

## MEMORANDUM – OFFICE OF TOWN ADMINISTRATOR

**TO:** Board of Selectmen  
**FROM:** Carter Terenzini  
Interim Town Administrator  
**RE:** Weekly Report  
**DATE:** June 23, 2025

*Carter*



The following report from town departments provides an update for the Board of Selectmen on the various programs, initiatives, projects, and upcoming events.

### **Administration & Finance**

**Weekly Activities:** We continue to grind out the land sales and have sent an apology/explanation letter to all bidders. The second round of sales for the Fire Chief's car has been concluded after the initial group of bidders failed to complete their purchases. While the winning bid was not quite as high, it was successful in the range of \$4,300. I remain convinced that the lower cost and ease of advertising and the ability to do one-off sales as surplus once so declared make this a very viable means of disposing of such property. Our fellow has done his initial research on the Volunteer handbook and now begins a series of attending meetings of various Boards and Commissions. He has almost completed the rounds of the Department Heads and is closing in on the first draft of a new performance tool.

**Finance:** This past week I had multiple meetings with MTS to discuss payroll/budgeting/statement recon/GL. The process of changing is intricate, and this is just the beginning. When changes are completed the finance process will be streamlined, creating a cohesive balance between the Town's financial information, our auditors and DRA documentation.

**Town Clerk:** Nothing reported.

**Code, Compliance & Health Office:** Nothing reported.

### **Department of Public Works**

**Facilities/Grounds:** This past week the facilities and grounds crew raked and cleaned the beaches. Installed a new water shut off at the Recreation Department. A metal gazebo was built at the playground. Pickleball and tennis courts cleaned. Weekly building checks, trash and recycling collected. Mowing and trimming throughout town buildings and cemeteries. Water softeners placed in the Public Safety Building, Transfer Station, and the Function Hall.

**Fleet:** The mechanics performed DEF service and preventative maintenance on truck 3. Preventative maintenance in Car 182 and replaced lower control arm bushing. Inspection for 15-

F-2 and replaced door weather strip. The wood chip trailer was loaded. Quick valves replaced and the tarp in truck 10. Brake issue addressed in Equipment 14. State inspection on cars 223 and 181. New deck belt on Ferris 700.

**Highway:** The highway crew cut trees and Site work at States Landing for the pavilion. Fill was hauled to Ossipee Mountain Road. Stone was put for the foundation. Brush was chipped. Culvert was placed in at States landing. Trucks were washed.

**Transfer Station:** This week we shipped out 4 containers of municipal solid waste=48 tons, 3 containers of single stream recycle=15 tons, 8 containers of construction and demolition=40 tons and 1 container of mixed scrap metal. 13 cubic yards of foam were recycled, the brush pile was burned, and the compost pile was turned. Vehicle counts: Monday 493, Tuesday 467, Friday 784, Saturday 445, Sunday 514 total 2703 residents served= 76 residents per hour.

### **Public Safety Building**

**Moultonborough Fire Rescue:** For the period of 06/16/2025 to 06/22/2025, there were thirty-two calls for service: There were:

<b>Series 100</b>	<b>Fires</b>	<b>0</b>
<b>Series 200</b>	<b>Overpressure, Explosion, Overheat-No Fire</b>	<b>0</b>
<b>Series 300</b>	<b>Emergency Medical &amp; Rescue Incidents</b>	<b>16</b>
<b>Series 400</b>	<b>Hazardous Conditions-No Fire</b>	<b>0</b>
<b>Series 500</b>	<b>Service Calls</b>	<b>4</b>
<b>Series 600</b>	<b>Good Intent</b>	<b>1</b>
<b>Series 700</b>	<b>False Alarms &amp; False Calls</b>	<b>10</b>
<b>Series 800</b>	<b>Severe Weather &amp; Natural Disaster</b>	<b>1</b>
<b>Series 900</b>	<b>Special Incident Type</b>	<b>0</b>

**Total 2025 Incidents:** 443

**Percent of decrease from 2024:** <8.6%

**Mutual:** received three times from Center Harbor.

**Automatic Aid:** received three times from Center Harbor and once from Sandwich. Auto aid was given once to Center Harbor.

#### **Overlapping Incidents:**

- **Total Overlapping Incidents:** six
- **Year to Date:** 80
- **Percentage of Call Volume:** 18% *Overlapping incidents occur when two or more incidents happen simultaneously.*
- **Emergency Recall of Personnel:** three times

#### **Call Staff Participation:**

Call firefighters responded to fifteen incidents, providing an average of 2 firefighters per incident.

### Reaction & Response Times with 24-Hour Coverage:

- **Average Reaction Time:** 116 seconds
- **Average Response Time:** 07:43 minutes/seconds

### Inspections:

- |                                    |                                  |
|------------------------------------|----------------------------------|
| • LP Above Ground Tanks & Piping:  | 4 inspections conducted.         |
| • Supra Box install/inspection     | 1 install/inspections performed. |
| • Oil burning Equipment inspection | 1 inspection performed.          |

### Operations:

6/18 Chief Bengtson attended the Department Heads meeting with the Town Administrator.

This past week saw a marked increase in incidents including three serious motorcycle accidents. Firefighter Logan Eldridge completed Hazardous Material Technician certification. The Duty crews continue to train with the fire boat, working on navigation skills and applying the joystick controls.

### Burning Permits:

*What is a Category 1 fire?*

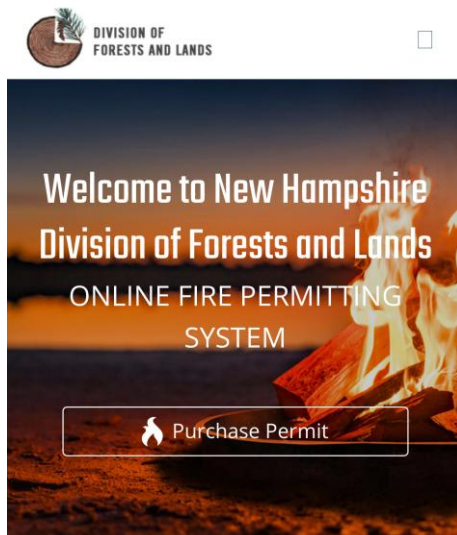
*"Category 1 Fire" means a small, controlled fire, such as a camp or cooking fire, no greater than 2 feet in diameter contained within a ring of fire resistive material or in a portable fireplace, except for public & private campgrounds or picnic sites, located at least 25 feet from structures.*

*A Category 1 fire, conditions permitting, may be kindled with a permit at any time or day whether it is raining or not.*



**How to obtain a fire permit:**

Fire Permits for 2025 may be obtained at the Public Safety Building located at 1035 Whittier Highway or online at [www.NHFirePermit.com](http://www.NHFirePermit.com). Or a <https://nh.burnsafeamerica.com/>

**Fireworks****Statewide Rules:**

- Age Requirement: You must be at least 21 years old to purchase, possess, or use fireworks.
- Where You Can Use Them: Fireworks may only be used on private property that you own, or with the landowner's written permission or presence. Town beaches, parks, and boat launches are off-limits.
- Types Allowed: Legal fireworks include items like fountains, roman candles, sparklers, ground spinners, and reloadable mortars. High-powered explosives like M-80s, cherry bombs, and large aerial shells are illegal and prohibited.
- Retail Sales: Fireworks must be purchased from licensed New Hampshire retailers. Bringing fireworks in from out of state is prohibited.

**Town Restrictions:**

Town Ordinance limits the use of "consumer fireworks" to the hours between 12 noon and 10:00 pm. Exceptions are two holidays, as recognized by the Town: (1) the 4th of July: limit use to 12 noon to 12 midnight; (2) New Year, limit use to 12 noon and up to 15 minutes past midnight of the holiday.

**Liability:**

People displaying can be held liable in any civil action for damages to another's property. In other words, you can be sued for using fireworks and sparks, ember and debris falling onto property that isn't yours.

## The Town of Moultonborough Alerts!

Emergencies happen when we least expect them, and staying informed is the key to keeping your family safe. The Town of Moultonborough offers real-time emergency alerts via text, email, pager, or even voice calls in extreme situations—so you are never left in the dark when it matters most.

With many households moving away from traditional landlines, registering your contact information ensures you receive crucial updates when they happen. Whether it is an emergency evacuation, shelter-in-place order, boil water advisory, or major transportation disruptions, this system will provide timely notifications to help you respond effectively.

Signing up is easy and free—do not wait until disaster strikes. Be proactive and stay connected to vital updates today!

The system is intended to be used for emergency alerts, as well as non-emergency incidents that may have significant impacts on residents. Emergency Alerts could be related to specific hazards that require some kind of action be taken such as evacuation, shelter in place, boil water orders, etc. Non-emergency alerts could include significant transportation problems with prolonged impacts or significant ongoing police or fire activity. This list is not meant to be all inclusive and demonstrates that this system will not be used for routine information. In addition to receiving information on your wireless device, you may also receive notification on your land telephone line (if you have one) depending on the type of incident or event.

<https://public.alertsense.com/SignUp/?RegionId=2076>

### **Moultonborough Police Department:** 06/16/2025 to 06/22/2025

Activity	Last Week	This Week	Weekly Difference	Last Year-To-Date	This Year-to-Date	Yearly Difference
Calls for Service	231	246	+6.49%	4282	4573	+6.80%
Log Entries	416	414	-.48%	7595	8455	+11.32%
Arrests	8	4	-50%	62	84	+35.48%
MV Accidents	3	6	+100%	95	57	-40%
MV Stops	75	73	-2.67%	762	1317	+72.83%
Offense Reports	3	4	+33.33%	67	73	+9%

### **Calls For Service Breakdown**

Activity	This Week	Activity	This Week
911 Hang Up / Wrong Number	1	Fish & Game Call	1
Abandoned MV	2	Follow Up	7
Admin Services	2	Found / Lost Property	2
Alarm Commercial	5	Good Morning Project	5
Alarm Residential	3	Harassing Message	0
Assault	0	Juvenile Issue	2
Assist Citizen	26	Lost / Missing Person	0
Assist Motorist / Disabled MV	1	Medical Emergency	5
Assist Other Agency	17	Motor Vehicle Complaint	4
BOLO	0	OHRV Incident	0

Boating Incident	0	Parking Complaint	0
Building Check	5	Police Information	2
Burglary	0	Repossession	0
Burn Permit	0	Road Hazard	6
Call for Local PD / Officer	7	Paperwork Service	3
Civil Standby	1	Sex Offender Registration	0
Community Policing	4	Stalking	0
Complaint	0	Suicide / Attempted	0
Criminal Mischief	1	Suspicious Activity	6
Criminal Records Check	12	Theft / Larceny / Fraud / Forgery	1
Criminal Threatening	0	Training	2
Criminal Trespass	1	Untimely / Unattended Death	1
Custody Issue / Complaint	0	VIN Verification	2
Detail	4	Violation of Protection Order	0
Directed Patrol	13	Warrant Check	1
Disturbance	1	Welfare Check	4
Domestic Animal Related Call	1		
Domestic Disturbance	0	SWAT Call – Out	0

**Community Policing:** Nothing to report.

**Policy Update:** Nothing to report.

**Training:** Nothing to report.

**Upcoming Events:** Nothing to report.

### **Moultonborough Recreation Department**

Moultonborough Recreation's free Summer Concert series featuring awesome local talent will perform at the Moultonborough Function Hall Gazebo Wednesday evenings at 6:00pm through August 13. Bring a picnic dinner and lawn chairs or a blanket. Relax and enjoy the show. July 2 concert will feature Tim Hazelton. Tim is a singer/songwriter from Holderness playing styles from rock to old time country to folk on guitar, ukulele and vocals. There's something for everyone! Donations to the MRD Scholarship Fund are welcomed and appreciated. See our website for the full schedule of performers. Call MRD for more info 603/476-8868.

Registrations are open for Adult CoEd Slow Pitch Softball. Get your friends together and join us for 7 inning games, one night a week. Pre-registration is required, and participants must be 18 years or older. There is a mandatory organizational meeting on Monday, June 23 @ 6:00pm at Moultonborough Recreation, 10 Holland Street.

Looking for an awesome summer activity for your preschooler? Moultonborough Recreation and Moultonborough Public Library have teamed up to offer some summer fun for preschoolers. This program is designed for children age 3-5 and their parent or guardian. Tod Squad will run on Fridays, 9:30-10:30am at Moultonborough Recreation July 18-August 8. Different activities each week, including Silly Science, Bubble Dance Party, Water Play and Messy Art. Pre-registration is required, and space is limited. Pre-registration is required, and space is limited. The registration fee includes a child's t shirt. Sign up online or in the Recreation office. Call MRD for more info 603/146-8868.

MRD is pleased to offer a Portland Harbor Lights and Sights Cruise on Saturday, July 12. Join us for an exciting excursion to Portland Maine! We will travel by town bus to Portland where we'll start the day with a delicious breakfast—with your choice of bagels from Center Harbor Bay Gulls. At 10:30am we'll set sail on a captivating 1 hour and 45-minute cruise through Maine's stunning coastal waters. Knowledgeable guides will share fascinating stories of the harbor's past and present, while we pass iconic lighthouses and picturesque coastal sights. After the cruise, enjoy time shopping and exploring Portland's unique local boutiques and stores. We'll then travel to Cornish Maine for a late lunch at Bay Haven Lobster Pound, known for its fresh seafood and classic Maine charm. The trip fee includes transportation, bagel breakfast and cruise. Purchases made in Portland and Bay Haven lunch costs are not included in the trip fee. This trip will require some walking on uneven surfaces. Comfortable, closed toe shoes are recommended as well as a jacket for the cruise. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Adult League Cornhole returns! Join us on Tuesdays @ 6:00pm, July 8-August 12 on the grounds at Moultonborough Recreation, 10 Holland Street. Guaranteed 2 matches per night and games will be played to 21 points using standard cornhole scoring. Standings will be recorded throughout the season, with the top team receiving champion T shirts and bragging rights for the year. Teams must consist of at least 2 players, with a maximum of 4 members. If you're interested in playing, but do not have a partner, please reach out to us and we will do our best to find you a partner. All must be 18 years or older. Sign up online or in the Recreation office. Call MRD for mor info 603/476-8868.

Adult Bean Bag Baseball will continue this summer! Join us Friday evenings, 6-8pm at the Moultonborough Function Hall for this fast-growing pastime. Bean Bag Baseball is played between two teams, each trying to score as many runs as possible each inning. Players toss bean bags underhand at a modified standing board, similar to a cornhole board. The rules closely follow those of a traditional baseball game. No prior experience needed – anyone can learn to play. See our website for schedule dates – you choose which dates when you register. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

MRD is pleased to offer Beat the Heat Adult Fitness this summer! Join Certified Personal Trainer Karen Bartley for a 6-week strength session to get you ready for the summer months. Outdoor classes will take place Monday mornings @ 6:30am, July 7 through August 11 at Kraine Meadow Park. Each week will be a full body workout, starting with some mobility work on the mat, followed by strength work with weights and a spicy finisher! It will leave you feeling ready for all your summer activities. Participants should bring a set of weights, a hat, water and be ready to try new things. MRD has mats and weights to borrow – call our office for more info. Pre-registration is required, and space is limited. Sign up online or in the Recreation office. Call MRD for more info 603/476-8868.

Registrations for our Adult Outdoor Pickleball program are open. Sessions 1 & 2 of adult outdoor pickleball will be held on Mondays, Wednesdays, and Fridays at Kraine Meadow Park. There are two time slots available: 8:00am-9:30am and 9:30am-11:00am. Sign up for the dates and times that work for you! Pre-registration is required, and space is limited. Sign up online or in the

Recreation office. See the Summer Happenings page of our website for more information or call MRD at 603/476-8868.

Summer is here! Registrations for our Summer RECKing Crew program are still available. Our Summer RECKing Crew program will run through August 15 at Kraine Meadow Park, 8am-4pm. Extended day hours are limited but may be available. Children aged 5-12 are eligible for this program. See the Summer Happenings page of our website for more information or call MRD at 603/476-8868.

Moultonborough Recreation Department would be happy to host players of all experience levels to join a drop-in Cribbage group. It's free funs and a great way to enjoy your favorite game in a relaxed setting. All experience levels are welcome. Come on your own or with a friend. Everyone gets a seat at the table. Interested? Call MRD at 603/476-8868. Let us know what mornings you are available, and we'll do our best to match up a time that works. Let the games begin!

Summer Bridge is back! Beginning Monday June 30, 10am-noon At Moultonborough Recreation, 10 Holland Street. Learn to play or just drop in for a hand or two. This is a drop-in activity. No registration needed and no charge. Call MRD for more information 603/476-8868.

MRD is pleased to offer Drop In Dominoes on Fridays, 10am-noon at Moultonborough Recreation Department, 10 Holland Street. Learn to play or drop in for a round or two! This is a drop-in group, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

Drop in Mah Jong continues to meet at MRD on Mondays, 1-4pm and on Wednesdays 10:00-noon. These are drop-in groups, no registration, and no fee. Please bring your set if you have one. Call MRD for more information 603/476-8868.

MRD's Summer RECKing Crew staff assembled for staff training last week in preparation for the program beginning on Monday June 23.

Summer RECKing Crew program session 1 opens on Monday June 23 with registrations near capacity.

Logistics and planning are ongoing for MRD programming, trips, activities, and events.

Your Moultonborough Recreation staff is hard at work designing & planning programs for people of all ages. Have an idea for an event, trip, or activity? We would love to hear from you! Reach out to us at 603/476-8868 or email our staff via the links on our website: [www.moultonboroughnh.gov](http://www.moultonboroughnh.gov).

For information on current and upcoming MRD activities, see our website at or call us at 603/476-8868. Check our Facebook page for cancelations or updates regarding our events and programs. Non-resident fees accrue where applicable. The Moultonborough Recreation Department is located at 10 Holland St., Moultonborough.

## Moultonborough Public Library

Our Summer Reading Program kicks off on June 30 and will run until August 18. More information on our website, [moultonboroughlibrary.org](http://moultonboroughlibrary.org). Families are invited to the kickoff on June 30, 5:30 pm, for crafts, a sweet treat, and information about the program.

The library will be closed on July 4 and 5. We reopen on Monday, July 7, at 9 am.

The annual Used Book Sale will be held on Friday, July 11, 4 to 7 pm, and Saturday, July 12, 9 am to 3 pm. The Friends of the Library will hold their ribbon cutting ceremony for the new Memorial Walkway on July 11, 6 pm.

Please note that most of our programs require registration. The registration link is given next to each event that requires it below. Our [library calendar on the library website, www.moultonboroughlibrary.org](http://www.moultonboroughlibrary.org), has registration links and descriptions of the programs.

### **Upcoming Adult Programs:**

- Wednesday, June 25, 5:30 to 8 pm. Women in the Woods: Intro to Mapping. [Register here.](#)
- Thursday, June 26, 6 to 7 pm. **Local Author Talk - Ana Hebra Flaster: *Property of the Revolution: From a Cuban Barrio to a NH Mill Town*.** [Register here.](#)
- Tuesday, July 1, 9 am to 2 pm. **Granite VNA Foot Clinic.** Register directly with the Granite VNA, (800) 924-8620, ext. 8581
- Tuesday, July 1, 7 to 8 pm. **Extreme Flight Search: Behind the scenes Bill Moran, Civil Air Patrol and rescue pilot.** [Register here.](#)
- Wednesday, July 2, 10:30 am to 12 pm. **Wellness Reads: *Being Mortal*.** Print copies of the book are available at the library for borrowing. [Register here](#)
- Tuesday, July 8, 6 to 7:30 pm. **Site Analysis and Ecological Design for Gardeners.** [Register here.](#)
- Wednesday, July 9, 10 to 11:30 am. **Let's Talk About Grief: An Open Conversation with the Lakes Region VNA.** [Register here.](#)
- Thursday, July 10, 10:30 am to 12 pm. **Monthly Book Talk.**
- Fridays, 10 to 11:30 am. **Caregivers Support Group.** Helping each other.
  - Please note the support group will not meet on July 11 due to book sale preparations.
- Fridays, 10 am to 12 pm. **Friday Stitchers.** All skill levels and crafts are welcome.

### **Upcoming Youth Programs:**

- Monday, June 30, 5:30 to 7 pm. **Summer Reading Program Youth Sign Up**
- Wednesday, July 2, 10 am to 12 pm. **Foxx Run Farm Petting Zoo**
- Tuesday, July 8, 1:30 to 3:30 pm. **Watercolor for T(w)eens.** [Register here.](#)
- Wednesday, July 9, 9:30 to 10 am. **Children's Author Karen Steele Reading Event.**
- Thursday, July 10, 11 to 11:30 am. **Stories at the NH Boat Museum.**
- Wednesday, July 23, 9:30 to 10 am. **Baby Time: Board Books and Nursery Rhymes.**

**Regularly scheduled story and play times:**

- Mondays, 9:30 to 10:30 am. **Toddler Drop-In Playtime.** Stop by the library's children's area to play with a wide variety of children's toys, read books, and enjoy the company of other toddlers for an hour of unstructured play.
- Mondays in June, July and August, 11 to 11:30 am. **Story Time at Castle in the Clouds.**
- Tuesdays, 6 to 6:30 pm. **PJ Storytime.** Dress in your coziest pajamas and come to the library for read-alouds to get us in the mood for sleep.
- Fridays, 10:30 to 11 am. **Friday Storytime.** Join us for stories, music, and fun!

Follow us on Facebook and Instagram to keep up-to-date with our news.

@MoultonboroughPublicLibrary

**Upcoming Public Meetings:****Board of Selectmen Meetings:**

- Tuesday, July 1, 2025 @ 5:00 PM
- Tuesday, July 15, 2025 @ 5:00 PM
- Tuesday, July 22, 2025 @ 5:00 PM (Work Session if needed)

**Department Head Meeting:**

- Wednesday, July 2, 2025 @ 10:00 AM
- Wednesday, July 16, 2025 @ 10:00 AM

**Holiday Closure:**

- Friday, July 4, 2025 – All Offices CLOSED Independence Day