

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen

**FROM:** Charles F. Smith, MPA, ICMA-CM  
Town Administrator

**RE:** Weekly Report

**DATE:** September 30, 2024



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### **Department of Public Works**

**Facilities/Grounds:** The facilities and grounds crew ditched the lower Middle Neck Cemetery. Removed fence and painting at the Neck Station. Lions Club sign demolition. Plumbing repaired at the Police Station. Rain gardens cleaned and weeded at States Landing. Trash and recyclables collected throughout town properties. Mowing and trimming of cemeteries, Taylor property and soccer field. Mower maintenance and cleaning.

**Fleet:** The mechanics performed state inspection on Eq32. Rear brake replacement on Truck 9. Truck 24 was checked for air leak at the Transfer Station. Preventative maintenance was performed on Eq13. Truck 9 brake valve set up.

**Highway:** The highway crew marked out the roadway at the Transfer Station and started the project. Getting loads of 3-6 gravel, working continuously on the overflow roadway.

**Transfer Station:** This week we shipped out 2 containers of municipal solid waste = 24 tons, 1 container of single stream recycle = 5 tons, 8 containers of construction and demolition = 48 tons and 1 container of mixed scrap metal. Compost was turned, the brush pile was burned and approximately 500 tires were recycled. Vehicle counts: Monday 320, Tuesday 432, Friday 444, Saturday 397, Sunday 271 total vehicles served 1864= 53 vehicles per hour.

### **Public Safety**

**Moultonborough Police Department:** 09/23/24 – 09/29/24

| Activity          | Last Week | This Week | Weekly Difference | Last Year-To-Date | This Year-to-Date | Yearly Difference |
|-------------------|-----------|-----------|-------------------|-------------------|-------------------|-------------------|
| Log Entries       | 302       | 316       | +4.43%            | 9988              | 12560             | +20.47%           |
| Calls for Service | 162       | 162       | 0%                | 5839              | 7244              | +19.39%           |
| Arrests           | 3         | 1         | -200%             | 80                | 97                | +17.52%           |
| MV Accidents      | 2         | 3         | +33.33%           | 108               | 137               | +21.16%           |
| MV Stops          | 27        | 24        | -12.5%            | 847               | 1348              | +37.16%           |
| Offense Reports   | 1         | 4         | +75%              | 85                | 116               | +26.72%           |

## Calls For Service Breakdown

| Activity                      | This Week | Activity                     | This Week |
|-------------------------------|-----------|------------------------------|-----------|
| 911 Hang Up / Wrong Number    | 1         | Domestic Animal Related Call | 5         |
| Abandoned MV                  | 1         | Fish & Game Call             | 2         |
| Admin Services                | 9         | Follow Up                    | 1         |
| Alarm Commercial              | 2         | Found / Lost Property        | 2         |
| Alarm Residential             | 6         | Good Morning Project         | 5         |
| Assist Citizen                | 12        | Medical Emergency            | 4         |
| Assist Motorist / Disabled MV | 2         | Motor Vehicle Complaint      | 4         |
| Assist Other Agency           | 5         | Parking Complaint            | 2         |
| BOLO                          | 1         | Police Information           | 1         |
| Call for Local PD / Officer   | 20        | Road Hazard                  | 1         |
| Criminal Mischief             | 2         | Paperwork Service            | 1         |
| Criminal Records Check        | 2         | Suspicious Activity          | 2         |
| Detail                        | 3         | VIN Verification             | 1         |
| Directed Patrol               | 19        | Welfare Check                | 3         |

**Community Policing:** Nope to report.

**Training:** None to report.

**Upcoming Events:** None to report.

**Moultonborough Fire Department:** For the period of 09/09/24 – 09/29/24 there fifty-six calls for service: There was:

|                   |  |           |
|-------------------|--|-----------|
| <b>Series 100</b> | <b>Fires</b>                                     | <b>0</b>  |
| <b>Series 200</b> | <b>Overpressure, Explosion, Overheat-No Fire</b> | <b>0</b>  |
| <b>Series 300</b> | <b>Emergency Medical &amp; Rescue Incidents</b>  | <b>23</b> |
| <b>Series 400</b> | <b>Hazardous Conditions-No Fire</b>              | <b>2</b>  |
| <b>Series 500</b> | <b>Service Calls</b>                             | <b>6</b>  |
| <b>Series 600</b> | <b>Good Intent</b>                               | <b>11</b> |
| <b>Series 700</b> | <b>False Alarms &amp; False Calls</b>            | <b>13</b> |
| <b>Series 800</b> | <b>Severe Weather &amp; Natural Disaster</b>     | <b>1</b>  |
| <b>Series 900</b> | <b>Special Incident Type</b>                     | <b>0</b>  |

**Total 2024 Incidents:** 844

**Percent of decrease from 2023:** <0.8%

**Automatic Aid:** Given once to Center Harbor and Sandwich. Received four times from Tuftonboro.

**Mutual Aid:** none.

**Overlapping Incidents:** 0    **Year to Date:** 113    **Percentage of Call Volume:** 13%

Overlapping incidents are where two or more incidents occur simultaneously.

**Call Staff participation:** Call firefighters responded on twenty-two incidents, providing an average of 1.3 firefighters per incident.

**Reaction & Response Times with 24-hour Coverage:**

|   |       |
|---|-------|
| Average Reaction Time (minutes/seconds) | 01:34 |
| Average Response Time (minutes/seconds) | 11:00 |

**Inspections:**

|            |    |
|------------|----|
| LP Gas     | 12 |
| Supra Box  | 33 |
| Oil Burner | 1  |

**Operations:** 9/12 The fire chief met with the Call firefighting staff for the monthly meeting. 9/14 New England Ladder Testing Company performed annual ladder testing on all the fire department ground ladders. 9/16 Moultonborough Fire Rescue and Wolfeboro Fire Rescue collaborated for live fire training at the Gilford Fire Department training facility in Gilford. Moultonborough firefighters provided support for Wolfeboro while they conducted training evolutions. Wolfeboro will provide the same support when Moultonborough conducts their training on the 25<sup>th</sup>. 9/17 Chief Bengtson along with Human Resources/Welfare Director Robin Reade and Town Planner Dari Sassan attended the Community forum hosted by the Moultonborough United Methodist Church. The forum was intended to focus on the needs of the community and to be a starting point for conversations to address a multitude of issues. 9/21 Deputy Chief Houghton provided EMS coverage for the annual NH Humane Society 5K Hero Run at Castle in the Clouds. Moultonborough firefighters joined firefighters from Center Harbor for a Touch-a-Truck event at the Lake Life Realty Fall Family Fun Day. 9/23 Firefighters from multiple towns in the Lakes Region met for an electric vehicle fire training session coordinated by Sandwich Fire Chief Ted Call. The class taught by Tamworth firefighter Dave Cribbie focused on electric and alternative fuel vehicles. 9/25 Moultonborough firefighters attended live fire training at the Gilford fire training facility, they were supported by firefighters from Wolfeboro. 9/27 Deputy Houghton drove Rescue 1 in the Moultonborough Academy Homecoming parade

**Burning Permits:** Fire danger conditions are improving as things green-up, but residents should remain cautious as wind and dry leaves and grass can easily aid in rapid fire spread. The Daily Fire Danger notifications can be obtained at <https://www.nhdfldncr.nh.gov/forest-protection/daily-fire-danger>.

Many residents have expressed problems obtaining fire permits using the on-line system. The on-line system is owned and operated by the State. Problems with the on-line system should be addressed through the customer service number provided. If unable to obtain a fire permit on-line, residents may obtain fire permits at the Public Safety Building. Permits will be issued when personnel are in the building, as we are an emergency service, sometimes we are not in the building, please be patient and try again later if no one is available to assist you.

Fire Permits are now required for all open burning. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at [www.NHFirePermit.com](http://www.NHFirePermit.com). Or a <https://nh.burnsafeamerica.com/>.

Rental property owners are reminded that fire permits are issued to the person, not the property. Renters will need written permission of the property owner to kindle fires on the property being rented. The renter will need to obtain a fire permit for the period in which they are renting the property.

## **Moultonborough Recreation Department**

Moultonborough Recreation Department invites everyone to our CROCKtober Fest Chili Cookoff Fundraiser to support MRD's Scholarship Fund. Get ready for a day filled with flavor, fun, and a bit of friendly competition at the first annual CROCKtober Fest Chili Cookoff! Whether you're a seasoned chili connoisseur or a newcomer eager to showcase your culinary skills, this event promises to be a delightful gathering for all. Come and indulge in the variety of chilis and have your say in the People's Choice Award. Join us at Kraine Meadow Park on Saturday October 5, 12:30-2:00pm for a heartwarming event that not only tantalizes your taste buds but also supports a great cause—the Moultonborough Recreation Department's Scholarship Fund. Proceeds will assist families with MRD program registration fees reflecting Moultonborough Recreation Department's mission to provide accessible recreation and leisure opportunities for all. Call MRD for more info 603/476-8868.

Jack O Lantern Lane Pumpkin Walk will take place on Friday, October 18 at Castle in the Clouds, 5:00-6:30pm. Bring your family and friends to enjoy a friendly Halloween-themed stroll through the woods at Castle in the Clouds! Moultonborough Recreation has once again teamed up with Castle in the Clouds and the Lakes Region Conservation Trust for this beloved Halloween tradition. The area near Shannon Pond will be well-lit with jack-o'-lanterns and look for some not-so-scary Halloween surprises along the way! Costumes are encouraged! Be sure to wear weather-appropriate clothing underneath your Halloween costume and good footwear for this fun adventure. Feel free to bring a flashlight or headlamp as it will be getting dark on the property. Please note: This is a family-friendly event. This is not a "haunted" walk, and Halloween decorations and surprises will not be scary or gory. After your walk, warm up by a fire pit and enjoy goodies compliments of Castle in the Clouds, the Moultonborough Recreation Department, and the Lakes Region Conservation Trust. Registration is encouraged but not required. Knowing how many people will be attending allows us to better prepare for the evening. Sign up on the Castle in the Clouds website.

We are gearing up for our annual Halloween Boo-levard event. MRD will team up with Moultonborough Public Library to offer an outdoor Halloween party for Moultonborough's little ghouls and goblins through Grade 5 (preschoolers and toddlers too!). The free family fun will take place on Saturday, October 26, 4:00-5:30pm at Kraine Meadow Park. Costume contest, Trunk or Treat, Games, Goodies, Prizes, and a Costume Parade. This is a child and family friendly event. Children's costume contest will be judged 4:00-5:00. Costume parade at 5:15 with awards to follow. Donations of bagged candy will be happily accepted at MRD & MPL through October 24. Contact Moultonborough Recreation if you'd like to enter a trunk. Call MRD for more information. 603/476-8868.

MRD is pleased to offer Drop In Dominoes on Fridays, 10am-noon at Moultonborough Recreation Department, 10 Holland Street. Learn to play or drop in for a round or two! This is a drop-in group, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Drop-in Mah Jong continues Wednesdays, 10am-noon at the Recreation Department at 10 Holland Street. This is a drop-in group, no registration required and no fee. Please bring your set if you have one.

Drop In Bridge meets Monday mornings @ MRD. Join in for a hand or two at the Recreation Department, 10 Holland Street. This drop-in group meets from 10am-noon. No pre-registration and no fee.

MRD's after school program, Beyond the Bell, continues session 1 with week with registrations at capacity.

MRD's Youth Soccer programs continue this week.

Outdoor pickleball program ends this week.

Logistics and planning are ongoing for programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or you can email our staff via the links on our website: [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov).

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Moultonborough Public Library**

Granite VNA will be hosting a free, drop-in flu vaccination clinic on October 9, 2:30 to 4:30 pm in the Program Room. They will be offering the standard quadrivalent influenza vaccine for patrons ages 4 and up. Immunizations are offered at no charge with an ID card from Medicare B, Medicare Advantage, Medicaid, Harvard Pilgrim, Tufts, or Anthem. \$30 (cash or check) for all others. Published rate is \$50.

The library will open at 10 am on October 4 to allow for staff planning. We will be closed on October 14 to honor Indigenous Peoples' Day/Columbus Day.

Please note that most of our programs require registration. The registration link is given next to each event that requires it below. Our [library calendar on the library website](http://www.moultonboroughlibrary.org), [www.moultonboroughlibrary.org](http://www.moultonboroughlibrary.org), has registration links and descriptions of the programs.

#### **Upcoming Adult Programs:**

- Tuesday, October 8, 10 am to 12 pm. **Friends' Crafts with Linda: Autumn Centerpieces.** [Register here](#). Generously funded by the Friends of the Moultonborough Library.
- Tuesday, October 8, 6 to 7:15 pm. **Live Music: Railroad in Song.** [Register here](#).
- Tuesday, October 9, 2:30 to 4:30pm. **Granite VNA Flu Vaccination Clinic.**
- Thursday, October 10, 5 to 7 pm. **Thursday Movie Night.** [Register here](#). Pizza \$2 donation per slice to cover costs. Popcorn and beverages will be served for free.
- Friday, October 11, 3 to 4:30 pm. **Build a Terrarium Workshop.** For adults and children over 10 years of age. [Register here](#).
- Tuesday, October 15, 2 to 3:30 pm, and Wednesday, October 16, 10 to 11:30 am. **Tech Workshop: Editing Photos on Your Phone.** [Register here for one of the two sessions.](#)

- Tuesdays, October 8, 22 and 29, 5 to 6:30 pm. **Craft and Chat: Bring Your Own Project**
  - October 15, **Felted Owls**. Class is full.
- Wednesday, October 16, 10:30 to 11:30 am. **Mystery Book Club: *The Keeper of Lost Causes***. Books are available for checkout at the library. [Register here.](#)
- Thursday, October 17, 9 to 11 am. **Library Board of Trustees Meeting.**
- Thursday, October 17, 3:30 to 4 pm. **Virtual Reality (VR) for Beginners.** [Register here.](#)
- Thursday, October 17, 6 to 7 pm. **The Beginner's Guide to Cemetery Sleuthing.** [Register here.](#)
- Sunday, October 20, 2 to 4 pm. **Candidates' Night at Moultonborough Lions Club Function Hall, 139 Old Rte 109.**
- Fridays, 10 to 11:30 am. **Caregivers Support Group.** Helping each other.
- Fridays, 10 am to 12 pm. **Friday Craft Circle.** All skill levels and crafts are welcome.

#### **Upcoming Youth Programs:**

- Monday, October 7, 10:30 to 11:30 am. **Halloween Craft for Little Ones: Marble-Painted Pumpkins**
- Saturday, October 19, 10 am to 12 pm. **Teen Craft - Franken-toys.** [Register here.](#)
- Monday, October 21, 10 to 10:30 am. **Fall Crafting for Little Ones: Paper Pumpkins**
- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Wednesdays, 9:30 to 10 am. **Baby Time: Board Books and Nursery Rhymes.**
- Wednesdays, 3:00 to 4:30 pm. **After School Drop-In: Puzzles and Games 2nd Wednesday, Lego Building 3rd Wednesday, Crafting 4th Wednesday**
- Thursdays, 3:30 to 4:30 pm. **Storytime with Special Guests from the Moultonborough Women's Club.**
- Fridays, 10:30 to 11 am. **Friday Storytime.** Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news. @Moultonborough-PublicLibrary

#### **Upcoming Public Meetings:**

##### **Board of Selectmen Meetings**

- Thursday, October 3, 2024, at 5:00 p.m.
- Thursday, October 17, 2024, at 5:00 p.m.
- Thursday, October 24, 2024, at 5:00 p.m. (Work Session if needed)

#### **Other Important Dates/Events:**

- **Town Clerk Office Closure:** Thursday, October 10, 2024, to attend a Statewide Municipal Clerk Training.
- **Holiday Closure:** Monday, October 14, 2024, in observance of Columbus Day – ALL Town Offices, Library and Transfer Station will be closed.