

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen

**FROM:** Charles F. Smith, MPA, ICMA-CM  
Town Administrator

**RE:** Weekly Report

**DATE:** September 9, 2024



---

The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### Department of Public Works

**Facilities/Grounds:** Mowing and trimming throughout town continues. Building checks and collection of trash and recyclables. The beaches, rink, and bike bath cleaned. Cremation burial dug at Shannon Cemetery. The propane tank at the Town Hall was addressed and heating at the Public Safety Building.

**Fleet:** Truck 24 set up water separator unit, freed up fuel lines in Truck 7. Checked DEF system in Truck 6. Fabricated fill valve to assembly for tank filling. Parts invoices and monthly audit were completed. The shop was cleaned. Truck 24 drive line. Truck 10 heat shield broken, and exhaust check out air leak.

**Highway:** Tree trimming, loading trucks with gravel, compost pile at the transfer station was rebuilt.

### Public Safety

**Moultonborough Fire Rescue:** For the period of 09/02/2024 to 09/08/2024, there were eighteen calls for service: There was:

Series 100	Fires	2
Series 200	Overpressure, Explosion, Overheat-No Fire	0
Series 300	Emergency Medical & Rescue Incidents	9
Series 400	Hazardous Conditions-No Fire	0
Series 500	Service Calls	2
Series 600	Good Intent	3
Series 700	False Alarms & False Calls	2
Series 800	Severe Weather & Natural Disaster	0
Series 900	Special Incident Type	0

**Total 2024 Incidents:** 788

**Percent of increase from 2023:** >0.4%

**Automatic Aid:** Given to Center Harbor once. Received twice from Center Harbor and once from Sandwich.

**Mutual Aid:** Received from Meredith, Holderness, Tamworth, and Tuftonboro for first alarm building fire.

**Overlapping Incidents: 0    Year to Date: 113    Percentage of Call Volume: 14%**  
Overlapping incidents are where two or more incidents occur simultaneously.

**Call Staff participation:** Call firefighters responded on nine incidents, providing an average of 1.8 firefighters per incident.

**Reaction & Response Times with 24-hour Coverage:**

Average Reaction Time (minutes/seconds)	01:34
Average Response Time (minutes/seconds)	10.00

**Inspections:**

LP Gas	4
Supra Box	28
School Fire/Evacuation Drills	2

**Operations:** 9/3 Chief Bengtson attended the monthly Lakes Region Mutual Fire Aid Executive Committee meeting at the Communications Center in Laconia. 9/4 The fire chief met with Deputy Nichols and firefighter Gatherum of Wolfeboro Fire Rescue to finalize plans for two joint training sessions to be held at the Gilford Fire Training Grounds on September 16 and 25. Both departments will run members of their respective full-time staff through multiple evolutions for fire suppression and rescue scenarios. 9/5 Chief Bengtson, along with Chief Call, Chief Driscoll, Chief Jones met with Chief Joubert of Laconia and Chief Cathy of New Hampton to discuss operational issues regarding mutual aid coverage for ambulances. 9/6 Firefighters responded to a garage fire with extension to a dwelling at 11 Hanson Mill Road. Building fires receive automatic aid with Center Harbor and Sandwich being dispatched simultaneously with Moultonborough. While en-route reports from the scene of a fully involved garage fire generated a first alarm response bringing additional resources from Meredith, Holderness, Tamworth, and Tuftonboro. Upon arrival, firefighters from Moultonborough and Center Harbor found a fully involved, collapsed garage fire with extension to the dwelling and a woods fire threatening an adjacent home. Crews were split to extinguish the fire at 11 Hanson Mill Road and a Center Harbor engine to protect the home at 5 Hanson Mill Road. The dwelling at 11 Hanson Mill Rd. was heavily damaged and is uninhabitable. Crews were on the scene for three and half hours. There were no injuries reported.

**Burning Permits:** Fire danger conditions are improving as things green-up, but residents should remain cautious as wind and dry leaves and grass can easily aid in rapid fire spread. The Daily Fire Danger notifications can be obtained at <https://www.nhdfl.dnrc.nh.gov/forest-protection/daily-fire-danger>

Many residents have expressed problems obtaining fire permits using the on-line system. The on-line system is owned and operated by the State. Problems with the on-line system should be addressed through the customer service number provided. If unable to obtain a fire permit on-line,

residents may obtain fire permits at the Public Safety Building. Permits will be issued when personnel are in the building, as we are an emergency service, sometimes we are not in the building, please be patient and try again later if no one is available to assist you.

Fire Permits are now required for all open burning. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at [www.NHFirePermit.com](http://www.NHFirePermit.com). Or a <https://nh.burnsafeamerica.com/>

Rental property owners are reminded that fire permits are issued to the person, not the property. Renters will need written permission of the property owner to kindle fires on the property being rented. The renter will need to obtain a fire permit for the period in which they are renting the property.

### **Moultonborough Recreation Department**

Moultonborough Recreation Department invites everyone to our CROCKtober Fest Chili Cookoff Fundraiser to support MRD's Scholarship Fund. Get ready for a day filled with flavor, fun, and a bit of friendly competition at the first annual CROCKtober Fest Chili Cookoff! Whether you're a seasoned chili connoisseur or a newcomer eager to showcase your culinary skills, this event promises to be a delightful gathering for all. With categories for both businesses and individuals, there's a spot for chili enthusiasts to vie for prizes, bragging rights and the coveted title of chili champion. Remember to pre-register your chili entry on Moultonborough Recreation Department's website, where you'll find all the necessary rules and details. And for those who prefer to savor rather than stir, come and indulge in the variety of chilis, and have your say in the People's Choice Award. Mark your calendars for Saturday, October 5, and join us at Kraine Meadow Park for a heartwarming event that not only tantalizes your taste buds but also supports a great cause—the Moultonborough Recreation Department's Scholarship Fund. Proceeds from the chili registration fees and attendee admission fees will assist families with MRD program registration fees reflecting Moultonborough Recreation Department's mission to provide accessible recreation and leisure opportunities for all. Call MRD for more info 603/476-8868.

Jack O Lantern Lane Pumpkin Walk will take place on Friday, October 18 at Castle in the Clouds, 5:00 - 6:30 pm. Bring your family and friends to enjoy a friendly Halloween-themed stroll through the woods at Castle in the Clouds! Moultonborough Recreation has once again teamed up with Castle in the Clouds and the Lakes Region Conservation Trust for this beloved Halloween tradition. The area near Shannon Pond will be well-lit with jack-o'-lanterns and look for some not-so-scary Halloween surprises along the way! Costumes are encouraged! Be sure to wear weather-appropriate clothing underneath your Halloween costume and good footwear for this fun adventure. Feel free to bring a flashlight or headlamp as it will be getting dark on the property. Please note: This is a family-friendly event. This is not a "haunted" walk, and Halloween decorations and surprises will not be scary or gory. After your walk, warm up by a fire pit and enjoy goodies compliments of Castle in the Clouds, the Moultonborough Recreation Department, and the Lakes Region Conservation Trust. Registration is encouraged but not required. Knowing how many people will be attending allows us to better prepare for the evening. Sign up on the Castle in the Clouds website.

Saturday October 26 will bring our annual Halloween Boo-levard event at Kraine Meadow Park. We will team up with Moultonborough Public Library to offer an outdoor Halloween party for Moultonborough's little ghouls and goblins. More info to come!

Registrations for Adult Outdoor Pickleball continue through September 30. Adult Outdoor Pickleball will take place Mondays, Wednesdays, and Fridays at Kraine Meadow Park, 8:00 am - 11:00 am, with two time slots to choose from. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. When registering please choose only the dates that fit into your schedule. Call MRD for more information. 603/476-8868.

MRD is pleased to offer Drop In Dominoes on Fridays, 10 am - noon, at Moultonborough Recreation Department, 10 Holland Street. Learn to play or drop in for a round or two! This is a drop-in group, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Drop-in Mah Jong continues Wednesdays, 10 am - noon at the Recreation Department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one.

Drop In Bridge meets Monday mornings @ MRD. Join in for a hand or two at the Recreation Department, 10 Holland Street. This drop-in group meets from 10 am - noon. No pre-registration and no fee.

MRD's after school program, Beyond the Bell, continues session 1 with week with registrations at capacity.

MRD's Youth Soccer programs begin this week.

Logistics and planning are ongoing for programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov).

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Moultonborough Public Library**

We would like to once again thank all of our patrons who completed the 2024 Community Survey. We would like to gather additional information to help us fill in the gaps and invite volunteers to focus group meetings to discuss community needs that will lead to the establishment of future

goals for the library. To volunteer for one of the meeting times below, please register on our library calendar or call the library.

- [Monday, Sept. 30 at 10 am](#)
- [Tuesday, Oct. 1 at 3 pm](#)
- [Wednesday, Oct. 2 at 5 pm](#)

As you read through the list of upcoming events below, please note that most of our programs require registration. The registration link is given next to each event that requires it below. Our [library calendar on the library website](#), [www.moultonboroughtlibrary.org](http://www.moultonboroughtlibrary.org), has registration links and descriptions of the programs.

#### **Upcoming Adult Programs:**

- Wednesday, September 11, 6 to 7 pm. **Discoveries in Bird Migrations with Stephen Hale.** [Register here.](#) Funded by the Friends of the Moultonborough Library.
- Thursday, September 12, 6 to 7 pm. **Flyways PBS Documentary on Bird Migration.** [Register here.](#)
- Tuesday, September 17, 2 to 3:30 pm and Wednesday, September 18, 1 to 2:30 pm. **Tech Workshop - Phoneography: Tips for Taking Better Photos with your Mobile Phone.** [Register here.](#)
- Tuesday, September 17, 5 to 6:30 pm. **Craft and Chat: Dorset Buttons.** A \$15 materials fee is required to confirm your registration. [Pre-register here.](#) Please bring a pair of sharp scissors. Funded by the Friends of the Moultonborough Library.
- Thursday, September 19, 9 to 11 am. **Library Board of Trustees Meeting.** Open to the public.
- Thursday, September 19, 6 to 7:30 pm. **Cybersecurity for the NH Public.** [Register here.](#)
- Friday, September 20, 10 to 11:30 am. **Tales and Travel Memories - Indonesia.** [Register here.](#) Funded by a grant from the Network of the National Library of Medicine.
- Friday, September 20, 6:30 to 7:30 pm. **Searching for Big Foot.** [Register here.](#) Funded by the Friends of the Moultonborough Library.
- Tuesdays, 5 to 6:30 pm. **Craft and Chat Bring Your Own Project.** September 3, 10 and 24.
- Fridays, 10 to 11:30 am. **Caregivers Support Group.** Helping each other.
- Fridays, 10 am to 12 pm. **Friday Craft Circle.** All skill levels and crafts are welcome.

#### **Upcoming Youth Programs:**

- September 19, 3 to 4:15 pm. **Fall Crafting for Kids - Apple Pie and Playdough.** [Register here.](#)
- September 21, 10 am to 12 pm. **Family Movie: Spiderman in the Spiderverse.**
- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Wednesdays, 9:30 to 10 am. **Baby Time: Board Books and Nursery Rhymes.**

- Wednesdays in September, 10:15 to 10:45 am. **Toddler Music and Movement.**
- Fridays, 10:30 to 11 am. **Friday Storytime.** Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news. @Moultonborough-PublicLibrary

### **Upcoming Public Meetings:**

#### **Board of Selectmen Meetings**

- Thursday, September 19, 2024, at 5:00 p.m.
- Thursday, October 3, 2024, at 5:00 p.m.

### **Other Important Dates/Events:**

- **New Hampshire State Primary Election** – Tuesday, September 10, 2024  
7:00 a.m. – 7:00 p.m.  
Moultonborough Academy Gym
- **Holiday Closure:** Monday, October 14, 2024, in observance of Columbus Day –  
ALL Town Offices, Library and Transfer Station will be closed.