

MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

TO: Board of Selectmen
Carter
FROM: Carter Terenzini
Interim Town Administrator
RE: Weekly Report
DATE: June 16, 2025



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

Administration & Finance

Weekly Activities: We continue to struggle through the closings on the sale of tax deeded lands. In addition to just plain availability of time from Counsel (and you may recall this was farmed out to a second counsel by Town Counsel); the latest wrinkle is that the statute now requires that we get the assent of any mortgage holder when the mortgaged land is to be merged with any new piece of land. A representative from Spring Island contacted me to say that they "... found it interesting some (local citizen input) were notified but we weren't notified." I did explain that no-one was notified beyond the posting of the agenda]; they asked, "How did we get "burnt"? and I explained that the first approval (theirs) had brought additional requests. [FYI: I am now getting requests for the parking space opened up at Lees Mills when the one boat launch was decommissioned.] In addition to a number of other comments they said they would like to address the board, and I explained the citizen input mechanism you have at every business meeting. With the failure of the top bidders on the Fire car to close we have advertised it yet again on Municibid but with a shorter timeline.

Finance: This past week I attended a trustees' meeting and worked on reconciliations.

Town Clerk: The Town Clerk's Office is sad to announce that Danielle LeBlanc, the part-time assistant Town Clerk for the last two and half years, is moving on to other opportunities. We will miss her pleasant demeanor and wish her all the best in her next chapter. Thank you, Danielle, for your dedication and service to the town.

Code, Compliance & Health Office: Nothing reported.

Department of Public Works

Facilities/Grounds: Nothing reported.

Fleet: Nothing reported.

Highway: Nothing reported.

Transfer Station: This week we shipped out 3 containers of municipal solid waste = 36 tons, 2 containers of single stream recycle = 10 tons, 10 containers of construction and demolition = 50 tons and 1 container of mixed scrap metal. The brush pile is continuously being burned, compost pile is being turned, Freon containing devices were recovered and recycled, propane tanks were collected by recycling vendors and 13 cubic yards of foam were recycled. Vehicle counts: Monday 534, Tuesday 505, Friday 725, Saturday 479, Sunday 282 total vehicles served 2525 = 71 per hour.

Public Safety Building

Moultonborough Fire Rescue: For the period of 06/09/2025 to 06/15/2025, there were twenty-one calls for service: There were:

Series 100	Fires	1
Series 200	Overpressure, Explosion, Overheat-No Fire	0
Series 300	Emergency Medical & Rescue Incidents	11
Series 400	Hazardous Conditions-No Fire	0
Series 500	Service Calls	2
Series 600	Good Intent	3
Series 700	False Alarms & False Calls	4
Series 800	Severe Weather & Natural Disaster	0
Series 900	Special Incident Type	0

Total 2025 Incidents: 411

Percent of decrease from 2024: <8.5%

Mutual: received from Center Harbor and Tuftonboro for carry out on Mount Robert's Trail

Automatic Aid: received once from Tuftonboro

Overlapping Incidents:

- **Total Overlapping Incidents:** one
- **Year to Date:** 74
- **Percentage of Call Volume:** 18% *Overlapping incidents occur when two or more incidents happen simultaneously.*
- **Emergency Recall of Personnel:** once

Call Staff Participation:

Call firefighters responded to one incident, providing an average of 1 firefighter per incident.

Reaction & Response Times with 24-Hour Coverage:

- **Average Reaction Time:** 128 seconds
- **Average Response Time:** 11:00 minutes/seconds

Inspections:

- LP Above Ground Tanks & Piping: 2 inspections conducted.
- Supra Box install/inspection 2 install/inspections performed.
- NFPA 13 Fire Sprinkler System final inspection 1 inspection conducted
- Place of Assembly inspection 1 inspection pefromed

Operations:

6/10 Firefighter Moar supervised the annual preventive maintenance of both Zoll X-Series cardiac monitors.

6/11 Deputy Chief Houghton conducted training on the fire boat and the new joystick steering controls.

6/12 Moultonborough firefighter and Stewart's Ambulance were dispatched for a hiker in distress on the Mount Robert's Trail in the Ossipee Mountain Range. With assistance from Center Harbor and Tuftonboro firefighter the hiker was assisted down to a staging area, where they were transported down to the Horse Barn at Castle in the Clouds for assessment by EMS personnel.



6/13 Lt. Frangelli and the Duty Crew performed a Place of Assembly inspection at Camp Quinebarg.

6/15 Moultonborough firefighters and Stewart's Ambulance were dispatched for a medical emergency on Whaleback Point. Whaleback Point is only accessible by boat, and the fire boat responded with fire and EMS personnel. The new joystick steering controls were employed and worked flawlessly.

Burning Permits:

What is a Category 1 fire?

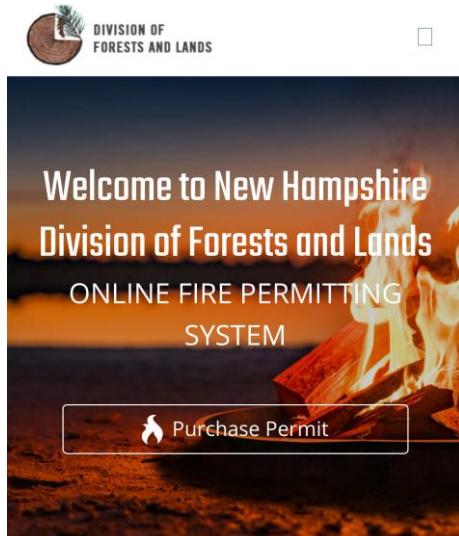
"Category 1 Fire" means a small, controlled fire, such as a camp or cooking fire, no greater than 2 feet in diameter contained within a ring of fire resistive material or in a portable fireplace, except for public & private campgrounds or picnic sites, located at least 25 feet from structures.

A Category 1 fire, conditions permitting, may be kindled with a permit at any time or day whether it is raining or not.



How to obtain a fire permit:

Fire Permits for 2025 may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at www.NHFirePermit.com. Or a <https://nh.burnsafeamerica.com/>



The Town of Moultonborough Alerts!

Emergencies happen when we least expect them, and staying informed is the key to keeping your family safe. The Town of Moultonborough offers real-time emergency alerts via text, email, pager, or even voice calls in extreme situations—so you are never left in the dark when it matters most.

With many households moving away from traditional landlines, registering your contact information ensures you receive crucial updates when they happen. Whether it is an emergency evacuation, shelter-in-place order, boil water advisory, or major transportation disruptions, this system will provide timely notifications to help you respond effectively.

Signing up is easy and free—do not wait until disaster strikes. Be proactive and stay connected to vital updates today!

The system is intended to be used for emergency alerts, as well as non-emergency incidents that may have significant impacts on residents. Emergency Alerts could be related to specific hazards that require some kind of action be taken such as evacuation, shelter in place, boil water orders, etc. Non-emergency alerts could include significant transportation problems with prolonged impacts or significant ongoing police or fire activity. This list is not meant to be all inclusive and demonstrates that this system will not be used for routine information. In addition to receiving information on your wireless device, you may also receive notification on your land telephone line (if you have one) depending on the type of incident or event.

<https://public.alertsense.com/SignUp/?RegionId=2076>

Moultonborough Police Department: 06/09/2025 to 06/15/2025

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Calls for Service	188	231	+22.87%	4085	4326	+5.90%
Log Entries	334	416	+24.55%	7280	8040	+10.44%
Arrests	4	8	+100%	60	79	+31.67%
MV Accidents	2	3	+50%	87	51	-41.38%
MV Stops	68	75	+10.29%	730	1244	+70.41%
Offense Reports	5	3	-40%	65	69	+6.18%

Calls For Service Breakdown

Activity	This Week	Activity	This Week
911 Hang Up / Wrong Number	3	Fish & Game Call	1
Abandoned MV	0	Follow Up	9
Admin Services	11	Found / Lost Property	1
Alarm Commercial	4	Good Morning Project	4
Alarm Residential	2	Harassing Message	0
Assault	0	Juvenile Issue	2
Assist Citizen	23	Lost / Missing Person	2
Assist Motorist / Disabled MV	5	Medical Emergency	3
Assist Other Agency	10	Motor Vehicle Complaint	2
BOLO	1	OHRV Incident	1
Boating Incident	0	Parking Complaint	1
Building Check	0	Police Information	1
Burglary	0	Repossession	0
Burn Permit	0	Road Hazard	2
Call for Local PD / Officer	12	Paperwork Service	1
Civil Standby	0	Sex Offender Registration	1
Community Policing	3	Stalking	0
Complaint	0	Suicide / Attempted	0
Criminal Mischief	0	Suspicious Activity	2

Criminal Records Check	5	Theft / Larceny / Fraud / Forgery	5
Criminal Threatening	0	Training	0
Criminal Trespass	0	Untimely / Unattended Death	0
Custody Issue / Complaint	0	VIN Verification	4
Detail	1	Violation of Protection Order	1
Directed Patrol	11	Warrant Check	1
Disturbance	1	Welfare Check	1
Domestic Animal Related Call	3		
Domestic Disturbance	0	SWAT Call – Out	0

Community Policing: Nothing to report.

Policy Update: Nothing to report.

Training: Nothing to report.

Upcoming Events: Nothing to report.

Moultonborough Recreation Department

The Moultonborough Recreation Department was proudly represented at the Granite State Track & Field State Meet on Saturday, June 14. Over 20 communities participated in the event, making for an exciting and competitive day.

Congratulations to Madison Mills, who was crowned state champion in both the 50-meter and 100-meter dashes—an outstanding achievement! Moultonborough had more than 20 athletes compete, with several earning top placements in their respective events. We are incredibly proud of all our athletes for their hard work and dedication. A heartfelt thank you to our volunteer coaches—your time and effort played a huge role in making this season such a success!

Moultonborough Recreation's Summer Concert series returns Wednesday June 25! Free concerts featuring awesome local talent will perform at the Moultonborough Function Hall Gazebo Wednesday evenings at 6:00pm June 25 through August 13. Bring a picnic dinner and lawn chairs or a blanket. Relax and enjoy the show. Will Bird will kick the series off on June 25. Will is a singer-songwriter from Moultonborough, playing original music as well as covers of everything from folk and country to rock & roll. All concerts are free and open to the public. Donations to the MRD Scholarship Fund are welcomed and appreciated. See our website for the full schedule of performers. Call MRD for more info 603/476-8868.

Registrations are open for Adult CoEd Slow Pitch Softball. Get your friends together and join us for 7 inning games, one night a week. Pre-registration is required, and participants must be 18 years or older. There is a mandatory organizational meeting on Monday, June 23 @ 6:00pm at Moultonborough Recreation, 10 Holland Street.

Looking for an awesome summer activity for your preschooler? Moultonborough Recreation and Moultonborough Public Library have teamed up to offer some summer fun for preschoolers. This

program is designed for children age 3-5 and their parent or guardian. Tod Squad will run on Fridays, 9:30am -10:30am at Moultonborough Recreation July 18-August 8. Different activities each week, including Silly Science, Bubble Dance Party, Water Play and Messy Art. Pre-registration is required, and space is limited. The registration fee includes a child's t shirt. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

MRD is pleased to offer a Portland Harbor Lights and Sights Cruise on Saturday, July 12. Join us for an exciting excursion to Portland Maine! We will travel by town bus to Portland where we'll start the day with a delicious breakfast with your choice of bagels from Center Harbor Bay Gulls. At 10:30am we'll set sail on a captivating 1 hour and 45-minute cruise through Maine's stunning coastal waters. Knowledgeable guides will share fascinating stories of the harbor's past and present, while we pass iconic lighthouses and picturesque coastal sights. After the cruise, enjoy time shopping and exploring Portland's unique local boutiques and stores. We'll then travel to Cornish Maine for a late lunch at Bay Haven Lobster Pound, known for its fresh seafood and classic Maine charm. The trip fee includes transportation, bagel breakfast and cruise. Purchases made in Portland and Bay Haven lunch costs are not included in the trip fee. This trip will require some walking on uneven surfaces. Comfortable, closed toe shoes are recommended as well as a jacket for the cruise. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Adult League Cornhole returns! Join us on Tuesdays @ 6:00pm, July 8-August 12 on the grounds at Moultonborough Recreation, 10 Holland Street. Guaranteed 2 matches per night and games will be played to 21 points using standard cornhole scoring. Standings will be recorded throughout the season, with the top team receiving champion T shirts and bragging rights for the year. Teams must consist of at least 2 players, with a maximum of 4 members. If you're interested in playing, but do not have a partner, please reach out to us and we will do our best to find you a partner. All must be 18 years or older. Sign up online or in the Recreation office. Call MRD for mor info 603/476-8868.

Adult Bean Bag Baseball will continue this summer! Join us Friday evenings, 6pm-8pm at the Moultonborough Function Hall for this fast-growing pastime. Bean Bag Baseball is played between two teams, each trying to score as many runs as possible each inning. Players toss bean bags underhand at a modified standing board, similar to a cornhole board. The rules closely follow those of a traditional baseball game. No prior experience needed – anyone can learn to play. See our website for schedule dates – you choose which dates when you register. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

MRD is pleased to offer Beat the Heat Adult Fitness this summer! Join Certified Personal Trainer Karen Bartley for a 6-week strength session to get you ready for the summer months. Outdoor classes will take place Monday mornings @ 6:30am, July 7 through August 11 at Kraine Meadow Park. Each week will be a full body workout, starting with some mobility work on the mat, followed by strength work with weights and a spicy finisher! It will leave you feeling ready for all your summer activities. Participants should bring a set of weights, a hat, water and be ready to try new things. MRD has mats and weights to borrow – call our office for more info. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Registrations for our Adult Outdoor Pickleball program are open. Sessions 1 & 2 of adult outdoor pickleball will be held on Mondays, Wednesdays, and Fridays at Kraine Meadow Park. There are two time slots available: 8:00am-9:30am and 9:30am-11:00am. Sign up for the dates and times that work for you! Pre-registration is required, and space is limited. Sign up online or in the Recreation office. See the Summer Happenings page of our website for more information or call MRD at 603/476-8868.

Summer is on our doorstep! Registrations for our Summer RECKing Crew program are open. Our Summer RECKing Crew program will run from June 23 - August 15 at Kraine Meadow Park, 8am-4pm. Extended day hours are limited, but may be available. Children aged 5-12 are eligible for this program. See the Summer Happenings page of our website for more information or call MRD at 603/476-8868.

Moultonborough Recreation Department would be happy to host players of all experience levels to join a drop-in Cribbage group. It's free fun and a great way to enjoy your favorite game in a relaxed setting. All experience levels are welcome. Come on your own or with a friend. Everyone gets a seat at the table. Interested? Call MRD at 603/476-8868. Let us know what mornings you are available, and we'll do our best to match up a time that works. Let the games begin!

Summer Bridge is back! Beginning Monday June 30, 10am-noon At Moultonborough Recreation, 10 Holland Street. Learn to play or just drop in for a hand or two. This is a drop-in activity. No registration needed and no charge. Call MRD for more information 603/476-8868.

MRD is pleased to offer Drop In Dominoes on Fridays, 10am-noon at Moultonborough Recreation Department, 10 Holland Street. Learn to play or drop in for a round or two! This is a drop- in group, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Drop in Mah Jong continues to meet at MRD on Mondays, 1-4pm and on Wednesdays 10:00-noon. These are drop- in groups, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Totally Toddlers continues this week, concluding on June 27.

Softball and Tee Ball programs conclude this week.

Adult Drop In Basketball concludes this week.

MRD's after school program, Beyond the Bell, Session 5 concludes this week for the school year.

Logistics and planning are ongoing for MRD programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: www.moultonboroughnh.gov.

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

Moultonborough Public Library

Our Summer Reading Program kicks off on June 30, with the theme Color Our World. Get ready to color your world with lots of new books, fun programs, and fabulous prizes. More information on our website, moultonboroughlibrary.org

Please note that most of our programs require registration. The registration link is given next to each event that requires it below. Our [library calendar on the library website](#), www.moultonboroughlibrary.org, has registration links and descriptions of the programs.

Upcoming Adult Programs:

- June 18, 10 to 11:30 am. **Tech Class: Next Steps with Canva.** Hands-on workshop for users comfortable with the Canva graphic design website. Bring your laptop. [Register here for one of the classes.](#)
- Wednesday, June 18, 10:30 to 11:30 am. **Mystery Book Club: *The House in the Pines*.** Print copies are available at the library for checkout. [Register here.](#)
- Wednesday, June 18, 6 to 7 pm. **What's in Your Well? Water Safety with NH Public Health.** [Register here.](#)
- Thursday, June 19, 9 am to 12 pm. **Board of Trustees Meeting.** Open to the public.
- Thursday, June 19, 5:30 to 6:30 pm. **Evening Page Turners Book Discussion: *Grey Bees*.** Print copies are available at the library for checkout. [Register here.](#)
- Thursday, June 19, 6 to 7 pm. **Landscape of Veteran's Benefits.** [Register here.](#)
- Monday, June 23, 3:30 to 4:30 pm. **Diabetic Recipe Exchange and Salad-A-Day Kickoff.** [Register here.](#)
- Tuesday, June 24, 6 to 8 pm. **Open Mic: An Evening of Poetry and Music.** [Register here.](#)
- Wednesday, June 25, 9:30 am to 2 pm. **Tri-County Community Action Program Drop-In**
- Wednesday, June 25, 3:30 to 4:30 pm. **Cookies and Conversations: Accessible Spaces.** [Register here.](#)
- Wednesday, June 25, 5:30 to 8 pm. **Women in the Woods: Intro to Mapping.** [Register here.](#)
- Thursday, June 26, 6 to 7 pm. **Local Author Talk - Ana Hebra Flaster: *Property of the Revolution: From a Cuban Barrio to a NH Mill Town.*** [Register here.](#)
- Fridays, 10 to 11:30 am. **Caregivers Support Group.** Helping each other.
- Fridays, 10 am to 12 pm. **Friday Stitchers.** All skill levels and crafts are welcome.

Upcoming Youth Programs:

- Monday, June 23 and 30, 11 to 11:30 am. **Story Time at Castle in the Clouds.**

- Monday, June 30, 5:30 to 7 pm. **Summer Reading Program Sign Up**
- Wednesday, July 2, 10 am to 12 pm. **Foxx Run Farm Petting Zoo**

Regularly scheduled story and play times:

- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Wednesdays, 9:30 to 10 am. **Baby Time: Board Books and Nursery Rhymes.**
- Fridays, 10:30 to 11 am. **Friday Storytime.** Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news.

@MoultonboroughPublicLibrary

Upcoming Public Meetings:

Board of Selectmen Meetings:

- Tuesday, June 17, 2025 @ 4:45 PM Non-Public
- Tuesday, June 17, 2025 @ 5:00 PM
- Tuesday, June 24, 2025 @ 5:00 PM (Work Session if needed)

Department Head Meeting:

- Wednesday, June 18, 2025 @ 10:00 AM

Holiday Closure:

- Friday, July 4, 2025 – All Offices CLOSED