

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA, ICMA-CM
Town Administrator

RE: Weekly Report

DATE: August 12, 2024



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Department of Public Works

Facilities/Grounds: The facilities and grounds crew continue with building checks, trash, and recycle pick up. Mowing and trimming throughout town properties. Drains flushed. Beaches, pickleball, bike path and basketball courts cleaned. Lines on the soccer field were painted. Paper shredding was completed at the transfer station. Meeting coordinated with 603 propane.

Fleet: Truck 24 exhaust was repaired. Car221 picked up service and state inspection. Outer tie rod and brakes on car 151. Road call on equipment 14, replaced blown hose, repaired crushed wiring for broom. Truck 7 engine light came on, rechecked the system. Replaced blown coolant hose to cab 15-r-3. State inspection on truck 9, adjusted tailgate and straightened tie rod. Car 151 worked on passenger side spindle bushings. Invoices and work orders completed.

Highway: The highway crew continues with shouldering, grading, hauling sand. Trees and rocks marked for road paving. Shim paving on Sibley Road.

Transfer Station: This week we shipped out 2 containers of municipal solid waste = 24 tons, 2 containers of single stream recycle = 10 tons, 10 containers of construction and demolition=60 tons and 1 container of mixed scrap metal. 15 cubic yards of foam were recycled, 139 Freon containing devices were recycled, brush pile and compost pile were maintained. Vehicle counts: Monday 524, Tuesday 555, Friday 660, Saturday 536, Sunday 298. Total vehicles serviced 2573 = 73 vehicles per hour.

Public Safety

Moultonborough Police Department: 08/05/24 – 08/11/24

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Log Entries	347	381	+9.79%	7872	10340	+31.35%
Calls for Service	229	230	+0.43%	4668	6008	+28.70%
Arrests	3	5	+66.66%	66	82	+24.24%
MV Accidents	5	5	0.00%	91	122	+34.06%
MV Stops	49	34	-30.61%	688	1122	+63.08%
Offense Reports	5	3	-40.00%	68	98	+44.11%

Calls For Service Breakdown

Activity	This Week	Activity	This Week
911 Hang Up / Wrong Number	1	Found / Lost Property	4
Admin Services	8	Good Morning Project	3
Alarm Commercial	3	Harassing Message	1
Alarm Residential	3	Juvenile Issue	2
Assist Citizen	18	Lost / Missing Person	1
Assist Motorist / Disabled MV	3	Medical Emergency	9
Assist Other Agency	2	Motor Vehicle Complaint	7
Building Check	2	OHRV Incident	1
Burglary	1	Parking Complaint	11
Call for Local PD / Officer	42	Police Information	2
Community Policing	1	Road Hazard	3
Directed Patrol	10	Paperwork Service	2
Disturbance	1	Suspicious Activity	5
Domestic Animal Related Call	7	Theft / Larceny / Fraud / Forgery	1
Domestic Disturbance	1	VIN Verification	7
Fish & Game Call	1	Welfare Check	4
Follow Up	6		

Community Policing: Moultonborough PD participated in the National Night Out.

Training: None to report.

Upcoming Events: None to report.

Moultonborough Fire Rescue: For the period of 08/05/2024 to 08/11/2024 there were thirty-two calls for service: There was:

Series 100	Fires	1
Series 200	Overpressure, Explosion, Overheat-No Fire	0
Series 300	Emergency Medical & Rescue Incidents	16
Series 400	Hazardous Conditions-No Fire	2
Series 500	Service Calls	2
Series 600	Good Intent	4
Series 700	False Alarms & False Calls	7
Series 800	Severe Weather & Natural Disaster	0
Series 900	Special Incident Type	0

Total 2024 Incidents: 701

Percent of increase from 2023

>1.6%

Automatic Aid: given twice to Center Harbor. Receive once each from Sandwich and Tuftonboro. Received twice from Center Harbor

Mutual Aid: none.

Overlapping Incidents: 12 Year to Date: 103 Percentage of Call Volume: 14.6%
Overlapping incidents are where two or more incidents occur simultaneously.

Call Staff participation: Call firefighters responded to twenty-two incidents, providing an average of 1.5 firefighters per incident.

Reaction & Response Times with 24-hour Coverage:

Average Reaction Time (minutes/seconds)	00:59
Average Response Time (minutes/seconds)	11:00

Inspections:

LP Gas	3
Oil Burning Equipment	1
Supra Box	34

Operations: 8/6 Officer's Meeting with Call company officers. The Fire Department participated in the National Night Out with the Police Department at the ground of Castle in the Clouds. The event was well attended and featured the DHART air medical helicopter, displays by NH Fishing & Game, NH Marine Patrol, Carroll County Sheriff's Office, music by DJ Steve Rowe as well as vehicles from Stewart's Ambulance and Moultonborough Fire and Police Departments.

Burning Permits: Fire danger conditions are improving as things green-up, but residents should remain cautious as wind and dry leaves and grass can easily aid in rapid fire spread. The Daily Fire Danger notifications can be obtained at <https://www.nhdfi.dncr.nh.gov/forest-protection/daily-fire-danger>.

Many residents have expressed problems obtaining fire permits using the on-line system. The on-line system is owned and operated by the State. Problems with the on-line system should be addressed through the customer service number provided. If unable to obtain a fire permit on-line, residents may obtain fire permits at the Public Safety Building. Permits will be issued when personnel are in the building, as we are an emergency service, sometimes we are not in the building, please be patient and try again later if no one is available to assist you.

Fire Permits are now required for all open burning. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at www.NHFirePermit.com. Or a <https://nh.burnsafeamerica.com/>.

Rental property owners are reminded that fire permits are issued to the person, not the property. Renters will need written permission of the property owner to kindle fires on the property being rented. The renter will need to obtain a fire permit for the period in which they are renting the property.

Fireworks:

- You must be 12 years of age to buy and possess fireworks.
- Fireworks may only be used on private property that you own, or with written permission from the landowner, or in the presence of the landowner. If you are renting property, you must have written permission from the landowner to display fireworks.
- The use and display of fireworks on Town property, beaches, and docks is prohibited.

Moultonborough Ordinance # 22 limits the use of fireworks to the hours between 12 noon and 10:00pm. Exceptions are two holidays, as recognized by the Town: (1) the 4th of July: limit use to 12 noon to 12 midnight; (2) New Year, limit use to 12 noon and up to 15 minutes past midnight the holiday.

Moultonborough Recreation Department

Moultonborough Recreation Department's free Summer Concert Series is extended through August 28! Mother Nature does not always cooperate, but our performers are rising to the occasion! Free concerts will take place on Wednesday evenings at the Moultonborough Function Hall gazebo, 6:00pm - 7:30pm through August 28. Bring lawn chairs or blankets and a picnic dinner-relax and enjoy the show. The August 21 concert features Will Bird, a singer songwriter from Moultonborough playing original music as well as covers of everything from folk and country to Rock& Roll, performing songs new and old. See our website for the complete schedule of performers. Please call MRD for more information 603/476-8868.

Instructional Pickleball continues in August. Instructor Lisa Maria Booth returns as our instructor to offer lessons on how to play America's fasted growing sport! Classes will take place at Kraine Meadow Park on Monday & Tuesday evenings. Instruction will be provided for Novice, Advanced Beginner, and Intermediate levels of play. See our website for specific session dates. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD for more information. 603/476-8868.

Outdoor Pickleball program continues this week. Registrations for Adult Outdoor Pickleball continue Call MRD for more information. 603/476-8868.

MRD is pleased to offer another free drop-in program for adults. Drop In Dominoes will take place on Fridays, 10am-noon at Moultonborough Recreation Department, 10 Holland Street. Learn to play or drop in for a round or two! This is a drop- in group, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Drop-in Mah Jong continues Wednesdays, 10am-noon at the Recreation Department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one.

Drop In Bridge meets Monday mornings @ MRD. Join in for a hand or two at the Recreation Department, 10 Holland Street. This drop-in group meets from 10am-noon. No pre-registration and no fee.

RECsploration's final trip of the summer will take place on Thursday August 15.

Adult Cornhole League continues this week.

Adult CoEd Softball continues this week.

Tod Squad, our collaboration with Mboro Public Library offering summer activities for ages 3-5, finished up for the season last week. A Glow in the Dark Dance party took place at MRD with root beer floats to cool off and refresh our youngest campers.

Moultonborough Recreation Department is pleased to start planning for some exciting collaborations this fall. The annual Jack O Lantern Lane will take place on Friday October 18 at Castle in the Clouds, in partnership with Castle in the Clouds and Lakes Region Conservation Trust. Halloween Boo-Levard will take place on Saturday October 26 at Kraine Meadow Park in partnership with Moultonborough Public Library. More details to come on these fall-tastic events!

Logistics and planning are ongoing for programming, trips, activities, and events.

Moultonborough Recreation is currently seeking to hire a full-time Recreation Activities Assistant. Details and application requirements are listed on the town's website.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: www.moultonboroughnh.gov.

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

We had a great time celebrating the end of the Summer Reading Program yesterday, August 13, and we would like to once again congratulate our readers for a summer spent reading. It's the best adventure of all! We also would like to thank the Friends of the Library for their support of the Summer Reading Program by providing funding for programs and prizes. Thank you!

You still have time to complete our 2024 Community Survey which will help us plan the future 5 years of the library. Fill out the survey online at tinyurl.com/MboroLibrarySurvey24, or use our survey kiosk located in the library's lobby. We appreciate your input!

Show your support for the library by "Paving the Way" with the Friends of the Moultonborough Library. Purchase a paving brick with an engraved message of your choice to be included in a pathway to the Memorial Garden and help fund the Friends' ongoing efforts. More information [on the Friends' page on the library website](#), or at the library.

Remember that August is NH Eats Local Month, and we are partnering with the NH Food Alliance for the Live Free & Eat Local Challenge. All through August, we'll be collecting your favorite seasonal recipes to enhance our book display on local foods. We will raffle off a NH Eats Local tote bag and gift card to a local farm stand. You can also go to nheatslocal.com to enter the Live Free & Eat Local Challenge and be eligible for even more prizes. The real prize, of course, is a month of healthy, locally-sourced meals. Bon Appetit!

Please note that most of our programs require registration. The registration link is given next to each event that requires it below. Our [library calendar on the library website](#), www.moultonboroughlibrary.org, has registration links and descriptions of the programs.

Upcoming Adult Programs:

- Thursday, August 15, 9 to 11 am. **Library Board of Trustees Meeting.**
- Thursday, August 15, 5:30 to 7 pm. **Tarot 101.** Bring your own set of cards. We may have some to share. [Register here.](#)
- Friday, August 16, 10 to 11:30 am. **Tales and Travel Memories: Ecuador.** [Register here.](#)

- Tuesday, August 20, 2 to 3:30 pm, and July 21, 1 to 2:30 pm. **Tech Workshop: Top Apps for the Outdoors.** [Register here.](#)
- Tuesday, August 20, 5 to 6:30 pm. **Craft and Chat: Pressed Flower Cards.** \$10 materials fee. Please pay at the library to confirm registration. Registration is now closed.
- Wednesday, August 21, 10:30 to 11:30 am. **Mystery Book Club: The Eyre Affair.** [Register here.](#)
- Thursday, August 22, 5:30 to 6:30 pm. **Evening Page Turners Book Club: Unlikely Animals.** [Register here.](#)
- Monday, August 26, 3:30 to 4:30 pm. **Diabetic Recipe Club.** [Register here.](#)
- Tuesday, August 27, 7 to 9 pm. **Open Mic: An Evening of Poetry and Music.** [Register here.](#)
- Tuesdays, 5 to 6:30 pm. **Craft and Chat Bring Your Own Project.** August 6, 13 and 27.
- Fridays, 10 to 11:30 am. **Caregivers Support Group.** Helping each other.
- Fridays, 10 am to 12 pm. **Friday Craft Circle.** All skill levels and crafts are welcome.

Upcoming Youth Programs:

- Saturday, August 17, 10 am to 12 pm. **Family Movie IF.**
- Mondays in August, 11 to 11:30 am. **Story Time at Castle in the Clouds.** [Register on the Castle in the Clouds website.](#)
- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Wednesdays, 9:30 to 10 am. **Baby Time: Board Books and Nursery Rhymes.**
- Fridays, 10:30 to 11 am. **Friday Storytime.** Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news. @Moultonborough-PublicLibrary

Upcoming Public Meetings:

Board of Selectmen Meetings

- Thursday, August 15, 2024, at 5:00 p.m.
- Thursday, August 22, 2024, at 5:00 p.m. (Work Session if needed)

Other Important Dates/Events:

- **Holiday Closure** – Monday, September 2, 2024, in observance of Labor Day ALL Town Offices, Library and Transfer Station will be closed
- **New Hampshire State Primary** – Tuesday, September 10, 2024
7:00 a.m. – 7:00 p.m.
Moultonborough Academy Gym