

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA, ICMA-CM
Town Administrator

RE: Weekly Report

DATE: February 20, 2024



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Department of Public Works

Facilities/Grounds: Facilities cleaned beaches after derby weekend. Repaired dock post at Lees Mills. Cleaned rink building, rolled up hoses. Met with fire chief for meeting room upgrades. Flooded rink. Put plows on trucks, snow removal, scrapped and treated crosswalks and walkways. Followed up with alarm company and checked alarm panels. The facilities crew continues to do building checks and trash/recycling removal.

Fleet: Mechanics replaced swing piston fittings in Trk10. Eq47 pulled bearings. Eq14 repair step work on wiring issue for bucket and replaced cutting edge. Winter maintenance and snow removal.

Highway: The highway crew checked roads for mud. Checking dead trees to cut, trimmed, and chipped trees. Fixed potholes. Get trucks ready for the weather. Plowed and treated roads.

Public Safety

Moultonborough Police Department: 02/12/2024 – 02/18/2024

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Log Entries	298	315	+5.39%	1537	1880	+18.24%
Calls for Service	154	177	+12.99%	920	1006	+8.54%
Arrests	2	1	-100%	14	13	-7.69%
MV Accidents	7	6	-16.66%	21	34	+38.23%
MV Stops	32	34	+5.88%	121	179	+32.40%
Offense Reports	1	2	+50%	15	11	-36.36%

Calls For Service Breakdown

Activity	This Week	Activity	This Week
Admin Services	13	Follow Up	6
Alarm Commercial	3	Found / Lost Property	1
Alarm Residential	8	Good Morning Project	5
Assault	1	Juvenile Issue	4
Assist Citizen	16	Medical Emergency	8
Assist Motorist / Disabled MV	3	Motor Vehicle Complaint	2
Assist Other Agency	10	Parking Complaint	2
BOLO	1	Police Information	1
Building Check	11	Road Hazzard	1
Criminal Records Check	2	Paperwork Service	2
Detail	3	Stalking	1
Directed Patrol	5	Suspicious Activity	7
Disturbance	1	Theft / Larceny / Fraud / Forgery	3
Domestic Animal Related Call	2	Welfare Check	3
Fish & Game Call	1		

Community Policing: None to report.

Training: None to report.

Upcoming Events: None to report.

Moultonborough Fire Rescue: : For the period of 02/12/2024 to 02/18/2024, there were seventeen calls for service: There was:

Fires	0
Overpressure, Explosion, Overheat – No Fire	0
EMS & Rescue Incidents	12
Hazardous Conditions – No Fire	1
Service Calls	2
Good Intent	2
False Alarms & False Calls	0
Severe Weather & Natural Disaster	0
Special Incident Type	0

Total 2024 Incidents: 114

Percent of increased from 2023: 12.9%

Automatic Aid: two

Mutual Aid: to None

Overlapping Incidents: 2 **Year to Date:** 10 **Percentage of Call Volume:** 9%

Overlapping incidents are where two or more incidents occur simultaneously.

Call Staff participation: Call firefighters responded on ten incidents, providing an average of (2) two firefighters per incident.

Response Times with 24-hour Coverage:

- Average Reaction Time (minutes) 1.54
- Average Response Time (minutes) 8:00

Operations: 2/12/2024 Rescue 2 was taken to Irwin Ford for a warranty repair of a leaking oil pan gasket. The fire chief inspected a 30,000 gallon above ground propane tank at 1236 Whittier Highway. 2/15/2024 Instructor/Paramedic John Burdette provide EMS continuing education training on Infectious Diseases & Bloodborne Pathogens. 2/16/2024 The fire chief performed an inspection of an above ground propane tank set and piping at 1347 Whittier Highway.

Burning Permits: All persons wishing to kindle fires will need new 2024 fire permits. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at www.NHFirePermit.com. Or a <https://nh.burnsafeamerica.com/>

Fire permits are not required when there is snow covering the ground. If snow cover is not present, a fire permit is required.

Moultonborough Recreation Department

Moultonborough Recreation is offering a trip to see the Maine Celtics take on the Westchester Knicks. Join us on Sunday, February 25 as we travel to the Portland Expo Center. We will stop at Portland Pie Company before the game for a family style lunch of pizza and appetizers. Registrants will receive a free Maine Celtics hat! Space is limited and pre-registration is required. Call MRD for more info 603/476-8868.

MRD is pleased to host our annual Father Daughter Semi Formal Dance. Girls in grades K-5 and their fathers or father figure stand in are invited to join us at the Moultonborough Function Hall for an evening of dancing, desserts, precious moments, and lasting memories. This wonderful annual event will take place on Friday, March 8 at the Moultonborough Function Hall, 6:00-7:30pm. Pre-registration is required.

MRD invites you to strum some fun at our Introduction to Ukulele class. Join instructor Tim Hazelton in March for 45-minute group classes. Tim is a singer/songwriter from Holderness. Classes will be held at MRD on Tuesday evenings March 5-26 @ 5:30pm. You do not need to know how to read music to take this class. You will need to bring your own ukulele. Contact MRD for Tim's recommended ukulele model information. This class is open to participants aged 15 & up. Pre-registration is required, and space is limited. Call MRD for more info 603/476-8868.

Join MRD on a trip to see comedian Juston McKinney at the Capital Center for the Arts in Concord. We will depart from MRD on Saturday March 16 @ 4:30pm and travel by town bus to Cheers Grille and Bar for a buffet style meal before the show. We will enjoy orchestra floor seats for Juston's 8pm show. Some stairs at the venue and some walking after the show may be required.

Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Tai Chi and Chair yoga sessions will return to MRD in April. Tai Chi returns on April 2 with instructor Ernie Graffam. This 8 week/16 class session will run on Tuesday and Thursday evenings at MRD. Chair Yoga will begin on April 15 with instructor Felicia Steriti. This 6 week/6 class session will run on Monday mornings at MRD. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Moultonborough Recreation and Moultonborough Public Library are teaming up to offer an egg hunt for the community. Children in grades 5 & below can participate on Friday March 29 from 5:30-7:00pm at the library and MRD. Games, prizes, craft, photos, and egg hunt. Who will find the golden tickets for special prizes? More info to come.

Adult Indoor Drop In Basketball continues. This free program runs on Sunday's noon to 2pm at the Moultonborough Academy gym through June 23. Pre-registration is required, and participants must be 18 years or older. Call MRD for more info 603/476-8868.

Adult Indoor Pickleball continues. Dates are still available. Sign up online or in the Recreation office. Pre-registration is required, and space is limited.

Beyond the Bell, after school program Session 3 concludes this week. Session 4 begins after school recess.

Drop In Bridge continues. Learn to play or play a few hands @ MRD, Tuesdays 1:00-3:00pm. This is a drop-in group – no registration and no fee. Call MRD for more information 603/476-8868.

Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation Department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one.

Logistics and planning have begun for our 2024 Summer Camp.

Logistics and planning are ongoing for programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: www.moultonboroughnh.gov.

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

The Moultonborough Public Library is the recipient of \$15,000 in grant funding to improve the sustainability of its operations. The Sustainable and Resilient New England Libraries Grant provides opportunities for New England libraries to enhance their sustainability and resiliency efforts. Funds received by the Moultonborough Public Library will offset the cost of replacing one of the library's air handlers with a more modern and energy-efficient unit. This project is made possible by a grant from the Association for Rural & Small Libraries through the generosity of the Manton Foundation.

Thank you to everyone who visited the Friends of the Library Chocolate Fare and to those who participated in the Feed-A-Charity-Tonight dates at The Boro and Lemongrass Restaurant last week. We appreciate your support of the Friends of the Library as they do so much for the library, from providing free books to Moultonborough Central School students to funding our many adult and youth programs throughout the year.

The AARP Tax Aide assistance continues until April 8. Visit the library calendar to register for an appointment or call the library. The AARP tax preparers will review your documents with you and will return your completed tax return the following week at a mutually agreed upon date and time. Please stop by the library to pick up a print intake form or [download from the AARP website](#). The AARP tax preparers ask that you complete the form before arriving for your appointment.

Upcoming Adult Programs:

- Tuesdays, 5 to 6:30 pm. **Craft and Chat: Bring Your Own Project.**
 - Tuesday, March 19: Make Iris Folding Cards with Wendy Shambaugh. \$10 materials fee is due at registration. Space is limited. [Register here.](#)
- Friday, February 23, 10 to 11:30 am. **Tech Workshop: iPhones for Beginners.** [Register here.](#)
- Tuesday, February 27, 1 to 2 pm. **NEW: Audiobook Book Club.** This month's selection is *Remarkably Bright Creatures*, by Shelby Van Pelt. [Register here.](#)
- Tuesday, February 27, 6 to 8 pm. **Open Mic: An Evening of Poetry and Music.** [Register here.](#)
- Thursday, February 29, 6:30 to 7:30 pm. **Solar Eclipse Bilingual Talk.** [Register here.](#)
- Tuesday, March 5, 9 am to 2 pm. **Granite VNA Foot Clinic.** Register directly with the Granite VNA, (800) 924-8620, ext. 85815.
- Fridays, 10 to 11 am. **Caregivers Support Group.** Helping each other.
- Fridays, 1 to 2:30 pm. **A Safe Place Bereavement Group.** Registration is closed for this 8-week session. Please contact the library if you would like to join future sessions.

Upcoming Youth Programs:

- Wednesday, February 21, 10:15 to 10:45 am. **Music and Movement.** Fun with music and instruments for toddlers. Music and Movement resumes on April 3.
- Monday, February 26, 9 to 10 am. **Galaxy Jar Craft.** [Register here.](#)
- Wednesday, February 28, 11 to 11:30 am. **Chocolate Chip Overload - Mug Cooking for Teens.** [Register here.](#)

- Wednesday, March 6, 9:30 to 10 am. **Baby Time-Board Books & Nursery Rhymes.** For children up to 2 years of age and their caregivers.
- Fridays, 3:15 pm. **Storytime with Special Guest Readers.** [Sign up here to be a guest reader.](#)
- Fridays, 3 to 5 pm. **Dungeons and Dragons for Teens.** The group is looking for new members, ages 13 to 18. Led by an experienced Dungeon Master.
- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Fridays, 10:30 to 11 am. **Friday Storytime.** Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news.
@MoultonboroughPublicLibrary

Upcoming Public Meetings:

Board of Selectmen Meetings

- Thursday, February 22, 2024, at 4:00 p.m. (Work Session)
- Thursday, March 7, 2024, at 5:00 p.m.
- Thursday, March 21, 2024, at 5:00 p.m.
- Thursday, March 28, 2024, at 5:00 p.m. (Work Session if needed)