

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA, ICMA-CM
Town Administrator

RE: Weekly Report

DATE: April 29, 2024



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Department of Public Works

Facilities/Grounds: The crew raked and stripped Lees Mills parking lot and blew off the bike path. Top soiled the lawn at the Town Hall and moved desk. Picked up trash on 109. New camera wire at the Transfer Station was put in. Dug a hole at States landing and poured concrete to place the bench on. The buildings and grounds crew continues to do building checks, collecting trash and recyclables along with brush and leaf clean up.

Fleet: The mechanics checked leak in Trk6, Trk24 A/C addressed and replaced tarp system. Refilled truck and checked for leaks. Trk24 grill was repaired, hood assembly installed. 15-B1 set up to pull motor out. They both attended an Advanced drivability diagnosis class in Manchester. The motor was pulled out of 15-B1. Inspection stickers in Tamworth. Eq25 reset traction motor. Eq17 set up knives and adjusted anvil.

Highway: The highway crew continues to check roads, grading and ditching and catch basins. They flagged for painter townwide, picked up and chipped brush. Loaded the rock hammer, hammered rocks on Lunt, Winaukee and Ferry Road, then, brought gravel to fill in the hole.

Transfer Station: This week we shipped out 2 containers of municipal solid waste = 24 tons, 2 containers of single stream recycle = 10 tons, 7 containers of construction and demolition = 42 tons and 1 container of mixed scrap metal. Compost pile was turned, brush pile is continuously being burned, 38 Freon containing devices were evacuated. Vehicle counts Monday 278, Tuesday 366, Friday 391, Saturday 385, Sunday 240 total vehicles 1660. 47 vehicles were served per hour.

Public Safety

Moultonborough Police Department: 04/22/2024 – 04/28/2024

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Log Entries	342	311	-9.96 %	3654	4917	+25.68%
Calls for Service	193	192	-0.52%	2137	2697	+20.76%
Arrests	4	1	-300%	32	30	-6.66%
MV Accidents	0	3	+100%	39	63	+38.09%
MV Stops	37	50	+26%	355	485	+26.80%
Offense Reports	2	4	+50%	33	37	+10.81%

Calls For Service Breakdown

Activity	This Week	Activity	This Week
Admin Services	5	Medical Emergency	6
Alarm Residential	5	Motor Vehicle Complaint	4
Assist Citizen	20	Parking Complaint	1
Assist Motorist / Disabled MV	3	Police Information	3
Assist Other Agency	14	Road Hazzard	1
Boating Incident	2	Paperwork Service	2
Building Check	8	Sex Offender Registration	1
Call for Local PD / Officer	13	Suspicious Activity	1
Detail	9	Theft / Larceny / Fraud / Forgery	4
Disturbance	1	Training	1
Domestic Animal Related Call	8	VIN Verification	5
Follow Up	2	Violation of Protection Order	1
Good Morning Project	5	Warrant Check	1
Harassing Message	2	Welfare Check	2
Lost / Missing Person	1		

Community Policing: None to report.

Training: On Monday April 22nd, 2024, MPO Michalski attended the OC (Oleoresin Capsicum Spray; aka Pepper Spray) Instructor Course at Police Standards and Training Council in Concord, NH.

Upcoming Events: None to report.

Moultonborough Fire Rescue: For the period of 04/22/2024 to 04/28/2024, there were eighteen calls for service: There was:

Series 100	Fires	2
Series 200	Overpressure, Explosion, Overheat-No Fire	0
Series 300	Emergency Medical & Rescue Incidents	8
Series 400	Hazardous Conditions-No Fire	0
Series 500	Service Calls	2
Series 600	Good Intent	5
Series 700	False Alarms & False Calls	1
Series 800	Severe Weather & Natural Disaster	0
Series 900	Special Incident Type	0

Total 2024 Incidents: 317 **Percent of increase from 2023** >3.6%

Automatic Aid: Received from Center Harbor once.

Mutual Aid: Given to West Ossipee for station coverage.

Overlapping Incidents: 1 Year to Date: 41 Percentage of Call Volume: 12.9%

Overlapping incidents are where two or more incidents occur simultaneously.

Call Staff participation: Call firefighters responded on nine incidents, providing an average of 2.4 firefighters per incident.

Reaction & Response Times with 24-hour Coverage

Average Reaction Time (minutes/seconds) 02:05

Average Response Time (minutes/seconds) 25:00*

* Response time includes out of town responses.

Operations: 4/22/2024 The Chief performed a rough-in inspection of NFPA 13D fire sprinkler piping at 309 Whittier Highway. The Duty crew installed a Supra box at an Echo Landing Road residence. Moultonborough, Center Harbor, and Sandwich fire departments conducted forestry firefighting training on Town-owned property on Highway Garage Road. During the controlled burn of ¼ acre, personnel employed skills in establishing a fire line, overhauling logs and stumps and extinguishment. 4/23/2024 The fire chief performed an inspection of a single-family dwelling at 88 Suissevale Avenue and a place of Assembly inspection at 240 Governor Wentworth Highway. The Duty crew and Call firefighters spent about five hours assisting with a search for a missing person on Lee Road. 4/24/2024 Chief Bengtson and firefighters Cavic and Manville inspected gas piping at 130 Beach Road. 4/25/2024 Chief Bengtson attended a meeting of the Lakes Region Fire Chief's in Gilford. An educational program was presented featuring speakers from Bergeron Protective Clothing and Globe fire Suits. The program was intended to provide information to the fire chief's on PFOA/PFA's in personal protective clothing and what options are available for purchasing PPE without PFOA/PFA's. The Duty crew installed replacement smoke detector batteries at 8 Alpine Park Road. Throughout the week the Duty crew and Call firefighters completed testing of all 1-3/4", 2-1/2", and 3-inch hose. The crew are to be commended; this is the earliest hose testing has been completed. Good Work people!!

Moultonboro, Center Harbor, and Sandwich firefighters at training burn at Highway Garage Rd.



Burning Permits: Residents should monitor fire danger conditions closely during the early spring. Wind and dry leaves and grass can easily aid in rapid fire spread. The Daily Fire Danger notifications can be obtained at <https://www.nhdfi.dncr.nh.gov/forest-protection/daily-fire-danger>.

Fire Permits are now required for all open burning. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at www.NHFirePermit.com. Or a <https://nh.burnsafeamerica.com/>

Moultonborough Recreation Department

MRD is offering Adult Pickleball Instruction. Lisa Maria-Booth returns as our instructor to offer lessons on how to play America's fastest growing sport! Classes will take place at Kraine Meadow Park on Monday & Tuesday evenings. Instruction will be provided for Novice, Advanced Beginner, and Intermediate levels of play. See our website for specific session dates. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD for more information. 603-476-8868.

Totally Toddlers is back! This drop-in program at Moultonborough Recreation is a great way for our youngest community members to play, explore & socialize while their trusted adults share stories and ideas. MRD will supply various age-appropriate toys, you bring your imagination! Stay and play for a bit, then head over to the Library for Story Time. This free program runs on Friday mornings at 9:30am at Moultonborough Recreation, 10 Holland Street. Call MRD for more information 603-476-8868.

Moultonborough Recreation is pleased to offer volleyball for all ages! Registrations are open for Spring Skills & Drills for athletes in kindergarten through grade 6. Youth volleyball will take place on Friday evenings May 3-31 in the Moultonborough Academy gym. See our website for session times. Adult Pick Up Volleyball will take place on Friday evenings, 7:30-8:30pm in the Moultonborough Academy gym. Participants must be 18 years old or above. Pre-registration is required for all volleyball programs and space is limited. Sign up online or in the Recreation office. Call MRD for more information. 603-476-8868.

Registrations for Adult Outdoor Pickleball continue. Adult Outdoor Pickleball will take place Mondays, Wednesdays, and Fridays at Kraine Meadow Park, 8:00am-11:00am, with two time slot options. Session 1 will run June 3-28. Session 2 will run July 1-31. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. When registering please choose only the dates that fit into your schedule. Call MRD for more information. 603-476-8868.

Registrations for Summer Day Camp continue. Two of the eight sessions are at registration capacity with 4 other sessions nearing capacity. MRD's summer program will run June 24-August 16, comprised of 8 one-week sessions. The summer program is open to children in Kindergarten thru 7th grade. Sign up online or in the Recreation office. Non-resident fees will accrue where applicable. Payment plans and multi child discounts are available by contacting our office. Limited partial scholarships are also available. Call MRD for more information 603-476-8868.

Adult Indoor Drop In Basketball continues. This free program runs on Sunday's noon to 2pm at the Moultonborough Academy gym through June 23. Pre-registration is required, and participants must be 18 years or older. Call MRD for more info 603/476-8868. No basketball Sunday March 31.

Adult Indoor Pickleball continues through May 19. Dates are still available. Sign up online or in the Recreation office. Pre-registration is required, and space is limited.

Tai Chi for Adults continues this week.

Adult Chair Yoga session continues this week.

Beyond the Bell, after school program Session 5 begins this week.

Granite State Track & Field begins this week.

Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation Department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one.

Tuesday afternoon Bridge will be on hiatus for the summer. MRD is hoping to offer another opportunity for Bridge players in the summer months. More details to come.

Logistics and planning are ongoing for MRD's annual Mother Son event.

Logistics and planning continue for the Memorial Day parade and remembrance ceremony.

Logistics and planning continue for our summer programming.

Logistics and planning are ongoing for programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603-476-8868 or email our staff via the links on our website: www.moultonboroughnh.gov.

For information on current and upcoming MRD activities, see our website at or call us at 603-476-8868. Check our Facebook page for cancellations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Upcoming Public Meetings:

Board of Selectmen Meetings

- Thursday, May 02, 2024, at 5:00 p.m.
- Thursday, May 16, 2024, at 5:00 p.m.
- Thursday, May 23, 2024, at 5:00 p.m. (Work Session if needed)

Town Election Day

- Tuesday, May 14, 2024, 7:00 a.m. – 7:00 p.m., Public Safety Building

Town Meeting Day

- Thursday, May 16, 2024, 6:00 p.m., Moultonborough Academy Auditorium