

MEMORANDUM – OFFICE OF THE TOWN ADMINISTRATOR

TO: Board of Selectmen
FROM: Walter P. Johnson, Town Administrator
RE: Weekly Report
DATE: March 27, 2017



Town Administrator: Nothing to report this week.

Finance: Nothing to report this week.

Assessor: Nothing to report this week.

Tax Collector: Nothing to report this week.

Town Clerk: Nothing to report this week.

Public Works & Facilities: This week started by going over all the roads to confirm what road/tree issues needed to be taken care of due to last week's major snow and wind storm. The team spent the majority of the week removing trees and shrubs from troubled areas. This continued throughout the week and involved many conversations and meetings with the private developments, along with the telephone, electric, and cable companies. The week ended with a storm that started with snow and ended with ice, sleet and rain. This made for a long end to the week making sure the roads were all set before the weekend.

Transfer Station: This week we shipped out 1 msw, 1 single stream. The brush from winter storm Stella is coming into the facility and staff have been burning brush continuously.

Moultonborough Police Department: The Police Department recorded 360 log entries, which included the following calls for service, 22 motor vehicle stops, 9 assists to Fire/EMS, 0 Directed Patrols, 3 arrests, 4 complaints, 1 MV Accident, 0 MV Complaints, 11 residential alarms, 1 commercial alarm and 2 K-9 complaints.

Training: 03/22/17 and 03/24/17 Sgt. Boucher Firearms Instructor at PS&Trg.

Moultonborough Fire Rescue: Year to date 191 calls for emergency service. For the period of 03/17/17 to 03/23/17, there were 11 calls for service: 4-Emergency medical incidents; 1-Assist the physically disabled; 3-Dispatched & cancelled en-route; 2-Alarm systems sounded due to malfunction 1-Carbon monoxide detector activation due to malfunction. Automatic Aid: 2 responses from Center Harbor and 1 response from Sandwich. Overlapping Incidents: there was one occurrence where 2 or more incidents were being mitigated simultaneously.

Staffing:

Overall average staffing per incident	3
Average Daytime (7 AM-5 PM, Mon-Fri) staffing	4
Average Night/Weekend staffing	2

Response Times:

Overall average response time of first arriving unit	15:16 mins/sec.
Average Daytime (7 AM-5 PM, Mon-Fri) response time	17:13 mins/sec.
Average Night/Weekend response time	13:19 mins/sec.

Operations: The Department continued to see incidents related to the impact of winter storm Stella, with fire and carbon monoxide alarm activations caused by the restoration of services. The Chief worked with Building & Grounds Team Leader Kepple to assess damage to the Public Safety Building from the generator failure. This month's continuing education focused on legal issues in EMS. The Department hosted the March meeting of the Carroll County Forest Fire Wardens' Association. The meeting is the kick-off of the forest fire season. Wardens and deputy wardens were given a briefing by Ranger Kessler on the status of the fire tower and state resources for combating wildland fires in the Carroll County region. The Fire Department Auxiliary provided a delicious ham and bean supper.

Office of Development Services Planning: Nothing to report this week.

Human Services: Nothing to report this week.

Recreation Department: On March 22nd, MRD and Belmont Parks and Recreation provided a trip to the Boston Flower Show. Between the two towns, the bus was full. The trip went well, and many of the patrons were glad they went, as they are patiently waiting for spring to arrive. Our next adult trip is also being planned in conjunction with Belmont. We will venture down to the Charlestown Naval Shipyard area for a tour of the USS Constitution, which is currently in dry dock. The trip also includes admission to the USS Constitution Museum. Youth T-Ball and Softball registrations are now being accepted. The early bird deadline is Thursday, March 30. Clinics for grades 1-6 will take place the next two Saturdays, April 1 and 8, at the Academy Gym. The summer brochure is in the works and we hope to have it up online by the end of this week, with hard copies available in mid to late April. MRD is planning a Mother/Son BBQ Bash on Friday, April 21. Café Services will provide traditional BBQ food, and there will be several different lawn games set up for moms and sons to enjoy together. This is the first time we have offered this event, and we are hoping for a good response.

Important Dates to Remember

Board of Selectmen's Work Session, March 30, 2017, 4 PM

Cancelled Board of Selectmen's Meeting, April 6, 2017

Board of Selectmen's Meeting, April 13, 2017, 7 PM

Board of Selectmen's Meeting, April 20, 2017, 7 PM

Board of Selectmen's Work Session, April 27, 2017, 4 PM

Department Head Meeting, Tuesday – April 4, 2017, 9 AM