyone. Thanks to those who dined at the Bob House last week. While we do not know yet how much was raised, we heard there were lots of familiar faces at the restaurant, enjoying themselves and building community. Thank you!

The AARP Tax Aide will be back at the library this year on Mondays from February 12 to April 8. Register for a 20-minute appointment to review your documents. The tax aide preparer will return with your documents the following week. Visit [the library calendar on our website](#) and navigate to your preferred time slot, or call the library to make your appointment.

Love audiobooks? We do too. We hope you'll join our new Audiobook Book Club. Our first meeting will be February 14 and we will be discussing *Remarkably Bright Creatures*, by Shelby Van Pelt. You get to choose the time of day on [this Audiobook Book Club Interest Form](#). Audiobooks on CD for this title are available for checkout. Moultonborough Library resident card holders can also check the book out on Hoopla.

Upcoming Adult Programs:

- Thursday, January 25, 5:30 to 6:30 pm. **Evening Page Turners: *The Extraordinary Life of Sam Hell* by Robert Dugoni.** Print copies of the book are available at the library for check out. [Register here](#).
- Tuesday, January 30, 6 to 8 pm. **Open Mic: An Evening of Poetry and Music.** [Register here](#).
- Tuesday, February 6, 9 am to 2 pm. **Granite VNA Foot Clinic.** Register with the Granite VNA directly, (800) 924-8620, ext. 8581.
- Fridays, 10 to 11 am, **Caregivers Support Group.** No registration required. Contact Michael Babcock for more information, 603-284-6830.
- Fridays, January 5 to February 12, 1 to 2:30 pm. **A Safe Place Bereavement Group.** Led by Brenda Wentworth of Lakes Region VNA. Registration is now closed for this set of sessions, but if you are interested in joining a second set, please let us know.

Upcoming Youth Programs:

- Friday, February 1 and 8, 9:30 to 10 am. **In the Nest Infant Reading Readiness Class.** [Register here](#). Set your babies up for a lifetime of literacy love.

- Wednesday, February 7, 3:00 to 4:00 pm. **Crafternoon for Tween & Teens Starry Night Luminarias.** [Register here.](#)
- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Wednesdays in February, 10:15 to 10:45 am. **Music and Movement.**
- Fridays, 10:30-11 am. **Storytime.** Join us for stories, music, and fun!
- Fridays, 3 to 5 pm. **Dungeons and Dragons for Teens.** The group is looking for new members, ages 13 to 18. Led by an experienced Dungeon Master.

Follow us on Facebook and Instagram to keep up-to-date with our news.

@MoultonboroughPublicLibrary

Upcoming Public Meetings:

Board of Selectmen Meetings

- Thursday, January 25, 2024, at 5:00 p.m. (Work Session - Canceled)
- Thursday, February 01, 2024, at 5:00 p.m.
- Thursday, February 15, 2024, at 5:00 p.m.
- Thursday, February 22, 2024, at 5:00 p.m. (Work Session if needed)