

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA, ICMA-CM
Town Administrator

RE: Weekly Report

DATE: April 8, 2024



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Department of Public Works

Facilities/Grounds: The facilities and grounds crew sanded and primed the walls at the Public Safety Building and changed two faucets in the Police Department locker rooms. The Lions Club sign was addressed along with the library water issues. Batteries from the Transfer Station were brought to Meredith for recycle. Trucks were set up for the storm and roads were plowed and treated.

Fleet: Eq25 was pulled apart and worked on. Invoicing was completed. Winter storm prepping, tree removal, plowing and treating roads.

Highway: The Highway crew checked culverts; tree trimmed. Winter storm preparation. Plowing, treating roads and tree removal.

Transfer Station: This week we shipped out 2 containers of municipal solid waste = 24 tons, 2 containers of single stream recycle = 10 tons and 5 containers of construction and demolition. Brush pile was burned, and compost pile was turned. Car counts: Monday 320, Tuesday 336, Friday 195, Saturday 230, Sunday 265 total 1346 vehicles served

Public Safety

Moultonborough Police Department: 04/01/2024 – 04/07/2024

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Log Entries	289	327	-5.19%	3044	3939	+22.13%
Calls for Service	146	192	-15.06%	1789	2150	+15.88%
Arrests	3	1	+100%	28	24	-21.73%
MV Accidents	0	5	-100%	36	60	+36.36%
MV Stops	17	24	-58.82%	292	376	+20.45%
Offense Reports	4	3	+50%	30	29	0%

Calls For Service Breakdown

Activity	This Week	Activity	This Week
911 Hang Up / Wrong Number	1	Follow Up	1
Admin Services	11	Found / Lost Property	1
Alarm Commercial	4	Good Morning Project	6
Alarm Residential	22	Juvenile Issue	1
Assist Citizen	15	Medical Emergency	5
Assist Motorist / Disabled MV	3	Motor Vehicle Complaint	2
Assist Other Agency	11	Police Information	2
Call for Local PD / Officer	17	Road Hazzard	6
Civil Standby	1	Paperwork Service	3
Detail	4	Suspicious Activity	1
Directed Patrol	5	Untimely / Unattended Death	1
Disturbance	1	VIN Verification	1
Domestic Animal Related Call	3	Warrant Check	1
Domestic Disturbance	1	Welfare Check	3

Community Policing: None to report.

Training: None to report.

Upcoming Events: None to report.

Moultonborough Fire Rescue: : For the period of 04/01/2024 to 04/07/2024, there were fifty-one calls for service: There was:

Fires	3
Overpressure, Explosion, Overheat – No Fire	0
EMS & Rescue Incidents	8
Hazardous Conditions – No Fire	13
Service Calls	10
Good Intent	8
False Alarms & False Calls	7
Severe Weather & Natural Disaster	1
Special Incident Type	0

Automatic Aid: Received from Center Harbor five times.

Mutual Aid: given to Sandwich once. Received from Center Harbor once.

Overlapping Incidents: 21 Year to Date: 37 Percentage of Call Volume: 13.6%

Overlapping incidents are where two or more incidents occur simultaneously.

Call Staff participation: Call firefighters responded on twenty-one incidents, providing an average of 2.38 firefighters per incident.

Reaction & Response Times with 24-hour Coverage:

Average Reaction Time (minutes/seconds)	02:07
Average Response Time (minutes/seconds)	11:00

Operations: 4/01/2024 The Chief held an Officers meeting with the Call Officers. David Houghton was appointed as Deputy Fire Chief and Adam Gravelle and Tim Gatherum were appointed as lieutenants. Mask fit testing for self-contained breathing apparatus masks was conducted by Lakes Region Mutual Fire Aid Communications Center Deputy Coordinator Paul Steele at the Public Safety Building. Moultonborough firefighters were joined by their counterparts from Center Harbor and Sandwich. Fit testing is required annually for anyone required to wear a respirator in an IDLH environment. 4/04/2024 Firefighters responded to twenty-seven incidents; most were storm related. There were multiple overlapping incidents. 4/05/2024 Friday was another business day with the fire department responding to ten incidents, including a building fire.

April 4th & 5th 2024 Storm Incidents



Burning Permits: Fire permits are required now as most areas lack sufficient snow cover.

Fire Permits are now required for all open burning. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at www.NHFirePermit.com. Or a <https://nh.burnsafeamerica.com/>.

Moultonborough Recreation Department

Moultonborough Recreation offered a warming station/charging station to the community on Friday April 5 in the wake of the spring snowstorm and associated power outages. Community members were invited to come to our building at 10 Holland Street to warm up, charge phones/devices, etc. The Recreation staff was pleased to offer this service.

Registrations for Summer Day Camp will open on Tuesday, April 9. Our summer camp program will consist of eight 1-week sessions June 24-August 16. Camp will take place at Kraine Meadow Park, 8:00am-4:00pm. Theme days and special activities are planned weekly for maximum fun. Field trips will take place on Wednesdays. Field trips are an additional cost and are not mandatory. However, day camp will not be provided on Wednesdays for campers not attending the trip. Summer camp is open to children ages 5-12/entering Kindergarten through 7th grade. Sign up online or in the Recreation office beginning on April 9. Non-resident fees will accrue where applicable. Payment plans and multi child discounts are available by contacting our office. Limited partial scholarships are also available. Call MRD for more information 603/476-8868.

MRD is pleased to offer a spring session of Chair Yoga beginning on April 15. Certified Instructor Felicia Steriti returns for a 6 week session, Monday mornings 10:30am-11:30am at MRD. We will

be using a mat, yoga blocks and a yoga strap, with the option of adding very light hand weights. You are welcome to borrow ours or bring your own. Chair Yoga provides gentle, mindful movements to gain flexibility and core strength. We will also work on learning tools for quieting the mind. This practice will aid in reducing pain, stiffness, stress, and anxiety. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Please wear comfortable clothing and bring a water bottle. Call MRD for more info 603/476-8868.

Registrations are open for Spring Youth Sports. Children in Pre-K through 6th grade can sign up for Tee Ball/Softball. Tee Ball for Pre-k, Kindergarten and 1st grade will take place on Thursday afternoons & evenings at Kraine Meadow Park. Softball schedules for Grades 2-6 will be determined by registration numbers. Sign up for Softball and Tee Ball online or in the Recreation office by April 9. Softball/Tee Ball season begins the week of May 6 and runs through mid-June. Call MRD for more info 603/476-8868.

Granite State Track & Field is open to boys and girls who will be at least 9 years old, but not older than 14 years old as of December 31, 2024. Beginning April 29, Granite State athletes will meet after school on Mondays & Wednesdays for practice, 2:50pm-4:15pm @ MA track. Coaches will meet our MCS athletes at the “walkers & pickups” door and walk over to the track together. Events include races from 50 meters to 1600 meters (depending on age of athlete), relays, standing long jump, running long jump and softball throw. See our website for the full Granite State schedule – some meets take place on Thursdays and involve travel. Call MRD for more info 603/476-8868.

Registrations for Adult Outdoor Pickleball opened last week. Moultonborough Recreation offered a Forms Only option to registrants that significantly sped up and simplified our registration process. Adult Outdoor Pickleball will take place Mondays, Wednesdays, and Fridays at Kraine Meadow Park, 8:00am-11:00am. Session 1 will run June 3-28. Session 2 will run July 1-31. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. When registering please choose only the dates that fit into your schedule. Call MRD for more information. 603/476-8868

Adult Indoor Drop In Basketball continues. This free program runs on Sunday's noon to 2pm at the Moultonborough Academy gym through June 23. Pre-registration is required, and participants must be 18 years or older. Call MRD for more info 603/476-8868. No basketball Sunday March 31.

Adult Indoor Pickleball continues. Dates are still available. Sign up online or in the Recreation office. Pre-registration is required, and space is limited. No Pickleball Sunday March 31.

Tai Chi for Adults started a new session last week.

The Boston Red Sox trip on May 11 has sold to capacity.

Beyond the Bell, after school program Session 4 continues this week with registrations at capacity.

Drop In Bridge continues. Learn to play or play a few hands @ MRD, Tuesdays 1:00pm-3:00pm. This is a drop-in group – no registration and no fee. Call MRD for more information 603/476-8868.

Drop-in Mah Jong continues Wednesdays @ 10:00am at the Recreation Department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one.

Logistics and planning continue for the Memorial Day parade and remembrance ceremony.

Logistics and planning continue for our 2024 Summer Camp and other summer programming.

Logistics and planning are ongoing for programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: www.moultonboroughnh.gov.

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

Spring has sprung, and with it comes sunshine, blooming flowers, and a fresh start. It's the perfect time to focus on feeling your best, both inside and out. This April, the library is here to help you blossom with a bunch of exciting wellness programs in addition to our popular monthly events. We have classes on herbalism and the ecology of ticks, as well as nature photography, gardening and how to declutter your home. We've got something for everyone to embrace the season of new beginnings.

Upcoming Adult Programs:

- Tuesday, April 9, 1 to 2 pm. **Seasons at Quincy Bog: Photography and Stories.** Photographs on display now in the Program Room. [Register here for the program.](#)
- Wednesday, April 10, 6 to 7:30 pm. **Herbal Allergy Relief Class with Maria Noel Groves.** [Register here.](#)
- Thursday, April 11, 5 to 6 pm. **Gardening with John Moulton.** [Register here.](#)
- Friday, April 12, 1 to 2 pm. **AARP Decluttering Talk.** [Register here.](#)
- Tuesdays, 5 to 6:30 pm. **Craft and Chat: Bring Your Own Project.**
- Tuesday, April 16 & 23: 2-week class on making felted gnomes. \$20 materials fee is due at registration. Space is limited. [Register here once for both classes.](#)
- Wednesday, April 17, 10:30 to 11:30 am. **Mystery Book Club.** [Register here.](#)
- Wednesday, April 17, 1 to 2:30 pm. **The Ecology of Ticks and Tick-Borne Diseases.** [Register here.](#)
- Thursday, April 18, 5:30 to 6:30 pm. **Audiobook Book Club.** [Register here.](#)
- Fridays, 10 to 11 am. **Caregivers Support Group.** Helping each other.

Upcoming Youth Programs:

- Wednesday, April 10, 17, 10:15 to 10:45 am. **Toddler Music & Movement.**
- Monday, April 15 and 22, 3:30 to 5 pm. **4H Design and Build Animal Prosthetics.** [Register here.](#)

- Saturday, April 20, 10 am to 12 pm. **Family Movie *My Neighbor Totoro*.**
- Fridays, 3:15 pm. **Storytime with Special Guest Readers from the Moultonborough Women's Club.**
- Fridays, 3 to 5 pm. **Dungeons and Dragons for Teens.** The group is looking for new members, ages 13 to 18. Led by an experienced Dungeon Master.
- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Wednesdays, 9:30 to 10 am. **Baby Time: Board Books and Nursery Rhymes.**
- Fridays, 10:30 to 11 am. **Friday Storytime.** Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news.
 @MoultonboroughPublicLibrary

Upcoming Public Meetings:

Board of Selectmen Meetings

- Tuesday, April 16, 2024, at 6:30 p.m. (2) Public Hearing
- Thursday, April 18, 2024, at 5:00 p.m.
- Thursday, April 25, 2024, at 5:00 p.m. (Work Session if needed)
- Thursday, May 02, 2024, at 5:00 p.m.

Town Election Day

- Tuesday, May 14, 2024, 7:00 a.m. – 7:00 p.m., Public Safety Building

Town Meeting Day

- Thursday, May 16, 2024, 6:00 p.m., Moultonborough Academy Auditorium