

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA, ICMA-CM
Town Administrator

RE: Weekly Report

DATE: January 29, 2024



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Department of Public Works

Facilities/Grounds: The crew gathered all the election set up in the trailer. Broke down election booths and tables. Scraped and treated roads and parking lots and sidewalks. Met with Lamprey, Lions Club septic needed to be pumped.

Fleet: Pulled apart sander on Trk2. Car161 battery check and set up for replacement. Trk15 installed auger shaft bearing and drive chain. Trk2 sander swapping parts out to make it hydraulic. Car162 replaced the battery and reset the system. Trk15 set up wing and plow. Trk6 plow issue and fluid checks. Trk11 replaced spinner motor. Loaded woodchip trailer. Trk24 check plow lights. Loaded trucks for storm. Trk15 repair wiring to sander lights. Trk3 install sander lights. Trk7 air leaking near replaced air diaphragm. Weld up and plate broken plow.

Highway: The highway crew continues with roads maintenance. Treating roads and storm clean-up and winter storm prep. Cleaning and greasing trucks. Checking roads town wide.

Transfer Station: This week we shipped out 2 containers of municipal solid waste = 24 tons, 2 containers of single stream recycle = 10 tons, 4 containers of construction and demolition = 24 tons and 1 container of mixed scrap metal. The compost pile was turned, and brush pile burned. Car counts: Monday 301, Tuesday 275, Friday 215, Saturday 415, Sunday 215 total vehicles 1421 served.

Public Safety

Moultonborough Police Department: 01/22/2024 – 01/28/2024

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Log Entries	241	242	-8.26%	824	1008	+18.25%
Calls for Service	142	111	-27.92%	480	538	+10.78%
Arrests	2	2	0%	7	10	+30%
MV Accidents	5	9	+44.44%	13	18	+27.77%
MV Stops	9	17	+47.05%	62	93	+33.33%
Offense Reports	2	1	-100%	11	7	-57.14%

Calls For Service Breakdown

Activity	This Week	Activity	This Week
Abandoned MV	1	Found / Lost Property	1
Admin Services	11	Good Morning Project	4
Alarm Commercial	2	Medical Emergency	3
Alarm Residential	7	Motor Vehicle Complaint	1
Assist Citizen	18	Police Information	4
Assist Other Agency	1	Road Hazard	2
Building Check	1	Paperwork Service	4
Criminal Mischief	1	Suspicious Activity	1
Directed Patrol	2	VIN Verification	1
Domestic Animal Related Call	1	Violation of Protection Order	1
Fish & Game Call	1	Welfare Check	3
Follow Up	2		

Community Policing: None to report.

Training: None to report.

Upcoming Events: None to report.

Moultonborough Fire Rescue: For the period of 01/22/2024 to 01/28/2024, there were thirteen calls for service: There was:

Fires	0
Overpressure, Explosion, Overheat – No Fire	0
EMS & Rescue Incidents	5
Hazardous Conditions – No Fire	0
Service Calls	3
Good Intent	3
False Alarms & False Calls	2
Severe Weather & Natural Disaster	0
Special Incident Type	0

Total 2024 Incidents: 70

Percent of increased from 2023 2.7%

Automatic Aid: One

Mutual Aid: to None

Overlapping Incidents: 0 **Year to Date:** 8 **Percentage of Call Volume:** 11%

Overlapping incidents are where two or more incidents occur simultaneously.

Call Staff participation: Call firefighters responded to three incidents, providing an average of 3 firefighters per incident.

Response Times with 24-hour Coverage: Average Response Time (minutes) 13:00

Operations: 1/22/2024 Engine 1 went to Lakes Region Fire Apparatus for repair of leaking drain valves. 1/24/2024 The chief performed an inspection of an underground LPG tank and piping at 32 Lady Slipper Lane. 1/25/2024 C-Group (Brown & Eldridge) installed a Supra Box at a Leeward Shores residence. They also conducted a tour of the fire station and apparatus with the Cub Scouts.

Burning Permits: All persons wishing to kindle fires will need new 2024 fire permits. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at www.NHFirePermit.com. Or a <https://nh.burnsafeamerica.com/>.

Fire permits are not required when there is snow covering the ground. If snow cover is not present, a fire permit is required.

Moultonborough Recreation Department

Moultonborough Recreation's free winter concert series concludes this week. Join us at Moultonborough Academy auditorium on Wednesday January 31 from 6:00-7:30pm for a double feature treat! Bryan Conway will perform fun & memorable music from the 50's through the 80's. Tim Hazelton will feature styles from rock to old time country to folk on guitar, ukulele and vocals. There's something for everyone and you are sure to clap and sing along. Concerts are free and open to the public. Call MRD for more info 603/476-8868.

Moultonborough Recreation is offering a trip to see the Maine Celtics take on the Westchester Knicks. Join us on Sunday, February 25 as we travel to the Portland Expo Center. We will stop at Portland Pie Company before the game for a family style lunch of pizza and appetizers. Registrants will receive a free Maine Celtics hat! Space is limited and pre-registration is required. Call MRD for more info 603/476-8868.

MRD is pleased to host our annual Father Daughter Semi Formal Dance. On Friday March 8, girls in grades K-5 and their fathers or father figure stand in are invited to join us at the Moultonborough Function Hall for an evening of dancing, desserts, precious moments, and lasting memories. More details to come!

Registrations are open for Adult Pick Up Cornhole. Adult Pickup Cornhole will meet at Moultonborough Central School on Tuesdays 6:00-7:30pm through February 20. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. This is a free program, and no experience is needed. Call MRD for more information 603/476-8868.

Adult Indoor Drop In Basketball continues. This free program runs on Sunday's noon to 2pm at the Moultonborough Academy gym through June 23. Pre-registration is required, and participants must be 18 years or older. Call MRD for more info 603/476-8868.

Adult Indoor Pickleball continues. Dates are still available. Sign up online or in the Recreation office. Pre-registration is required, and space is limited.

Adult Chair Yoga continues this week.

Beyond the Bell, after school program Session 3 continues this week.

Youth Basketball programs continue this week.

Drop In Bridge is back! Learn to play or play a few hands @ MRD, Tuesdays 1:00-3:00pm. This is a drop-in group – no registration and no fee. Call MRD for more information 603/476-8868.

Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation Department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one.

Logistics and planning are ongoing for programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: www.moultonboroughnh.gov.

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

Thank you to everyone who participated in the January Feed a Charity Tonight fundraiser, organized by the Friends of the Moultonborough Library, and especially to The Bob House and Cup and Crumb for their donations. Join us again in February!

The Feed-a-Charity-Tonights for February are:

- The Boro Baking Co. - Thursday, February 15, 7 am to 2 pm
- Lemongrass Restaurant and Sake Bar - Monday, February 19, 5 to 9 pm

Dine at our local establishments on the above dates, mention that you are a friend of the Moultonborough Library to your server, and 10% of your bill will be donated to support the Friends of the MPL.

Please note that the library will have a delayed opening on Friday, February 2, to allow for staff training. The library will be open 10 am to 5 pm.

Upcoming Adult Programs:

- Tuesday, February 6, 9 am to 2 pm. **Granite VNA Foot Clinic.** Register directly with the Granite VNA, (800) 924-8620, ext. 85815.
- Tuesdays, 5 to 6:30 pm. **Craft and Chat: Bring Your Own Project.**
- Tuesday, February 13 & 20: Paper Crafts with Wendy Shambaugh. Make Carolina snowflakes, Bavarian stars and origami boxes. \$10 materials fee is due at registration. Space is limited. [Register here.](#)

- Thursday, February 8, 10:30 am to 12 pm. **Monthly Book Talk.** Share your recent reads and get book recommendations.
- Thursday, February 8, 12 to 2:30 pm. **Thursday Movie Matinée: *Strictly Ballroom* (1992).** Popcorn, pizza and soft drinks provided. A \$2 donation per slice of pizza is appreciated. [Register here.](#)
- Tuesday, February 13, 12 to 3 pm. **Friends of the Library Chocolate Fare.** \$5 donation. February 14 snow date.
- Fridays, 10 to 11 am. **Caregivers Support Group.** Helping each other.
- Fridays, 1 to 2:30 pm. **A Safe Place Bereavement Group.** Registration is closed for this 8-week session. Please contact the library if you would like to join future sessions.

Upcoming Youth Programs:

- Wednesdays, February 7, 14, and 21, 10:15 to 10:45 am. **Music and Movement.** Fun with music and instruments for toddlers.
- Wednesday, February 7, 3 to 4 pm. **Crafternoon for Tween & Teens Starry Night Luminarias.** [Register here.](#)
- Thursdays, 3:15 pm. **Storytime with Special Guest Readers.**
- Saturday, February 17, 10 am to 12 pm. **Family Movie - *Paw Patrol: The Mighty Movie***
- Fridays starting January 5, 3 to 5 pm. **Dungeons and Dragons for Teens.** The group is looking for new members, ages 13 to 18. Led by an experienced Dungeon Master.
- Mondays, 9:30 to 10:30 am. Toddler Drop-In Playtime. Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. PJ Storytime. Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Fridays, 10:30-11 am. Storytime. Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news.
@MoultonboroughPublicLibrary

Upcoming Public Meetings:

Board of Selectmen Meetings

- Thursday, February 01, 2024, at 5:00 p.m.
- Thursday, February 15, 2024, at 5:00 p.m.
- Thursday, February 22, 2024, at 5:00 p.m. (Work Session if needed)