

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen
Carter
FROM: Carter Terenzini
Interim Town Administrator
RE: Weekly Report
DATE: December 2, 2024



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Administration & Finance

Weekly Activities: The Tax Collector and I have had a conference with Town Counsel in follow-up to his advice on how to best comply with the various court decisions on the sale of tax deeded properties and have begun needed revision and clarifications to our Policy #19 covering such sales for your consideration. I met with the Group working on a possible Nature Trail at Mudd Pond. They are going to do some one on ones with the property owners before proceeding further but have hopes of doing a public forum in January. Our first walk-thru at the function hall had two attendees and drew a few questions we are working on now.

Department of Public Works

Facilities/Grounds: The grounds crew set parking curbs at the library and bathroom signs at the Public Safety Building along with boiler maintenance. Trucks were set up with sanders. Cut trees and limbs at the Function Hall. The ice rink was cleaned. Parking lots and walkways salted after weather. Lights at the Town Hall were installed. Weekly building checks continue along with trash and recycle pick up. Over thanksgiving the crew provided winter snow removal and treatment throughout town.

Fleet: 15-u-1 rear exhaust connector was welded and undercoated. The wood chip trailer was loaded. Replaced wing hydraulic hose on truck 15. The new loader was set up. Trucks prepped for the storm, plowed, and treated the roads. Truck 1 sander issue was addressed and truck 2 plow hydraulic issues. Car 162 wipers.

Highway: Culvert was installed at the Transfer Station and the road was graded. The highway crew treated roads town wide and finished setting up trucks and organizing the shop yard for winter. Over Thanksgiving the crew plowed and treated roads from the storm.

Transfer Station: This week we shipped out 3 containers of municipal solid waste = 36 tons, 3 containers of single stream recycle = 15 tons, 8 containers of construction and demolition = 36 tons and one container of mixed scrap metal. The brush pile was burned, and the compost pile was

turned. Vehicle counts: Monday 380, Tuesday 245, Friday CLOSED, Saturday 295, Sunday 210 total vehicles served 1130 = 32 per hour.

Public Safety Building

Moultonborough Police Department: 11/25/24 – 12/01/24

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Calls for Service	333	266	-20.12%	15181	15447	+34.11%
Log Entries	171	138	-19.29%	8600	8738	+1.60%
Arrests	6	1	-83.33%	123	124	+0.81%
MV Accidents	2	7	+250.00%	160	167	+4.37%
MV Stops	34	23	-32.35%	1552	1575	+1.48%
Offense Reports	1	4	+300.00%	134	138	+2.98%

Calls For Service Breakdown

Activity	This Week	Activity	This Week
Admin Services	4	Domestic Animal Related Call	3
Alarm Residential	2	Domestic Disturbance	1
Assist Citizen	11	Fish & Game Call	1
Assist Motorist / Disabled MV	7	Follow Up	5
Assist Other Agency	6	Good Morning Project	5
Building Check	4	Juvenile Issue	3
Burglary	1	Medical Emergency	3
Call for Local PD / Officer	20	Motor Vehicle Complaint	3
Civil Standby	1	Police Information	1
Criminal Trespass	1	Paperwork Service	2
Custody Issue / Complaint	1	Sex Offender Registration	1
Directed Patrol	7	Suspicious Activity	3
Disturbance	1	Welfare Check	1

Community Policing: None to report.

Training: None to report.

Upcoming Events: None to report.

Moultonborough Fire Rescue: For the period of 11/25/2024 to 12/01/2024, there were seventeen calls for service: There were:

Series 100	Fires	0
Series 200	Overpressure, Explosion, Overheat-No Fire	1
Series 300	Emergency Medical & Rescue Incidents	8
Series 400	Hazardous Conditions-No Fire	1
Series 500	Service Calls	2

Series 600	Good Intent	4
Series 700	False Alarms & False Calls	1
Series 800	Severe Weather & Natural Disaster	0
Series 900	Special Incident Type	0

Total 2024 Incidents: 1,013 **Percent increase from 2023** >1.8%

Automatic Aid: given to Center Harbor once.

Mutual Aid: none

Overlapping Incidents: 1 **Year to Date:** 129 **Percentage of Call Volume:** 12.7%

Overlapping incidents are where two or more incidents occur simultaneously.

Call Staff participation: Call firefighters responded to four incidents, providing an average of 1 firefighter per incident.

Reaction & Response Times with 24-hour Coverage:

Average Reaction Time (minutes/seconds) 01:16

Average Response Time (minutes/seconds) 10:00

*Includes responding to incidents outside of Moultonborough on automatic/mutual aid.

Inspections:

LP Gas 5

Supra Box 2

Operations: The Thanksgiving Day snowstorm brought storm related activity with crews responding to three motor vehicle accidents over the holiday and the weekend. They also handle several calls for wires arcing related to the snow weighing down tree branches on the wires. The Duty crew responded to a fire alarm activation on High Haith Road in Center Harbor during the storm while Center Harbor crews were out on a medical incident.

Update on the damage to the fire boat, the Town received a check from Primex in the amount of \$13,573 for the boat. Meredith Marina has been given approval by the fire chief to begin repairs to the hull. Chief Bengtson is researching options to cover the \$28,100 deficit and replace both outboard motors.

Burning Permits: Despite recent rains the fire danger conditions are running between Moderate to Very High. Residents should remain cautious as wind and dry leaves and grass can easily aid in rapid fire spread. The Daily Fire Danger notifications can be obtained at <https://www.nhdfl.dnrc.nh.gov/forest-protection/daily-fire-danger>.

As temperatures dip, residents should use caution when dumping their fireplace and woodstove ashes outside. Ensure that no hot coals or embers remain. Wet down ashes after dumping them. Dump ashes at least ten or more feet from any buildings.

Fire Permits may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at www.NHFirePermit.com. Or a <https://nh.burnsafeamerica.com/>.

Rental property owners are reminded that fire permits are issued to the person, not the property. Renters will need written permission of the property owner to kindle fires on the property being rented. The renter will need to obtain a fire permit for the period in which they are renting the property.

Moultonborough Recreation Department

Moultonborough Recreation and Moultonborough Public Library have teamed up to offer a fun, festive and free holiday event! Dinner, Delights and Holiday Lights will take place on Friday December 13, 5:30-7:00pm at the Moultonborough Function Hall. Join us for dinner from a variety of crockpot dishes and soups, including our Crock-toberfest Chili Cookoff winners! Dessert and goodies to follow. Play some Happy Holi-games and take some festive photos in our snow globe. Join in a holiday sing-along with the MCS chorus and enter your name in the drawing to light the holiday tree in the gazebo! An evening of free festive fun! Call MRD for more info. 603/476-8868.

Totally Toddlers is returning! This drop-in program at MRD is a great way for our youngest community members to play, explore and socialize while their trusted adults share stories and ideas. MRD will supply various age-appropriate toys, you bring your imagination. Stay and play for a bit, then head over to the library for story time! This free drop-in program will run on Fridays, 9:30-10:15am, beginning on December 6. All children must be supervised by a responsible adult. Call MRD with questions. 603/476-8868.

MRD is pleased to announce that Chair Yoga is returning! Beginning on Monday December 9, Certified Instructor Felicia Steriti returns for a 4-week session, Monday mornings 10:30-11:30am at MRD. We will be using a mat, yoga blocks and a yoga strap, with the option of adding light hand weights. You are welcome to borrow ours or bring your own. Chair Yoga provides gentle, mindful movements to gain flexibility and core strength. We will also work on learning tools for quieting the mind. This practice will aid in reducing pain, stiffness, stress, and anxiety. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Please wear comfortable clothing and bring a water bottle. Call MRD for more info 603/476-8868.

Moultonborough Recreation is offering Teen Nights in December during the holiday break. Open gym night in the Moultonborough Academy gym will take place on Friday, December 27, 6:00-8:00pm. This free night of fun will include snacks, games, and music. We will have lawn games, basketball, volleyball and more! If you love nerf, we have the night for you. NERF NIGHT will take place on Monday, December 30 at the Moultonborough Function Hall, 6:00-8:00pm. The fee is \$5.00 per person (non-resident fee accrues where applicable). Jump in & play different game modes like red vs blue and capture the point! BYO nerf gun or use one of ours. Participants will need to fill out a nerf property waiver in order to bring their own nerf equipment. Pre-registration is required for these events and space is limited. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Registrations are open for Adult Drop In Basketball. Sign up to join us on Sundays, noon -2:00pm

through June 22 at Moultonborough Academy gym. Participants must be 18 years or older. Bring your own ball. Street shoes are discouraged on the gym floor. Please bring sneakers to change into before play. Pre-registration is required. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

MRD is pleased to offer Drop In Dominoes on Fridays, 10am-noon at Moultonborough Recreation Department, 10 Holland Street. Learn to play or drop in for a round or two! This is a drop- in group, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Drop in Mah Jong continues to meet at MRD on Mondays, 1-4pm and on Wednesdays 10:00-noon. These are drop- in groups, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

MRD's after school program, Beyond the Bell, session 2 continues with registrations at capacity.

CoEd Youth volleyball program continues.

CoEd Adult Volleyball program continues.

Registrations are closed for Youth Basketball. Roster numbers and coach availability will determine final schedules.

Logistics and planning are ongoing for programming, trips, activities, and events, including Bean Bag Baseball, Winter Concert and Basketball Hoopla – more details to come!

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: www.moultonboroughnh.gov.

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

'Tis the season to read and be merry! Our Holiday Used Book Sale has arrived, filling the Media Corridor with festive finds. With our low, low prices and wide selection of books, DVDs and puzzles, we're the best deal in town for holiday shopping and stocking stuffers.

The deadline for the Santa Fund ornament gift is December 6. Please drop your gift/s at the library and please remember to include the ornament tag as that lets us match the gift to the recipient.

We will have a delayed opening at 10am on Friday, December 6, for staff planning and training. The library will close on December 24 and 31 at noon. We will reopen after Christmas on December 26, and after New Year's Day on January 2.

Please note that most of our programs require registration. The registration link is given next to each event that requires it below. Our [library calendar on the library website](#), www.moultonboroughlibrary.org, has registration links and descriptions of the programs.

Upcoming Adult Programs:

- Tuesday, December 10, 5 to 6:30 pm. **Craft and Chat: Ukrainian Eggs with Wendy Shambaugh.** Space is limited. [Pre-register here](#). A \$15 materials fee is required to confirm your registration.
- Thursday, December 12, 10:30 am to 12 pm. **Monthly Book Talk.**
- Thursday, December 12, 11:30 am to 1 pm. **Friends of the Library Holiday Fare.**
- Thursday, December 12, 5 to 7 pm. **Thursday Movie Night: *Thelma*.** Pizza, popcorn and soft drinks provided. A \$2 donation per slice of pizza is appreciated. [Register here](#).
- Monday, December 16, 10 am to 12 pm. **Tales and Travel Memories: Mexico.** [Register here](#).
- Tuesday, December 17, 5 to 6:30 pm. **Craft and Chat: Bring Your Own Project.** Last meeting in 2024. We will resume on January 7, 2025.
- Wednesday, December 18, 10:30 to 11:30 am. **Mystery Book Club: *Stranger Diaries*,** by Ellie Griffiths. Print copies of the book are available for checkout at the library. [Register here](#).
- Thursday, December 19, 9 to 11 am. **Library Board of Trustees Meeting.**
- Fridays, 10 to 11:30 am. **Caregivers Support Group.** Helping each other.
- Fridays, 10 am to 12 pm. **Friday Crafters.** All skill levels and crafts are welcome.

Upcoming Youth Programs:

- Wednesday **After School Drop-In, 3:00 to 4:15 pm**
 - December 11: **Puzzles and Games**
 - December 18: **Lego Building**
- Monday, December 2, 10 to 11 am. **Little Bakers - Cookie Decorating.** [Register here](#).
- Monday, December 9, 3 to 4 pm. **Kids Cookie Decorating (ages 6 to 12.)** [Register here](#).
- Saturday, December 21, 10 am to 12 pm. **Family Movie: *The Polar Express*.**
- Monday, December 30, 10 am to 12 pm. **Wet Felting with Patsy Frasier.** [Register here](#).
- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Wednesdays, 9:30 to 10 am. **Baby Time: Board Books and Nursery Rhymes.**
- Thursdays, 3:30 to 4:30 pm. **Storytime with Special Guests from the Moultonborough Women's Club.**
- Fridays, 10:30 to 11 am. **Friday Storytime.** Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news. @Moultonborough-PublicLibrary

Upcoming Public Meetings

Board of Selectmen Meetings:

- Thursday, December 05, 2024, at 5:00 PM
- Thursday, December 19, 2024, at 5:00 PM
- Thursday, December 26, 2024, at 5:00 PM (Work Session if needed)

Staff Meeting:

- Friday, December 6, 2024, at 10:00 AM, Ernest Davis Room

Budget Reviews:

- Saturday, January 04, 2025 (Specific Schedule TBD)

Holiday Closures:

- Wednesday, December 24, 2024, Closing at noon
- Thursday, December 25, 2024, Closed Christmas Day