

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen
Carter

FROM: Carter Terenzini
Interim Town Administrator

RE: Weekly Report

DATE: January 27, 2025



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Administration & Finance

Weekly Activities: Meet with Bay Sewer District, continuing warrant and general administration.

Finance: Business was as usual.

Code, Compliance & Health Office: Week of 01/20/25 - 01/24/25

This week the Land Use Office received 16 new applications for permits and issued 13 permit applications.

Building Permits - In (6) Out (3)
Demolition Permits – In (0) Out (0)
Mechanical Gas Permits – In (3) Out (3)
Electrical Permit – In (5) Out (5)
Plumbing Permits – In (2) Out (2)

Total Permits: IN – 16 OUT - 13

Department of Public Works

Facilities/Grounds: The facilities and grounds crew checked and salted parking lots from the snowstorm, crosswalks and sidewalks cleared of snow. Heat in the buildings checked. Game boards were built for the Recreation Department. Ice rink maintenance continues clearing snow and running the Zamboni. Repairs at the Library and the Recreation Department. Weekly building checks continue, along with trash and recycle pick up. Drains treated at the Public Safety Building. Aquatherms checked of ice buildup and removed if needed. Paper products were distributed to town buildings.

Fleet: Wiring issue on Eq16 worked on, for the snow blower issue. Got Truck 3 running. Set up wing valves on truck 5. Pulled plow apart on truck 1 and replaced plow oil. Diagnosed plow pump issue on truck 11. New tires were put on the forklift at the Transfer Station. Plow covers put on truck 11, started preventive maintenance and diagnosed engine oil leaks. Paperwork was completed and truck 5 was set up.

Highway: The highway crew treated roads and cleaned snow drifts town wide after the storm throughout the week. Stripped truck 5 and put the box on. The sand building was filled and salt deliveries taken care of. Truck 2 was washed. Truck 6 was cleaned and greased.

Transfer Station: This week we shipped out 2 containers of municipal solid waste = 24 tons, 1 container of single stream recycle = 10 tons and 2 containers of construction and demolition = 12 tons. The brush pile was burned, 32 Freon containing units were recycled, 22 cubic yards of foam were recycled. Vehicle counts Monday CLOSED, Tuesday 342, Friday 356, Saturday 294, Sunday 205 total vehicles served 1198 = 44 per hour

Public Safety Building

Moultonborough Police Department: 01/20/2025 to 01/26/2025

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Calls for Service	137	172	+25.55%	523	601	+14.91%
Log Entries	282	312	+10.64%	979	1175	+20.02%
Arrests	2	2	0%	11	10	-9.09%
MV Accidents	4	3	-25%	17	12	-29.41%
MV Stops	11	54	+390.91%	90	112	+24.44%
Offense Reports	1	2	+100%	5	12	+140%

Calls For Service Breakdown

Activity	This Week	Activity	This Week
911 Hang Up / Wrong Number	3	Fish & Game Call	1
Abandoned MV	0	Follow Up	0
Admin Services	1	Found / Lost Property	0
Alarm Commercial	4	Good Morning Project	5
Alarm Residential	8	Harassing Message	0
Assault	0	Juvenile Issue	0
Assist Citizen	17	Lost / Missing Person	0
Assist Motorist / Disabled MV	7	Medical Emergency	1
Assist Other Agency	4	Motor Vehicle Complaint	1
BOLO	2	OHRV Incident	0
Boating Incident	0	Parking Complaint	1

Building Check	3	Police Information	3
Burglary	0	Repossession	1
Burn Permit	0	Road Hazard	2
Call for Local PD / Officer	21	Paperwork Service	1
Civil Standby	1	Sex Offender Registration	1
Community Policing	0	Stalking	0
Complaint	0	Suicide / Attempted	0
Criminal Mischief	0	Suspicious Activity	2
Criminal Records Check	2	Theft / Larceny / Fraud / Forgery	0
Criminal Threatening	1	Training	0
Criminal Trespass	1	Untimely / Unattended Death	0
Custody Issue / Complaint	0	VIN Verification	0
Detail	0	Violation of Protection Order	2
Directed Patrol	12	Warrant Check	2
Disturbance	0	Welfare Check	5
Domestic Animal Related Call	1		
Domestic Disturbance	0	SWAT Call – Out	0

Community Policing: 01/23 Officers gave a tour of the Police Station to Cub Scout Pack 369.

Policy Update: Nothing to report.

Training: Nothing to report.

Upcoming Events: Nothing to report.

Moultonborough Fire Rescue: For the period of 01/20/2025 to 01/26/2025, there were fourteen calls for service: There were:

Series 100	Fires	0
Series 200	Overpressure, Explosion, Overheat-No Fire	0
Series 300	Emergency Medical & Rescue Incidents	6
Series 400	Hazardous Conditions-No Fire	1
Series 500	Service Calls	1
Series 600	Good Intent	5
Series 700	False Alarms & False Calls	1
Series 800	Severe Weather & Natural Disaster	0
Series 900	Special Incident Type	0

Total 2025 Incidents: 70 **Percent of increase from 2024:** >2.9%

Automatic Aid: none

Mutual Aid: none

Overlapping Incidents: 1 Year to Date: 5 Percentage of Call Volume: 7%
Overlapping incidents are where two or more incidents occur simultaneously.

Call Staff participation: Call firefighters responded to seven incidents, providing an average of 1.6 firefighters per incident.

Reaction & Response Times with 24-hour Coverage:

Average Reaction Time (minutes/seconds)	01:01
Average Response Time (minutes/seconds)	10:00

Inspections:

LP Gas	2
E-9-1-1 Address Assignment	1

Operations: 1/20 Annual cascade system service and air quality test was performed by DL Thurtrott. The cascade system is used for refilling the self-contained breathing apparatus. A minimum of Grade "D" breathing air is required. Ice/Cold Water Rescue equipment review in preparation for Quad-Town Drill on 1/27. 1/26 Lt. Gravelle provide EMS stand-by coverage for Ice Racing on Lee Pond.

Burning Permits: Fire Permits for 2025 may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at www.NHFirePermit.com. Or a <https://nh.burnsafeamerica.com/>. When the ground is covered with snow, no fire permits are required, and you may burn at any time.

Materials Acceptable for Burning:

- Campfire wood.
- Charcoal.
- Clean pallets.
- Brush (<5 inches in diameter).
- Clean lumber scraps (homeowner, at primary residence).

Material That Are Prohibited and May Not Be Burned:

- Plywood and painted, stained, glued or otherwise pressure treated wood.
- Construction/demolition debris.
- Tires and plastics
- Household trash.
- Used oil and hazardous waste.
- Plastic- or wax-coated paper or cardboard, and magazines

Moultonborough Recreation Department

Moultonborough Recreation invites adults to join a fun, growing activity that's gaining popularity nationwide: Bean Bag Baseball! played between two teams, the goal is to score as many runs as possible each inning. Players toss bean bags underhand at a modified board, similar to a cornhole board, with rules closely resembling traditional baseball. No prior experience or special skills are

required, anyone can learn to play! Join us on Fridays from 6-8 pm at Moultonborough Central School. Games will be held on Feb. 7, March 7, April 4, and May 2. You can choose to attend any (or all) of the nights when you sign up. Pre-registration is required, and space is limited. Sign up online or at the Recreation office. For more information, call MRD at 603-476-8868.

Moultonborough Recreation is planning some fun trips and activities for February. Snow Tubing @ Gunstock for grades 3-5 during February recess. A trip to Plymouth State University to see the Men's & Women's Basketball Teams play! Stay tuned - More details to come!

Indoor Pickleball continues. Moultonborough residents can sign up to play indoors at the MCS café through March 31. When registering, players should choose dates that fit their schedule and select their skill level (Beginner or Intermediate/Advanced). Outdoor footwear is discouraged in the play area. Please change into sneakers after entering the building. Pre-registration is required for each session, with a limit of 10 players per skill level. Sign up online or in the Recreation office. For questions, call MRD at 603-476-8868.

Totally Toddlers continues. This drop-in program at MRD is a great way for our youngest community members to play, explore and socialize while their trusted adults share stories and ideas. MRD will supply various age-appropriate toys, you bring your imagination. Stay and play for a bit, then head over to the library for story time! This free drop-in program will run on Fridays, 9:30-10:15am, beginning on December 6. All children must be supervised by a responsible adult. Call MRD with questions. 603/476-8868.

Registrations are open for Adult Drop In Basketball. Sign up to join us on Sundays, noon -2:00pm through June 22 at Moultonborough Academy gym. Participants must be 18 years or older. Bring your own ball. Street shoes are discouraged on the gym floor. Please bring sneakers to change in to before play. Pre-registration is required. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

MRD is pleased to offer Drop In Dominoes on Fridays, 10am-noon at Moultonborough Recreation Department, 10 Holland Street. Learn to play or drop in for a round or two! This is a drop- in group, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Drop in Mah Jong continues to meet at MRD on Mondays, 1-4pm and on Wednesdays 10:00-noon. These are drop- in groups, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

MRD's after school program, Beyond the Bell, Session 3 continues.

SafeSitter Essentials class will be rescheduled to a date to be determined.

Logistics and planning are ongoing for programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach

out to us at 603/476-8868 or email our staff via the links on our website: www.moultonboroughnh.gov.

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

Feed-A-Charity-Tonight (FACT) Nights are back! If you missed the first one at The Bob House on January 28, no worries. Dine at Lemongrass Restaurant & Sake Bar on February 6, 12 to 8 pm, mention you are a friend of the library, and the restaurant will donate 10% of your bill to the Friends of the Library. We greatly appreciate the support of local businesses to the library, thank you!

The Friends of the Library invite all to another delicious fundraiser: the annual Friends Chocolate Fare on February 13, 11:30 am to 1:30 pm. For an entry fee of \$5 enjoy all the chocolate you can eat in the company of good friends and library supporters. What a sweet deal!

The AARP Tax Aide appointment slots are filling up fast. Appointments are available for Wednesdays from February 5 to April 9. Each appointment is 60 minutes. Register on [the library calendar](#) or call the library.

Please note that most of our programs require registration. The registration link is given next to each event that requires it below. Our [library calendar on the library website](#), www.moultonboroughlibrary.org, has registration links and descriptions of the programs.

Upcoming Adult Programs:

- Tuesday, February 4, **Granite VNA Foot Clinic.** Register directly with the Granite VNA, (800) 924-8620, ext. 8581
- Tuesday, February 4, 6 to 7 pm. **Harnessing History: On the Trail of New Hampshire's State Dog, the Chinook**, NH Humanities Program in collaboration with the Moultonborough Historical Society. [Register here](#).
- Tuesday, February 11, 5 to 6:30 pm. **Craft and Chat: Ukrainian Eggs Snow Date.** \$15 materials fee. [Register here](#). If you were signed up for the original date in December, please contact the library to let us know if you will be attending this one.
- Wednesday, February 12, 10 to 11:30 am. **Let's Talk About Grief: An Open Conversation.** [Register here](#).
- Wednesday, February 12, 10:30 am to 12 pm. **Wellness Reads: The Five Invitations.** Print copies of the book are available for checkout. [Register here](#).
- Thursday, February 13, 11:30 am to 1:30 pm. **Friends of the Library Chocolate Fare Fundraiser.**
- Thursday, February 13, 5 to 7 pm. **Thursday Night Movie: Here (2024).** [Register here](#).
- Saturday, February 15, 5 to 6 pm, at the Moultonborough Academy Auditorium. **Ty Gagne: The Lions of Winter.** [Register here](#).

- Tuesday, February 18, 2 to 3 pm. **Tech Workshop: Password Management.** [Register here.](#)
- Tuesday, February 18, 5 to 6:30 pm. **Craft and Chat: Alcohol Ink Cards.** \$15 materials fee required to confirm your registration. [Pre-register here.](#)
- Monday, February 24, 10 to 11:30 am. **Tales and Travel Memories: the Middle East.** [Register here.](#)
- Fridays, 10 to 11:30 am. **Caregivers Support Group.** Helping each other.
- Fridays, 10 am to 12 pm. **Friday Stitchers.** All skill levels and crafts are welcome.

Upcoming Youth Programs:

- **Wednesday After School Drop-In, 3:00 to 4:15 pm**
 - February 12: **Puzzles and Games**
 - February 19: **Building with Lego**
 - February 26: **Crafting**
- Wednesday, February 5, 10:15 to 10:45 am. **Toddler Music and Movement.**
- Saturday, February 15, 10 am to 12 pm. **Family Movie: IF.**
- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Wednesdays, 9:30 to 10 am. **Baby Time: Board Books and Nursery Rhymes.**
- Thursdays, 3:30 to 4:30 pm. **Storytime with Special Guests from the Moultonborough Women's Club.**
- Fridays, 10:30 to 11 am. **Friday Storytime.** Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news. @Moultonborough-PublicLibrary

Upcoming Public Meetings

Board of Selectmen Meetings:

- Thursday, January 30, 2025 @ 5:00 PM
 - 2nd Public Hearing: Potential Land Sale @ 5:00 PM
- Thursday, February 6, 2025 @ 5:00 PM
 - Public Hearing: FY 26 Budget & Warrant Articles @ 5:00 PM