

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen

**FROM:** Charles F. Smith, MPA, ICMA-CM  
Town Administrator

**RE:** Weekly Report

**DATE:** February 12, 2024



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### **Department of Public Works**

**Facilities/Grounds:** The crew continues with Ice Rink maintenance, addressed the septic issue at the Lions Club and ordered new toilets. Cleaned and greased sanders. Building checks throughout town.

**Fleet:** The mechanics addressed a tire issue at the Transfer Station and brought up welding equipment. Facility audit was completed. Waste oil was pumped. Trk6 adjust brakes and freed up adjusters. Car171. Rinse Trk3 & 8. Work orders for Eq12. Checked for leaks. Car151 belt issue. Trk9 Reset system after VGT replacement. Eq47 broom, Trk2 calibrate sander and controls.

**Highway:** The highway crew salted icy areas, sanded dirt roads and checked private roads. Tree work continues. Potholes patched and road checks throughout town.

**Transfer Station:** This week we shipped out 1 container of municipal solid waste = 12 tons, 1 container of single stream recycle = 5 tons, 5 containers of construction and demolition = 30 tons. The compost pile was turned, brush pile burned, scrap metal loaded into its container, 24 propane tanks were collected by vendor to be recycled. Car counts: Monday 255, Tuesday 300, Friday 310, Saturday 280, Sunday 200 total 1345 vehicles served.

### **Public Safety**

**Moultonborough Police Department:** 02/05/2024 – 02/11/2024

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Log Entries	259	298	+13.08%	1283	1565	+18.01%
Calls for Service	137	154	+11.03%	763	829	+7.96%
Arrests	0	2	+100%	10	12	+16.66%
MV Accidents	3	7	+57.14%	18	28	+35.71%
MV Stops	20	32	+37.5%	80	145	+44.82%
Offense Reports	1	1	0%	14	19	-55.55%

## Calls For Service Breakdown

Activity	This Week	Activity	This Week
Admin Services	13	Domestic Animal Related Call	2
Alarm Commercial	1	Follow Up	9
Alarm Residential	5	Good Morning Project	5
Assist Citizen	23	Medical Emergency	7
Assist Motorist / Disabled MV	2	Motor Vehicle Complaint	3
Assist Other Agency	14	Parking Complaint	2
Building Check	3	Paperwork Service	3
Community Policing	1	Suspicious Activity	3
Criminal Trespass	1	Theft / Larceny / Fraud / Forgery	1
Detail	3	VIN Verification	2
Directed Patrol	5	Welfare Check	2

**Community Policing:** SRO Christen Cloutier attended school safety meeting on 2/06/24 with SAU staff and Principal's to discuss school shooting training, dates 3/27 and 5/15 penciled in.

**Training:** None to report.

**Upcoming Events:** None to report.

**Moultonborough Fire Rescue:** : For the period of 02/05/2024 to 02/11/2024, there were nineteen calls for service: There was:

Fires	0
Overpressure, Explosion, Overheat – No Fire	0
EMS & Rescue Incidents	10
Hazardous Conditions – No Fire	0
Service Calls	2
Good Intent	2
False Alarms & False Calls	4
Severe Weather & Natural Disaster	0
Special Incident Type	1

**Total 2024 Incidents:** 97

**Percent of increased from 2023:** 15.7%

**Automatic Aid:** Two

**Mutual Aid:** to None

**Overlapping Incidents:** 0    **Year to Date:** 8    **Percentage of Call Volume:** 8%

Overlapping incidents are where two or more incidents occur simultaneously.

**Call Staff participation:** Call firefighters responded on eight incidents, providing an average of 2.5 firefighters per incident.

**Response Times with 24-hour Coverage:** Average Response Time (minutes) 8:00

**Operations:** 2/05/2024 The Chief's vehicle went to DPW for oil change and preventive maintenance. 2/08/2024 Lt. Frangelli on boarded new call firefighter Ken Carroll. A Department meeting was held with Call and Fulltime staff. 2/09/2024 A-Group (Manville & Cavic) performed a key change for a Supra Box. Chief Bengtson performed a Place of Assembly inspection at 1018 Whittier Highway. Engine 1 and Rescue 2 went to Lakes Region Fire Apparatus for routine fire pump repairs. 2/10/2024 The fire department assisted the police department, transporting officers to Little Gansy Island in the hovercraft for an investigation.

**Burning Permits:** All persons wishing to kindle fires will need new 2024 fire permits. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at [www.NHFirePermit.com](http://www.NHFirePermit.com). Or a <https://nh.burnsafeamerica.com/>.

Fire permits are not required when there is snow covering the ground. If snow cover is not present, a fire permit is required.

**Moultonborough Firefighters in action:** February 5<sup>th</sup> at 11:51pm firefighters were dispatched to an outside fire with exposure to a building. Upon arrival, firefighters found a burn barrel and building construction materials burning approximately 15-feet from a home under construction. The fire was extinguished. The burning of building construction material and demolition are prohibited by NH DES regulations.



### **Moultonborough Recreation Department**

Moultonborough Recreation is offering a trip to see the Maine Celtics take on the Westchester Knicks. Join us on Sunday, February 25 as we travel to the Portland Expo Center. We will stop at Portland Pie Company before the game for a family style lunch of pizza and appetizers. Registrants will receive a free Maine Celtics hat! Space is limited and pre-registration is required. Call MRD for more info 603/476-8868.

MRD is pleased to host our annual Father Daughter Semi Formal Dance. Girls in grades K-5 and their fathers or father figure stand in are invited to join us at the Moultonborough Function Hall for an evening of dancing, desserts, precious moments, and lasting memories. This wonderful annual event will take place on Friday, March 8 at the Moultonborough Function Hall, 6:00-7:30pm. Pre-registration is required.

MRD invites you to strum some fun at our Introduction to Ukulele class. Join instructor Tim Hazelton in March for 45-minute group classes. Tim is a singer/songwriter from Holderness. Classes

will be held at MRD on Tuesday evenings March 5-26 @ 5:30pm. You do not need to know how to read music to take this class. You will need to bring your own ukulele. Contact MRD for Tim's recommended ukulele model information. This class is open to participants aged 15 & up. Pre-registration is required, and space is limited. Call MRD for more info 603/476-8868.

Registrations are open for Adult Pick Up Cornhole. Adult Pickup Cornhole will meet at Moultonborough Central School on Tuesdays 6:00-7:30pm through February 20. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. This is a free program, and no experience is needed. Call MRD for more information 603/476-8868.

Adult Indoor Drop In Basketball continues. This free program runs on Sundays noon to 2pm at the Moultonborough Academy gym through June 23. Pre-registration is required, and participants must be 18 years or older. Call MRD for more info 603/476-8868.

Adult Indoor Pickleball continues. Dates are still available. Sign up online or in the Recreation office. Pre-registration is required, and space is limited.

Adult Chair Yoga concludes this week. Logistics and planning are ongoing for an April/May session of chair yoga.

Beyond the Bell, after school program Session 3 continues this week.

Youth Basketball programs continue this week.

Drop In Bridge is back! Learn to play or play a few hands @ MRD, Tuesdays 1:00-3:00pm. This is a drop-in group – no registration and no fee. Call MRD for more information 603/476-8868.

Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation Department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one.

Logistics and planning have begun for our 2024 Summer Camp.

Logistics and planning are ongoing for programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov).

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancellations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Moultonborough Public Library**

We had a wonderful Valentine's Day week thanks to the Friends of the Moultonborough Library group who showed their love for us by organizing not one, but two fundraising events this month.

Thank you to all who supported us by participating in the Friends' Chocolate Fare this week, and thanks in advance to everyone who will be eating out today, February 15, at The Boro Baking Co., from 7 am to 2 pm, and on February 19, at Lemongrass Restaurant and Sake Bar, 5 pm to 9 pm. Dine at these establishments, mention you are a friend of the library, and they will donate 10% off your bill to the Friends of the Library.

Proceeds from these fundraisers go to supporting library programs such as book talks, children's summer reading events, the One Book, One Valley initiative, and our Craft and Chat special classes, just to name a few.

### Upcoming Adult Programs:

- Tuesdays, 5 to 6:30 pm. **Craft and Chat: Bring Your Own Project.**
- Tuesday, February 20: Paper Crafts with Wendy Shambaugh. Make Carolina snowflakes, Bavarian stars and origami boxes. \$10 materials fee is due at registration. Space is limited. [Register here.](#)
- Tuesday, February 20, 2 to 3:30 pm, and Friday, February 23, 10 to 11:30 am. **Tech Workshop: iPhones for Beginners.** [Register here.](#)
- Wednesday, February 21, 10:30 to 11:30 am. **Mystery Book Club.** This month's selection is *The Devotion of Suspect X*, by Keigo Higashino. [Register here.](#)
- Thursday, February 22, 5:30 to 6:30 pm. **Evening Page Turners Book Club.** This month's selection is *The Dictionary of Lost Words*, by Pip Williams. [Register here.](#)
- Tuesday, February 27, 1 to 2 pm. **NEW: Audiobook Book Club.** This month's selection is *Remarkably Bright Creatures*, by Shelby Van Pelt. [Register here.](#)
- Tuesday, February 27, 6 to 8 pm. **Open Mic: An Evening of Poetry and Music.** [Register here.](#)
- Thursday, February 29, 6:30 to 7:30 pm. **Solar Eclipse Bilingual Talk.** [Register here.](#)
- Fridays, 10 to 11 am. **Caregivers Support Group.** Helping each other.
- Fridays, 1 to 2:30 pm. **A Safe Place Bereavement Group.** Registration is closed for this 8-week session. Please contact the library if you would like to join future sessions.

### Upcoming Youth Programs:

- Wednesday, February 21, 10:15 to 10:45 am. **Music and Movement.** Fun with music and instruments for toddlers.
- Saturday, February 17, 10 am to 12 pm. **Family Movie - Paw Patrol: The Mighty Movie**
- Wednesday, February 21, 3 to 4:15 pm. **Lego Club.**
- Monday, February 26, 9 to 10 am. **Galaxy Jar Craft.** [Register here.](#)
- Wednesday, February 28, 11 to 11:30 am. **Chocolate Chip Overload - Mug Cooking for Teens.** [Register here.](#)
- Fridays, 3:15 pm. **Storytime with Special Guest Readers.** [Sign up here to be a guest reader.](#)
- Fridays, 3 to 5 pm. **Dungeons and Dragons for Teens.** The group is looking for new members, ages 13 to 18. Led by an experienced Dungeon Master.
- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Fridays, 10:30 to 11 am. **Storytime.** Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news.  
@MoultonboroughPublicLibrary

**Upcoming Public Meetings:**

Board of Selectmen Meetings

- Thursday, February 15, 2024, at 5:00 p.m.
- Thursday, February 22, 2024, at 5:00 p.m. (Work Session if needed)

Holiday Closure:

- Monday, February 19, 2024, in observance of Presidents Day