

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen
FROM: Carter Terenzini
Interim Town Administrator
RE: Weekly Report
DATE: June 2, 2025

Carter



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Administration & Finance

Weekly Activities: All activities were related to continuing personnel matters, union negotiations and the sale of the tax deeded lands.

Code, Compliance & Health Office: Week of 05/26/25 – 05/30/25

This week the Land Use Office received 18 new applications for permits and issued 18 permit applications.

Building Permits - In (7) Out (7)
Demolition Permits – In (0) Out (0)
Mechanical Gas Permits – In (5) Out (5)
Electrical Permit – In (4) Out (4)
Plumbing Permits – In (4) Out (4)
Total Permits: IN – 20 OUT - 20

Department of Public Works

Facilities/Grounds: The facilities and grounds crew cleaned, Long Island Beach was raked and picnic tables added to the beaches. Toilets were repaired at the Public Safety building and the Function Hall. A mini excavator was rented to dig a full burial at the Middle Neck Cemetery and a cremation burial was open and closed at the Shannon Cemetery. Weekly building checks continue, trash and recyclables collected. Mowing and trimming at States Landing, Bean Cemetery, the playground, and Middle Neck Cemetery as well as Richardson, Shaw, Ames, Shannon, Red Hill, and Transfer Station.

Fleet: The mechanics diagnosed 15-R-4 wiring at the Public Safety Building and the DEF sender and the pump was reset, along with a road test. The chain on Eq 13 was fixed for the loader. 15-R-3 R.R turn signal was diagnosed, and preventative maintenance was performed. Truck 9 axel was tightened. Eq 31 road call to Middle Neck to install a tire. Eq 13 A/C addressed and cleaned out radiator and condenser.

Highway: The Highway crew cleaned beaver culverts and sprayed for poison ivy. Marked Red Hill for grading, Shouldered and ditched Paradise Drive and Birch Hill. Gravel was hauled to Red Hill for dump spread for graveling and watering. Washed and vacuumed trucks. The wood chip trailer was loaded.

Public Safety Building

Moultonborough Fire Rescue: For the period of 05/26/2025 to 06/01/2025, there were sixteen calls for service: There were:

Series 100	Fires	0
Series 200	Overpressure, Explosion, Overheat-No Fire	0
Series 300	Emergency Medical & Rescue Incidents	9
Series 400	Hazardous Conditions-No Fire	1
Series 500	Service Calls	2
Series 600	Good Intent	1
Series 700	False Alarms & False Calls	2
Series 800	Severe Weather & Natural Disaster	1
Series 900	Special Incident Type	0

Total 2025 Incidents: 370

Percent of decrease from 2024: <8.8%

Mutual: none

Automatic Aid: Center Harbor

Overlapping Incidents:

- **Total Overlapping Incidents:** none
- **Year to Date:** 73
- **Percentage of Call Volume:** 19.7% *Overlapping incidents occur when two or more incidents happen simultaneously.*
- **Emergency Recall of Personnel:** none

Call Staff Participation:

Call firefighters responded to five incidents, providing an average of 1.6 firefighters per incident.

Reaction & Response Times with 24-Hour Coverage:

- **Average Reaction Time:** 111 seconds
- **Average Response Time:** 8:34 minutes/seconds

Inspections:

- LP Above Ground Tanks & Piping: 5 inspections conducted.
- Oil burning Equipment 1 inspections conducted.
- Supra Box install/inspection 1 install performed.

Operations:

5/26 Fire Department members participated in the Memorial Day Parade marching in the color guard.



5/27 Tri-Town training night for Center Harbor, Sandwich, and Moultonborough firefighters at Castle in the Clouds. Two separate training evolutions at the same time where crews were given GPS coordinates to locate injured parties in the Brook Walk and Turtleback Mountain trails. Upon locating the patients, the crews had to assess the patients' injuries and develop plans to remove them. One group had a patient over an embankment and the other had a patient trapped under a fallen tree. The Crew's had to determine what resources were needed and apply them to each incident.

All three departments respond to similar incidents in their response areas and work collaboratively when these incidents occur. Tonight's exercise was designed to employ GPS and EMS skills in a back county environment and refine them. An after-action review was held after the drill at the Moultonborough Public Safety Building.

We would like to thank Lakes Region Conservation Trust and the Castle Preservation Society for allowing us to gain this valuable training experience.



5/28 Deputy Houghton, Lt. Frangelli and Chief Bengtson reviewed and adjusted the Run Cards for the fire department. Run cards are predefined response plans used by fire departments to coordinate emergency responses efficiently. They outline which units, personnel, and mutual aid resources should be dispatched based on the type and severity of an incident. S Structure Fire Run Card ensures the right apparatus and mutual aid are deployed when a building fire occurs. The Department also has specialized run cards for emergencies like water rescues and ice rescues.

These cards are typically kept at the Lakes Region Mutual Fire Aid communications dispatch center, allowing dispatchers to quickly dispatch the appropriate resources when an emergency escalates. The Department has run cards for up to five alarm incidents.

Burning Permits:

What is an attended fire?

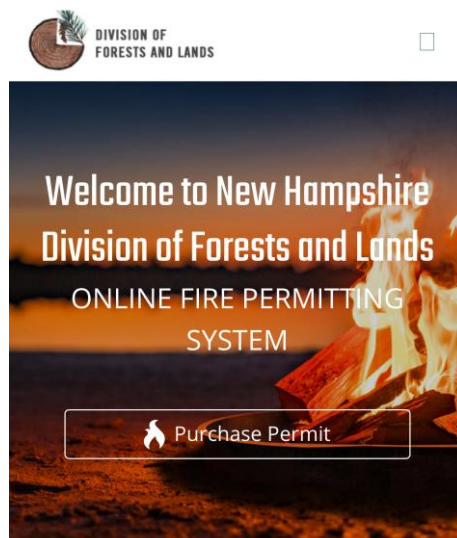


Moultonborough firefighters extinguishing unattended outside fire.



How to obtain a fire permit:

Fire Permits for 2025 may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at www.NHFirePermit.com. Or a <https://nh.burnsafeamerica.com/>



The Town of Moultonborough Alerts!

Emergencies happen when we least expect them, and staying informed is the key to keeping your family safe. The Town of Moultonborough offers real-time emergency alerts via text, email, pager, or even voice calls in extreme situations—so you are never left in the dark when it matters most.

With many households moving away from traditional landlines, registering your contact information ensures you receive crucial updates when they happen. Whether it is an emergency evacuation, shelter-in-place order, boil water advisory, or major transportation disruptions, this system will provide timely notifications to help you respond effectively.

Signing up is easy and free—don't wait until disaster strikes. Be proactive and stay connected to vital updates today!

The system is intended to be used for emergency alerts, as well as non-emergency incidents that may have significant impacts on residents. Emergency Alerts could be related to specific hazards that require some kind of action be taken such as evacuation, shelter in place, boil water orders, etc. Non-emergency alerts could include significant transportation problems with prolonged impacts or significant ongoing police or fire activity. This list is not meant to be all inclusive and demonstrates that this system will not be used for routine information. In addition to receiving information on your wireless device, you may also receive notification on your land telephone line (if you have one) depending on the type of incident or event.

<https://public.alertsense.com/SignUp/?RegionId=2076>

Moultonborough Police Department: 05/26/2025 to 06/01/2025

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Calls for Service	177	235	+32.77%	3668	3906	+6.49%
Log Entries	325	412	+26.77%	6605	7289	+10.36%
Arrests	14	5	-64.29%	56	67	+19.64%
MV Accidents	3	1	-66.67%	82	46	-43.90%
MV Stops	56	88	+57.14%	657	1101	+67.58%
Offense Reports	3	4	+33.33%	60	61	+1.67%

Calls For Service Breakdown

Activity	This Week	Activity	This Week
911 Hang Up / Wrong Number	1	Fish & Game Call	2
Abandoned MV	0	Follow Up	4
Admin Services	3	Found / Lost Property	1
Alarm Commercial	0	Good Morning Project	5
Alarm Residential	5	Harassing Message	0
Assault	0	Juvenile Issue	3
Assist Citizen	18	Lost / Missing Person	0
Assist Motorist / Disabled MV	4	Medical Emergency	5
Assist Other Agency	8	Motor Vehicle Complaint	5
BOLO	0	OHRV Incident	0
Boating Incident	0	Parking Complaint	0
Building Check	3	Police Information	1
Burglary	0	Repossession	0
Burn Permit	0	Road Hazard	2
Call for Local PD / Officer	10	Paperwork Service	2

Civil Standby	0	Sex Offender Registration	0
Community Policing	1	Stalking	0
Complaint	0	Suicide / Attempted	0
Criminal Mischief	0	Suspicious Activity	4
Criminal Records Check	22	Theft / Larceny / Fraud / Forgery	0
Criminal Threatening	0	Training	0
Criminal Trespass	2	Untimely / Unattended Death	1
Custody Issue / Complaint	0	VIN Verification	7
Detail	1	Violation of Protection Order	0
Directed Patrol	10	Warrant Check	1
Disturbance	2	Welfare Check	2
Domestic Animal Related Call	3		
Domestic Disturbance	0	SWAT Call – Out	0

Community Policing: Nothing to report.

Policy Update: Nothing to report.

Training: Nothing to report.

Upcoming Events: Nothing to report.

Moultonborough Recreation Department

Moultonborough Recreation's Summer Concert series returns Wednesday June 25! Free concerts featuring awesome local talent will perform at the Moultonborough Function Hall Gazebo Wednesday evenings at 6:00pm June 25 through August 13. Bring a picnic dinner and lawn chairs or a blanket. Relax and enjoy the show. Will Bird will kick the series off on June 25. Will is a singer-songwriter from Moultonborough, playing original music as well as covers of everything from folk and country to rock & roll. All concerts are free and open to the public. Donations to the MRD Scholarship Fund are welcomed and appreciated. See our website for the full schedule of performers. Call MRD for more info 603/476-8868.

MRD is pleased to offer Beat the Heat Adult Fitness this summer! Join Certified Personal Trainer Karen Bartley for a 6-week strength session to get you ready for the summer months. Outdoor classes will take place Monday mornings @ 6:30am, July 7 through August 11 at Kraine Meadow Park. Each week will be a full body workout, starting with some mobility work on the mat, followed by strength work with weights and a spicy finisher! It will leave you feeling ready for all your summer activities. Participants should bring a set of weights, a hat, water and be ready to try new things. MRD has mats and weights to borrow – call our office for more info. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Adult Bean Bag Baseball will continue this summer! Join us Friday evenings, 6-8pm at the Moultonborough Function Hall for this fast-growing pastime. Bean Bag Baseball is played between two teams with each trying to score as many runs as possible each inning. Players toss bean bags underhand at a modified standing board, similar to a cornhole board. The rules closely

follow those of a traditional baseball game. No prior experience needed – anyone can learn to play. See our website for schedule dates – you choose which dates when you register. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Registrations for our Adult Outdoor Pickleball program are open. Sessions 1 & 2 of adult outdoor pickleball will be held on Mondays, Wednesdays, and Fridays at Kraine Meadow Park. There are two time slots available: 8:00am-9:30am and 9:30am-11:00am. Sign up for the dates and times that work for you! Pre-registration is required, and space is limited. Sign up online or in the Recreation office. See the Summer Happenings page of our website for more information or call MRD at 603/476-8868.

Summer is on our doorstep! Registrations for our Summer REcking Crew program are open. Our Summer REcking Crew program will run from June 23-August 15 at Kraine Meadow Park, 8am-4pm. Extended day hours are limited, but may be available. Children aged 5-12 are eligible for this program. See the Summer Happenings page of our website for more information or call MRD at 603/476-8868.

Totally Toddlers continues. This drop-in program at MRD is a great way for our youngest community members to play, explore and socialize while their trusted adults share stories and ideas. MRD will supply various age-appropriate toys, you bring your imagination. Stay and play for a bit, then head over to the library for story time! This free drop-in program will run on Fridays, 9:30-10:15am, beginning on December 6. All children must be supervised by a responsible adult. Call MRD with questions. 603/476-8868.

Registrations are open for Adult Drop In Basketball. Sign up to join us on Sundays, noon -2:00pm through June 22 at Moultonborough Academy gym. Participants must be 18 years or older. Bring your own ball. Street shoes are discouraged on the gym floor. Please bring sneakers to change into before play. Pre-registration is required. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

MRD is pleased to offer Drop In Dominoes on Fridays, 10am-noon at Moultonborough Recreation Department, 10 Holland Street. Learn to play or drop in for a round or two! This is a drop- in group, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Drop in Mah Jong continues to meet at MRD on Mondays, 1-4pm and on Wednesdays 10:00-noon. These are drop- in groups, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

The Mother and Son Ice Cream and Fun event takes place this Friday, June 6.

Softball and Tee Ball programs continue this week.

Granite State Track and Field continues this week.

MRD's after school program, Beyond the Bell, Session 5 continues this week.

Planning and logistics are ongoing for Tod Squad – a summer camp activity for toddlers and preschoolers – offered in partnership with the Moultonborough Public Library. More details to come.

Planning and logistics are ongoing for summer programming: Adult Softball, Adult Cornhole Adult trips and more!

Logistics and planning are ongoing for MRD programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: www.moultonboroughnh.gov.

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

FRIENDS OF THE MOULTONBOROUGH PUBLIC LIBRARY

House Tour

self-guided tour, 5 beautiful homes, \$40 per ticket
WEDNESDAY, JUNE 11, 2025
10 AM-4 PM

**SCAN QR CODE FOR TICKETS
OR VISIT THE LIBRARY**



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Upcoming Public Meetings:

Board of Selectmen Meetings:

- Tuesday, June 3, 2025 @ 5:00 PM
- Tuesday, June 17, 2025 @ 5:00 PM

Department Head Meeting:

- Wednesday, June 4, 2025 @ 10:00 AM
- Wednesday, June 18, 2025 @ 10:00 AM

Holiday Closure:

- Friday, July 4, 2025 – All Offices CLOSED