

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen

**FROM:** Charles F. Smith, MPA, ICMA-CM  
Town Administrator

**RE:** Weekly Report

**DATE:** September 2, 2024



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### **Department of Public Works**

**Facilities/Grounds:** The facilities crew built a deck around the generator at the Academy for service and met with the generator company at the library. A cable was repaired at the Fire Station. Meeting with Christina and town officials. Beaches were raked, pickle ball courts were cleaned. A burial at Shannon Cemetery was marked. Mowing, trimming, trash, and collection of recyclables.

**Fleet:** Truck 24 brake issue was addressed, oil changed, and filters pulled, seal set up for inspection. The fuel filter was pulled and worked on preventative maintenance. Truck 9 engine light. Equipment 13 was having electrical issues. Invoices completed. The chip trailer was loaded. Motor oil barrels were swapped.

**Highway:** The Highway crew prepped areas for paving. Styrofoam was delivered to Gilford. Paving, and shouldering continues.

### **Public Safety**

**Moultonborough Police Department:** 08/26/24 – 09/01/24

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Log Entries	319	298	-7.04%	8819	11316	+22.06%
Calls for Service	189	185	-2.16%	5181	6596	+21.45%
Arrests	1	1	0%	73	88	+17.04%
MV Accidents	1	7	+85.71%	99	130	+23.84%
MV Stops	41	32	-28.12%	769	1243	+38.13%
Offense Reports	4	2	-100%	76	108	+29.62%

### Calls For Service Breakdown

Activity	This Week	Activity	This Week
Admin Services	7	Good Morning Project	3
Assist Citizen	20	Juvenile Issue	1
Assist Motorist / Disabled MV	5	Medical Emergency	6
Assist Other Agency	7	Motor Vehicle Complaint	7
Call for Local PD / Officer	19	Parking Complaint	5
Criminal Mischief	1	Police Information	1
Criminal Records Check	2	Road Hazard	2
Criminal Trespass	3	Paperwork Service	4
Detail	1	Suspicious Activity	5
Directed Patrol	13	Theft / Larceny / Fraud / Forgery	1
Disturbance	2	VIN Verification	2
Domestic Animal Related Call	1	Warrant Check	2
Fish & Game Call	1	Welfare Check	4
Follow Up	5		

**Community Policing:** None to report.

**Training:** None to report.

**Upcoming Events:** None to report.

**Moultonborough Fire Rescue:** For the period of 08/26/2024 to 09/01/2024, there were twenty-four calls for service: There was:

<b>Series 100</b>	<b>Fires</b>	<b>0</b>
<b>Series 200</b>	<b>Overpressure, Explosion, Overheat-No Fire</b>	<b>0</b>
<b>Series 300</b>	<b>Emergency Medical &amp; Rescue Incidents</b>	<b>13</b>
<b>Series 400</b>	<b>Hazardous Conditions-No Fire</b>	<b>0</b>
<b>Series 500</b>	<b>Service Calls</b>	<b>2</b>
<b>Series 600</b>	<b>Good Intent</b>	<b>4</b>
<b>Series 700</b>	<b>False Alarms &amp; False Calls</b>	<b>5</b>
<b>Series 800</b>	<b>Severe Weather &amp; Natural Disaster</b>	<b>0</b>
<b>Series 900</b>	<b>Special Incident Type</b>	<b>0</b>

**Total 2024 Incidents:** 770      **Percent of increase from 2023** >0.8%

**Automatic Aid:** Given to Center Harbor and Sandwich once each. Received twice from Center Harbor and Sandwich.

**Mutual Aid:** once to Holderness.

**Overlapping Incidents:** 0    **Year to Date:** 113    **Percentage of Call Volume:** 15%  
Overlapping incidents are where two or more incidents occur simultaneously.

**Call Staff participation:** Call firefighters responded on nine incidents, providing an average of 1.1 firefighters per incident.

**Reaction & Response Times with 24-hour Coverage:**

Average Reaction Time (minutes/seconds)	01:56
Average Response Time (minutes/seconds)	11:00

**Inspections:**

LP Gas	1
Supra Box	0

**Operations:** 8/30 Moultonborough firefighters were requested to assist with a carry out of an injured hiker on the Pasture trail in Holderness. The Duty crew was out of town for an hour and 15 minutes for this assignment. The station was covered by Call personnel and the chief.

**Burning Permits:** Fire danger conditions are improving as things green-up, but residents should remain cautious as wind and dry leaves and grass can easily aid in rapid fire spread. The Daily Fire Danger notifications can be obtained at <https://www.nhdfldncr.nh.gov/forest-protection/daily-fire-danger>.

Many residents have expressed problems obtaining fire permits using the on-line system. The on-line system is owned and operated by the State. Problems with the on-line system should be addressed through the customer service number provided. If unable to obtain a fire permit on-line, residents may obtain fire permits at the Public Safety Building. Permits will be issued when personnel are in the building, as we are an emergency service, sometimes we are not in the building, please be patient and try again later if no one is available to assist you.

Fire Permits are now required for all open burning. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at [www.NHFirePermit.com](http://www.NHFirePermit.com). Or a <https://nh.burnsafeamerica.com/>.

Rental property owners are reminded that fire permits are issued to the person, not the property. Renters will need written permission of the property owner to kindle fires on the property being rented. The renter will need to obtain a fire permit for the period in which they are renting the property.

**Fireworks:**

- You must be 12 years of age to buy and possess fireworks.
- Fireworks may only be used on private property that you own, or with written permission from the landowner, or in the presence of the landowner. If you are renting property, you must have written permission from the landowner to display fireworks.
- The use and display of fireworks on Town property, beaches, and docks is prohibited.

**Moultonborough Ordinance # 22 limits the use of fireworks to the hours between 12 noon and 10:00pm. Exceptions are two holidays, as recognized by the Town: (1) the 4<sup>th</sup> of July:**

**limit use to 12 noon to 12 midnight; (2) New Year, limit use to 12 noon and up to 15 minutes past midnight the holiday.**

### **Moultonborough Recreation Department**

Moultonborough Recreation is busy working on some great events for the fall. Jack O Lantern Lane Pumpkin Walk will take place on Friday, October 18 at Castle in the Clouds, 5:00-6:30pm. Bring your family and friends to enjoy a friendly Halloween-themed stroll through the woods at Castle in the Clouds! Moultonborough Recreation has once again teamed up with Castle in the Clouds and the Lakes Region Conservation Trust for this beloved Halloween tradition. The area near Shannon Pond will be well-lit with jack-o'-lanterns and look for some not-so-scary Halloween surprises along the way! Costumes are encouraged! Be sure to wear weather-appropriate clothing underneath your Halloween costume and good footwear for this fun adventure. Feel free to bring a flashlight or headlamp as it will be getting dark on the property. Please note: This is a family-friendly event. This is not a "haunted" walk, and Halloween decorations and surprises will not be scary or gory. After your walk, warm up by a fire pit and enjoy goodies compliments of Castle in the Clouds, the Moultonborough Recreation Department, and the Lakes Region Conservation Trust. Registration is encouraged but not required. Knowing how many people will be attending allows us to better prepare for the evening. Sign up on the Castle in the Clouds website.

Saturday October 26 will bring our annual Halloween Boo-levard event at Kraine Meadow Park. We will team up with Moultonborough Public Library to offer an outdoor Halloween party for Moultonborough's little ghouls and goblins. More info to come!

Registrations for Adult Outdoor Pickleball continue through September 30. Adult Outdoor Pickleball will take place Mondays, Wednesdays, and Fridays at Kraine Meadow Park, 8:00am-11:00am, with two time slots to choose from. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. When registering please choose only the dates that fit into your schedule. Call MRD for more information. 603/476-8868.

MRD is pleased to offer Drop In Dominoes on Fridays, 10am-noon, at Moultonborough Recreation Department, 10 Holland Street. Learn to play or drop in for a round or two! This is a drop-in group, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Drop-in Mah Jong continues Wednesdays, 10am-noon at the Recreation Department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one.

Drop In Bridge meets Monday mornings @ MRD. Join in for a hand or two at the Recreation Department, 10 Holland Street. This drop-in group meets from 10am-noon. No pre-registration and no fee.

MRD's after school program, Beyond the Bell, begins session 1 with week with registrations at capacity.

MRD's Youth Soccer programs begin next week.

Adult Cornhole League concludes this week after weather postponements.

Adult CoEd Softball concludes this week.

Logistics and planning are ongoing for programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov).

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancellations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Moultonborough Public Library**

We thank all patrons who submitted their input on the 2024 Community Survey. The feedback collected will allow us to plan for the next 5 years. We will be sharing the results of the survey with the community in the coming weeks, as well as our next steps in the strategic planning process.

Our September calendar is very busy. Please read below to see the programs offered in the upcoming two weeks.

Please note that most of our programs require registration. The registration link is given next to each event that requires it below. Our [library calendar on the library website](http://www.moultonboroughlibrary.org), [www.moultonboroughlibrary.org](http://www.moultonboroughlibrary.org), has registration links and descriptions of the programs.

The library will have a delayed opening at 10 am on Friday, September 6, to allow for staff training and planning.

#### **Upcoming Adult Programs:**

- Thursday, September 5, 10 to 11:30 am. **Friends of the Library Meeting.**
- Thursday, September 5, 1 to 2 pm. ***Boys in the Boat* Book Discussion at the NH Boat Museum**, 130 Whittier Hwy, Moultonborough. [Register here.](#)
- Thursday, September 5, 5:30 to 6:30 pm. **3D Printing Basics with Doug Whitley.** [Register here.](#)
- Tuesday, September 10, 10 am to 12 pm. **Friends' Craft with Linda: Fabric Pumpkins.** [Register here.](#) Funded by the Friends of the Moultonborough Library.
- Tuesday, September 10, 6 to 7 pm. **Author Talk with Annie Hartnett of *Unlikely Animals*.** [Register here.](#) Funded by a grant from Penguin Random House.

- Tuesday, September 11, 6 to 7 pm. **Discoveries in Bird Migrations with Stephen Hale.** [Register here.](#) Funded by the Friends of the Moultonborough Library.
- Thursday, September 12, 6 to 7 pm. **Flyways PBS Documentary on Bird Migration.** [Register here.](#)
- Tuesday, September 17, 2 to 3:30 pm and Wednesday, September 18, 1 to 2:30 pm. **Tech Workshop - Phoneography: Tips for Taking Better Photos with your Mobile Phone.** [Register here.](#)
- Tuesday, September 17, 5 to 6:30 pm. **Craft and Chat: Dorset Buttons.** A \$15 materials fee is required to confirm your registration. [Pre-register here.](#) Funded by the Friends of the Moultonborough Library.
- Thursday, September 19, 9 to 11 am. **Library Board of Trustees Meeting.** Open to the public.
- Thursday, September 19, 6 to 7:30 pm. **Cybersecurity for the NH Public.** [Register here.](#)
- Friday, September 20, 10 to 11:30 am. **Tales and Travel Memories - Indonesia.** [Register here.](#) Funded by a grant from the Network of the National Library of Medicine.
- Friday, September 20, 6:30 to 7:30 pm. **Searching for Big Foot.** [Register here.](#) Funded by the Friends of the Moultonborough Library.
- Tuesdays, 5 to 6:30 pm. **Craft and Chat Bring Your Own Project.** September 3, 10 and 24.
- Fridays, 10 to 11:30 am. **Caregivers Support Group.** Helping each other.
- Fridays, 10 am to 12 pm. **Friday Craft Circle.** All skill levels and crafts are welcome.

#### **Upcoming Youth Programs:**

- September 9, 3 to 4 pm. **Fall Crafting for Kids - Scarecrows.** For ages 5 to 9.
- September 19, 3 to 4:15 pm. **Fall Crafting for Kids - Apple Pie and Playdough.** [Register here.](#)
- September 21, 10 am to 12 pm. **Family Movie: *Spiderman in the Spiderverse*.**
- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Wednesdays, 9:30 to 10 am. **Baby Time: Board Books and Nursery Rhymes.**
- Wednesdays in September, 10:15 to 10:45 am. **Toddler Music and Movement.**
- Fridays, 10:30 to 11 am. **Friday Storytime.** Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news.  
@MoultonboroughPublicLibrary

#### **Upcoming Public Meetings:**

##### **Board of Selectmen Meetings**

- Thursday, September 5, 2024, at 5:00 p.m.
- Thursday, September 19, 2024, at 5:00 p.m.
- Thursday, September 26, 2024, at 5:00 p.m. (Work Session – if needed)

**Other Important Dates/Events:**

- **New Hampshire State Primary Election** – Tuesday, September 10, 2024  
7:00 a.m. – 7:00 p.m.  
Moultonborough Academy Gym