

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen

**FROM:** Charles F. Smith, MPA, ICMA-CM  
Town Administrator

**RE:** Weekly Report

**DATE:** July 8, 2024



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### **Department of Public Works**

**Facilities/Grounds:** The grounds crew continues to clean and pick up beaches. Installed book-cases for the Library, landscaped islands, replaced water softener at the Public Safety Building and men's bathroom light and toilet. Mowing and trimming continues.

**Fleet:** Trk11 rear brakes, parts run to Freightliner, Trk18 state inspection, Trk7 install new EGT sensor, regen and road test. Ew16 plug tire. Diagnose power window issue in Trk7. Completed repair orders.

**Highway:** The highway crew repaired the wood chip ramp, shouldering continues, remove wall at the transfer station, hauled Styrofoam, cleaned culverts,

**Transfer Station:** This week we shipped out 4 containers of construction and demolition = 24 tons, 3 containers of single stream recycle = 15 tons, 6 containers of construction and demolition = 30 tons and 1 container of mixed scrap metal. The brush pile tended to, compost pile was turned, 16 cubic yards of foam recycled. Vehicle counts Monday 516, Tuesday 737, Friday CLOSED, Saturday 1200, Sunday 775 total vehicles served 3228=91 vehicles per hour.

### **Public Safety**

**Moultonborough Police Department:** 07/01/24 – 07/07/24

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Log Entries	336	408	+21.42%	6201	8347	+34.60%
Calls for Service	196	267	+36.22%	3639	4748	+30.47%
Arrests	6	3	-50.00%	55	69	+25.45%
MV Accidents	5	3	-40.00%	67	103	+53.73%
MV Stops	38	64	+68.42%	572	864	+51.04%
Offense Reports	4	3	-25.00%	53	76	+43.39%

### Calls For Service Breakdown

Activity	This Week	Activity	This Week
Admin Services	12	Juvenile Issue	4
Alarm Commercial	1	Medical Emergency	13
Alarm Residential	1	Motor Vehicle Complaint	4
Assist Citizen	20	OHRV Incident	1
Assist Motorist / Disabled MV	7	Parking Complaint	9
Assist Other Agency	5	Police Information	5
Call for Local PD / Officer	19	Road Hazard	7
Criminal Records Check	2	Paperwork Service	14
Criminal Threatening	1	Sex Offender Registration	1
Criminal Trespass	1	Suicide / Attempted	1
Directed Patrol	18	Suspicious Activity	3
Disturbance	3	Theft / Larceny / Fraud / Forgery	3
Domestic Animal Related Call	3	VIN Verification	11
Fish & Game Call	2	Violation of Protection Order	1
Follow Up	4	Welfare Check	1
Good Morning Project	5		

**Community Policing:** None to report.

**Training:** None to report.

**Upcoming Events:** None to report.

**Moultonborough Fire Rescue:** For the period of 07/01/2024 to 07/07/2024, there were thirty-three calls for service: There was:

<b>Series 100</b>	<b>Fires</b>	<b>0</b>
<b>Series 200</b>	<b>Overpressure, Explosion, Overheat-No Fire</b>	<b>0</b>
<b>Series 300</b>	<b>Emergency Medical &amp; Rescue Incidents</b>	<b>16</b>
<b>Series 400</b>	<b>Hazardous Conditions-No Fire</b>	<b>2</b>
<b>Series 500</b>	<b>Service Calls</b>	<b>5</b>
<b>Series 600</b>	<b>Good Intent</b>	<b>3</b>
<b>Series 700</b>	<b>False Alarms &amp; False Calls</b>	<b>7</b>
<b>Series 800</b>	<b>Severe Weather &amp; Natural Disaster</b>	<b>0</b>
<b>Series 900</b>	<b>Special Incident Type</b>	<b>0</b>

**Total 2024 Incidents:** 544 **Percent of increase from 2023** >1.7%

**Automatic Aid:** received once each from Center Harbor and Tuftonboro. Given once to Meredith

**Mutual Aid:** once to Sandwich.

**Overlapping Incidents:** 4 **Year to Date:** 66 **Percentage of Call Volume:** 12%

Overlapping incidents are where two or more incidents occur simultaneously.

**Call Staff participation:** Call firefighters responded on twenty-one incidents, providing an average of 1.8 firefighters per incident.

**Reaction & Response Times with 24-hour Coverage:**

Average Reaction Time (minutes/seconds)

01:22

Average Response Time (minutes/seconds)

09:00\*

\* Includes out of town responses

**Operations:** 7/1 Moultonborough firefighters joined crews from Center Harbor, Tamworth and Sandwich for a carry out of an injured hiker on Mount Israel. The carry out took six hours to bring the hiker to the trailhead for transport to the hospital. 7/3 Deputy Houghton and firefighter Eldridge moved the fireboat to Center Harbor Town Docks in preparation for the fireworks on July 4<sup>th</sup>. 7/4 The fire department was able to put three trucks into the annual Independence Day Parade. It sent two trucks to the Center Harbor parade later in the day and Deputy Houghton and firefighter Caleb Beede staffed the fireboat during the fireworks display in the evening.

**Burning Permits:** Fire danger conditions are improving as things green-up, but residents should remain cautious as wind and dry leaves and grass can easily aid in rapid fire spread. The Daily Fire Danger notifications can be obtained at <https://www.nhdfldncr.nh.gov/forest-protection/daily-fire-danger>.

Many residents have expressed problems obtaining fire permits using the on-line system. The on-line system is owned and operated by the State. Problems with the on-line system should be addressed through the customer service number provided. If unable to obtain a fire permit on-line, residents may obtain fire permits at the Public Safety Building. Permits will be issued when personnel are in the building, as we are an emergency service, sometimes we are not in the building, please be patient and try again later if no one is available to assist you.

Fire Permits are now required for all open burning. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at [www.NHFirePermit.com](http://www.NHFirePermit.com). Or a <https://nh.burnsafeamerica.com/>

Rental property owners are reminded that fire permits are issued to the person, not the property. Renters will need written permission of the property owner to kindle fires on the property being rented. The renter will need to obtain a fire permit for the period in which they are renting the property.

**Fireworks:**

- You must be 12 years of age to buy and possess fireworks.
- Fireworks may only be used on private property that you own, or with written permission from the landowner, or in the presence of the landowner. If you are renting property, you must have written permission from the landowner to display fireworks.
- The use and display of fireworks on Town property, beaches, and docks is prohibited.

**Moultonborough Ordinance # 22 limits the use of fireworks to the hours between 12 noon and 10:00pm. Exceptions are two holidays, as recognized by the Town: (1) the 4<sup>th</sup> of July: limit use to 12 noon to 12 midnight; (2) New Year, limit use to 12 noon and up to 15 minutes past midnight the holiday.**

### **Moultonborough Recreation Department**

Moultonborough Recreation summer staff participated in the 4<sup>th</sup> of July parade last week. We would like to thank Dave Houghton for providing the wagon for us to use as a parade float. We decked it out with our patriotic best and helped cool the crowd with some water gun mischief and handed out some sweet treats as well. We had lots of fun and were rewarded with the Best Float Trophy.

Moultonborough Recreation is offering a Portsmouth Harbor and Star Island tour and cruise. Join us for a day of history & lore as we board the Isle of Shoals Steamboat Company's Thomas Laighton in Portsmouth, NH. Our narrated cruise will navigate 10 miles of river & ocean to Star Island. One hour guided walking tours are available on Star Island or explore on your own. We'll pack a lunch for you to enjoy on the cruise or on the island. We'll return to Portsmouth Harbor aboard the Thomas Laighton and travel to Paddy's Grille in Portsmouth to enjoy buffet style Italian pasta dishes & salad as well as their pool table & shuffleboard court. This trip requires periods of walking on uneven & changeable ground. Variable weather conditions are possible. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Instructional Pickleball continues in July & August. Instructor Lisa Maria Booth returns as our instructor to offer lessons on how to play America's fastest growing sport! Classes will take place at Kraine Meadow Park on Monday & Tuesday evenings. Instruction will be provided for Novice, Advanced Beginner, and Intermediate levels of play. See our website for specific session dates. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD for more information. 603/476-8868

Moultonborough Recreation Department is pleased to offer our free Summer Concert Series featuring some awesome local talent. Free concerts will take place at the Moultonborough Function Hall gazebo, 6:00-7:30pm through August 14. Bring lawn chairs or blankets and a picnic dinner-relax and enjoy the show. The July 17 concert will feature Will Bird, a singer songwriter from Moultonborough playing original music as well as covers of everything from folk and country to rock & roll. See our website for the complete schedule of performers. Please call MRD for more information 603/476-8868

MRD offers adventures and trips for ages 12-15! RECsploration provides 6 different trips to pick from so you can choose your fun! All trips are on Thursdays, July 11-August 15, departing from MRD at 9am and returning by 5pm. Trips range from Skyzone Trampoline Park to Round 1 Bowling Arcade to Whales Tale Waterpark and more! See the Summer Happenings page of our website for trip details and schedule. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Registration deadlines vary by trip – so don't miss out! Call MRD for more info 603/476-8868.

MRD is pleased to team up with Moultonborough Public Library to offer some summer fun for preschoolers. Tod Squad is designed for children aged 3-5 and their parent or guardian. Tod Squad will meet on Friday mornings, 9:30-10:30am July 19-August 9. With different activities each week, our youngest campers will enjoy Olympic sports, science experiments, water fun and a dance party! Pre-registration is required, and space is limited. The registration fee includes a T-shirt. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Outdoor Pickleball program continues this week. Registrations for Adult Outdoor Pickleball continue Call MRD for more information. 603/476-8868

Registrations for Summer Day Camp continue. Call MRD for more information 603/476-8868.

Drop-in Mah Jong continues Wednesdays @ 10am at the Recreation Department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one.

Drop In Bridge meets Monday mornings @ MRD. Join in for a hand or two at the Recreation Department, 10 Holland Street. This drop-in group meets from 10am-1pm. No pre-registration and no fee.

July session of Chair Yoga begins this week.

Adult Cornhole League begins this week.

Adult CoEd Softball begins this week.

Logistics and planning are ongoing for programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov)

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancellations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Moultonborough Public Library**

Just a few short days until the library's Annual Book Sale on July 13 and 14. We are not accepting book donations at this time so we can focus on setting up for the sale. Thank you to all the volunteers who have worked so hard in putting this sale together!

We are honored to serve the Moultonborough community and excited to shape the library's future with your help! Tell us your thoughts in our 2024 Community Survey. Take the survey online at

tinyurl.com/MboroLibrarySurvey24, pick up a paper copy at the library, or use our survey kiosk. We appreciate your input!

Don't forget to join our 2024 Summer Reading Challenge! Register on the Beanstack app or [moultonboroughlibrary.beanstack.com](https://moultonboroughlibrary.beanstack.com) to log your minutes of reading and earn prizes. Readers under 18 years of age can choose to complete a paper reading log. The challenge goes from June 24 to August 9, with winners announced on August 12. Adult readers earn raffle tickets for 2 fabulous themed baskets: Books to Movies and Book Picnic. The Summer Reading Challenge is one of the many different events planned for "Adventure Starts at the Library" Summer Reading Program. Visit the library - or our website - to see the many events and activities we have planned to fill your summer with adventure.

Please note that most of our programs require registration. The registration link is given next to each event that requires it below. Our [library calendar on the library website](https://www.moultonboroughlibrary.org), [www.moultonboroughlibrary.org](https://www.moultonboroughlibrary.org), has registration links and descriptions of the programs.

### Upcoming Adult Programs:

- Thursday, July 11, 10:30 am to 12 pm. **Monthly Book Talk**
- Saturday, July 13, 9 am to 3 pm, and Sunday, July 14, 9 am to 1 pm. **Used Book Sale.**
- Tuesday, July 16, 10:30 am to 12 pm. **Friends Literature Discussion Series: *Farewell to Arms*.** [Register here.](#)
- Tuesday, July 16, 5 to 6:30 pm. **Craft and Chat: Embroidered Keepsake Jar - Part 1.** [Pre-register here for this 2-part class: July 16 and 23.](#) A \$15 materials fee is required to confirm your spot.
- Wednesday, July 17, 10:30 to 11:30 am. **Mystery Book Club: *Sweetness at the Bottom of the Pie*, by Alan Bradley.** [Register here.](#)
- Wednesday, July 17, 1 to 2:30 pm, and Thursday, July 25, 10 to 11:30 am. **Top Apps for Reading.** [Register here.](#)
- Friday, July 19, 10 to 11:30 am. **NEW! Tales and Travel Memories** for people living with dementia and their caregivers. [Register here.](#)
- Friday, July 19, 1 to 2 pm. **Author Talk: Eric Buer, *Ghosts of Baghdad*.** [Register here.](#)
- Monday, July 22, 3:30 to 4:30. **Diabetic Recipe Exchange. Focus on Travel Tips.** [Register here.](#)
- Wednesday, July 24, 10:30 am to 12 pm. **Wellness Reads: *The Unwinding of the Miracle*.** [Register here.](#)
- Thursday, July 25, 5:30 to 6:30 pm. **Evening Page Turners Book Club: *The Henna Artist*.** [Register here.](#)
- Tuesdays, July 2 and 9, 5 to 6:30 pm. **Craft and Chat: Bring your own Project.**
- Fridays, 10 to 11:30 am. **Caregivers Support Group.** Helping each other.
- Fridays, 10 am to 12 pm. **Friday Craft Circle.** All skill levels and crafts are welcome.

### Upcoming Youth Programs:

- Wednesday, July 10, 3:30 to 4:30 pm. **Summer Reading Program: Science Heroes.** *Funded by the Friends of the Library.* [Register here.](#)
- Thursday, July 11, 11 am to 12 pm. **Story Hour at the Boat Museum.**

- Monday, July 15, 6:30 to 7:30 pm. **Summer Reading Program: The Magic of Ed Popielarczyk.** *Funded by the Friends of the Library.* [More information here.](#)
- Wednesday, July 17, 3:00 to 4:15 pm. **Lego Club.**
- Thursday, July 18, 1:30 to 3:30 pm. **Summer Reading Program: Kids Create Adventure Snacks and Packs.** [Register here.](#)
- Saturday, July 20, 10 am to 12 pm. **Family Movie: Wish.**
- Friday, July 26, 6 to 8 pm. **Summer Reading Program: Teens Paint Tiny Art Night.** [Register here.](#)
- Wednesday, July 31, 11:30 am to 12:30 pm. **Summer Reading Program: Bird Watch Quest Kit.** [Register here.](#)
- Mondays in July, 11 to 11:30 am. **Story Time at Castle in the Clouds.** [Register on the Castle in the Clouds website.](#)
- Mondays in July, **4-H Summer of Science.** 6-week program for registered participants.
- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Wednesdays, 9:30 to 10 am. **Baby Time: Board Books and Nursery Rhymes.**
- Fridays, 10:30 to 11 am. **Friday Storytime.** Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news. @Moultonborough-PublicLibrary

### **Upcoming Public Meetings:**

#### Board of Selectmen Meetings

- Thursday, July 25, 2024, at 5:00 p.m.