

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen

FROM: Charles F. Smith, MPA, ICMA-CM
Town Administrator

RE: Weekly Report

DATE: October 15, 2024



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Department of Public Works

Facilities/Grounds: Facilities and grounds addressed the hot water tank at the library. Concrete was poured at the Transfer Station. Lions Club heat problem was looked at. Hydroseeding on town grounds. Potholes in salt shed were patched. The wood boiler was cleaned out for winter. Weekly building checks were completed, trash and recyclables collected. The drains were flushed at the park. Leaf blowing, trimming and cemetery checks continue.

Fleet: Driver side mirror was installed on truck 11. Truck 10 taillight mounts. The wood chip trailer was loaded. Truck 6 brakes were pulled apart. Car 181 windshield wiper was repaired. Four tires were mounted on 15-R-3. Paperwork, repair orders and invoices were completed. Road test for Truck 9. Truck 10 tailgate test. The shop was cleaned. Car 161 tire light was checked for leaks and pressure. Truck 10 brakes.

Highway: The highway crew prepped for GMI paving. Tree cutting continues. Added gravel to Evans Road and ditched. Plow frames were prepped for the winter season. Road signs replaced on Toltec Point Road and Richardson Shores Road.

Public Safety Building

Moultonborough Fire Rescue: For the period of 10/07/2024 to 10/13/2024, there were twenty-one calls for service: There were:

Series 100	Fires	0
Series 200	Overpressure, Explosion, Overheat-No Fire	0
Series 300	Emergency Medical & Rescue Incidents	7
Series 400	Hazardous Conditions-No Fire	1
Series 500	Service Calls	5
Series 600	Good Intent	3
Series 700	False Alarms & False Calls	5
Series 800	Severe Weather & Natural Disaster	0
Series 900	Special Incident Type	0

Total 2024 Incidents: 884 **Percent of decrease from 2023** <0.6%

Automatic Aid: Given once to Center Harbor and Sandwich. received once from Tuftonboro.

Mutual Aid: none.

Overlapping Incidents: 0 **Year to Date:** 113 **Percentage of Call Volume:** 13%

Overlapping incidents are where two or more incidents occur simultaneously.

Call Staff participation: Call firefighters responded on eight incidents, providing an average of .7 firefighters per incident.

Reaction & Response Times with 24-hour Coverage:

Average Reaction Time (minutes/seconds) 01:27

Average Response Time (minutes/seconds) 10:00

Inspections:

LP Gas 5

Supra Box 1

Operations: 10/7 Multi-town Mass Casualty training at Sandwich Fairgrounds in preparations for Sandwich Fair Weekend. 10/8 Member of the fire department attended training provided by Lakes Region Mutual Fire Aid Communications Center on the new Tyler CAD, the CrewForce App and radio procedures. The training was held at LRCC. Moultonborough Fire Rescue assisted Sandwich Fire Rescue with operation through the Columbus Day Weekend at the Sandwich Fair.

Burning Permits: Fire danger conditions are improving as things green-up, but residents should remain cautious as wind and dry leaves and grass can easily aid in rapid fire spread. The Daily Fire Danger notifications can be obtained at <https://www.nhdfldncr.nh.gov/forest-protection/daily-fire-danger>.

Many residents have expressed problems obtaining fire permits using the on-line system. The on-line system is owned and operated by the State. Problems with the on-line system should be addressed through the customer service number provided. If unable to obtain a fire permit on-line, residents may obtain fire permits at the Public Safety Building. Permits will be issued when personnel are in the building, as we are an emergency service, sometimes we are not in the building, please be patient and try again later if no one is available to assist you.

Fire Permits are now required for all open burning. Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at www.NHFirePermit.com. Or a <https://nh.burnsafeamerica.com/>

Rental property owners are reminded that fire permits are issued to the person, not the property. Renters will need written permission of the property owner to kindle fires on the property being rented. The renter will need to obtain a fire permit for the period in which they are renting the property.

Moultonborough Recreation Department

Moultonborough Recreation is pleased to offer a trip to see New England's King of Comedy, Bob Marley. Join us on Saturday, November 16 as we travel to Concord's Capital Center for the Arts

in the town bus. We will depart from the MRD at 2pm and our return time is approximately 9:30pm. Before the show, we'll enjoy a family style/buffet dinner at Nonna's in Concord for pasta, meatballs, sausage, chicken, Caesar salad and soft drink. After dinner, we'll settle into our floor seats at the Capital Center to enjoy Bob's 5:30pm show. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. This trip will require some walking and stairs to climb at the venue. Call MRD for more info. 603/476-8868.

Jack O Lantern Lane Pumpkin Walk will take place on Friday, October 18 at Castle in the Clouds, 5:00-6:30pm. Bring your family and friends to enjoy a friendly Halloween-themed stroll through the woods at Castle in the Clouds! Moultonborough Recreation has once again teamed up with Castle in the Clouds and the Lakes Region Conservation Trust for this beloved Halloween tradition. The area near Shannon Pond will be well-lit with jack-o'-lanterns and look for some not-so-scary Halloween surprises along the way! Costumes are encouraged! Be sure to wear weather-appropriate clothing underneath your Halloween costume and good footwear for this fun adventure. Feel free to bring a flashlight or headlamp as it will be getting dark on the property. Please note: This is a family-friendly event. This is not a "haunted" walk, and Halloween decorations and surprises will not be scary or gory. After your walk, warm up by a fire pit and enjoy goodies compliments of Castle in the Clouds, the Moultonborough Recreation Department, and the Lakes Region Conservation Trust. Registration is encouraged but not required. Knowing how many people will be attending allows us to better prepare for the evening. Sign up on the Castle in the Clouds website.

We are gearing up for our annual Halloween Boo-levard event. MRD will team up with Moultonborough Public Library to offer an outdoor Halloween party for Moultonborough's little ghouls and goblins through Grade 5 (preschoolers and toddlers too!). The free family fun will take place on Saturday, October 26, 4:00-5:30pm at Kraine Meadow Park. Costume contest, Trunk or Treat, Games, Goodies, Prizes, and a Costume Parade. This is a child and family friendly event. Children's costume contest will be judged 4:00-5:00. Costume parade at 5:15 with awards to follow. Donations of bagged candy will be happily accepted at MRD & MPL through October 24. Contact Moultonborough Recreation if you'd like to enter a trunk. Call MRD for more information. 603/476-8868.

MRD is pleased to offer Safesitter Essentials for students in grades 6-8. This one-day class is designed to prepare students to be safe when they're home alone, watching younger siblings or babysitting. Certified Instructor and MRD Recreation Activities Assistant, Shannon Milligan, will lead the class with fun games and role-playing exercises. Students will get to use manikins to practice skills like choking rescue! This class will take place on Wednesday, November 6, (parent-teacher conference day) 9am-4pm at Moultonborough Recreation @ 10 Holland Street. Students should bring a bagged lunch, (refrigerator available) snacks and a water bottle. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD with questions 603/476-8868.

Co-Ed Youth Volleyball is back! Students in Kindergarten-6th grade can register to join us Wednesday evenings at Moultonborough Central School, November 6-December 18 (no volleyball on Nov. 27/ Dec 11 rescheduled to Dec 12) This is an instructional program where participants will grow and develop a love for the sport and skill development. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD with questions 603/476-8868.

Registrations are open for CoEd Adult Pick Up Volleyball. Join us on Tuesday evenings, November 5-December 17 at the Moultonborough Central School gym, 7:00-8:30pm. Participants must be 18 years or older. Pre-registration is required. Sign up online or in the Recreation office. Call MRD for more information 603/476-8868.

MRD is pleased to offer Drop In Dominoes on Fridays, 10am-noon at Moultonborough Recreation Department, 10 Holland Street. Learn to play or drop in for a round or two! This is a drop-in group, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Drop in Mah Jong continues to meet at MRD on Mondays, 1-4pm and on Wednesdays 10:00-noon. These are drop-in groups, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

MRD's after school program, Beyond the Bell, continues session 1 with week with registrations at capacity.

MRD's Youth Soccer programs continue this week.

Logistics and planning are ongoing for programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: www.moultonboroughnh.gov.

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancellations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

The Moultonborough Public Library offers digital downloads of ebooks, audiobooks, magazines and more through 2 mobile apps, Libby and Hoopla, to Moultonborough resident cardholders. The Libby app, once called Overdrive, gives our resident cardholders access to the NH Downloadables Collection. The Hoopla app provides access to books and magazines, but also to TV shows, movies and lots of children's digital content.

Starting on October 15, Libby and Hoopla are requiring a PIN, even for existing users. Patrons should follow the prompts given in both apps on their first use after October 15. Patrons can stop at the library for help with the PIN number at any time. We realize that this process could be inconvenient at first, but it will provide for a safer, more reliable digital reading experience.

If you are a Moultonborough resident cardholder and are not yet using our downloadable content, do please stop by the library where we will be happy to get you started. If you are a non-resident cardholder, please contact your home library for access to their digital library.

Please note that most of our programs require registration. The registration link is given next to each event that requires it below. Our [library calendar on the library website, www.moultonboroughlibrary.org](http://www.moultonboroughlibrary.org), has registration links and descriptions of the programs.

Upcoming Adult Programs:

- Thursday, October 17, 9 to 11 am. **Library Board of Trustees Meeting.**
- Thursday, October 17, 3 to 4:30 pm. **Virtual Reality (VR) for Beginners.** [Register here.](#)
- Thursday, October 17, 6 to 7 pm. **The Beginner's Guide to Cemetery Sleuthing.** [Register here.](#)
- Sunday, October 20, 2 to 4 pm. **Candidates' Night at Moultonborough Lions Club Function Hall.** 139 Old Rte 109.
- Tuesday, October 22, 2 to 3 pm. **"That Reminds Me of A Story" with Rebecca Rule.** [Register here.](#)
- Tuesdays, October 22 and 29, 5 to 6:30 pm. **Craft and Chat: Bring Your Own Project**
- Thursday, October 24, 5:30 to 6:30 pm. **Evening Page Turners Book Club: *The Keeper of Lost Causes*.**
- Monday, October 28, 10:30 am to 12 pm. **Friends of the Library Literature Discussion: *A Room of One's Own*.** [Register here.](#)
- Monday, October 28, 3:30 to 4:30 pm. **Diabetic Recipe Club: Reflecting on 2024.** [Register here.](#)
- Tuesday, October 29, 6 to 8 pm. **Open Mic: An Evening of Poetry and Music.** [Register here.](#)
- Fridays, 10 to 11:30 am. **Caregivers Support Group.** Helping each other.
- Fridays, 10 am to 12 pm. **Friday Craft Circle.** All skill levels and crafts are welcome.

Upcoming Youth Programs:

- Saturday, October 19, 10 am to 12 pm. **Teen Craft - Franken-toys.** [Register here.](#)
- Monday, October 21, 10 to 10:30 am. **Fall Crafting for Little Ones: Paper Pumpkins**
- Wednesday, October 23, 3 to 4:30 pm. **After School Drop In: Crafting Paper Bag Monsters.**
- Friday, October 25, 10:30 to 11 am. **Storytime Trick or Treating.**
- Saturday, October 26, 4 to 5:30 pm. **Halloween Boo-levard at Kraine Meadow Park.** For children up to grade 5.
- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Wednesdays, 9:30 to 10 am. **Baby Time: Board Books and Nursery Rhymes.**
- Wednesdays, 3:00 to 4:30 pm. **After School Drop-In: Puzzles and Games 2nd Wednesday, Lego Building 3rd Wednesday, Crafting 4th Wednesday**
- Thursdays, 3:30 to 4:30 pm. **Storytime with Special Guests from the Moultonborough Women's Club.**
- Fridays, 10:30 to 11 am. **Friday Storytime.** Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news. @Moultonborough-PublicLibrary

Upcoming Public Meetings:

Board of Selectmen Meetings

- Thursday, October 17, 2024, at 5:00 p.m.
- Thursday, October 24, 2024, at 5:00 p.m. (Work Session if needed)

Candidates' Night: Sunday, October 20, 2024, 2:00 PM – 4:00 PM, Lions Club Function Hall