

# MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen

**FROM:** Charles F. Smith, MPA, ICMA-CM  
Town Administrator

**RE:** Weekly Report

**DATE:** October 7, 2024



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The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

## Department of Public Works

**Facilities/Grounds:** Mowing and leaf blowing throughout town properties continues. Trash and recyclables were collected. Concrete at the Transfer Station was ripped out and prepped. Desk was repaired at the Town Hall. Beaches were checked.

**Fleet:** Truck 9 state inspection was completed. Road call to Middle Neck Cemetery for a starter. 15-F-2 electrical issue was diagnosed. Worked on Truck 24 tailgate.

**Highway:** The highway crew checked the beaver pipe. Tried out a new backhoe. Driveway permits were addressed. Roads were marked for ditching. Private roads were checked for winter snow removal. Grading and ditching and blowing off roads. Tree work on Ben Berry, stumping on Kona. Plow frames were brought into the shop. Touch a truck at the park on Saturday.

**Transfer Station:** This week we shipped out 2 containers of municipal solid waste = 24 tons, 2 containers of single stream recycle = 10 tons, 11 containers of construction and demolition = 66 tons and 1 container of mixed scrap metal. The brush pile was burned, compost pile was turned, and 9 cubic yards of foam were recycled. Vehicle counts: Monday 427, Tuesday 445, Friday 481, Saturday 464, Sunday 231 total vehicles serviced 2048 = 58 per hour.

## Moultonborough Recreation Department

The Moultonborough Recreation Department hosted our first annual CROCKtoberFest Chili Cookoff fundraiser on Saturday, October 5, at Kraine Meadow Park. This event was held to support MRD's Scholarship Fund. Sixteen chilis were entered by local businesses and individuals. Our panel of judges sampled and scored the entries in the Business and Individual categories. Congratulations to The Bob House for winning Best Chili submitted by a business, and to Alanna Schiller/Spicy Senorita for winning Best Individual Chili. The Moultonborough Fire/Rescue's "Fire in the Bowl" team won the People's Choice Award. We extend our gratitude to all the talented chefs who brought the heat and delighted everyone with their chili creations. Special thanks to our judges: Robin Reade, Sharon Gulla, and resident "snaxpert" Dari Sassan. A heartfelt thank you goes to Ginny Fisher for creating the awesome sashes that made our judges shine! We also want to thank our community partners: Moultonborough Fire Rescue, Moultonborough Police Department, and Moultonborough Department of Public Works for providing Touch a Truck

opportunities and for their support and assistance. And of course, a big thank you to the cookoff's attendees who warmed their bellies and opened their hearts to support this important cause. Over seventy people attended and cast their ballots for the People's Choice Award. Thanks to everyone's generosity, MRD will be able to contribute approximately \$400.00 to the Scholarship Fund. We are already looking forward to next year's CROCKtoberFest!

Jack O Lantern Lane Pumpkin Walk will take place on Friday, October 18 at Castle in the Clouds, 5:00-6:30pm. Bring your family and friends to enjoy a friendly Halloween-themed stroll through the woods at Castle in the Clouds! Moultonborough Recreation has once again teamed up with Castle in the Clouds and the Lakes Region Conservation Trust for this beloved Halloween tradition. The area near Shannon Pond will be well-lit with jack-o'-lanterns and look for some not-so-scary Halloween surprises along the way! Costumes are encouraged! Be sure to wear weather-appropriate clothing underneath your Halloween costume and good footwear for this fun adventure. Feel free to bring a flashlight or headlamp as it will be getting dark on the property. Please note: This is a family-friendly event. This is not a "haunted" walk, and Halloween decorations and surprises will not be scary or gory. After your walk, warm up by a fire pit and enjoy goodies compliments of Castle in the Clouds, the Moultonborough Recreation Department, and the Lakes Region Conservation Trust. Registration is encouraged but not required. Knowing how many people will be attending allows us to better prepare for the evening. Sign up on the Castle in the Clouds website.

We are gearing up for our annual Halloween Boo-levard event. MRD will team up with Moultonborough Public Library to offer an outdoor Halloween party for Moultonborough's little ghouls and goblins through Grade 5 (preschoolers and toddlers too!). The free family fun will take place on Saturday, October 26, 4:00-5:30pm at Kraine Meadow Park. Costume contest, Trunk or Treat, Games, Goodies, Prizes, and a Costume Parade. This is a child and family friendly event. Children's costume contest will be judged 4:00-5:00. Costume parade at 5:15 with awards to follow. Donations of bagged candy will be happily accepted at MRD & MPL through October 24. Contact Moultonborough Recreation if you'd like to enter a trunk. Call MRD for more information. 603/476-8868.

MRD is pleased to offer Safesitter Essentials for students in grades 6-8. This one-day class is designed to prepare students to be safe when they're home alone, watching younger siblings or babysitting. Certified Instructor and MRD Recreation Activities Assistant, Shannon Milligan, will lead the class with fun games and role-playing exercises. Students will get to use manikins to practice skills like choking rescue! This class will take place on Wednesday, November 6, (parent-teacher conference day) 9am-4pm at Moultonborough Recreation @ 10 Holland Street. Students should bring a bagged lunch, (refrigerator available) snacks and a water bottle. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD with questions 603/476-8868.

Co-Ed Youth Volleyball is back! Students in Kindergarten-6<sup>th</sup> grade can register to join us Wednesday evenings at Moultonborough Central School, November 6-December 18 (no volleyball on Nov. 27/ Dec 11 rescheduled to Dec 12) This is an instructional program where participants will grow and develop a love for the sport and skill development. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD with questions 603/476-8868.

MRD is pleased to offer Drop In Dominoes on Fridays, 10am-noon at Moultonborough Recreation

Department, 10 Holland Street. Learn to play or drop in for a round or two! This is a drop-in group, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Drop in Mah Jong continues to meet at MRD on Mondays, 1-4pm and on Wednesdays 10:00-noon. These are drop-in groups, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

MRD's after school program, Beyond the Bell, continues session 1 with week with registrations at capacity.

MRD's Youth Soccer programs continue this week.

Logistics and planning are ongoing for programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov).

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

### **Moultonborough Public Library**

The Moultonborough Public Library offers digital downloads of ebooks, audiobooks, magazines and more through 2 mobile apps, Libby and Hoopla, to Moultonborough resident cardholders. The Libby app, once called Overdrive, gives our resident cardholders access to the NH Downloadable Collection. The Hoopla app provides access to books and magazines, but also to TV shows, movies and lots of children's digital content.

**Starting on October 15, Libby and Hoopla will require a PIN, even for existing users.** This PIN will be the same password that is used to log into one's account on the library's website. Patrons should follow the prompts given in both apps on their first use after October 15. Patrons can stop at the library for help with the PIN number at any time after the implementation date of October 15. We realize that this process could be inconvenient at first, but it will provide for a safer, more reliable digital reading experience.

If you are a Moultonborough resident cardholder and are not yet using our downloadable content, do please stop by the library where we will be happy to get you started. If you are a non-resident cardholder, please contact your home library for access to their digital library.

The library will close on October 14 to honor Columbus Day/Indigenous Peoples' Day.

Please note that most of our programs require registration. The registration link is given next to each event that requires it below. Our [library calendar on the library website](http://library.calendar.on.the.library.website), [www.moultonboroughlibrary.org](http://www.moultonboroughlibrary.org), has registration links and descriptions of the programs.

## Upcoming Adult Programs:

- Friday, October 11, 3 to 4:30 pm. **Build a Terrarium Workshop.** For adults and children over 10 years of age. [Register here.](#)
- Tuesday, October 15, 2 to 3:30 pm, and Wednesday, October 16, 10 to 11:30 am. **Tech Workshop: Editing Photos on Your Phone.** [Register here for one of the two sessions.](#)
- Tuesdays, October 22 and 29, 5 to 6:30 pm. **Craft and Chat: Bring Your Own Project**
  - October 15, **Felted Owls.** Class is full.
- Wednesday, October 16, 10:30 to 11:30 am. **Mystery Book Club: The Keeper of Lost Causes.** Books are available for checkout at the library. [Register here.](#)
- Thursday, October 17, 9 to 11 am. **Library Board of Trustees Meeting.**
- Thursday, October 17, 3 to 4:30 pm. **Virtual Reality (VR) for Beginners.** [Register here.](#)
- Thursday, October 17, 6 to 7 pm. **The Beginner's Guide to Cemetery Sleuthing.** [Register here.](#)
- Sunday, October 20, 2 to 4 pm. **Candidates' Night at Moultonborough Lions Club Function Hall.** 139 Old Rte 109.
- Tuesday, October 22, 2 to 3 pm. **"That Reminds Me of A Story"** with Rebecca Rule. [Register here.](#)
- Thursday, October 24, 5:30 to 6:30 pm. **Evening Page Turners Book Club: The Keeper of Lost Causes.**
- Monday, October 28, 10:30 am to 12 pm. **Friends of the Library Literature Discussion: A Room of One's Own.** [Register here.](#)
- Monday, October 28, 3:30 to 4:30 pm. **Diabetic Recipe Club: Reflecting on 2024.** [Register here.](#)
- Tuesday, October 29, 6 to 8 pm. **Open Mic: An Evening of Poetry and Music.** [Register here.](#)
- Fridays, 10 to 11:30 am. **Caregivers Support Group.** Helping each other.
- Fridays, 10 am to 12 pm. **Friday Craft Circle.** All skill levels and crafts are welcome.

## Upcoming Youth Programs:

- Saturday, October 19, 10 am to 12 pm. **Teen Craft - Franken-toys.** [Register here.](#)
- Monday, October 21, 10 to 10:30 am. **Fall Crafting for Little Ones: Paper Pumpkins**
- Wednesday, October 23, 3 to 4:15 pm. **After School Drop In: Crafting Paper Bag Monsters.**
- Friday, October 25, 10:30 to 11 am. **Storytime Trick or Treating.**
- Saturday, October 26, 4 to 5:30 pm. **Halloween Boo-levard at Kraine Meadow Park.** For children up to grade 5.
- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Wednesdays, 9:30 to 10 am. **Baby Time: Board Books and Nursery Rhymes.**
- Wednesdays, 3:00 to 4:30 pm. **After School Drop-In: Puzzles and Games 2nd Wednesday, Lego Building 3rd Wednesday, Crafting 4th Wednesday**
- Thursdays, 3:30 to 4:30 pm. **Storytime with Special Guests from the Moultonborough Women's Club.**
- Fridays, 10:30 to 11 am. **Friday Storytime.** Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news. @Moultonborough-PublicLibrary

**Upcoming Public Meetings:**

**Board of Selectmen Meetings**

- Thursday, October 17, 2024, at 5:00 p.m.
- Thursday, October 24, 2024, at 5:00 p.m. (Work Session if needed)

**Other Important Dates/Events:**

- **Town Clerk Office Closure:** Thursday, October 10, 2024, to attend a Statewide Municipal Clerk Training.
- **Holiday Closure:** Monday, October 14, 2024, in observance of Columbus Day – ALL Town Offices, Library and Transfer Station will be closed.